



# The Maverick Guide

Updated: August 2020

## Purpose

The *Maverick Guide* is a compendium of information about University people, programs, guidelines, policies, and services. The *Guide* serves as a resource for students as they seek to learn about University expectations, engage with the campus and local community, explore academic and co-curricular educational opportunities, or search for assistance addressing a wide range of issues.

Should students require additional information, please contact any of the resource persons or offices listed in the *Guide*.

Please note that the information contained in this guide is subject to revision by individual offices during the academic term. As such revisions are posted or otherwise distributed; they will supersede the material printed here.

The *Maverick Guide* is prepared by the office of the Vice President for Student Services and the Vice President for Academic Affairs; suggestions or corrections for the *Maverick Guide* should be directed to those offices.

Information in this guide will be made available in an alternative format, such as large print, or an audio file, upon request. Contact the Office of the Vice President for Student Services for additional information.

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## Frequently Called Phone Numbers

Advising/ IRIS .....	970-248-1177
Bookstore .....	970-248-1422
Campus Police/GJPD Non-Emergency.....	970-242-6707
Campus Safety Assistants .....	970-260-2683
Career Services.....	970-248-1404
Educational Access Services (EAS) .....	970-248-1856
Financial Aid.....	970-248-1396
MAVcard Office .....	970-248-1059
Montrose Campus, CMU .....	970-249-7009
Office of Student Accounts.....	970-248-1567
Outdoor Program (OP).....	970-248-1428
Parking Services .....	970-248-1921
Recreation Center .....	970-248-1592
Registrar’s Office.....	970-248-1555
Residence Life .....	970-248-1536
Student Conduct/Campus Safety.....	970-248-1336
Student Diversity and Advocacy .....	970-248-1765
Student Life .....	970-248-1111
Student Success & Engagement .....	970-248-1340
Student Wellness Center .....	970-644-3740
Testing Center .....	970-248-1260
Tomlinson Library .....	970-248-1244
TRIO.....	970-248-1492
Tutorial Learning Center (TLC).....	970-248-1392
University Center Information Desk.....	970-248-1758
Vice President for Academic Affairs.....	970-248-1881
Vice President for Student Services.....	970-248-1366
Western Colorado Community College (WCCC).....	970-255-2600

## Colorado Mesa University Services

### **IRIS (Advising & Integrated Resources for Information & Solutions) – Lowell Heiny Hall (970-248-1177)**

CMU provides students holistic academic advising and financial counseling through Integrated Resources for Information and Solutions (IRIS). The IRIS Advising Center acts as the academic advisor for first time freshman and students with undeclared majors. Once a student declares a major, they should meet regularly with their faculty advisor. IRIS Advisors can also assist all students with completing the financial aid process, understanding their bill, setting up payment plans, and providing financial counseling in regards to their financial status at the institution. The IRIS Advising Center is committed to assisting students in attaining their educational and financial goals.

Services provided at the IRIS Advising Center include:

- Provide general academic advising by assisting in course selection and registration
- Guide students in major exploration and assist with strategies for academic success
- Assist with administrative campus policies and procedures
- Assist with registration questions and processes
- Explanation on completing forms
- Understanding and completing the financial aid process
- Understanding - student account and billing statement
- Help with making payments and setting up payment plans
- Support through financial counseling

### **Alumni Association – 1450 North 12<sup>th</sup> Street (970-248-1525)**

The Alumni Association exists to provide a two-way connection between alumni and Colorado Mesa University. The Association helps keep you in touch with CMU friends and faculty. There are no membership dues. For more information, visit: <http://supportingcmu.com/alumni/benefits> Find them online by searching Facebook, LinkedIn or Twitter.

### **Bookstore- The Maverick Store – University Center (970-248-1422)**

The CMU Bookstore is your one-stop, back-to-school headquarters. In addition to the textbooks and supplies required for classes, we carry a wide variety of school and art supplies, backpacks, bags, referencebooks, study aids, general books, greeting cards, and convenience and snack items. We also have the largest selection of Colorado Mesa University clothing and gift items available anywhere. To help keep textbook costs as low as possible, we stock used books whenever we can, and offer a buyback service at the end of each semester. We also offer rental and electronic versions of select textbooks in our store, as well as a full range of rental titles through our website. <http://www.coloradomesa.edu/bookstore/index.html>.

### **Campus Dining Services – University Center (970-248-1742)**

Sodexo Campus Dining Services provides several great venues for all students and members of the community. With several locations across campus, there are plenty of options to keep everyone satisfied. The dining hall (“The Caf”), Chick fil A, Umai Bowls & Rolls, Flat Top Grill, Rowdy’s, and Starbucks are all conveniently located in the University Center. Other locations include Jazzman’s, in Dominquez Hall, Houston Hall Cafe, and Einstein Bagels, Wholly Habaneros, and Pandini’s Fresh Pizza located in the Tomlinson library. WCCC is also home to The Scramble.

Our dining program has been designed with you in mind. Flexibility, varied hours, and a choice of dining locations will enable you to find the perfect place at the perfect time. Please refer to our dining schedule on our website: [www.coloradomesa.sodexomyway.com](http://www.coloradomesa.sodexomyway.com).

**Campus Safety Assistants/ Safe Walk Program (970-260-2683)**

Colorado Mesa University offers a Campus Safety Assistants program designed to provide safe travel around campus for all students, faculty and staff. The service is available from 6:00 pm to 2:00 am daily and covers all of the main campus and up to two blocks off campus.

**Campus Safety– 1060 Orchard Avenue (970-242-6707)**

The Grand Junction Police Department (GJPD), by contractual agreement, is responsible for the public safety concerns of the Colorado Mesa University community and campus. The GJPD is a full service 24-hour a day law enforcement agency. Currently, five full-time officers are assigned to patrol the campus and the surrounding area between the months of August and May.

The university also employs sworn Campus Safety Officers to support GJPD efforts.

The Campus Safety Officer Program, started fall 2016, includes full-time police officers on campus under the direction of Director of Campus Safety and Student Conduct. CMU's officers work in conjunction with five officers from the [Grand Junction Police Department](#) (GJPD) assigned to the campus. This office offers bike and personal belonging registration, as well as weapon storage for residential students. The officers assigned to the campus have a station located on the northside of campus at 1060 Orchard Avenue. More information is available from the office of Student Conduct and Campus Safety (970-248-1336).

**The Career Center – University Center (970-248-1404)**

The Career Center assists students and alumni with accomplishing their career goals. Additionally, the Center helps employers in implementing recruitment strategies and supports Colorado Mesa faculty with career resources.

- Resume and Cover Letter Review
- Career Assessments
- Career Fairs
- Workshops (resume, cover letter, and interviewing skills)

**Child Care Center (Little Mavs) – 1704 N 8<sup>th</sup> Street (970-248-1318)**

Childcare is available year-round for children of Colorado Mesa University students, faculty, and staff. Little Mavs serves infants up to five years of age. Summer, Friday, and school district non-contact day programs are available for children in Kindergarten up to 12 years old and are open to the community. For further information, visit the Little Mavericks website or contact the Center Director.

**Educational Access Services (EAS) – Houston Hall (970-248-1856)**

Support services for students with documented disabilities are available through Educational Access Services (EAS), a division of Academic Services. Several services are available, depending upon the documented disability. Services can include, but are not limited to, volunteer note takers, testing accommodations, and textbooks in alternate formats. Prospective students are encouraged to contact the Coordinator of Educational Access Services to discuss accommodations. Students must initiate a request for accommodations by contacting the EAS office. A new request must be made each semester.

**Emergency Notification System**

Colorado Mesa University has contracted with an emergency notification provider to send alert text messages to cellular phones and distribute email messages in the event of an emergency situation. While the University encourages students, faculty, and staff to participate in the emergency notification system, as it is

the primary way the University will attempt to alert the campus community to an emergency event, opting to receive these emergency notifications is voluntary.

The contact information you provide for the notification system will not be sold or released to any other party. The University intends only to use the provided contact information to alert the campus community of emergency situations or an event that directly poses a life-safety risk to the campus community. In addition, the emergency notification system will be tested once per term, not to exceed three (3) times per calendar year.

Colorado Mesa University does not warrant the successful delivery of each message to each individual recipient. The service depends on the individual cellular and mobile phone carriers to deliver Simple Messaging System or SMS/text messaging to each recipient. There may be a charge by your cell phone provider to receive text messages.

### **Alert Channels**

In the case of an emergency, students, faculty, and staff will be notified through one or more of the following channels:

- Text Message (sign up via MAVzone)
- University Social Media outlets (e.g., Twitter)
- Colorado Mesa University Email
- MAVzone

### **Signing up to Receive Text and Voice Message Alerts**

If you have not signed up to receive voice message or text alerts and would like to, please do the following steps:

1. Log in to MAVzone
2. Access the "My Account" page under the "Personal" dropdown section.
3. Click on the "Colorado Mesa University Emergency Warning System Contact Information" link
4. Update your contact information
5. Click the "Opt-in/Info Correct" button to complete your registration

### **Financial Aid – Lowell Heiny Hall (970-248-1396)**

The Financial Aid Office assists students in meeting educational expenses through a variety of monetary resources. If you qualify, you may receive one or more of the following:

- Grants
- Loans (need or non-need based)
- Student employment through work-study programs
- Scholarships

### **Hamilton Rec Center (970-248-1592)**

The staff at Hamilton Rec Center design a variety of programs and services that will contribute to the overall health and well-being of Colorado Mesa University students.

The mission is to educate and assist participants in the responsible use of leisure time by providing an exciting atmosphere that fosters the development of lifelong patterns of recreational activity. Opportunities are available for participation regardless of age, sex, race or motor ability. To do so, Hamilton RecCenter develops and maintains state of the art recreational facilities and resources designed to provide appropriate environments for our participants. This mission is realized through the following programs offered to the college community.

*Open Recreation Program* - Provides access to over 212,000 sq. feet of recreational facilities, sports equipment, group exercise classes, intramurals, and plenty of other activities for convenient, informal participation.

*Fitness/Wellness Program* - Offers structured and non-structured opportunities for improving and maintaining physical fitness; including physical assessment, exercise program prescription, personal training, massage therapy, and physical and mental health workshops.

A MAVcard is required to access Hamilton Recreation Center or scan in using barcode scan option after downloading the CMU Rec App.

**Health Services - Student Wellness Center - 1060 Orchard Avenue, Suite N (970-644-3740)**

The Student Wellness Center, located at 1060 Orchard Avenue, Suite N, is open during the fall and spring semesters when school is in session. The physician, health care practitioners and counselors have varied hours, but services are available Monday – Saturday, 8am-8pm and Sundays, 12pm-4pm. Appointments are recommended; call (970) 644-3740 to make arrangements. This number can also be called after hours for 24/7 emergency coverage.

**Medical Services**

All registered Colorado Mesa University students who have paid their student fees may access health services at the Student Wellness Center. All students accessing health services will be required to pay a \$15.00 co-pay at time of service. Additional fees may be charged for special services, e.g., simple medical procedures, blood work, laboratory tests, etc. It is not required that you have health insurance to be seen at the Colorado Mesa University Student Wellness Center; however, students are strongly encouraged to acquire health care coverage.

**Behavioral Health Services**

Counseling services are provided and all students paying student fees are eligible for counseling sessions and will be required to pay a \$5.00 co-pay. All sessions are confidential and students dealing with personal problems affecting their academic life are encouraged to speak with a professional counselor. Referrals can be made through the Office of the Vice President for Student Services (Lowell Heiny Hall 4<sup>th</sup> Floor; phone 970-248-1366) or students may contact the Student Wellness Center directly to set up an appointment at 970-644-3740.

**Information Desk – University Center (970-248-1758)**

The Information Desk, located on the first floor of the University Center, is a quick stop to find out information regarding the campus. The Information Desk faxing, copies, scanning, Athletic tickets, Performing Arts tickets, Grand Valley Transit bus passes, daily parking passes and more. Parking Services has a presence at the Information Desk to help answer many of your parking questions.

**International Student Admissions & Programs Office – Rotary Hall (970-248-1802)**

The International Student Admissions and Programs Office oversees international student recruitment, international student services and immigration/visa advising, international initiatives and development, and study abroad.

**MAVcard Office (University ID) – University Center (970-248-1059)**

Your MAVcard is your official CMU campus ID and is key to many resources on and off campus. Upload your photo via the MyPhotos App in MAVzone then stop by the MAVcard office to obtain your University ID. Meal plans, MAVmoney deposits (food related expenses) and/or FLEXmoney deposits (GoPrint0) can all be purchased online or at the office.

