

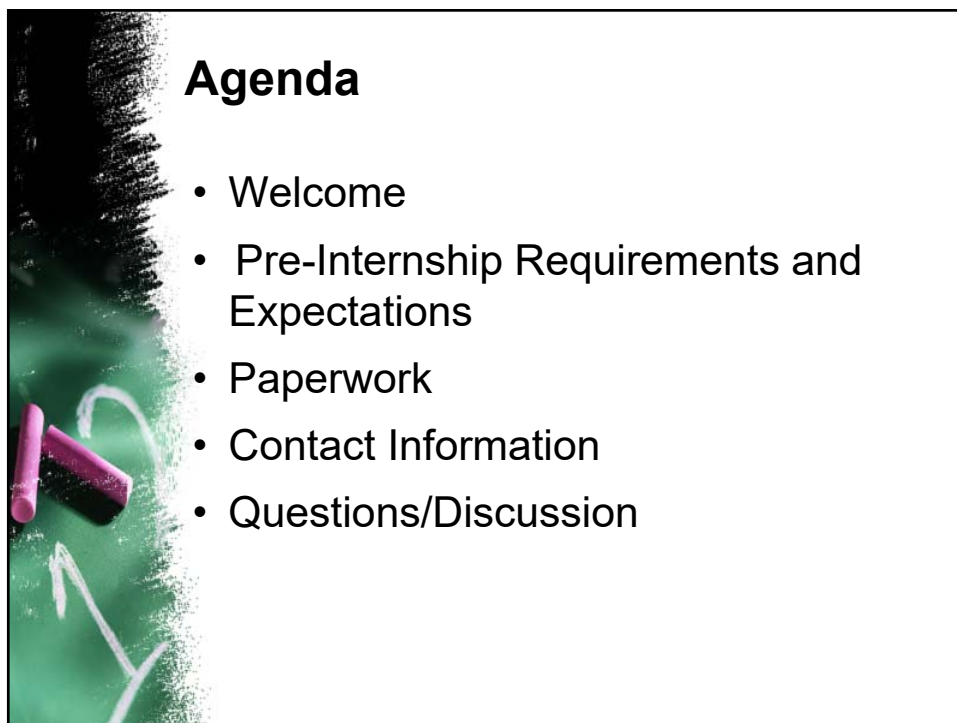
The slide features a decorative left border with a chalkboard background, showing a black chalk smudge at the top, a white arrow pointing up, and two pieces of pink chalk. The main content is centered on a white background. At the top is the Colorado Mesa University logo, which consists of a stylized mountain range in red and black above the text "COLORADO MESA UNIVERSITY" in black. Below the logo is the text "Center for Teacher Education" in black. The event title "Early Childhood Special Education (ECSE) Pre-Internship Teacher Candidate & Mentor Teacher Orientation" is written in green. At the bottom, the date and time "August 11, 2020 5:00pm-6:30pm" and the location "Via Zoom" are listed in black.

**COLORADO MESA**  
UNIVERSITY

Center for Teacher Education

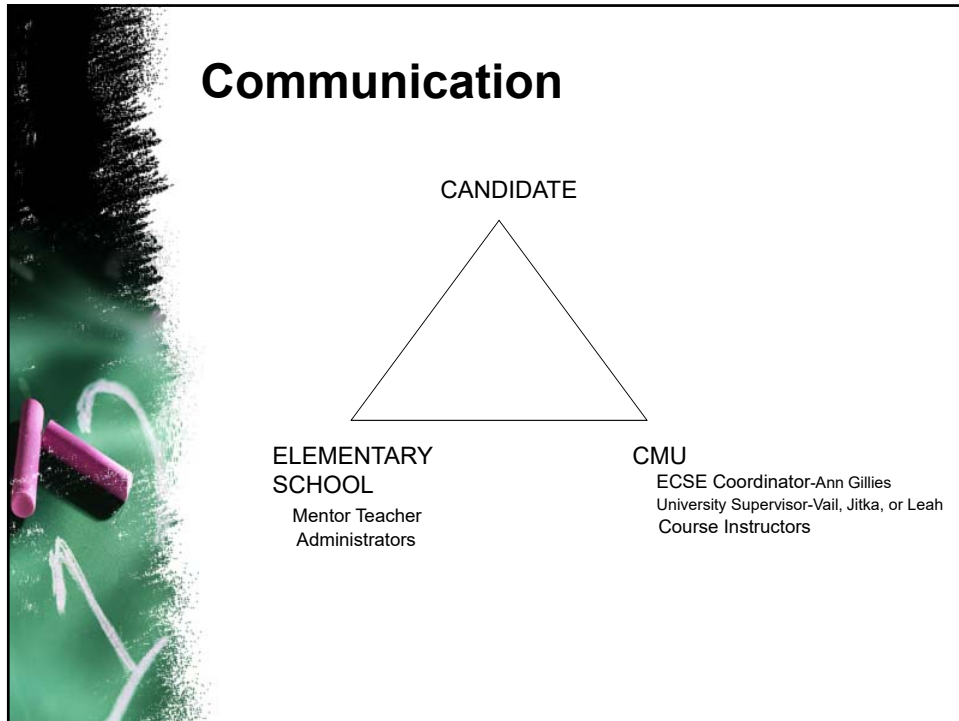
Early Childhood Special Education (ECSE)  
Pre-Internship  
Teacher Candidate &  
Mentor Teacher Orientation

