**Student Teaching Internship**

**Overview**

- One full semester
  - START and END with school district calendar – **not** by hours completed or CMU calendar
  - Internship is a full-time placement
    - Interns are to follow their mentor’s schedule – intern's daily hours mirror mentor's
    - Interns are required to be in the classroom fulltime (full teaching load) observing, working with small groups and working up to taking the lead teaching role.
- Student teachers have opportunity to apply what they have learned
- Intensive induction experience
- Semester Schedule
  - Gradual phase-in → 8-10 week lead role → phase out
  - For more details on pacing, see the recommended timeline
  - For an observation overview see the visitation timeline

**Expectations**

- Team Teaching Model
  - Learners come 1st
  - Interns should not be left alone in the classroom
  - Interns cannot be substitute teachers
  - Guide intern through reflective practice: the why, how, what & when of teaching
  - Mentor Resources: [https://www.coloradomesa.edu/teacher-education/mentors.html](https://www.coloradomesa.edu/teacher-education/mentors.html)

- Program Supervisor:
  - Facilitates strong triad relationship between intern, mentor and program.

- Student Teacher:
  - It is your responsibility to complete ALL CMU program requirements. Stay connected through D2L, colloquia, email, and the CTE Field Resources page.
  - You have learned the theory of teaching. Now you will have the opportunity to develop the art of teaching!!!
Professionalism

- Dispositions: see Professional Dispositions Form
- Attendance and Punctuality
  - Notify mentor and program coordinator of issues
  - Record on program time log
    • Absences are generally not acceptable.
    • An Absence Form must be submitted for all absences.
- Dress: Professional dress required. (Remember this is a yearlong interview. No denim. You WANT to look like the responsible adult in the room.)
- Communication
  - Oral: Express yourself thoughtfully with appropriate language.
  - Written: Be mindful of your audience. Emails can be forwarded. Proofread.
  - Social Media/Cell Phones: See pg. 8 of the Intern Handbook
- Attitude: This is a yearlong interview. All impressions are important. TQS 4: Teacher's demonstrate professionalism through ethical conduct, reflection, and leadership.

Observations

- Lesson Observation – CMU Supervisor
  - Minimum of 4 observations
  - Formal typed lesson plan must be emailed to supervisor PRIOR to visits
- Lesson Observation – Mentor Teacher
  - Recommended 2-4 formal observations for student feedback and documentation
- Lesson Plan
  - Interns are expected to have written lesson plans for every lesson they teach
  - Mentor teacher should review the lesson plans prior to the lesson being taught
  - Supervisors will be doing spot checks on past lesson plans
- edTPA Lesson Segment
  - Interns will be planning, instructing (video), assessing and analyzing student learning
Evaluations

Grading
• CMU faculty assign the final Grades
• Grades are based on supervisor evaluations, student performance, and internship requirements.

Field Evaluation
• Field evaluations are completed with the intern, mentor, & supervisor at midterm and final
  • Intern Field Evaluation Form
    - Midterm and Final (one form) – Conferences
    - Follow the Colorado Teacher Quality Standards
    - Recommend a working copy throughout the semester
    - Notes for ongoing evidence
  • Midterm/Final Signatures Page
    - Second Page of Field Eval. Form
    - Must be signed at midterm & final

edTPA (Elementary & Secondary)
• National performance-based assessment for teacher candidates.

FIP & Portfolio (K12 Only)
• K12 Final Intern Presentation – demonstrate effectiveness in classroom
• K12 Portfolio – demonstrate standards based teaching in classroom

edTPA Overview
– only required for Elementary & Secondary –
Students’ opportunity to demonstrate that they are meeting the InTASC/CTQ standards
  • Planning, Instruction, and Assessment
  • 3-5 Lesson Segment
  • Lesson Plans, Commentaries & 15-20 minutes of video
  • edTPA Workshops

499/599 Course Upkeep
– Elementary & Secondary –
• Keep a daily journal in the classroom and meet regularly with mentor to reflect on performance on COTQS.
• Participate in edTPA meetings & submit drafts by due dates for timely feedback
• Use resources on D2L
• Submit edTPA documents to Pearson by required due date
K12-only FIP & Portfolio:

K12 Final Intern Presentation (FIP)
• Student's opportunity to demonstrate their teaching effectiveness within their placement classrooms
• PowerPoint presentation of pre/post data for all units taught
• Guidelines can be found on the Student Resource page on the CTE website or at https://www.coloradomesa.edu/teacher-education/documents/FIPGuidelines9-12.pdf
• An evaluation rubric can be found at https://www.coloradomesa.edu/teacher-education/documents/FIPRubric9-12.pdf

K-12 Portfolio
• Students' opportunity to demonstrate that they are meeting the InTASC standards
• Students should work on their portfolios outside of school hours
• Portfolio guidelines and forms can be found on the Student Resource page on the CTE website: https://www.coloradomesa.edu/teacher-education/undergraduate.html

Important Dates

• Colloquium: November TBA @ 5:00pm
  – Only student teachers participate
• edTPA Submission: October – see D2L
  – Elementary & Secondary only –
• K12 Portfolio Deadline: December TBA – see D2L
• K12 FIP Deadline: December TBA – see D2L
• Teacher Education Fair - March TBA, 2021
  • Free for CMU teacher candidates and graduates
  • http://www.coloradomesa.edu/career/students/fairs/teacher.html
  • Prep for the Teacher Job Fair Workshop Offered
• Final Mentor/Supervisor Evaluation: due by first week in December