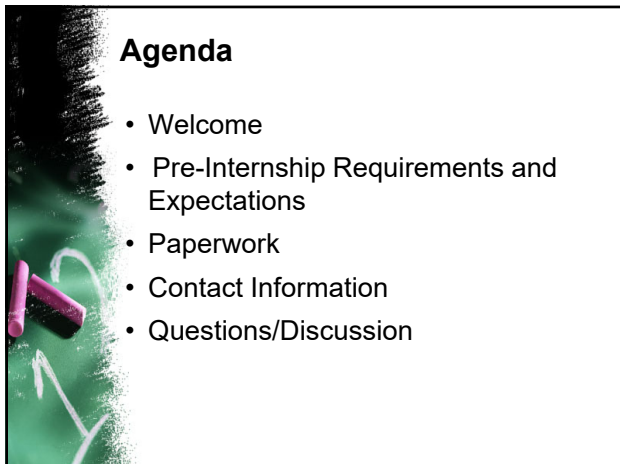
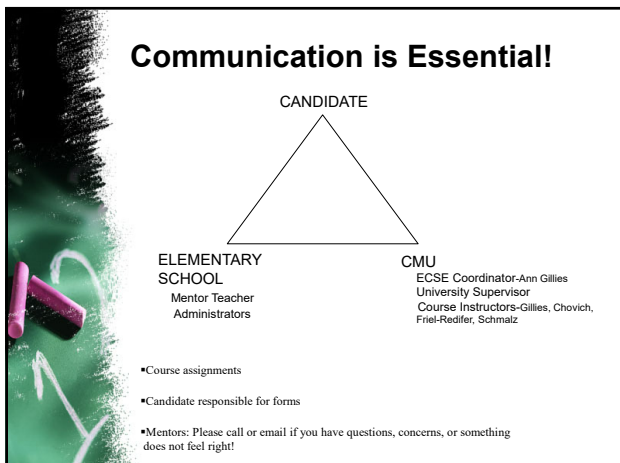





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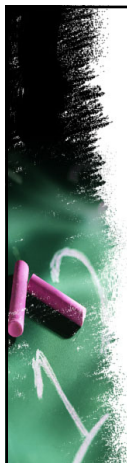
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Pre-Internship

- START and END with school district calendar – **not** by hours completed or CMU calendar (January-May)
- Balance between coursework, observation, working with students, and assisting Mentor Teacher
 - Full load
 - Completing intense methods courses
- Candidates spend time in the classroom building relationships with Mentors and students, helping Mentors in any ways possible, completing course assignments
- Learning the classroom routines, the logistics of the school, Mentor responsibilities, high leverage practices, behavior management, assessments, curriculum, etc.

4




Professionalism

- Professional, positive dispositions are expected
- Perfect attendance and punctuality
 - Notify school, Mentor, University Supervisor, and Coordinator of absence
 - Record on program time log, complete Absence Form
 - Make up missed hours/days
- Dress – professional, approved by Mentor Teacher
- Professional communication
 - Oral
 - Written
- Phones stay out of sight, drink cups stay out of sight
- Positive, helpful, engaged, cooperative, professional attitude

** See Pre-Internship/Internship Handbook for more details

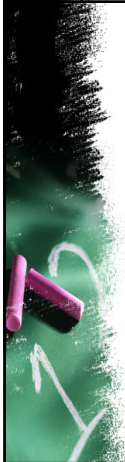
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Expected Candidate Behavior

- Highly motivated to help and asks a lot of questions
- Working actively and positively with students
- Arrives early and leaves late, per Mentor Teacher’s schedule
- Provides course information to Mentor in timely manner
- Constantly engaged


6



Observations & Evaluations for Pre-Internship

- Observations by CMU University Supervisor
 - Minimum 2 formal lesson observations
- Lesson Observation – Mentor Teacher
 - Some courses may require formal lesson observations
- Candidates are expected to have written lesson plans for any lesson they teach
- Evaluations (Candidate and Mentor)
 - Midterm and Final
 - Review Candidate Evaluation and use to set goals for Final Internship
 - University Supervisor and Coordinator can help

