



Section 4: Teacher/Counselor Recommendation Form

Students:

Remove this section from your packet. Select a teacher or counselor who knows you and your abilities. Ask them to complete this form and return it to Upward Bound directly by email. Please choose a teacher who knows you well and has had you in an academic course (math, science, language arts, social studies) or a counselor you have worked closely with.

Teachers & Counselors:

We appreciate your assistance in completing this form. The student’s application will not be complete until this recommendation is received by our Upward Bound team. Please return the form as soon as possible to us via email at (Shelby.Burroughs@d51schools.org).

Applicant’s Name: _____

School: _____

Recommender Name: _____ **Title:** _____

Teachers, please list the classes in which you have had this student: _____

How long have you known the applicant? _____

Describe the applicant in 2-3 words: _____

Please check skills and/or aptitudes that apply to the applicant:

- Outgoing Creative Exhibits Leadership Strong community/family involvement
- Responsible Bilingual Involved in school activities (sports, clubs, etc.)
- Balances work and school well Is a positive influence to others Respectful to teachers/staff
- Role model for other students Other: _____

How would you describe the applicant’s performance in class? (Check all that apply):

- | | | |
|--|---|--|
| <input type="checkbox"/> Attentive and focused | <input type="checkbox"/> Easily distracted | <input type="checkbox"/> Turns in work on time |
| <input type="checkbox"/> Often turns in work late or not at all | <input type="checkbox"/> Asks questions in class | <input type="checkbox"/> Works hard in class |
| <input type="checkbox"/> Must improve communication with teacher | <input type="checkbox"/> Must improve amount of effort put forth in class | |
| <input type="checkbox"/> Does well on tests | <input type="checkbox"/> Does poorly on tests | <input type="checkbox"/> Reads well |
| <input type="checkbox"/> Must improve reading skills | <input type="checkbox"/> Strong math skills | |
| <input type="checkbox"/> Must improve math skills | <input type="checkbox"/> Strong writing skills | |
| <input type="checkbox"/> Must improve writing skills | <input type="checkbox"/> Other: _____ | |

How would you describe the applicant’s motivation to complete high school (Please circle):

Strong (plans to graduate and go to college) Fair (plans to graduate) Weak (high-risk for non-completion)

How would you describe the applicant’s class attendance record? (Please circle):

Strong Fair Weak *How many absences have they had in your class:* _____

Please include any additional comments that would help in the evaluation of this applicant (attach additional pages, if necessary):

Signature: _____ **Phone:** _____ **Date:** _____

Thank you for your time, we know it is precious!