

Student Teaching Application



Complete **ALL** sections

Candidate Information	
Name: _____	Student ID: <u>700</u> _____
Address: _____	Home Phone: _____
City/State/Zip: _____	Cell Phone: _____
Email: (CMU) _____@mavs.coloradomesa.edu Personal _____	
Program: (select one) <input type="checkbox"/> Early Childhood/EC SPED (0 - age 8) <input type="checkbox"/> K-12 (Art, Music, Kinesiology) <input type="checkbox"/> Elementary (K-6) <input type="checkbox"/> Secondary (7-12)	
Concentration/Content Area: _____	
Pre-internship: <input type="checkbox"/> Fall OR <input type="checkbox"/> Spring Year: _____	* Internship: <input type="checkbox"/> Fall OR <input type="checkbox"/> Spring Year: _____
* Note: Music does not complete a formal pre-internship; music students, only fill in the dates for internship.*	

Field Placement Preferences	
Mentor Selection: We consider several factors when making decisions about placements (past placements, letter of interest, placement interview, etc.). One of the most important factors in making a placement is the quality of the mentor teacher. Sometimes due to availability of excellent mentor teachers, we may place you in a grade level or school you may not have selected for yourself. As we work with various school district personnel in making placements, candidates are NOT to contact principals or teachers themselves.	
I have read the policies regarding mentor/placement selection: _____ TC Initials	
Indicate the district in which you would like placement. Preferred District: (For example: D51 - Mesa County) _____ <i>Students may be placed in other districts based on availability within preferred district; particularly in the case of rural placements.</i>	Preferred Level/Grade: 1. ECSE & Elementary – Elementary Grade(s): _____ 2. Secondary – (please circle one) Middle School or High School or Either High School Attended: _____

Previous Experience and School Affiliations		
List the schools you completed field hours in for ECSE 320, EDUC 341, EDUC 340, EDUC 342, or EDUC 343. Also, please list any other schools in which you have worked or volunteered.		
School _____	Grade/Subject _____	Teacher _____
School _____	Grade/Subject _____	Teacher _____
School _____	Grade/Subject _____	Teacher _____
School _____	Grade/Subject _____	Teacher _____
<div style="border: 1px solid black; padding: 5px; transform: rotate(-10deg); display: inline-block;"> Music Students: do not complete this section. Instead, turn in your log of field hours with your Student Teaching Application. </div>		
IMPORTANT: You may not be placed in a building where a member of your immediate family attends or is employed. You may not be placed at a school where you work, volunteer, or have a relationship.		
Please indicate any school affiliations (information should be current with the semester/year you will be starting your pre-internship).		
Are you <u>employed</u> or do you <u>volunteer</u> at a school? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, what school _____		
School: _____	Name of Relative: _____	Relationship: _____
School: _____	Name of Relative: _____	Relationship: _____

Agreement and Signature

I authorize the release of information contained in this application or in my Center for Teacher Education file to my mentor teacher(s), my principal(s), my college supervisor(s) and other active participants in my internship for all purposes of licensure and/or degree completion.

Student Name (printed): _____ Date: _____

Signature: _____ *(Written or sent via CMU email)*

Please read and initial the following:

- _____ I have read the CTE Intern Handbook, available online at: <http://www.coloradomesa.edu/teacher-education/documents/InternshipHandbook.pdf>
- _____ I must have a "B" or better in all EDUC classes and have a content area and overall GPA of 2.8 or higher.
- _____ I must **pass the Praxis II before I can begin my final semester of student teaching.**
- _____ I acknowledge that student teaching placements are made within the 14-county region served by CMU and that placement outside of that region is subject to an additional approval process and potentially greater fees.
- _____ My pre-internship/internship begins on the first day that my mentor teacher begins.
- _____ I am **to follow my host school's calendar, not the CMU calendar** for field hour attendance.
- _____ I'm expected to work through the last day of my internship, which follows the school district's end-date for the semester.
- _____ Teacher candidates may not work as substitute teachers while completing their internship.
- _____ I am not allowed to take personal days during my internship.
- _____ It is **mandatory** that I attend the orientation and the colloquium set up by the Teacher Education Department.
- _____ The internship must be concentrated in my area of licensure. The mentor teacher must be professionally licensed and highly qualified in my area of licensure.
- _____ My university supervisor will evaluate me at least **twice** during pre-internship and **four times during internship.**
- _____ I am required to email a formal, typed lesson plan to my supervisor PRIOR to observation visits.
- _____ I must be present at all scheduled internship meetings. Dates will be provided by the Program Coordinator.
- _____ It is expected that I apply for licensure within five years of completing my requirements.
- _____ When applying to the Colorado Department of Education for my *Initial Teacher License*, I am responsible for submitting all paperwork, fees, and supporting documents (including the request of all official transcripts).

For more information on the CDE application process, see <http://www.cde.state.co.us/cdeprof/checklist-initialteacher>

Return application items to April Chandler at the Center for Teacher Education, DH 101M

1100 North Avenue | Grand Junction, CO 81501

Phone: (970) 248-1732 | Email: achandler@coloradomesa.edu

Additional Application Items Required:

- **Resume** - This should be a one-page document and include the following:
 - Personal Data: name, address, email, phone#
 - Field Experiences (include your 200 and 300 level observations), work experiences, background information (who, where, when, what) and/or teaching-type jobs, volunteering, etc.
- **One-page Letter of Interest** – approx. 4 paragraphs
 - Address your letter to: School Administrator/Mentor
 - Sign your letter—*may use an electronic, cursive-font signature*
 - Include why you want to become a teacher and your experiences working with youth.
 - Include your vision of an ideal school, mentor teacher, and classroom.
 - Include how your personal strengths and skills will benefit the students and school, and list some of your professional learning goals.
- **Copy of [Graduation Planning Sheet](#)** or DegreeWorks report (advisor signature NOT required)
- **Music Majors** must also submit a log of field hours with student teaching application. 🎵
- **Evidence of current CPR & First Aid & test date or completion of the Praxis II**

Completed 3-step CDE Fingerprinting & Background Check—Fingerprinting Date: _____ *(or date of appt)*
*(Check the [Alerts](#) tab in your CDE account for date.) ***See [CTE Fingerprinting Instructions](#) if you have not completed fingerprinting!****

Date: _____ **of CPR/FA** *(Child and Adult)* certification *(OR explain plan for getting certified below)*

OR Plan for CPR/FA certification: _____



Praxis II Licensure Exam Date: _____ *(date you are taking the exam or the date you passed it)*