

Mesa State College
ANNOUNCEMENT OF POSITION VACANCY
Instructional Digital Media Specialist
(Revised announcement)

RESPONSIBILITIES: Reporting to the Director of Extended Studies, this position must be knowledgeable about and responsible for adherence to copyright policies and other legal standards as they apply to the use of multimedia on the web. Responsible for faculty training in the use multimedia applications. Collaborate with faculty and staff in course design and information technology, identifying and creating innovative, web-based learning technologies to support teaching and learning. Produce functional, media-rich course content to a diverse student base, and ensure that online course material is accessible to all groups, including those with disabilities. Responsible for producing and editing digital audio and video files using numerous software applications. Other related duties may be assigned.

EDUCATION & EXPERIENCE: Bachelor's degree required from an accredited college or university in Web Design and Interactive Media, Instructional Design, Computer Animation and Graphic Design, Education Technology, Computer Information Systems, or a related field. Requires a minimum of 3 years relevant experience (full-time experience preferred) with demonstrated skills in producing and editing digital images, audio and video files using software applications such as Photoshop, iMovie, QuickTime Pro, Windows Movie Maker, Final Cut Pro, Premiere Pro or similar software. Must have documented experience in web page creation and design; writing web pages in a combination of codes, such as HTML, DHTML, XHTML, CSS, JavaScript, and PHP, or using code-generating programs, such as Dreamweaver. Must be skilled in using Adobe products such as InDesign, Photoshop, Contribute, Fireworks, Illustrator, Acrobat, and Flash. A thorough understanding of cross-browser and cross-platform compatibility web issues (e.g., Internet Explorer, Safari, FireFox, etc.) is required to produce functional, media-rich course content to a diverse student base. Experience in a higher education setting and a familiarity with Learning Management System frameworks, web collaboration tools for eLearning (such as Wimba and Elluminate), and other Web 2.0 technologies such as wikis, blogs, and RSS preferred. Must possess the ability to multitask and to collaborate with faculty and staff and/or work independently to meet agreed-upon project goals and deadlines. Must possess excellent interpersonal, written, and verbal communication skills.

TYPE OF APPOINTMENT: Full-time administrative appointment.

SALARY: Commensurate with education and experience. Excellent health and retirement benefits package.

APPLICATION DEADLINE: Open until filled. To ensure consideration, apply by November 30, 2009.

APPLICATION: Submit a letter of interest, unofficial transcripts, voluntary affirmative action form (available at <http://www.mesastate.edu/hr/documents/Form-Affirmativeaction.pdf>) and a current resume with the names, phone numbers and e-mail addresses of three professional references to:

Instructional Digital Media Specialist Search Committee
Human Resources, LHH 237
Mesa State College
1100 North Avenue
Grand Junction, Colorado 81501-3122
Phone: 970 248-1820

Mesa State College is committed to providing a safe and productive learning and living community. To achieve that goal, we conduct background investigations for all final applicants being considered for employment. Background investigations include reference checks, a criminal history record check, and when appropriate, a financial and/or motor vehicle history. Mesa State College is an Affirmative Action/Equal Opportunity Employer, committed to a culturally diverse faculty, staff and student body.

Pos#197 #1237