## Field Experience Time Log

*Used for: EDUC 340-343, 441, 451, 461, 442, 497, & 499 & ECSE 430, 435, 450 & 499*

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**Teacher Candidate’s Name:** _______________________________  
**Level:** *(circle one)* Secondary, Elementary, K-12 or Early Childhood/EC SPED  
**Education Course:** ________________  
**Field Placement Location/School***:** _______________________________  
**Instructor:** _______________________________  
**Mentor:** _______________________________  
**Grade:** ________  

*For multiple placement locations, use a different time log for each placement site.

This form must be submitted to your program coordinator at the end of the semester. Attach additional sheets if needed. Signatures for **you and your mentor teacher are required** in order to receive credit—*see reverse.*

Logging can be done **DAILY or WEEKLY**.

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**Total Hours** ________  
**Total Hours** ________  
**Total Hours** ________  

- **OVER** -

*(for absences & signatures)*
Teacher Candidate Absences
The Candidate was absent from my classroom on the following days:

Date: ____________________________  Reason for Absence: ____________________________
Date: ____________________________  Reason for Absence: ____________________________
Date: ____________________________  Reason for Absence: ____________________________
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Date: ____________________________  Reason for Absence: ____________________________
Date: ____________________________  Reason for Absence: ____________________________

Teacher Candidate & Mentor Signatures

I, ____________________________ (teacher candidate’s printed name) have completed a total of _________ hours in this field placement, document on a daily basis, on the front page of this form.

Teacher Candidate Signature: ____________________________  Date: ____________________________

I, ____________________________ (mentor’s printed name) can verify that the candidate assigned to my classroom has spent the hours documented on this Field Experience Visitation Log, for a total of _________ hours.

Mentor Teacher Signature: ____________________________  Date: ____________________________