August 11, 2020  
5:00pm-6:30pm  
Via Zoom

The slide features a decorative left border with a chalkboard background, showing a black chalk smudge at the top, a white arrow pointing up, and two pieces of pink chalk. The main content is on a white background. The word "Agenda" is written in bold black text. Below it is a bulleted list of five items: "Welcome", "Pre-Internship Requirements and Expectations", "Paperwork", "Contact Information", and "Questions/Discussion".

**Agenda**

- Welcome
- Pre-Internship Requirements and Expectations
- Paperwork
- Contact Information
- Questions/Discussion




- 
- ## Pre-Internship
- START and END with school district calendar – **not** by hours completed or CMU calendar
  - Balance between coursework, observation, working with students, and assisting Mentor Teacher
    - Full load
    - Completing methods courses
  - Candidates spend time in the classroom building relationships with Mentors and students, helping Mentors
  - Learning the classroom routines, the logistics of the school, Mentor responsibilities



## Professionalism

- Professional Dispositions
- Attendance and Punctuality
  - Notify school, Mentor, University Supervisor, and Coordinator of absence
  - Record on program time log, complete Absence form
- Dress – professional both in person and online
- Communication
  - Oral
  - Written
- Positive, helpful, professional attitude

\*\* See Pre-Internship/Internship Handbook for more details



## Communication Between Candidate, Mentor, & CMU

- Course assignments
- Candidate responsible for forms (what forms, when they are due)
- Mentors: Please call or email if you have questions, concerns, or something does not feel right!



## Expected Candidate Behavior

- Highly motivated and asks a lot of questions
- Working actively and positively with students
- Arrives early and leaves late, per Mentor Teacher's schedule
- Provides course information to Mentor in timely manner



## COVID Considerations

- Safety Protocols
  - Teacher Candidates (TCs) expected to follow guidelines of school district.
  - CTE/CMU requires TCs to wear masks while indoors at all times.
  - Candidates on campus will regularly be completing a CMU symptom tracker and will be notified if there is a possible exposure on campus. (For the most part, TC will be in classes only with other TCs.)
  - Full CMU Safe Together, Strong Together plan at: <https://www.coloradomesa.edu/covid-19/return-to-campus.html>
- Distance Education Provisions
  - Should your district need to go to a distance learning format, CDE has approved TCs completing field hours in this environment. See <https://www.cde.state.co.us/educatortalent/educatortalentcovid19faq>
- Field Supervision
  - University Supervisors may choose to supervise face to face (our traditional approach) or from a distance, and will be prepared to pivot to online.
  - We gained experience last semester with supervisors observing recorded lessons, live sessions on ZOOM, etc.
  - University Supervisors are also participating in CMU screening and are also required to wear masks indoors.



## Observations & Evaluations for Pre-Internship

- Observations by CMU University Supervisors
  - Minimum 2 formal lesson observations
- Lesson Observation – Mentor Teacher
  - Some courses may require formal lesson observations
- Candidates are expected to have written lesson plans for any lesson they teach
- Evaluations (Candidate and Mentor)
  - Midterm and Final
  - Review Candidate Evaluation and use to set goals for Final Internship
  - University Supervisor and Coordinator can help



## ECSE Schedule, Tracking & Growth

- Schedule
  - 2 full days per week in same K/1/2 classroom all semester, no PreK hours this semester, Mentors and TCs decide days
  - Face-to-face, online, or both depending on Mentors
  - CMU goes online after Thanksgiving; TCs, Mentors, and University Supervisors collaborate early and plan for the weeks after Thanksgiving until the district's Winter Break
- Time Log
  - Candidates log hours and absences (daily)
  - Mentor's signature is required on time log to verify hours
- Growth Plan
  - Candidates, Mentors, and University Supervisors will fill this out together at the end of the pre-internship semester (or earlier if needed) using the Intern Evaluation as a resource (COTQS)