Your MAVcard provides you with the following resources:

- Access into your Residence Hall
- Access into Academic Buildings (after hours)
- Access into the Hamilton Recreation Center
- Access into the Dining Hall
- Admission into Athletic Events (excluding Postseason Play)
- Library Book Check-Outs and Online Library Resources
- Access into Student Life events and activities
- Link to your U.S. Bank checking account

Use your MAVcard for dining at all of our on-campus and off-campus establishments that accept MAVmoney. Currently the list includes:

- On Campus MAVmoney Locations
  - The Dining Hall
  - Chick-fil-A (UC)
  - Umai Bowls & Rolls (UC)
  - Flat Top Grill (UC)
  - Rowdy's (UC)
  - Einstein Bagels (Tomlinson Library)
  - Jazzman's (Dominguez Hall)
  - Juice Junction (Hamilton Rec Center)
  - Pandini's Fresh Pizza (Tomlinson Library)
  - The Point (UC)
  - Houston Hall Cafe (Houston Hall)
  - Starbucks (UC)
  - Wholly Habaneros (Tomlinson Library)
  - The Scramble (WCCC)
  - Concession Stand in Brownson Arena
  - Coco Cola vending machines on campus
  - Snack vending machines around campus
- Off Campus MAVmoney Locations
  - Bravo Pizza (Lucero Hall)
  - Domino's Pizza North Ave. (Carryout Only)
  - Sugar and Ice Co. (Lucero Hall)
  - Jimmy John's
  - Betty's Gourmet Coffee (Hotel Maverick)

For an updated listing of all our on-campus and off-campus establishments that accept MAVmoney, please stop by (or call) the MAVcard Office or visit [www.coloradomesa.edu/MAVcard/plans](http://www.coloradomesa.edu/MAVcard/plans).

**Game Room – University Center (970-248-1001)**

The Game Room, located on the first floor of the University Center, offers students a comfortable atmosphere to relax, unwind and have fun. Within the Game Room are billiard tables, ping pong tables, foosball tables, an air hockey table, lounge seating, a drop-down big screen, and multiple wall-mounted

televisions. Also included are gaming consoles of your liking; choose from Xbox One, PlayStation 4, Xbox 360, PlayStation 3, and Wii.

Board Games can also be checked out. Please stop by to inquire about what board games and video games are offered. The Game Room is also home to The Point. The Point is a student-run pub that allows students, faculty, staff, alumni, and the general public to enjoy a relaxed atmosphere for a drink and food.

**Montrose Campus, Colorado Mesa University (970-249-7009)**

As a regional education provider, CMU provides educational access to four of its fourteen counties (i.e. Montrose, Delta, Ouray and San Miguel) through its Montrose Campus, located sixty miles southeast of Grand Junction. With classes offered during the daytime and evening, the Montrose Campus provides students with flexible opportunities to complete a variety of programs including certificate, associate, and bachelor degree completion tracks, general education and selected upper-division courses. The Montrose Campus also provides a variety of student services, which can be found on page 71.

**Office of Student Success & Engagement – Lowell Heiny Hall, 1<sup>st</sup> Floor (970-248-1340)**

The Office of Student Success & Engagement (SSE) takes a holistic approach to supporting students in their transition to their university experience through academic advancement at CMU. To encourage student success, services are tailored for students through extensive, one-on-one interactions with an academic coach. SSE has both professional Academic Success Coaches and Peer Academic Coaches who will assist students with all aspects of their academic experience, including helping them successfully transition to college life, improve study skills, schedule courses, and identify majors and careers they are interested in pursuing.

SSE includes the Provisional Baccalaureate (PB) program, GOALS (Greater Opportunity for Life and Success) program, mentoring, TRIO SSS and a variety of other student support services.

**The Outdoor Program (OP) –1060 North Avenue (970-248-1428)**

This Outdoor Program (OP) is CMU's headquarters for outdoor adventure and education. The OP organizes day and weekend trips for students and classes including whitewater rafting, rock climbing, skiing, and so much more. Students, staff and faculty can rent mountain bikes, canoes, kayaks, cross-country skis, backpacks, and other gear.

**Parking Services – University Center (970-248-1921)**

Students and University faculty/staff members who wish to park on campus may purchase parking permits for designated areas. A parking permit does not guarantee a parking space, but allows on-campus parking when such space is available. Parking permits must be purchased online through MAVzone. There is no permit to pick up or display. Once the vehicle(s) is registered and the fee has been paid, the license plate serves as the permit. Make sure license plate numbers are accurate and updated with Parking Services.

### **Registrar's Office – Lowell Heiny Hall (970-248-1555)**

The Registrar's Office performs a number of services for students. Services include:

- Schedule changes - add/drop/withdraw from classes
- Address changes
- Enrollment verification for loan or insurance
- Request your directory information not be released
- Obtain an official or unofficial copy of your academic transcript:
  - Log into MAVzone - <http://MAVzone.coloradomesa.edu/>
  - Select "My Account" and then "Student", click Transcripts and follow the instructions
  - By Mail or Fax - Send a completed Transcript Request Form, located on the CMU website, to the Registrar's Office. There is a fee for express delivery.
- Apply for readmission or transfer from a two-year to a four-year degree program
- Transfer evaluations from other schools
- Graduation petitions – Intent to Graduate and other required documents
- Veteran's education benefits certification

### **Residence Life (970-248-1536)**

At Colorado Mesa University, the learning experience goes well beyond the classroom. In particular, our on-campus living options offer students a multitude of opportunities for academic and personal growth in a safe and welcoming community. Residence Life is responsible for the on-campus living experience for more than 2510 students. In addition to providing educational events and activities, Residence Life helps to create safe, positive communities; offers leadership opportunities; and manages student behavioral concerns.

### **Safe Zone/Ally - Faculty and Staff**

Colorado Mesa University has Faculty/Staff who have been trained and self-identified as a safe and supportive resource for students of diverse identities (to include students who identify as LGBTQ) to have a place to talk and find support and additional resources. For a list of other CMU SafeZone Allies or how you can be SafeZone/Ally trained, contact the Office of Diversity, Advocacy, and Health at 970-248-1754.

### **Student Diversity and Advocacy (970-248-1754)**

Student Diversity and Advocacy works to support the diverse student body of Colorado Mesa University. The office provides for students and faculty the experience of interacting and learning together to respect a broad range of people from diverse backgrounds. This offers an arena for students to have a greater appreciation and understanding of cultural diversity, and be prepared to take on leadership roles in society. This office also manages the mental health services and the Student Health Clinic.

### **Student Life – University Center (970-248-1111)**

Located on the 2<sup>nd</sup> floor of the University Center, Student Life is the home of student clubs and organizations at Colorado Mesa University. Getting involved in clubs and organizations allows you to meet new people and enjoy your years here to the fullest. Colorado Mesa University has several opportunities for students to get involved including Associated Student Government, Club Advisory Board, Cultural Inclusion Council, Programming Activities Council, and many more.

### **Study Abroad – Rotary Hall (970-248-1802)**

Study Abroad is housed in the International Student Admissions and Programs Office. CMU offers a wide range of programs, which vary in disciplines, destinations, costs, duration, and more. Students considering a study abroad experience should review the information found on CMU's website, attend an information session, and contact the International Programs Office for questions and advising.

### **The Testing Center – Houston Hall (970-248-1260)**

The Testing Center provides a variety of testing services such as:

- Assessment of academic skills in college level courses (ACCUPLACER)
- Credit by examination programs (CLEP)
- Major Field Tests (MFT)
- General Education Degree (GED)
- Examinations required for admission to graduate /professional schools
- Proficiency, licenses, and certifications (nursing, teaching, or other fields)
- Correspondence proctored examinations

### **Tomlinson Library (970-248-1860)**

The Tomlinson Library has a wide array of materials and services for Colorado Mesa students to include: more than 300,000 books, journals, CDs, DVDs, electronic books and downloadable audio and video; online access to electronic books, nearly 90 article databases, and some course reserves; and excellent staff who are available for personalized research assistance. The Tomlinson Library also offers plenty of quiet study space, two computer labs, and has wireless internet access for your convenience.

### **TRIO SSS – Houston Hall (970-248-1492)**

TRIO SSS assists participants in achieving their academic, personal, and career goals. TRIO acts as a home base and its purpose is to increase the retention and graduation rates of its participants. The program assists enrolled students in a variety of areas including individualized tutoring, academic advising, counseling, financial aid advising, peer coaching, personal financial literacy and career development. Student must apply to be in the program. To be eligible to apply to TRIO you must plan on finishing a four-year degree and be a first-generation college student and/or meet income qualifications and/or have a documented disability. TRIO is sponsored by the U.S. Department of Education and CMU.

### **Tutorial Learning Center (TLC) – Houston Hall (970-248-1392)**

The Tutorial Learning Center is committed to helping students achieve their academic goals by providing FREE, walk-in peer tutoring services in a variety of subject areas. The primary goals of the TLC are to help students become more independent with their learning and to create opportunities for student success. TLC accomplishes these goals by:

- Offering study tips and giving feedback on student assignments
- Reviewing concepts, types of problems, and rules
- Helping students follow an instructor's directions and use their textbooks, syllabi, and materials more effectively
- Introducing students to many self-help and campus resources available to them
  - WCCC/Bishop Campus Services: 970-255-2808
  - Montrose Campus Services: 970-249-7009

### **University Center (970-248-1758)**

The University Center serves as a gathering place for students, staff, faculty and the Grand Junction community. The University Center houses:

- University Center Information Desk
- Game Room and The Point
- The Maverick Store (Bookstore)
- Career Services
- Parking Services
- Retail Food Service Outlets: Starbucks, Chick-fil-a, Umai Bowls & Rolls, Flat Top Grill & Rowdy's

- The Caf (Dining Hall)
- Sodexo Catering Service
- University Center Administrative Suites
- The MAVcard Office
- Office of Student Life
- Student Organization offices including Associated Student Government, Cultural Diversity Board, Programming Activities Council, KMSA radio station, The Criterion newspaper, and much more.
- U.S. Bank ATM
- Meyer Ballroom and Meeting Room Spaces
- Fireside Lounge

For up-to-date hours of operations, to include information about holidays, breaks and summer information, please visit: [www.coloradomesa.edu/Universitycenter](http://www.coloradomesa.edu/Universitycenter).

**Veterans' Affairs Services, Registrar – Houston Hall (970-248-1855)**

The V.A. Certifying official at Colorado Mesa University will guide you through the application process. Eligibility and the amount you receive are determined by the regional certifying office upon receipt of your application.

**Western Colorado Community College (Bishop Campus) - 2508 Blichmann Ave. (970-255-2600)**

Western Colorado Community College (WCCC), a division of Colorado Mesa University, provides higher education instruction for more than 20 career and technical programs with both one-year certificates and 2-year associate of applied sciences degrees. WCCC's Bishop Campus is located in Grand Junction, ½ mile north of Patterson Road on 25 Road just east of Mesa Mall. WCCC is approximately 3 miles from the main Colorado Mesa University campus. WCCC offices are open from 7:00 a.m. to 5:00p.m.

**Vice President for Student Services – Lowell Heiny Hall (970-248-1366)**

This Office of the Vice President for Student Services manages the broad range of services and activities that students may encounter during their time as students. This office is dedicated to aiding in the success of all students attending Colorado Mesa University. Students should contact Student Services to seek assistance with issues that are interfering with the successful completion of their academic goals at Colorado Mesa University. If a student must miss class for an emergency, or due to illness, students can submit a [Student Services Absence Notification Form](#) which will send an email notification to instructors from the Student Services Office. The email sent on behalf of the student is a courtesy notification to notify instructors of absences: the notice does not excuse the student from their class, unless stated in the class syllabus. Students are still responsible for connecting with each of their instructors regarding the course expectations as outlined in the course syllabus, specifically regarding absences and make up work. Documentation regarding absences will be kept on file for one year. If you have any questions, please feel free to contact the Office of the Vice President for Student Services at [StudentServices@coloradomesa.edu](mailto:StudentServices@coloradomesa.edu) or 248-1366.

# Academic Policies

## Statement of Principle

The faculty, administration, and students of Colorado Mesa University support the principle that all individuals associated with the academic community have a responsibility for establishing, maintaining, and fostering an understanding and appreciation for academic integrity.

## Student Responsibility and Expectations

Colorado Mesa University is a community of scholars sharing similar academic values and expectations. The primary academic responsibility of the University is to seek and state the truth as it is understood. To this end, faculty will present course content in a balanced manner that honors different viewpoints, exercises self-discipline and judgment in using, extending and transmitting knowledge, and practices intellectual honesty.

A value fundamental to the principle of independent learning is the requirement of honesty and integrity in the performance of academic work, both inside and outside the classroom. By participating in academic dishonesty, you may be subject to sanctions and may forfeit the opportunity to continue as a student. Each student accepts the responsibility of maintaining honor in all aspects of academic study and the support of this principle as it applies to others.