7



ECSE Schedule, Tracking & Growth

- Schedule
 - 2 full days per week **January - May**, Mentors and Candidates decide days
 - Make up any missed hours/days
- Time Log
 - Candidates log hours (daily)
 - Mentor's signature is required on time log to verify hours, please check hours regularly throughout semester
- Growth Plan
 - Candidates, Mentors, and University Supervisors will fill this out together at the end of the pre-internship semester (or earlier if needed) using the Intern Evaluation as a resource (COTQS)

8




Continuing to Final Internship

To continue in this placement and into Final Internship next semester (Fall, 2023), Candidates must:

- Complete CDE background check and district requirements at the beginning of placement
- Turn in evidence of current CPR/FA certification
- Pass content area exam (Praxis II)
- Pass all EDUC and ECSE courses with a "B" or better
- Maintain overall GPA of 2.8 or higher
- Pass Final Field Evaluation per Mentor and University Supervisor


9



Final Internship Requirements

- Fall 2023 Colloquia On CMU Campus
 - Candidate attendance required
 - 1 evening in **November** TBA
- Field Evaluations – midterm and final
- Observations – at least 4 from University Supervisor
- edTPA
 - edTPA is an extensive National performance-based assessment for Teacher Candidates (written narratives and videos)
 - edTPA Lesson Segment:
 - Candidates will plan, instruct (video), assess and analyze 1 student's learning
 - Submission Date – early **October**


10



Methods Courses

- Cindy Chovich – Literacy and Technology
- Lisa Friel-Redifer – Math
- Nick Bardo/Mark Schmalz – Science/Social Studies
- Ann Gillies – Positive Behavior Support
- Assignments given in Methods courses to be done in the classroom

11

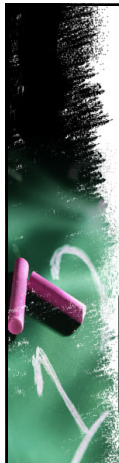


Paperwork

- Field Experience Time Log
- School District Calendar
- Absence Form
- Lesson Observation Form (University Supervisor completes this 2 times this semester)
- Field Evaluation Form-Midterm (Mentor Teachers complete this mid-**March**)
- Field Evaluation Form-Final (Mentor Teacher completes this early **May**)

(Candidates can download from the CTE website or get hard copies in Gillies' class)

12



Substitute Teaching During Internship

- Substitute teaching during internship is **optional**, and students should not be tasked to substitute teach without being authorized by the Colorado Department of Education (CDE) and the district's Human Resources Department.
- Students who are not established as substitute teachers within their district **are not authorized** to be left in classrooms without the supervision of a licensed teacher or authorized substitute.
- Starting in the last quarter of the semester, CMU student teachers are permitted to substitute **only for their mentor teachers**, within their placement classrooms, for no more than 2 days a week (16 total hours a week).
- Compensation for substitute teaching is determined by the host school district.
- Student teachers interested in substitute teaching should obtain the approval of their mentor teachers and school principals prior to pursuing state and district authorization.

Student Teachers are only eligible for substitute teaching when:

- The student teacher is in the last quarter of the last semester of their student teaching (approximately, the last 9 weeks of internship).
- The student teacher has obtained the required 1-year substitute authorization through CDE: <https://www.cde.state.co.us/cdeprof/checklist-substituteauth1year>
- The student teacher has completed the substitute application process through their placement district's human resources department.
- The student teacher is substituting in the classroom where the student teacher is currently completing internship, and only for up-to 16 hours, or less, a week

13



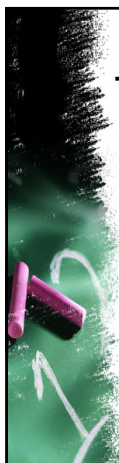
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Program Support Personnel:

- April Chandler**, Program Support Coordinator *(Support in field placement, student teaching, progress monitoring and communication, graduate admission & program reporting)*
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- Mary Kienietz**, Administrative III Support *(Specializes in undergraduate program admission, mentor, supervisor and other contracts, stipend, CEU, and licensure authorization)*
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Thank you!

Thank you all for being here! Mentor Teachers and University Supervisors-your support, guidance, and encouragement are integral to the success of our Candidates! This is going to be an AWESOME semester!!!

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