Center for Teacher Education

Early Childhood Special Education (ECSE) Pre-Internship Teacher Candidate & Mentor Teacher Orientation

August 18, 2021
5:00pm-6:30pm
Agenda

• Welcome
• Pre-Internship Requirements and Expectations
• Paperwork
• Contact Information
• Questions/Discussion
Communication is Essential!

CANDIDATE

CMU
ECSE Coordinator-Ann Gillies
University Supervisor-Vail, Stephanie,
Leah, Nickki, JJ
Course Instructors-Gillies, Chovich,
Friel-Redifer, Schmalz

ELEMENTARY
SCHOOL
Mentor Teacher
Administrators

- Course assignments
- Candidate responsible for forms
- Mentors: Please call or email if you have questions, concerns, or something does not feel right!
Pre-Internship

• START and END with school district calendar – **not** by hours completed or CMU calendar (August-December)

• Balance between coursework, observation, working with students, and assisting Mentor Teacher
  – Full load
  – Completing intense methods courses

• Candidates spend time in the classroom building relationships with Mentors and students, helping Mentors in any ways possible, completing course assignments

• Learning the classroom routines, the logistics of the school, Mentor responsibilities, high leverage practices, behavior management, assessments, curriculum, etc.
Professionalism

• Professional, positive dispositions are expected
• Perfect attendance and punctuality
  – Notify school, Mentor, University Supervisor, and Coordinator of absence
  – Record on program time log, complete Absence Form
  – Make up missed hours/days
• Dress – professional, approved by Mentor Teacher
• Professional communication
  – Oral
  – Written
• Phones stay out of sight, drink cups stay out of sight
• Positive, helpful, engaged, cooperative, professional attitude

** See Pre-Internship/Internship Handbook for more details
Expected Candidate Behavior

- Highly motivated to help out and asks a lot of questions
- Working actively and positively with students
- Arrives early and leaves late, per Mentor Teacher’s schedule
- Provides course information to Mentor in timely manner
- Constantly engaged
COVID Considerations

• Safety Protocols
  – Teacher Candidates are expected to follow the guidelines of school district and university.
  – Full CMU Safe Together, Strong Together plan at: https://www.coloradomesa.edu/covid-19/return-to-campus.html

• Distance Education Provisions
  – Should your district need to go to a distance learning format, CDE has approved Candidates completing field hours in this virtual environment. We would like for Mentors to involve Candidates as much as possible in remote teaching including synchronous instruction. See https://www.cde.state.co.us/educatortalent/educatortalentcovid19faq
Observations & Evaluations for Pre-Internship

• Observations by CMU University Supervisors
  – Minimum 2 formal lesson observations

• Lesson Observation – Mentor Teacher
  – Some courses may require formal lesson observations

• Candidates are expected to have written lesson plans for any lesson they teach

• Evaluations (Candidate and Mentor)
  – Midterm and Final
  – Review Candidate Evaluation and use to set goals for Final Internship
  – University Supervisor and Coordinator can help
ECSE Schedule, Tracking & Growth

• Schedule
  – 2 full days per week August-December, Mentors and Candidates decide days
  – Make up any missed hours/days

• Time Log
  – Candidates log hours (daily)
  – Mentor’s signature is required on time log to verify hours, please check hours regularly throughout semester

• Growth Plan
  – Candidates, Mentors, and University Supervisors will fill this out together at the end of the pre-internship semester (or earlier if needed) using the Intern Evaluation as a resource (COTQS)
Continuing On to Final Internship

To continue in these placements and into Final Internship next semester (Spring, 2022), Candidates must:

• Complete CDE background check and district requirements at the beginning of placement
• Turn in evidence of current CPR/FA certification
• Pass content area exam (Praxis II)
• Pass all EDUC and ECSE courses with a “B” or better
• Maintain overall GPA of 2.8 or higher
• Pass Final Field Evaluation per Mentor and University Supervisor
Final Internship Requirements

• Spring 2022 Colloquia On CMU Campus
  – Candidate attendance required
  – 1 evening in March TBA

• Field Evaluations – midterm and final

• Observations -- at least 4 from University Supervisor

• edTPA
  – edTPA is an extensive National performance-based assessment for Teacher Candidates (written narratives and videos)
  – edTPA Lesson Segment:
    • Candidates will plan, instruct (video), assess and analyze 1 student’s learning
  – Submission Date – early March
Methods Courses

- Cindy Chovich – Literacy and Technology
- Lisa Friel-Redifer – Math
- Mark Schmalz – Science/Social Studies
- Ann Gillies – Positive Behavior Support

- Assignments given in Methods courses to be done in the classroom
Paperwork

– Field Experience Time Log
– School District Calendar
– Absence Form
– Lesson Observation Form (University Supervisor completes this 2 times this Fall semester)
– Field Evaluation Form-Midterm (Mentor Teachers complete this mid-October)
– Field Evaluation Form-Final (Mentor Teacher completes this early December)

(Candidates can download from the CTE website or get hard copies in Gillies’ class)
Contact Information

- **Blake Bickham**, Department Head
  248-1729  bbickham@coloradomesa.edu
- **Ann Gillies**, ECSE Program Coordinator
  248-1924  agillies@coloradomesa.edu
- **Vail Shoultz-McCole**, University Supervisor
  255-2674  vshoultz@coloradomesa.edu
- **Stephanie Stelljes**, University Supervisor
  sstelljes@coloradomesa.edu
- **Leah Reynolds**, University Supervisor
  lvreynolds@coloradomesa.edu
- **Cynthia Chovich**, Instructor
  248-1462  cchovich@coloradomesa.edu
- **Mark Schmalz**, Instructor
  248-1419  maschmalz@coloradomesa.edu

Program Support Personnel:
- **April Chandler**, Program Support Coordinator  *(Support in field placement, student teaching progress monitoring and communication, graduate admission & program reporting)*
  248-1732  achandler@coloradomesa.edu
- **Mary Kienietz**, Administrative III Support  *(Specializes in undergraduate program admission, mentor, supervisor and other contracts, stipend, CEU, and licensure authorization)*
  248-1786  mkieniet@coloradomesa.edu
Thank you!

Thank you all for being here! Mentor Teachers and University Supervisors—your support, guidance, and encouragement are integral to the success of our Candidates! Candidates—this is going to be an AWESOME semester!!!
Follow Us

• Website
  – www.coloradomesa.edu/teachered
  – All forms are located on the CTE website on the Student Resources page

• Twitter
  – @cmuctesec

• Like us on Facebook
  – https://www.facebook.com/pages/Colorado-Mesa-University-Center-for-Teacher-Education/118936204936644