

TEACHER EDUCATION GRADUATE ADMISSIONS CHECKLIST*
FOR Educational Leadership (EDLD & EDTL)
AND Exceptional Learner/Special Education (EDSE)

___ **CMU Graduate Application**

Apply online at <http://www.coloradomesa.edu/graduate/admissions.html>

___ **Application Fee** of \$50 to Colorado Mesa University paid online

___ CMU alumni may inquire how to have the grad application fee waived by emailing the Graduate Admissions Coordinator, **before** submitting an application at graduate@coloradomesa.edu

___ **Form B** Recommendation – Supervisor (*needed for MA or GC applicants*)

___ **Form B** Recommendation – 1st Colleague (*needed for MA or GC applicants*)

___ **Form B** Recommendation – 2nd Colleague (*2nd colleague only needed for MA*)

___ **Copy** of your Colorado Teaching License (required for principal and SPED licensure; check with the Center for Teacher Education to see if required at gradprograms@coloradomesa.edu)

___ **Form C** Documentation of Teacher, Leadership and/or Education Experience (*may submit resume or CV instead*)

___ **Form D** Statement of Purpose - commenting on your personal educational philosophy and interest in the program

___ **Form E** (*required ONLY for Principal Candidates*) Internship Supervisor/Mentor Commitment

___ **Official Transcripts**

- Transcripts must be **sent directly to CMU** from the issuing institution to be considered official
- Former CMU graduates can obtain transcripts through the Registrar's Office. See the Registrar's website for instructions: <https://www.coloradomesa.edu/registrar/transcripts.html>

___ **Immunization Form** (for those born on or after January 1, 1957)

- If you are a former CMU student, we should already have your immunizations on file. Check with us at gradprograms@coloradomesa.edu.
- Immunization information can be entered online at <https://forms.coloradomesa.edu/#/form/41>

*Students interested in [Applied Studies GC or MAEd](#) or [ITL](#) programs *do not* use this checklist—please consult the linked program websites.

Center for Teacher Education
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GradPrograms@coloradomesa.edu