## You, as a student, accept the following statements as a part of your obligation to the Colorado Mesa University academic community:

1. Never intentionally represent the works or ideas of others as your own without proper acknowledgment. Examples include a submission of purchased research papers as one's own work, paraphrasing and/or quoting material without properly documenting the source be it from a hard document or internet web page;
2. Never use unauthorized material, falsified, altered, or fabricated information in an academic assignment or campus related activity; never provide false information to a University official staff or faculty member;
3. Never take someone else's ideas during a discussion or from a lecture without citing the individual and the circumstances of the lecture or discussion;
4. Never infringe upon the rights of other students by removing material from the library without authorization, defacing or destroying library materials, or similarly abusing library privileges. Such acts are considered to be academic dishonesty and will be treated as such;
5. Never give or receive assistance on an examination, quiz, term paper, or project unless specifically authorized by the instructor to do so;
6. Never forge an academic document;
7. Never misrepresent your identity or allow others to represent you when communicating electronically (e.g., email messages; distance-based classes), through mail, or over the phone concerning any academic-related activities including homework, examinations, papers, etc.;
8. Never submit in whole or substantial portions of either written or oral academic work which has previously earned credit, when submission is made without instructor authorization;
9. Always respect the rights of other students in the area of computer usage. Specifically, every student has a right to privacy and a fair share of resources. Any abuse of these rights or unauthorized access to another student's computer program is considered academic dishonesty;

10. Always take appropriate action, as dictated by personal honor, upon becoming aware of a violation of academic integrity. This includes reporting the violation to the faculty member, the department head, or the Office of Academic Affairs;

11. Never misrepresent yourself, your behaviors, your situation, or your work in order to gain unfair advantage in an academic setting/situation/exercise.

### **Definition of Academic Dishonesty**

The protection of academic integrity requires clear and consistent standards and definitions, as well as confrontation and sanctions when individuals intentionally violate those standards. The most important of the definitions is that of academic dishonesty.

Academic dishonesty undermines the educational experience, lowers morale by engendering a skeptical attitude about the quality of education, and negatively affects the relationship between students and faculty. Academic dishonesty is the intentional act of fraud in an academic environment/situation/exercise.

Academic dishonesty includes, **but is not limited to**:

1. Forgery/fabrication/falsification/plagiarism of academic documents
2. Intentionally impeding or damaging the academic work of others
3. Assisting others in acts of academic dishonesty
4. Cheating in the classroom
5. Unauthorized attendance
6. Multiple submissions of the same material to two or more different classes, or to the same class taken at a different time, without the permission of all instructors involved
7. Unauthorized collaboration
8. Lying/misrepresentation/omission of information to obtain an unfair advantage in an academic environment/situation/exercise
9. Unauthorized use of materials or equipment to complete an academic requirement

As mentioned above, instances of academic dishonesty are **not limited** to the list of examples given above. Acts or omissions that violate honesty and integrity when it comes to academic work can fall under the umbrella of academic dishonesty as well.

### **Sanctions for Academic Dishonesty**

Students who have been sanctioned as a result of academic dishonesty should understand that they have violated the Colorado Mesa University Code of Conduct and are subject to appropriate disciplinary actions under that Code which may include suspension from Colorado Mesa University.

When acts of academic dishonesty occur, appropriate members of the academic community must understand and investigate to determine the facts and, if there has been academic dishonesty, decide on the degree of dishonesty and the sanction(s) that should be imposed.

Faculty members have the authority to impose sanctions for academic dishonesty. Incidents of academic dishonesty typically include, but are not limited to, plagiarism (submitting another's work as one's own) and cheating during exams (consulting a textbook, Internet, notes, and/or other sources without permission). Please see above for more detail on what may be considered academic dishonesty. Professors have the leeway to handle such incidents as they see fit; they are not required to involve parties other than the offender(s). The penalties that lie within a professor's prerogative include giving a reduced grade or failing

the student for the plagiarized assignment/compromised exam, or failing the student for the course. Penalties or sanctions in programs may exceed those specified for the institution as a whole.

Incidents of academic dishonesty entailing a punitive action that is either uncontested by the student, or contested unsuccessfully, should be recorded and submitted through the Department Head to the Office of Academic Affairs using the Academic Dishonesty Report Form. The Office will keep these reports on file. The sole purpose of the file is to determine whether a student, reported for academic dishonesty, has committed comparable infractions in another class or classes during his/her academic career. Multiple offenses may result in further disciplinary action, up to and including suspension. A student's record in the file will be expunged once s/he has graduated or a period of five years has passed since the reported incident. Students have the right to appeal decisions against them. If the matter was handled between student and professor alone, the student can direct an appeal to the Department Head. If the matter was handled by an Academic Dishonesty Committee, the appeal is directed to the Office of the Vice President for Academic Affairs.

Students who observe or believe that there is academic dishonesty in a course may file a written complaint with the responsible faculty member. In instances when this is not possible or the faculty response does not resolve actions that are deemed to involve academic dishonesty, the written complaint should be then filed with the responsible Department Head.

In instances when actions that involve academic dishonesty cannot be resolved within the appropriate department, the written complaint should be directed to the Academic Dishonesty Committee. The point of contact for that complaint is the Assistant Vice President for Academic Affairs.

#### **Appeal Procedure for Sanctions for Academic Dishonesty**

Students have the right to appeal sanctions for academic dishonesty made against them.

##### Step 1 – Instructor Level: Meet with the Instructor

It is always best to try to resolve the dispute at the lowest possible level. The student is encouraged to discuss the incident with the course instructor to reach a resolution (For example, it is possible that the situation was misunderstood, in which case the instructor can rectify the error.). If the issue is not one of misunderstanding, then the student must direct their appeal in writing to the instructor/faculty member who imposed the sanction. The student has two (2) weeks, from the date the sanction was imposed, to submit a formal written appeal to the instructor. Once the instructor has received the written appeal from the student the instructor must respond in writing to the student, within one week, as to his/her final decision.

The written appeal must include:

1. A description of the incident;
2. A description of what occurred during the informal resolution process;
3. Any relevant documents the student would like to be reviewed as part of the appeal process.

##### Step 2 – Department Head (or designee) Level: Meet with the Department Head (or designee)

If the student is dissatisfied with the instructor's written response, the student can appeal in writing to the department head within one week of receiving the instructor's response. If the student is initially unwilling to approach the instructor, the student may appeal the sanction directly to the department head in writing, within two weeks of the date the sanction was imposed by the instructor. The department head will serve as a mediator between the instructor and the student to resolve the dispute. The department head will conduct an investigation and make a recommendation based upon mediation. The department head will respond to the student in writing, in a timely manner, regarding the outcome of the investigation and any determination made.

### Step 3 – Academic Dishonesty Committee: Meet with the Academic Dishonesty Committee

When the decision regarding the appeal is not resolved to the satisfaction of either the student or the instructor, at the department head level, either the student or the instructor may appeal in writing to the Academic Dishonesty Committee (ADC). The committee is to protect the rights of both the student and instructor when such situations arise. The point of contact for that complaint is the Assistant Vice President for Academic Affairs.

To conduct an appeal to the ADC, the student or instructor must submit his/her case in writing to the Assistant Vice President for Academic Affairs, chair of the ADC, within six (6) weeks of the initial sanction. The ADC will consist of the chair, three members of the University's faculty. In addition, a request will be made for a student representative to be appointed by the Associated Student Government (ASG). No later than two additional calendar weeks from the filing of the appeal, a hearing will be convened that includes the student, the instructor, and the authority to whom the appeal was subsequently directed. All materials reviewed by the ADC are protected, where appropriate, by Family Educational Rights and Privacy Act (FERPA) regulations.

When cases occur during summer or the January Term, the ADC will consist of three faculty members at-large. The committee can rule as to the gravity of the incident and the corresponding degree of sanction. Penalties up to and including expulsion of the student from the University may be imposed.

A decision will be issued, in writing to the student, instructor and department head no later than one calendar week from the date of the final or concluding hearing/meeting of the ADC. Note: The above timeline may be subject to change should the procedure, or a portion thereof, include school breaks or times during which the university is responding to a large-scale threat such as a public health issue. That said, the intent of the University is always to reach a decision in as timely a manner as possible.

### Step 4 – The Vice President of Academic Affairs (VPAA) Level

In instances when the ADC issues a ruling or additional sanction, that the student or instructor wishes to further appeal, the request should be directed in writing, to the Vice President for Academic Affairs. The student or instructor, who wishes to have an appeal considered by the VPAA must submit an appeal within one calendar week following the decision/ruling of the ADC. There is no appeal process beyond the level of the Vice President for Academic Affairs. The determination/ruling of the VPAA is final.

### **Grade Appeal Procedure**

CMU accepts as academic principle that the grade assigned by an instructor is inviolable and not generally available for appeal. A grade may not be changed based on the reevaluation of the student's work and/or accepting additional work after the grade is assigned and posted by the Registrar. However, if a student feels that s/he has been unfairly graded, the student may appeal. This grade appeal procedure does not cover appeals for W (withdraw) designations based on medical, emergency or hardship situations. Appeals for W are conducted through the office of the Registrar.

Lower grades or grade reductions, based on sanctions for academic dishonesty do not fall under this procedure. Please refer to the appeal section under "Appeal Procedure for Sanctions for Academic Dishonesty" above.

The student must demonstrate in writing that the grade was unfair based upon one or more of the following conditions. The burden of proof to support a grade appeal rests upon the student.

1. The grading decision was based on something other than course performance, (unless the grade was a result of penalty for academic dishonesty).
2. The grading decision was based on standards that were unreasonably different from those applied to other students in the same section of that course.
3. The grading decision was based on standards that differed substantially and unreasonably from those previously articulated by the instructor.

#### Step 1 – Instructor Level: Meet with the Instructor

It is always best to try to resolve the dispute at the lowest possible level. The student is encouraged to talk about the grade with the course instructor (For example, it is possible that the grade was assigned based on a computational miscalculation, in which case the instructor can rectify the error. Correcting such mistakes is not considered a grade change under this policy.).

If the grade issue is not resolved by speaking with the instructor, the student must direct their appeal in writing to the faculty member who assigned the grade. *The student has six (6) weeks, following the recording of grades by the Registrar, in which to file a written appeal to the instructor. If the student is unwilling to approach or notify the instructor in writing, then a written appeal must be forwarded to the department head within this 6-week time period (see Step 2).* A dated copy of the appeal should also be delivered to the Assistant Vice President of Academic Affairs.

Following the submission of the written appeal to the instructor, the instructor must respond in writing to the student regarding his/her decision.

The written appeal must include:

1. A statement addressing how the appeal meets one or more of the three criteria necessary for a formal grade appeal;
2. A description of what occurred during the informal resolution process;
3. Copies of all graded materials from the course that are in the student's possession;
4. Any relevant documents the student would like to be reviewed as part of the appeal process;
5. A copy of the course syllabus.

#### Step 2 – Department Head (or designee) Level: Meet with the Department Head (or designee)

If the student is dissatisfied with the instructor's response, the student has two (2) weeks to file an appeal with the department head. Or if the student is unwilling to approach the instructor, *the student may appeal the grade to the department head in writing, within six (6) weeks of the initial posting of the grade by the Registrar.* The department head will serve as a mediator between the instructor and the student to resolve the dispute. The department head will conduct an investigation and make a recommendation based upon mediation in a timely manner.

#### Step 3 – Academic Grade Appeal Committee: Meet with the Academic Grade Appeal Committee

When the decision regarding the grade appeal is not resolved to the satisfaction of either the student or the instructor, at the level of the department head, either the student or the instructor may appeal in writing to the Academic Grade Appeal Committee (AGAC). The committee is to protect the rights of both the student and instructor when such situations arise. The point of contact for that complaint is the Assistant Vice President for Academic Affairs (AVPAA).

To conduct an appeal to the AGAC, the student or instructor *must submit his/her case in writing to the Assistant Vice President for Academic Affairs, chair of the AGAC, within two weeks following the decision at the department head level.* The AGAC will consist of the chair, three members of the University's faculty, plus the University's Registrar. No later than two additional calendar weeks from the filing of the grade appeal to the AVPAA, a hearing, or set of hearings, will be convened that includes the student, the instructor, and the authority to whom the appeal was directed. All materials reviewed by the AGAC are educational records protected by the Family Educational Rights and Privacy Act (FERPA) regulations.

A decision will be issued no later than one calendar week from the date of the final hearing/meeting. (Note: The above timeline may be subject to change should the procedure, or a portion thereof, include school breaks or times during which the university is responding to a large-scale threat such as a public health issue. That said, the intent of the University is always to reach a decision in as timely a manner as possible.)

#### Step 4 – The Vice President of Academic Affairs (VPAA) Level

In instances when the AGAC issues a ruling that is being appealed, the appeal should be directed to the Vice President for Academic Affairs. The student who wishes to have an appeal considered by the VPAA must submit an appeal within one calendar week following the adverse decision of the AGAC. There is no appeals process beyond the level of the VPAA. The ruling of the VPAA is final.

