



Student Payroll Office
 1100 North Avenue
 Grand Junction, CO 81501-3122
 (970) 248-1776
 Fax (970) 248-1136

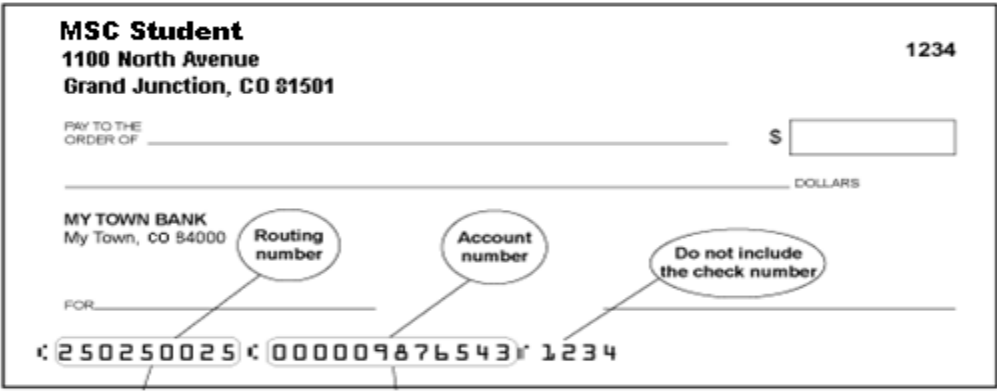
Student Payroll Direct Deposit Enrollment Form

NAME _____ MSC STUDENT ID# **700**

NAME OF BANK _____

ROUTING NUMBER (See Below)

ACCOUNT NUMBER



- Attach a **VOIDED CHECK** or **SAVINGS ACCOUNT DEPOSIT SLIP – REQUIRED.**
- Checking deposit Slips are **NOT** acceptable, but bank letterhead with routing and account information will be accepted.
- Direct Deposits will only be made to the **student's** bank account.
- The direct deposit **cannot** be split between different accounts.

If your bank and/or account information changes you must complete a new enrollment form or notify the Student Payroll Office as soon as possible.

Your paycheck will be **DELAYED** by at least 3-4 DAYS if your funds are sent to an inactive account.

All subsequent monies will be sent to this bank account unless you notify us of any changes.

It may take **UP TO 10 BUSINESS DAYS** for this election to go into effect. If a direct deposit does **NOT** go into your account as expected, please call the Student Payroll Office at (970) 248-1776.

Please check one of the following:

_____ Checking _____ Savings

SIGNATURE _____ DATE _____

By signing this form, you acknowledge that you understand and agree to all terms as described above.

----- FOR OFFICE USE ONLY -----

Payroll
 Entered by initials/date: _____