## Continuing On to Final Internship

To continue in these K/1/2 placements and into Final Internship next semester (Spring, 2021), Candidates must:

- Complete CDE background check and district requirements at the beginning of placement
- Turn in evidence of current CPR/FA certification
- Pass content area exam (Praxis II)
- Pass all EDUC and ECSE courses with a “B” or better
- Maintain overall GPA of 2.8 or higher
- Pass Final Field Evaluation per Mentor and University Supervisor



## Internship Requirements

- Spring 2021 Colloquia
  - TC attendance required (TCs only)
  - **Colloquium – March TBA**
- Field Evaluation
  - Field Evaluations:
    - Completed with TC, Mentor, & University Supervisor at midterm and final
  - Lesson Plans:
    - TCs are expected to have written lesson plans for every lesson they teach
    - Lesson plans are submitted to supervisor prior to observation
    - During internship, University Supervisors will complete 4 formal observations
- edTPA
  - *edTPA is an extensive National performance-based assessment for Teacher Candidates (written narratives and videos)*
  - edTPA Lesson Segment:
    - TCs will plan, instruct (video), assess and analyze student learning
  - **Submission Date – early March**





## Methods Courses

- Dr. Cindy Chovich – Literacy and Technology
- Dr. Lisa Friel-Redifer – Math
- Professor Mark Schmalz – Science/Social Studies
- Dr. Ann Gillies – Positive Behavior Support
  
- Assignments given in Methods courses to be done in the classroom



## Paperwork

- Field Experience Time Log
  - School District Calendar
  - Absence Form
  - Lesson Observation Form (University Supervisor completes this 2 times this Fall semester)
  - Field Evaluation Form-Midterm (Mentor Teachers complete this mid-October)
  - Field Evaluation Form-Final (Mentor Teacher completes this early December)
- (TCs can download from the CTE website or get hard copies the first Wednesday of class)



## Contact Information

- **Blake Bickham**, Department Head  
248-1729 [bbickham@coloradomesa.edu](mailto:bbickham@coloradomesa.edu)
- **Ann Gillies**, ECSE Program Coordinator  
248-1924 [agillies@coloradomesa.edu](mailto:agillies@coloradomesa.edu)
- **Vail Shoultz-McCole**, University Supervisor  
255-2674 [vshoultz@coloradomesa.edu](mailto:vshoultz@coloradomesa.edu)
- **Jitka Nelb-Sinecka**, University Supervisor  
[inelbsinecka@coloradomesa.edu](mailto:inelbsinecka@coloradomesa.edu)
- **Leah Reynolds**, University Supervisor  
[lvreynolds@coloradomesa.edu](mailto:lvreynolds@coloradomesa.edu)
- **Cynthia Chovich**, Instructor  
248-1462 [cchovich@coloradomesa.edu](mailto:cchovich@coloradomesa.edu)
- **Mark Schmalz**, Instructor  
248-1419 [maschmalz@coloradomesa.edu](mailto:maschmalz@coloradomesa.edu)

### Program Support Personnel:

- **April Chandler**, Undergraduate Program Support Coordinator *(Support in field placement, student teaching progress monitoring and communication, graduate admission & program reporting)* • 248-1732 [achandler@coloradomesa.edu](mailto:achandler@coloradomesa.edu)
- **Mary Kienietz**, Administrative III Support *(Specializes in undergraduate program admission, mentor, supervisor and other contracts, stipend, CEU, and licensure authorization)*  
248-1786 [mkieniet@coloradomesa.edu](mailto:mkieniet@coloradomesa.edu)



## Thank you!

Thank you for being here! Mentor Teachers and University Supervisors-your support, guidance, and encouragement are integral to the success of our Candidates! Candidates-this is going to be an AWESOME semester!!!





## Follow Us

- **Website** 
  - [www.coloradomesa.edu/teachered](http://www.coloradomesa.edu/teachered)
  - All forms are located on the CTE website on the Student Resources page
- **Twitter** 
  - @cmuctesec
- **Like us on Facebook**  Find us on Facebook
  - <https://www.facebook.com/pages/Colorado-Mesa-University-Center-for-Teacher-Education/118936204936644>