# General University Policies

## **Student Conduct, Rights, and Responsibilities General Statement**

The matriculation of a student at Colorado Mesa University implies adherence to policies and procedures inherent to the scholarly and educational pursuits of the academic community. You, the student, assume obligations of performance and behavior reasonably imposed by this institution according to its lawful missions, processes, and functions.

The University has a unique charge in allowing for free, civil, and rational discourse while establishing an environment conducive to contemplative study and research. Interference in any manner with the public or private rights of other individuals or conduct that threatens or endangers the health and safety of any person will not be tolerated by the University. Conduct at all times should reflect mature judgment and a sense of ethical, moral, civil, and academic responsibility.

## **Attendance**

Students are expected to attend all sessions of each course in which they are enrolled. Failure to do so may result in a lowered grade, exclusion from class at the discretion of the instructor, or an administrative drop for non-attended courses.

Instructors may drop any student who fails to regularly attend class meetings prior to the Add/Drop Deadline so that other students may enroll. Instructors may also initiate a drop or withdrawal throughout the semester for a student who fails to attend classes regularly. (“Drops” are up to 15% of class elapsed; “withdrawals” are up to the mid-point of the class.) Not all instructors will exercise this option; therefore, a student should not assume that non-attendance will result in an automatic drop from a class.

Administrative drops may be processed as a result of non-attendance in the first two weeks. Faculty will report attendance on affected students via the Satisfactory Academic Attendance System. Students will be notified via their CMU email account if they may be dropped from the course. Tuition, fees, and financial aid will be adjusted according to the credits remaining in the schedule.

Students who receive financial aid and cease attending classes may need to repay all or a portion of their financial aid.

## **Absences**

It is the responsibility of the student to arrange in advance with instructors for making up missed classwork, assignments or tests incurred because of a student’s participation in required field trips, intercollegiate sports, or other trips. The coach, instructor, or other official whose activities require students to be absent from classes should give each participating student an “official” roster and schedule of events for the semester or other appropriate time span which may result in classes being missed. The student is responsible for contacting the instructor of each of their classes affected at least 24 hours in advance of each class that will be missed.

If a student must miss class for an emergency, or due to illness, students can submit a [Student Services Absence Notification Form](#) which will send an email notification to instructors from the Student Services Office. The email sent on behalf of the student is a courtesy notification to notify instructors of absences: the notice does not excuse the student from their class, unless stated in the class syllabus. Students are still responsible for connecting with each of their instructors regarding the course expectations as outlined in the course syllabus, specifically regarding absences and make up work. Documentation regarding absences will be

kept on file for one year. If you have any questions, please feel free to contact the Office of the Vice President for Student Services at StudentServices@coloradomesa.edu or 248-1366.

Being excused for an absence in no way relieves the student of responsibility for completing all work associated with the course to the satisfaction of the instructor. Being late to a class or leaving a class early is disruptive and is not acceptable except in extreme circumstances or with prior approval of the instructor. Prior approval is also required of the instructor if a student wishes to bring a guest (or a child) to class.

### **Access to Student Educational Records**

FERPA provides current students, former students, and parents of dependent students the right to inspect, review, and challenge their educational records.

Students are permitted to inspect and review their educational records within a maximum of 45 days after the request is received. Students may not review financial information received from their parents or guardians, confidential letters, and recommendations placed in their files prior to January 1, 1975, academic records containing information regarding other students, administrative, disciplinary, law enforcement, student health records, and/or records which are maintained in the sole possession of the maker.

While students who have a financial hold or past due account (all holds included) have a right to inspect their academic records, no transcript will be released to the student or other party until holds are reconciled. Parents may challenge a student's denial of consent to access by producing the most current copy of their Internal Revenue Form 1040 showing the student in question is a dependent. Please contact the Registrar's Office if you have any questions regarding this policy.

### **Canvassing**

Students may conduct canvassing (surveys, petitions, and questionnaires) on campus after obtaining authorization from the University.

1. For canvassing to be conducted in the classroom, the Office of the Vice President for Academic Affairs must give approval.
2. For canvassing in all other areas; the Director of Student Life must give approval.
3. For surveys or questionnaires conducted on campus as part of a student research project, authorization must be obtained from the University through the Human Subjects Committee. Please contact the Director of Sponsored Programs (970) 248-1424, for procedural and approval processes.

### **Chalking**

The sidewalks within the boundaries of the University may be used as billboards to advertise specific events open to the campus community. Notice of events should be placed no more than five days prior to an event and you must remove them the day after the event. The University allows expressive chalking within a stretch of sidewalk between Tomlinson Library and Wubben Hall, as a place where students can express their thoughts. We ask that this area be a continuation of the Academy's mission – a conversation to the greater community, a conversation of respect and civility. This area is open from Monday at 12:00 a.m. until Thursday at 11:59 p.m. The zone will be cleaned regularly to allow new comments.

Chalking should remain on sidewalks, not on University buildings. Students found to be defacing University property may be charged through the campus discipline process.

### **Computer Use Policy, Network Use Agreement, Software Copyright and Compliance Policy**

Colorado Mesa University is responsible for securing its network and computing system in a reasonable and economically feasible manner against unauthorized access and/or abuse, while making them accessible for authorized users.

This responsibility includes informing users of expected standards of conduct and the punitive measures for not adhering to them. Any attempt to violate the provisions of this policy will result in disciplinary action, which may include revocation of user accounts. Violations of the Colorado Mesa University Computer Use Policy are considered infractions of student behavior. Suspected violations will be handled by the Director of Computing and Network Systems. Students who violate this policy may be referred to the Student Conduct Officer depending on the severity of the infraction.

The users of the network are responsible for respecting and adhering to local, state, federal and international laws. Any attempt to break those laws through the use of the network may result in litigation against the offender by the proper authorities. If such an event should occur, Colorado Mesa University will fully comply with the authorities to provide any information necessary for the litigation process.

The use of any computing resources on any Colorado Mesa University campus, or connected to any Colorado Mesa University network, signifies an acceptance of the following policies outlined below. The referenced policies may be found in their entirety on the CMU Information Technology web page at the following address: <https://www.coloradomesa.edu/information-technology/policies.html>

#### Computer Use Policy

Colorado Mesa University provides students, faculty, and staff the privilege to use its computers and network for the purposes of accessing software, information systems, and the Internet in support of the institution's mission. The purpose of the Computer Use Policy is to ensure users of the University's computing systems and networks are aware of their rights and responsibilities with respect to appropriate use of computers and networks, including the storage of confidential information; security practices; and software compliance and copyright law.

#### Computer Users shall:

- Adhere to University policies and local, state and federal laws, including copyright law, and not use campus resources for any illegal activity or any prohibited uses outlined in this policy.
- Protect their CMU computer login username and password to protect University computers, network and information. This includes not sharing your passwords with anyone or for any reason.
- Follow information security best practices and support strong passwords, never leaving your computer logged on and unattended and never storing confidential information on mobile computing devices.
- Not impede the academic pursuits of other users.

#### Prohibited Use includes, but is not limited to:

- Sending or storing confidential information without authorization;
- Using University computers, networks, or resources for unauthorized commercial purposes;
- Using a computer account that you are not authorized to use;
- Illegally downloading and distributing copyrighted material, such as software, movies, music, and games, through the use of peer-to-peer (P2P) networking;
- Violating terms of software agreements or copyright laws;
- Using the University computers or networks to gain unauthorized access to any computer system;
- Utilize any personal computing device to gain unauthorized access to network resources;

- Bypassing, disrupting, or disabling security controls or operation of the campus network or computer systems;
- Knowingly installing or spreading malicious software such as viruses and worms, or otherwise attempting to disrupt the performance of another computer system or network;
- Congesting the campus network and Internet bandwidth and hampering the productivity of other network users;
- Participating in any illegal activity including, but not limited to distributing illegal or nonconsensual pornography, harassing an individual or group, or threatening the safety of persons;
- Monitoring, deleting, or tampering with another user's electronic communication or files without proper authorization.

#### Network Use Agreement

Colorado Mesa University provides network and Internet access to students, faculty, staff, and guests for academic, research, and administrative purposes. The University is responsible for the security, lawfulness, and reliability of the network. Colorado Mesa University's Department of Information Technology reserves the right to disconnect, without warning, any computer or network-attached device which poses a security or performance risk to the campus network.

User network activity inconsistent with the purpose of the University's network may result in the loss of network privileges. All computers having network and Internet access must be used in a responsible, ethical, and legal manner. At all times users must adhere to local, state, and federal laws, and University policies.

Unacceptable use includes, but is not limited to:

- Illegally downloading and distributing copyrighted material, such as software, movies, music, and games, through the use of peer-to-peer (P2P) networking;
- Congesting the campus network and Internet bandwidth and hampering the productivity of other network users;
- Commercial or personal business use such as offering, providing, selling, or purchasing services or goods, including reselling campus network services;
- Installing or setting up any type of wireless network device such as a router, access point or switch;
- Knowingly or inadvertently spreading malicious software such as viruses and worms, or otherwise attempting to disrupt the performance of another system on the network or Internet, or destroying the data of another user;
- Using software or hardware to hack—or attempting to discover and obtain—user accounts and passwords, or spy on the network traffic of other users of the campus network and systems;
- Bypassing, disrupting, or disabling the security or operation of the campus network or devices attached to the network;
- Any illegal activity including, but not limited to distributing pornography, harassing an individual or group, threatening the safety of persons, etc.

#### Software Copyright and Compliance Policy

- Colorado Mesa University computer users shall use software in accordance with the license agreement. Software used at Colorado Mesa University is licensed from a variety of outside companies. Colorado Mesa University, unless authorized by the software developer, does not have the right to reproduce software or related documentation.

- The unauthorized copying of software, music, movies, etc., which is licensed or protected by copyright, is illegal. Colorado Mesa University reserves the right to administer disciplinary and/or legal action as deemed appropriate.
- No institutional-owned computer resources should be used for unauthorized commercial purposes.
- Respect for the intellectual work and property of others has traditionally been essential to the mission of universities. Plagiarism and the unauthorized copying of software including program applications, databases, and code are forbidden. Employees or students acquiring or using inappropriate copies of computer software will be disciplined as appropriate under the circumstances.
- Colorado Mesa University recognizes its obligation to provide continuing guidance as to what constitutes academic honesty and to promote procedures and circumstances that will reinforce this principle. U.S. Copyright Law (Title 17) recognizes that intellectual work such as software programs, data, or pictures are automatically covered by copyright unless it is explicitly noted to the contrary.
- According to U.S. Copyright Law, illegal reproduction of software can be subject to civil damages of \$50,000 or more on behalf of the copyright owner; and criminal penalties including fines and imprisonment.

#### Directory Information

Colorado Mesa University may, without the consent of the student, release to persons outside the institution information designated as Directory Information in accordance with the provision of the Family Educational Rights and Privacy Act (FERPA). Directory information shall include information in an educational record that would not generally be considered harmful or an invasion of privacy if released, including but not limited to:

- Student name, address, local telephone number;
- Mobile/Cell Phone number;
- Date and place of birth;
- Major field of study;
- Participation in officially recognized activities and sports;
- Weight and height of athletic team members;
- Photograph;
- Dates of attendance to include enrollment status (i.e. full- or part-time);
- Degrees and awards received;
- Most recent educational institution attended; and
- E-mail address.

The Electronic Campus Directory contains name and email address.

**Should you wish not to be included in the campus directory, please notify the Registrar's Office, in writing, no later than September 10th.** Making an election to specifically exclude your name from either directory only affects the specific campus directory and does not restrict disclosure of directory information as detailed above.

**NOTE:** *Should you wish to restrict all directory information; you may submit an official request to the Registrar's Office that directory information not be released to other parties without your written permission. This request will be honored until you request, in writing, that directory information be disclosed. Personally identifiable information may not be released without your consent except as provided by FERPA, i.e., members of the University faculty and staff with a legitimate educational interest, et al.*

### **Educational Records**

Colorado Mesa University has the responsibility of maintaining and protecting the confidentiality of students' official educational records. Educational records are records directly related to a student and maintained by the University or by a party acting for the University. The term does not include those records specifically excluded by Section 99.3 of the Family Educational Rights and Privacy Act (FERPA). Colorado Mesa University also supervises the access to and/or release of educational records of its students. FERPA also provides students the right to inspect, review, and challenge their educational records. FERPA covers enrolled and former students, including deceased students, who have matriculated at Colorado Mesa University. Students who are denied acceptance to Colorado Mesa University or accepted but do not attend Colorado Mesa University, have no rights under FERPA.

### **Electronic Mail**

Whenever you send electronic mail, your name and user ID are included in each mail message. You are responsible for all electronic mail messages originating from your user ID. Therefore:

- Forgery (or attempted forgery) of electronic mail messages is prohibited.
- Attempts to read, delete, copy, or modify the electronic mail of other users are prohibited.
- Attempts at sending e-mails that are harassing, legally obscene and/or a "true threat" to another user are prohibited.
- Attempts at sending unsolicited commercial messages or junk mail/spam are prohibited. Spam is defined as creating or knowingly disseminating unwanted and unsolicited emails or materials, in such a large volume that it tends to disrupt the proper functioning of university information technology resources or individual's ability to use such resources.
- Displaying legally obscene or sexually harassing images or text in a public computer facility or location that can potentially be in view of other individuals is prohibited.

### **Free Speech**

The rights of free speech and peaceful assembly, as enumerated in the Constitution of the United States, shall be upheld and protected by Colorado Mesa University. The University affirms the rights of students and others to assemble on the University campus for peaceful rallies, demonstrations, and gatherings. In support of this effort, the University will make reasonable accommodations regarding the manner in which persons may exercise their rights to free speech to assure the orderly operation and safety of the campus community.

In the exercise of free speech, the rights and privileges of all persons shall be respected and there will be no tolerance for activities that endanger the health or safety of the campus community, visitors, or guests. Additionally, such demonstrations must not unreasonably disrupt the normal conduct of University operations, impair the learning environment or endanger University property or persons.

In the event safety or disruption becomes an issue for the University, its students, staff, and/or faculty, or the individual or organization(s) involved in free speech activities, this policy does not limit or constrain the University or law enforcement authorities to maintain and protect public safety, as established in law, including moving such demonstrations to a reasonably central campus location that may mitigate safety issues or disruptions to the learning environment.

### **Golden Scholars Program**

The Golden Scholars program is an opportunity for persons 60 years of age and over to take courses at a discounted rate without the stress of earning a grade.

Program benefits:

- Enroll in almost any Colorado Mesa University course
- No grades will be assigned as the course is taken under a noncredit “audit” status
- The tuition rate is \$25 per credit hour plus any regular course fees for the no grade, audit status
  - Please keep in mind that J-Term and on-line courses are set fee-based courses and the Golden Scholars Tuition Rate will not apply to these courses. See our [Tuition and Fees](#) page for current charges for Online Courses.
- Easy library access with a Colorado Mesa University Student MAVcard
- Computer access including e-mail, course downloads, and enhanced online access
- Discounts on athletic and music/theatre events
- Access to purchase a \$35 per month Rec Center membership

Program limitations:

- While this program covers a discounted classroom and education experience it doesn’t cover activities listed under the Student Fee Allocation list as Golden Scholars do not have to pay student fees. Due to this discount activities made available through student fees such as participating in student clubs, Student Life events, Outdoor Program trips, Mavrides, and other activities listed under the “Student Fee Allocation” list are not available to Golden Scholars.

All Golden Scholars will be held accountable to the Student Code of Conduct as outlined in the Maverick Guide.

### **Harassment**

Colorado Mesa University prohibits behavior that is so severe, pervasive, and objectively offensive, and that so undermines and detracts from the victim’s educational experience, that the victim-students are effectively denied equal access to an institution’s resources and opportunities.

Behaviors that may constitute harassment include, but are not limited to the following examples, when they are part of a pattern of conduct that rises to the level of the standard set forth above:

- Racial, ethnic, gender or other slurs directed at another person
- Malicious name calling or allegations of wrong doing
- Derogatory graffiti
- Threat making
- Preventing access to any college resource or activity

All members of the University community can raise concerns and/or complaints to University administrators, University faculty, the Affirmative Action Officer, the Student Conduct Officer, or the Vice President for Student Services.

### **Hoverboards, Scooters, Segways**

Hoverboards, self-balancing scooters, battery-operated scooters, hand-free Segways, or other similar personal transporters are not allowed indoors in Campus facilities.

### **Immunization Policy for Measles, Mumps, and Rubella**

Colorado state regulations require that all university students have two (2) valid doses of Measles, Mumps, and Rubella vaccine, unless the student was born before July 1, 1957, or the student can provide acceptable laboratory evidence (blood test) showing immunity to Measles, Mumps, and Rubella. 6 CCR § 1009-2:IX. If the

student completes an exemption form and an outbreak occurs, the student will be subject to exclusion from the school. Students must provide documentation demonstrating compliance with immunization regulations before their first semester or they may be excluded from attending classes. In addition, a hold will block registration for further classes.

### **Information Regarding Meningococcal Disease**

The decision to vaccinate against meningococcal disease is **voluntary**; the decision to vaccinate is one the student, parent(s), or guardian(s) should make in consultation with their family health care provider.

1. Meningococcal disease is a serious disease.
2. Meningococcal disease is a contagious, but a largely preventable, infection of the spinal cord fluid and the fluid that surrounds the brain.
3. Scientific evidence suggests that college students living in dormitory facilities are at a modestly increased risk of contracting meningococcal disease.
4. Immunization against meningococcal disease decreases the risk of contracting the disease.

Each new, incoming freshman student residing in University housing is required by Colorado law to complete a form upon check-in indicating whether or not the student has received a meningococcal vaccination. Any student who has not received a vaccination against meningococcal disease must check a box stating that the student, or parent or guardian if the student is under 18, has reviewed the above information on meningococcal disease and decided that the new student will not obtain a vaccination against meningococcal disease.

Vaccinations may be available through your family health care provider, Colorado Mesa University Student Wellness Center, or your county health department. Please check with your health insurance to see if the vaccination is covered by your policy. The above information is provided pursuant to C.R.S. § 23-5-128.

### **Mopeds and Motorized Vehicles on Campus**

Motorized vehicles are prohibited on campus except for in designated parking areas, as defined by the [Campus Parking Map](#). This prohibition applies to the use, on any campus walkway, of motorcycles, mopeds, motorized scooters, motorized bicycles, or any other motorized transportation device.

Motorcycles, mopeds, motorized scooters, motorized bicycles, or any other motorized transportation device may only be parked in designated motorcycle parking in campus parking lots. The parking of any motorized vehicle in or near bicycle racks is not permitted. Persons not complying with these

requirements are in violation of university policy as well as state law and may be cited by university officials and/or the City of Grand Junction Police Department (C.R.S. § 42-2-103).

### **Parking**

All parking on the Colorado Mesa University campus is regulated from 6:00 a.m. to 6:00 p.m. weekdays, during the school year. During breaks only pay to park and reserved lots are enforced. Parking is restricted to either pay-to-park or permit required lots. Reserved parking is available only to reserved space permit holders.

All parking lots are marked with signs explaining their requirements. The City of Grand Junction regulates parking on City streets with the exception of some portions of Cannell, Glenwood, Bunting, Elm and Texas Avenues.

Parking permits are available on an annual basis and all permits expire on August 1<sup>st</sup> of each year. Permits may be ordered online. Pay-to-park lots require a fee of \$1.00 per hour. Colorado Mesa University Parking Services has the responsibility of regulating parking on campus.

The Parking Appeals Committee has responsibility of reviewing parking violation appeals. If you wish to appeal a violation to the Parking Appeals Committee:

1. Appeals forms must be completed and submitted within five (5) days of the date of the violation. Submit online by visiting <http://www.coloradomesa.edu/parking/appeals.html>.
2. The appeal must meet the criteria of an appeal as noted on the Appeal Form.
3. Appeals received after the five (5) day appeal period will be denied.
4. All violations may be assessed a late charge if not appealed or paid within five (5) days of the violation.
5. Violations can be paid online at <http://www.coloradomesa.edu/parking/payment.html> or by scanning the QR code on the citation with your smart phone.

### **Retention of Student Conduct Records**

A student's conduct record is maintained for a specified period of time. If a student is found not responsible, the file is destroyed immediately. If the charges are dropped due to insufficient evidence (while in the investigation phase) the file is kept for seven (7) years from the date of the incident. Cases in which a student is expelled from the institution are kept indefinitely. All other student disciplinary files are kept for seven (7) years from the date of the incident.

### **Sales and Solicitations**

Sales and solicitations by recognized student organizations must be approved in advance by the Vice President for Student Services or designee. Non-Student group sales and solicitations are prohibited on campus. The University reserves the right both to restrict sales on campus as well as to invite sales as deemed beneficial to the University community.

### **Service and Assistance Animals (See also Pets/Animals, p. 46)**

Colorado Mesa University is committed to reasonably accommodating persons with disabilities who require Service Animals or Assistance Animals; however, the University is also mindful of the health and safety concerns of the campus community as well as the orderly operation of the university.

A "Service Animal" is any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability under the Americans with Disabilities Act (ADA). Service Animals are permitted in any areas of public access on campus and in student residence halls. For more information on Service

Animals, or for information on obtaining academic-related disability accommodations, please contact Educational Access Services (970.248.1856).

An "Assistance Animal" provides emotional or other support that minimizes one or more identified functional limitations of a person's disability. This group includes therapy animals, emotional support animals, or comfort animals. Assistance Animals are not required to be trained to perform work or tasks, but the individual requesting the accommodation must demonstrate there is a relationship between the disability and the assistance the animal provides. Assistance Animals may include animals other than dogs.

A "Pet" is an animal kept for ordinary use and companionship. A pet is not considered a Service Animal or an Assistance Animal.

Pets and Assistance Animals are not allowed inside campus facilities or on athletic/competition venues.

\* Pets and Assistance Animals are permitted in general campus outdoor spaces, to include quads and sidewalks, only under the following conditions: (1) said animal is leashed and in the immediate control of the owner, and (2) the owner ensures the cleanup of the animal's waste. Persons not complying with these requirements are in violation of university policy as well as municipal code and may be cited by university officials and/or the City of Grand Junction Police Department (Grand Junction Municipal Code § 6-12-040(b)(1)).

As of January 1, 2017, it is a criminal act for an individual, after having been warned, to intentionally misrepresent an animal as a Service or Assistance Animal for the purpose of obtaining rights and privileges set forth in federal and state law for individuals with disabilities (C.R.S. § 18-13-107.3).

The Office of Student Services is responsible for implementing these University requirements, while the Educational Access Services/Vice President for Academic Affairs is responsible for assisting students with disabilities in documenting their specific need for academic accommodations.

\*Please contact Residence Life (970.248.1536) for details about university procedures regarding requests for qualifying Assistance Animals in residence halls.

### **Theft**

The University makes every reasonable attempt to provide a safe and secure environment for its student body, but it cannot be responsible for loss or damage from any cause to the personal property of students. Students are encouraged to register their high value items (computers, gaming systems, iPods, bicycles, etc.) with the Grand Junction Police Department at their on-campus office.

Report any and all thefts, as well as any suspicious and/or criminal activity, to the Grand Junction Police Department as soon as possible.

### **Tobacco Use, Vaping and Smoking Banned on Campus**

Per Colorado Executive Order B 2018 011, *the sale and use of tobacco products, vaping products, and e-cigarettes are prohibited in all buildings and on all grounds* owned or leased by the state. Therefore, Colorado Mesa University is a smoke and vape free campus and as such usage on campus is hereby prohibited.

Definitions:

"Tobacco" means cigarettes, electronic cigarettes, cigars, cheroots, stogies, and periques; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff and snuff flour; cavendish; plug and twist tobacco; fine-cut and other chewing tobacco; shorts, refuse scraps, clippings, cuttings, and sweepings of tobacco; and other kinds and forms of tobacco, prepared in such manner as to be suitable for chewing or for

smoking in a cigarette, pipe, or otherwise, or both for chewing and smoking. "Tobacco" also includes E-cigarettes and E-cigars, cloves and any other plant matter or product that is packaged for smoking.

Implementation. The University shall be responsible for ensuring that adequate signage and receptacles are available to ensure adherence to this policy.

Other Policies. This policy is supplemental to and does not supersede other related state policies or law, including the State of Colorado Clean Indoor Air Act, C.R.S. 25-14-201, *et.seq.*

### **University ID / MAVcard**

It is the policy of Colorado Mesa University that every registered student enrolled in a credit-bearing course, not otherwise covered by a concurrent enrollment agreement, is required to obtain a MAVcard. All students enrolled in a course delivered via a distance format are required to have a MAVcard. A student must have a MAVcard to access the Hamilton Recreation Center. Students must also have a MAVcard to access online library materials and database subscriptions. In addition, the student's MAVcard photo is included in the instructor's and academic advisor's Banner self-service class rosters available through MAVzone. Distance education students receive their MAVcard by submitting a MAVcard Online Request with required personal information, a scanned copy of a government-issued photo ID, and a passport-type picture via their Colorado Mesa University email account. The information provided by the student, as well as supporting documents, is stored in Banner. MAVcard requests submitted electronically are subject to a \$15 charge to the student's account that is authorized by the student submitting the MAVcard Request Form. This policy is effective July 1, 2013. The MAVcard is the property of Colorado Mesa University and must be presented or surrendered upon request of an authorized official of CMU.

Please note that your picture will be taken and displayed on your card. It is permitted to wear religious headwear for photographs, unless that head wear interferes with the full facial requirement in the REAL ID Act, and in the ISO/IEC 19794-5 (international standard) guide. *REAL ID Act 37.17 (e) (iii)*: Veils, scarves or headdresses must not obscure any facial features and not generate a shadow. The person may not wear eyewear that obstructs the iris or pupil of the eyes and must not take any action to obstruct a photograph of their facial features. *ISO/IEC 19794-5 7.2.8*: The region of the face, from the crown (forehead/hairline) to the base of the chin, and from ear-to-ear, shall be clearly visible and free of shadows. Special care shall be taken in cases when veils, scarves or headdresses cannot be removed for religious reasons to ensure these coverings do not obscure any facial feature and do not generate shadow.

### **Unauthorized MAVcard Use**

Students may not lend or give their University-issued MAVcard to anyone for any purpose. Unauthorized use may include, but is not limited to:

- Use by a party other than the person identified on the MAVcard, which includes meal plans
- Tampering with or altering the MAVcard

If you should lose your Colorado Mesa MAVcard, or it is stolen, please report it immediately to the MAVcard Office (970-248-1059). You will need to obtain a new card from the Office, which is located in the hallway next

to the information desk of the University Center and is open Monday through Friday 8:00 a.m. to 5:00 p.m. Summer and break hours are subject to change with building events.

### **Video Surveillance Policy**

The University may employ video cameras and digital video recorders (DVR) on University property, including the residence halls, for the purposes of deterring crime, assisting police in criminal investigations, and protecting the safety and property of the campus community.

Tampering with any surveillance equipment will result in sanctions. Sanctions may include but are not limited to suspension of technology privileges, termination of employment, referral to Student Conduct proceedings, removal from residence halls, fines imposed, and/or criminal prosecution.

### **Weapons Policy**

Campus safety is of the utmost priority at Colorado Mesa University. Weapons are not appropriate to the University experience. Weapons of any kind, functional or not, may not be carried or brandished on Colorado Mesa University property except for those covered under C.R.S. 18-12-105(2). **WHEN IN DOUBT, CONTACT THE GRAND JUNCTION POLICE DEPARTMENT FOR CLARIFICATION.**

A dangerous weapon is defined as:

- a. A firearm, whether loaded or unloaded, or a firearm facsimile that could reasonably be mistaken for an actual firearm;
- b. Any pellet or “beebee” gun or other device, whether operational or not, designed to propel projectiles by spring action or compressed air;
- c. A fixed blade knife with a blade that measures longer than three inches in length or a spring-loaded knife or a pocket knife with a blade longer than three and one-half inches or
- d. Any object, device, instrument, material, or substance, whether animate or inanimate, used or intended to be used to inflict death or serious bodily injury including, but not limited to a slingshot, bludgeon, brass knuckles or artificial knuckles of any kind.

On-campus residents under housing contract may store sporting rifles, shot guns, and bow and arrows along with the ammunition for the same in the weapons safe located at the Police Department substation. **No weapons of any kind may be kept in the residence halls.**

Students who seek accommodations for special circumstances may seek permission by contacting the Grand Junction Police Department or the Vice President for Student Services.

## **Alcohol and Drug Policy**

As a public institution and state agency, Colorado Mesa University expects all members of the University community to be responsible for their own behavior within the context of state and federal law and University regulations.

Colorado Mesa University is dedicated to instilling positive change in students' lives. The University believes the abuse of alcohol and drugs is counterproductive to this goal and has established campus policies and programs, consistent with state and federal law, which support responsible use for those adults who choose to partake in the consumption of alcohol.

### **The Campus Policy Regarding Alcohol and Drug Use:**

1. The possession or use of alcoholic beverages, marijuana (in any form), and illegal drugs are not allowed in any residence halls. Alcoholic beverages may not be used by, possessed by, or distributed to any person under twenty-one (21) years of age. Illegal drugs, including marijuana, may not be used by, possessed by, or distributed to anyone on campus property, to include all campus buildings.
2. Alcoholic beverages may be consumed in pre-approved areas, such as "The Point" and for pre-approved events by the President's Office or his/her designee. At all other times and in all other locations, the possession and consumption of alcoholic beverages on campus and in all campus buildings, including the residence halls and apartments, is not permitted by students, faculty, staff, or guests regardless of whether those individuals are twenty-one (21) years of age or not.
3. Illegal use, possession, or distribution of drugs and/or drug paraphernalia on campus will result in disciplinary action and probable arrest.
4. All controlled substances on campus in violation of state and federal laws, or local ordinances, will be confiscated or destroyed and may be subject to criminal action.
5. Visible intoxication/impairment and any disruptive behavior conducted on campus or at campus-sponsored events off campus resulting from the use of alcohol or other drugs may result in disciplinary actions.
6. Furnishing alcoholic beverages or drugs to persons under the legal age or possession and consumption of alcoholic beverages by those under the legal age will result in disciplinary action and probable arrest.
7. Use of University funds to purchase alcoholic beverages is prohibited.
8. The disciplinary actions for violations of the campus alcohol/drug policy are intended to accomplish the following objectives: To deter students from further violations of campus policy and to educate students concerning the health effects of alcohol/drug abuse.

Students are responsible for observing University policy, state and federal regulations pertaining to alcohol and controlled substances. Students who are in violation of the University policy will be subject to the following disciplinary review:

1. Incidents which occur within the residence halls or apartments, will be reviewed by Residence Life and handled by the appropriate Coordinator or Residence Life Student Conduct Board. For more severe incidents, the student may be required to report to the Student Conduct Officer.
2. The Student Conduct Officer will handle all other incidents that occur both on and off campus. The Student Conduct Officer will not handle incidents that occur within the residence halls or apartments, unless referred by the Director of Residence Life.
3. Students who violate local, state, and federal laws shall be contacted by the Student Conduct Officer to address the alleged violation(s).

4. A student that is convicted in a criminal court for possession of illegal drugs or substances can lose all financial aid assistance, per federal financial aid rules.

### **Medical Marijuana Policy**

If the Colorado Department of Public Health and Environment (CDPHE) issues a Medical Marijuana Registry identification card to a student, Colorado law allows that student to possess a limited amount of marijuana for medicinal purposes. However, possession of a Medical Marijuana Registry identification card *does not* authorize a student to possess, use, or distribute marijuana in any form, in any University residence hall/apartment, dining facility, classroom building, or in any other public area or facility within University premises.

Recreational marijuana use, possession, and distribution on campus property or at a University sponsored event or activity is a violation of the Residence Life Policy and the Student Code of Conduct.

### **Alcohol and Drug Sanctions**

As part of the educational process surrounding drug and alcohol use, it is important that students understand the potential consequences arising from their choices. Below is a summary of typical sanctions for violations of the University's alcohol and drug policies.

Sanctioning related behaviors – Alcohol/Marijuana: Note that non-cooperation during confrontation may result in more severe sanctions.

*Level 1 or Minor Behaviors:* Alcohol/Marijuana in the presence;

*Level 2 or Significant Behaviors:* Empty containers in room/common area; evidence of consumption; Possession/consumption of alcohol/marijuana; permitting others (students or guests) to use assigned rooms to violate University and/or Residence Life alcohol/marijuana policy.

*Level 3 or Serious Behaviors:* Staggering; need to be physically supported, public intoxication/impairment, vomiting but coherent and conscious; students possessing/consuming from kegs or other bulk or common source container; hosting an event which focuses on alcohol/marijuana consumption.

*Level 4 or Dangerous Behaviors:* Vomiting and incoherence; unconsciousness; needing or receiving medical attention (including treatment by EMTs and/or transportation to hospital or "detox"); loss of bodily functions; memory loss; supplying or assisting minors in any way in obtaining alcohol/marijuana; illegal sale of alcohol/marijuana.

Alcohol/Marijuana Sanctions Grid - Note: These are “typical” sanctions and thus may change based upon the circumstances of the specific incident and a student’s prior conduct history. More severe sanctions may apply.

	Level 1	Level 2	Level 3	Level 4
First Offense*	<ul style="list-style-type: none"> <li>• \$25 Fine</li> <li>• Discretionary sanction</li> </ul>	<ul style="list-style-type: none"> <li>• \$60 Fine</li> <li>• “Prime for life” Life Skills Class</li> </ul>	<ul style="list-style-type: none"> <li>• \$120.00 Fine</li> <li>• “Prime for Life” Group Class</li> <li>• 10 Work Hours</li> </ul>	<ul style="list-style-type: none"> <li>• Residence Hall Probation</li> <li>• Substance Use Assessment Program with Bob Lang</li> <li>• 20 Work Hours</li> <li>• Parental Notification</li> </ul>
Second Offense*	<ul style="list-style-type: none"> <li>• \$60 Fine</li> <li>• “Prime for life” Life Skills Class</li> </ul>	<ul style="list-style-type: none"> <li>• \$120 Fine</li> <li>• 10 Work Hours</li> <li>• “Prime for Life” Group Class</li> <li>• Parental Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Residence Hall Probation</li> <li>• Substance Use Assessment Program with Bob Lang</li> <li>• 20 Work Hours</li> <li>• Parental Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Residence Hall Removal- Termination of Residence Life &amp; Dining Contract with full payment</li> <li>• Referral to University Conduct Board</li> </ul>
Third Offense*	<ul style="list-style-type: none"> <li>• \$120 Fine</li> <li>• 10 Work Hours</li> <li>• “Prime for Life” Group Class</li> <li>• Parental Notification</li> <li>• Life Skills Class</li> </ul>	<ul style="list-style-type: none"> <li>• Residence Hall Probation</li> <li>• Substance Use Assessment Program with Bob Lang</li> <li>• 20 Work Hours</li> <li>• Parental Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Residence Hall Removal- Termination of Residence Life &amp; Dining Contract with full payment</li> <li>• Referral to University Conduct Board</li> </ul>	

\*\* To be eligible for readmission to the halls following an alcohol or drug violation, students must demonstrate an understanding of the dangers of the misuse of alcohol, a commitment to restoring the community, and that they are no longer a threat to themselves, others or the campus community.

Sanctioning related behaviors – Drugs: Note that non-cooperation during confrontation may result in more severe sanctions.

*Level 1 or Presence:* Being in presence of illegal drugs, or in presence of use of illegal drugs.

*Level 2 or Possession:* Possession of illegal drugs and/or paraphernalia, (including but not limited to pipes, bongs, papers, etc.).

*Level 3 or Use:* Illegal drug/marijuana use, possession of drug paraphernalia tested positive for use, permitting others (students or guests) to use assigned rooms to violate University and/or Residence Life drug policy.

*Level 4 or Sale/Distribution:* Sale and/or distribution of illegal drugs/marijuana.

Illicit Drug Sanctions Grid - Note: These are “typical” sanctions and thus may change based upon the circumstances of the specific incident and a student’s prior conduct history. More severe sanctions may apply.

	Level 1	Level 2	Level 3	Level 4
1st Offense*	<ul style="list-style-type: none"> <li>• Formal warning including educational/creative sanction</li> <li>• \$25 Fine</li> </ul>	<ul style="list-style-type: none"> <li>• \$100 Fine</li> <li>• “Prime for Life” Education Class and Group</li> <li>• Parental Notification</li> </ul>	<ul style="list-style-type: none"> <li>• 20 Work Hours</li> <li>• Substance Use Assessment Program with follow up meetings</li> <li>• Residence Hall Probation</li> <li>• Parental Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Residence Hall Removal- Termination of Residence Life &amp; Dining Contract with full payment</li> <li>• Parental Notification</li> <li>• Referral to University Conduct Board</li> </ul>
2nd Offense*	<ul style="list-style-type: none"> <li>• \$100 Fine</li> <li>• “Prime for Life” Education Class and Group</li> <li>• Life Skills Class</li> <li>• Parental Notification</li> </ul>	<ul style="list-style-type: none"> <li>• 20 Work Hours</li> <li>• Substance Use Assessment Program with follow up meetings</li> <li>• Residence Hall Probation</li> <li>• Parental Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Residence Hall Removal- Termination of Residence Life &amp; Dining Contract with full payment**</li> <li>• Referral to University Conduct Board</li> </ul>	
3rd Offense*	<ul style="list-style-type: none"> <li>• 20 Work Hours</li> <li>• Substance Use Assessment Program with follow up meetings</li> <li>• Residence Hall Probation</li> <li>• Parental Notification</li> </ul>			

\*\* To be eligible for readmission to the halls, students need to demonstrate an understanding of the dangers of the misuse of drugs, a commitment to restoring the community, and that they are no longer a threat to themselves, others, or the campus community.

**Parental Notification**

The 1998 Higher Education Act provides colleges the opportunity to start conversations with parents concerning their student’s alcohol or drug use. University policy is to send letters to a student’s parents following the student’s violation of the University alcohol policy or drug policy. If you have any questions about this parental notification, please contact Residence Life or Student Services.

**Medical Amnesty/Good Samaritan Policy**

The health and safety of members of Colorado Mesa University are the primary concerns of the University. The University is committed to ensuring that students obtain timely medical assistance for themselves and for their peers. To this end, the University has a Medical Amnesty/Good Samaritan Policy.

Staff at Colorado Mesa University, as well as the Grand Junction Police Department and Mesa County Sheriff's Department, will assist those individuals whose judgment or health is severely affected due to alcohol consumption/drug use by facilitating transport to Community Hospital, St. Mary's Hospital, the Mind Springs Chemical Dependency Detox program, or by taking other protective measures.

**Students are STRONGLY encouraged to contact Residence Life Staff, the Grand Junction Police Department, or the Mesa County Sheriff's Department when assistance/help is needed.**

The Policy:

Whenever a student assists an individual who is intoxicated, under the influence of drugs, or involved in an incident of sexual assault in obtaining the assistance of local or state police, a community safety officer, residence life staff, or other medical professionals, neither the affected individual, nor any other individual assisting the affected individual will be subject to formal University disciplinary sanctions (such as probation, suspension in abeyance, suspension or expulsion) with respect to the alcohol/drug/sexual assault incident. (This provision does not preclude disciplinary action regarding other violations of University standards, such as theft, vandalism, harassment, etc.).

This policy supports a health-focused response to the incident rather than a disciplinary consequence, but does not excuse or protect those individuals or organizations that deliberately or repeatedly violate the alcohol/drug/sexual misconduct policies as outlined in the Student Conduct Code/Residence Life Community Guidelines.

In order for the Good Samaritan/Medical Amnesty Policy to apply:

1. The reporting party must contact appropriate assistance as defined in above, remain with the affected individual in danger due to alcohol/drugs/sexual assault, and cooperate with staff in obtaining assistance for the student.
2. All affected students in danger due to alcohol/drugs/sexual assault must agree to a timely conversation or evaluation of their behavior with the Director of Student Conduct or Residence Life staff member, whichever is appropriate.
3. If it is determined by the conduct officer (Student Conduct or Residence Life) that educational activities, assessment, and/or treatment are necessary to address the concern for student health and safety, students will be required to pursue and complete such interventions. Likewise, organizations involved in an incident must agree to take recommended steps to address concerns serious or repeated incidents will prompt a higher degree of medical concern.
  - a. NOTE: Failure to complete recommended follow-up may result in disciplinary action.

**This provision only governs the application of the University's Student Code of Conduct/Residence Life Community Guidelines and has no status in other jurisdictions, such as local or state courts.**

It should also be noted that this provision may only be invoked by a student at the time when his or her case is being heard or investigated by a conduct officer or investigator (Student Conduct or Residence Life), presuming a record of the call for assistance exists. Based on the totality of the incident, the conduct officer will make the final determination as to the applicability of this provision and reserves the right to reduce or alter educational sanctions.

**The Good Samaritan provision does not limit the authority of law enforcement personnel or University staff to act as required at the time of an alleged violation of state or local laws.**

If the Good Samaritan/Medical Amnesty Policy is invoked:

The University will:

- Review the facts of the incident
- Initiate a meeting with students involved
- Discuss/assign educational interventions which may include alcohol/drug/sex education classes, alcohol/drug assessment, etc.
- Provide CMU resources as necessary

## Drug Free Schools and Community Act

Colorado Mesa University is committed to compliance with the Drug Free Schools and Community Act. Colorado Mesa University's Policy Prohibiting the Unlawful Possession, Use or Distribution of Illicit Drugs and Alcohol by Students and Employees can be found in the Board of Trustees Policy Manual.

More information about the Drug-Free Schools and Communities Act as well as the legal and health risks and hazards associated with illicit drug use and alcohol abuse can be obtained through:

Colorado Department of Education  
201 East Colfax Avenue, Room 500,  
Denver, CO 80203-1799  
(303)866-6600  
Title IV, Part A - Safe and Drug-Free Schools and Communities (SDFSC)  
<https://www.cde.state.co.us/fedprograms/ov/tiv>  
[https://www.cde.state.co.us/fedprograms/ov/tiv\\_res](https://www.cde.state.co.us/fedprograms/ov/tiv_res)  
[https://www.cde.state.co.us/fedprograms/ov/tiv\\_progadmin](https://www.cde.state.co.us/fedprograms/ov/tiv_progadmin)

U.S. Department of Education  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202  
(800) 872-5327  
<https://www2.ed.gov/about/offices/list/osdfs/index.html>  
<https://www2.ed.gov/policy/elsec/leg/esea02/pg51.html>

Drug or alcohol counseling, treatment, rehabilitation or re-entry programs are available to students and/or employees through the following resources:

Student Wellness Center  
1060 Orchard Avenue, Ste. N  
Grand Junction, CO 81501  
970-644-3740

Human Resources  
1100 North Avenue  
Lowell Heiny Hall, Room 240  
Grand Junction, CO 81501  
970-248-1426

Mesa County 211 Resource Line  
Dial 211  
<https://wc211.org/opioids/>

## Residence Life Community Standards

Every community has certain guidelines, regulations and traditions which all members of the community are expected to abide by and uphold. A University community, even more than others, depends upon the integrity, self-discipline, and mature judgment of each of its members. **By accepting admission to Colorado Mesa University, each student agrees to live by the standards of this community.**

### Abandoned Property

Any personal items left abandoned after a student checks out of the residence halls or apartments will be disposed of after five business days or at the close of each semester, whichever comes first.

### Balconies (see also Furniture)

Students may not climb up or down from any balcony, or attempt to jump from a balcony, spit and/or throw any object to or from a balcony. Your balcony is considered one of the emergency exits for your room.

- Do not leave trash, empty boxes, etc. on the balconies.
- Do not mount or bolt anything to balcony walls/railings at any time.
- You may have folding "stadium chair" style furniture on the balconies. University-owned furniture must remain in your room and is prohibited from being placed on the balcony.
- Objects, like blankets, banners, flags, etc. draped over balcony railings, which block balconies from view, are prohibited. This would also include, but is not limited to, bicycles, furniture, boxes, trash, etc.
- Entering or exiting the building through balcony/ patio is prohibited except in an emergency

### Businesses

Students may not use residence hall rooms or apartments or associated telephone numbers as a place of business, i.e. no "home operated" businesses are allowed in the halls or apartments.

### Class Projects

At no time may dangerous projects, or projects that might disrupt the educational nature of the residence halls, be brought into the building. This would include, but not be limited to, biological, chemical, and environmental projects (e.g. animal cadavers, chemistry projects, environmental restoration projects, etc.). If you have questions, please speak with your Area/Residence Hall Coordinator.

### Compliance

Students are required to comply with the reasonable and lawful requests of any University employee and/or law enforcement agent acting in the performance of his/her duties, including presenting proper identification to those officials upon request (See Page 29, University ID / MAVcard Policy). University employees, include but are not limited to: All Residence Life staff (Resident Assistants, Senior Resident Assistants, Area Coordinators, Residence Hall Coordinators, Assistant Directors, etc.), University Police, Faculty, Staff, and other Administrators.

### Disruptive Behavior (see also Noise and Quiet Hours)

Disruptive behavior is defined as any deliberate action(s) that impedes, obstructs, or interferes with the educational intent of Residence Life and/or the University or which are detrimental to the University's interests, including but not limited to:

- Disrupting the flow of movement of others on campus or in the halls or at University sponsored events
- Intentional disruption of University activities
- Disorderly conduct
- Conducting an activity or acting in such a manner as may disturb the peace and order of the University campus, the community, or the public
- Obscene behavior or indecent exposure
- Noise, whether inside or outside your room or hall

## Electrical Appliances

Residence Life allows specific size and approved electrical appliances to be used in rooms or apartments. Generally, students may utilize electrical appliances such as: stereo, television, personal computer, gaming systems, personal lamps, fan, hair dryer, clock, microwave oven, coffee pot with an automatic shutoff, and compact refrigerator. If you have a question about a particular appliance, please consult with your Area/Residence Hall Coordinator. Specific guidelines are below:

- Microwaves: Cannot exceed 1000 watts and must be UL approved for both the unit and the power cord.
- Refrigerators: No larger than 5.2 cubic feet. Only one per bedroom.
- Prohibited Appliances: To include but not limited to –halogen lamps, heating or cooking appliances with open coils, hot plates, air conditioners, sun lamps, electric blankets, space heaters, hot tubs, deep fat fryers, and lava lamps.

## Fire Safety

- Candle, incense, or other flammable materials – candles, incense, oil lamps, etc., (generally anything utilizing a wick, flame, or consuming flammable material including such things as decorative candles, potpourri simmer pots, Sterno cans, camp stove fuel, lighter fluid, barbecue grills), are NOT allowed in residence hall rooms or University-owned apartments, to include balconies.
- Construction / Room Modification that Increases Risk of Fire or Reduces Safety - Construction of platforms, room dividers, use of paneling, plywood, barn board or other excessive amounts of wood is not allowed.
- Door Obstructions (i.e., doors must be able to be opened wide) – There must be a clear and easy exit from each room that may be readily located in the case of fire, smoke, sleepiness, intoxication, darkness, or the confusion of an actual emergency situation. Students may not add personal locks to bedroom or suite/apartment doors.
- Egress Obstructions (storage of bikes on balconies, etc.) – There must be a clear and easy secondary exit that may be readily located in the case of fire, smoke, sleepiness, intoxication, darkness, or the confusion of an actual emergency situation.
- Evacuation – All students are expected to respond appropriately whenever a fire alarm is sounded and evacuate immediately. At all times, follow established procedures, including compliance with all instructions from Residence Life staff, University and/or emergency personnel. Evacuation and meeting locations include:
  - Aspen Hall – meet on the rugby field
  - Bunting Hall – meet at the west entrance of Grand Mesa hall
  - Garfield Hall – meet between the Maverick Pavilion and Escalante Hall
  - Grand Mesa Hall - meet east of the building next to the Library
  - Monument Hall - meet south of building next to University Center
  - Lucero Hall - meet north in the Grand Mesa parking lot
  - Orchard Avenue Apartments – meet northwest on the Band Practice Field
  - Pinon Hall - meet north in the top level of the Parking Garage
  - Rait Hall - meet south of building near University Center
  - Tolman Hall - meet south of the building near University Center
  - Walnut Ridge - meet east between Tolman and Pinon Halls
  - Wingate- meet south on Wingate field
- Fire Detection/Prevention/Protection Equipment – Fire extinguishers, fire alarms, smoke detectors, sprinklers, fire hoses, building exit signs, fire and emergency doors, and other fire and safety equipment are placed in the halls for the safety of the residents in the building. Misuse or tampering of fire and safety equipment (ie smoke detector / pull station) is a serious violation of both state and University codes and will result in an appropriate sanction.

## **Furniture**

Students are expected to leave furniture placed by the University in student rooms and floor/building lounges where it is. Moving furniture out of the rooms can create a fire hazard by blocking pathways; moving communal furniture from a lounge decreases the availability for other students. Unauthorized removal of University furniture or furnishings from residence hall rooms and lounges is considered theft and is forbidden.

Students are financially responsible for furnishings inventoried in their rooms and will be subject to fines and/or other sanctions levied by the University, and/or action by the civil courts, if furnishings are damaged or missing.

Waterbeds, water filled furniture, lofts, hammocks, or similar furniture are not allowed in our halls/apartments. Patio furniture is welcome on the balconies.

## **Hoverboards, Scooters, Segways**

Hoverboards, self-balancing scooters, battery operated scooters, and hand-free segways are NOT allowed in Residence Halls. Do not store them in your room or anywhere in the buildings.

## **Health and Safety Checks**

Health and Safety inspections are conducted by the Colorado Mesa University's Residence Life Staff. These inspections are designed to seek out and correct potentially dangerous situations before they cause damage or harm. The Residence Life Staff may also identify community standard violations, maintenance and cleanliness concerns. While it is not the purpose of the inspection to seek out other violations (i.e. alcohol, drugs), if the Residence Life Staff does come across a violation, they will document the violation and refer the resident(s) for conduct action.

Health and Safety Inspections will occur at the discretion of the Residence Life Staff member. If the resident(s) of the room are not present when the inspection is to occur, the Residence Life Staff will still enter the rooms to complete the inspection. Any items found that are in violation of Residence Life policies will be documented and/or confiscated by Residence Life Staff. Residents may need to meet with the Coordinator to discuss and/or possibly collect items and have 1 week to do so.

## **Keys (see Unauthorized MAVcard Use)**

It is your responsibility to keep and properly use the keys issued to you. Do not lend or otherwise permit others to use your keys at any time. Please lock your room at all times, even if you are just heading down the hallway for a moment.

If your keys have been lost or stolen, please contact a Residence Life staff member immediately. The cost of re-coring the door(s) and cutting new keys may be placed on the student's account.

Note: It is your responsibility to keep your keys with you at all times. While the Resident Assistant staff can unlock your door for you if you have forgotten your keys, it is a courtesy – not a primary job function. If the number of requests to be let into your room becomes excessive, you may need to meet with your Area/Residence Hall Coordinator to discuss the matter. A fine may also be imposed.

## **Laundry Facilities**

Each residence hall has free laundry facilities. Use of these facilities is restricted to the residents of the hall. Any problems with the machines should be directed to the Resident Assistant or Area/Residence Hall Coordinator.

Students claim sole responsibility for their positions in the laundry facilities. Laundry left unattended is left at the student's risk. Laundry left unattended for more than five days will be considered abandoned property (see page 42).

## **Noise (see also Disruptive Behavior, Quiet Hours)**

Residents may not make or allow any disturbing noises in the residence halls. Singing, playing a musical instrument, or operating a television, radio, or stereo equipment in a way, and/or at a time, that is objectionable to others is a violation of Residence Life policy requiring sound to be contained. Stereo systems are to be used for the listening enjoyment of

students within the confines of their own rooms. Placing speakers or other amplified sound (e.g., bullhorn) on or near window ledges to project sound from open windows is not permitted.

Guidelines for noise also apply to areas immediately surrounding the residence halls. Students should take care not to be loud near the halls, or gather in such numbers where the noise would be problematic.

In most cases, if sound can be heard one door past your room and/or one floor above/below, you are too loud and need to adjust the level accordingly. If noise can be heard outside of an apartment or suite door and/or one floor above/below, you are too loud.

	*Courtesy Hours	**Quiet Hours
Sunday- Thursday	8:00am-10:00pm	10:00pm-8:00am
Friday	8:00am-Midnight	Midnight-8:00am
Saturday	8:00am-Midnight	Midnight-8:00am

\*COURTESY HOURS - Courtesy hours are the hours that you may play your stereo a little louder, open your door and talk to friends while not disturbing others in the community. This is not a time when yelling, loud music, or excessive noise of any kind is allowed.

\*\*QUIET HOURS - This is the time that residents in the community can sleep, study, or relax without any excessive noise. Study-intensive communities may have more restrictive quiet hours.

### **Painting Rooms**

Students may not paint their rooms. However, if they have special problems with the paint in their rooms, they should contact the Area/Residence Hall Coordinator. Students who paint their rooms without permission will be held liable for the cost of repainting the room.

### **Personal Property**

The University's property insurance does NOT include the personal property of the students. The University cannot be responsible for damage or loss of personal property, regardless of cause. Residents are urged to carry their own personal property insurance or to check with their family's policy to see if they are covered for any personal property loss or damage while attending the University.

### **Pets/Animals** (See also Service and Assistance Animals, p. 30)

A pet is an animal kept for ordinary use and companionship. Due to the living situation, the design of residence halls, and general health and safety concerns, pets, animals, amphibians or reptiles of any kind are prohibited in the residence halls. Students are permitted to have fish in a container no larger than ten (10) gallons. Fish that are dangerous or harmful to humans, or creatures prohibited by state or federal law, are not permitted. Residents with fish must accept full responsibility for care, cleanliness, and any problems that may arise.

Exceptions to this policy are made for students with Service Animals or Assistance Animals approved by Residence Life. **All Service Animals and Assistance Animals must be registered with Residence Life prior to move-in.** Please see the Service and Assistance Animals section for further information.

## **Posting Policy** (See also Solicitation/Campaigning)

CMU Materials - Campus Organizations, Departments, Faculty & Staff

General Posters/Flyers:

- Will accept 100 posters; take to the Residence Life Office
- One poster/flyer posting per event
- Maximum two weeks posting time
- No banners inside residence halls
- No posters/flyers may be placed on/under the doors
- No stickers may be applied to any University owned property without proper authorization
- No stickers may be applied to any facility

Residence Life Materials

- To the individual student & general posters/flyers:
  - On or under doors or in mailboxes, must be approved by the Director or Assistant Director(s) of Residence Life. Such determinations will be made using content – and viewpoint – neutral guidelines, such as the size and volume of the distributed material.
- Staff members advertising Residence Life programs or events may post as necessary to get the word out about the event.

NOTE: Posting of materials in windows or the exterior of room doors that violates university policy, or state, local, or federal law is also prohibited. Such items include but are not limited to materials that: are legally obscene or harassing. All determinations about postings by Residence Life staff will be made on a viewpoint neutral basis.

## **Residence Hall Access**

(See Keys, Unauthorized Access, Unauthorized MAVcard use)

The doors to the residence halls are secured 24 hours every day. After 10pm each evening, all students must enter their building through the main entrance located next to the building's front desk. Entrance into the halls is only by CMU MAVcard. Propping of doors or letting unknown individuals into the residence halls at any time puts the residence hall community at risk and is considered a violation of this policy.

## **MAVcard Unauthorized Use**

Students may not lend or give their University-issued MAVcard to anyone for any purpose. Unauthorized use may include, but is not limited to:

- Use by a party other than the person identified on the MAVcard, ***which includes meal plans***
- Tampering with or altering the MAVcard

If you should lose your Colorado Mesa MAVcard, or it is stolen, please report it immediately to the MAVcard Office (970-248-1059). You will need to obtain a new card from the Office, and have it re-encoded with Residence Life.

## **Meal Plans**

Meal plans are assigned to the individual who purchased the plan. Using the meal plan for another person is prohibited and will be considered as a conduct issue.

## **Room and Hall Care**

Each student is responsible for the upkeep of his/her room, suite or apartment. Vacuum cleaners and brooms are available in each hall. Students also share responsibility for the common areas in the hall in which they live. Litter, damage (including water damage), or general disregard for hallways, bathrooms, etc., will result in assessments billed to the responsible individual or prorated to the residents who use that space. Upon health and safety checks, if a student is found to be violating healthy living standards, sanctions may apply.

### **Room/Suite/Apartment Changes**

An Area/Residence Hall Coordinator or the Director of Residence Life (or designee) must approve changes in room assignments before any changes are made. Residence unit change requests will be accepted in the Residence Life office after the third week of classes each semester. Residence Life designates "room change dates" throughout the semester. See the Area/Hall Coordinator for details. Unauthorized changes may result in relocation and/or a fine.

University regulations do not permit room sharing (in which, for example, the assigned occupants of two or more rooms establish shared sleeping arrangements in one room and use the other for recreational space) and the subleasing or unauthorized transfer of room space.

### **Room Decoration**

Rooms may be decorated to suit your tastes, but you are responsible for any damages caused to the room. You may not paint your room and may not use nails, screws, or duct tape to affix items to the walls. Thumb tacks are the preferred method to attach materials to the walls. You are responsible for the cost of returning your room to its original, move-in condition.

### **Room Entry**

The University may access a student room in a residence hall for improvement, repairs, or routine facilities upkeep. Additionally, there may be entry without notice in an emergency where danger to life, safety, health, or property is reasonably feared or when University Officials are in "close pursuit" of a rule or policy violation.

- Maintenance problems in a particular room can be the result of mechanical difficulties in another room. It will sometimes be necessary to enter several rooms in order to handle a particular situation.
- Student requests for repairs constitute authorization for room entry.

University officials may enter a room without the occupants' permission if in "close pursuit" of a rule or policy violation that may affect the health or safety of students. Plain-sight inspection is allowable in such cases. University rule violations discovered during the course of routine repair work or routine facilities inspections as well as through plain-sight observation resulting from situations covered above, are subject to student conduct or administrative action according to the pertinent University regulations.

### **Room Inspection and Damage**

Before residence units are occupied, they will be inspected and an inventory made of their contents on a room inspection report form. Each student is held financially responsible for the property in and the condition of the room as reported and roommates normally will share the cost of damages and repairs unless individual responsibility is indicated. The room condition report should be carefully reviewed by the student to verify that all items in the room(s) are listed and the condition noted.

Changes may be made in the report by the Area/Residence Hall Coordinator only. The report should be signed by the resident and returned to the Resident Assistant while checking in.

When a student vacates a room, the Resident Assistant will check the room and complete the second portion of the room condition report. All damages to the room and/or furnishings (beyond reasonable wear and tear), the cost of missing items, extra cleaning charges, and a prorated share of public area charges will be assessed by the Area/Residence Hall Coordinator and posted to the student's account. An itemized list of assessed charges will be provided to the student. Assessments are based on a list of charges provided by the Director of Residence Life and the Director of Facilities. Individual assessments are subject to an appeal process, but appeals must be made in writing before the end of the semester.

following the issuance of the bill. Questions/appeals about assessment charges should be directed first to the Director of Residence Life.

Responsibility for damage or losses in a public area will be assigned to all members of a living unit or subunit if the responsible party cannot or will not be identified. Malicious or intentional damages are cause for disciplinary action and/or action of civil authorities.

### **Room Occupancy**

Students are only authorized to occupy their assigned rooms, limited to their assigned side of the room or single. If students are found occupying more than their assigned space, sanctions may be applied.

### **Signs / Traffic Objects (Barrels, Cones, etc.)**

Possession of Federal, State, City and/or County Signs is considered an act of theft and is considered a felony. If you possess any of these types of signs, you could be charged with theft and may face either legal action and/or conduct action. Neon signs and/or neon decorations are also prohibited as they are considered a safety hazard.

### **Smoking / Tobacco Use**

Students may not smoke or use smokeless tobacco in campus residence halls or apartments, to include the balconies. This includes but is not limited to E-Cigarettes, E-Cigars, Hookahs, and Vaporizer Pens. The State of Colorado has a smoke/vape free campus policy and all facilities and grounds at Colorado Mesa University are tobacco/vape free. Possession of tobacco products in the residence halls is not considered a violation except in substance free areas.

### **Solicitation/Campaigning**

Solicitation in the residence halls by students, student organizations, and off-campus individuals or organizations is prohibited. Soliciting is defined as door-to-door sales, polling, or the distributing of written materials. If you see individual(s) soliciting, or someone comes to your door asking you to purchase something, donate money, vote, etc., please ask them to leave the building and report the incident to any Resident Assistant or other Residence Life staff person.

Campaigning for campus elections, such as Associated Student Government positions may be coordinated through the Director of Residence Life. Note: Residence Life personnel, in the performance of their respective roles, are authorized to distribute materials and information door-to-door.

### **Theft**

The University makes every reasonable attempt to provide a safe and secure environment for its student body, but it cannot be responsible for loss or damage from any cause to the personal property of the residents. It is strongly recommended that each individual provide him/herself with "renter's" insurance coverage for all articles which he/she brings to the University. Students are also encouraged to register their high values items (computers, tablets, gaming systems, iPods, TVs, bicycles, etc.) with the Grand Junction Police Department at their on-campus office. Large sums of money and other valuables should not be kept in student rooms. One of the best methods to ensure the safety of personal property is to keep the door to your room locked.

Report any and all thefts, as well as any suspicious and/or criminal activity, to your Area/Residence Hall Coordinator **and** to the Grand Junction Police Department as soon as possible.

### **Unauthorized Access / Trespassing**

(see also Keys, Unauthorized MAVcard use)

Students may not enter restricted access areas unless specifically authorized to do so by a University employee. Restricted access areas or improper use may include, but are not limited to:

- Offices, front desks in residence halls, roofs of any campus building, on University/construction equipment, residence halls when unescorted, or after being banned from visiting a residence hall.

### **Vending Machines**

Handle vending machines with respect and do not tip, bang, hit or destroy them. If you are having trouble, contact a Resident Assistant or Residence Life to report the problem.

- Lost money in the soda or candy machine? Please go to the dining hall in the University Center, report the problem, and request a refund.

### **Weapons**

Weapons of any kind, functional or not, may not be carried or brandished on Colorado Mesa University property. If you are in possession or attempt to use any one of these devices or any other item deemed dangerous, your Residence Hall contract could be terminated and you will face possible recommendation for suspension and/or expulsion from the University, in addition to possible civil charges.

Specifically prohibited items include, but are not limited to, the following:

- ammunition
- explosive or incendiary devices including fireworks
- sheath knives
- stiletto knives
- switch-blades
- dirks or daggers with blades over three and one-half inches long
- firearms of any description
- BB, pellet or "air soft" guns
- bow and arrows
- crossbows and bolts
- any device capable of propelling a projectile (i.e. "Nerf" guns, water balloon launchers, etc.)
- as well as any other item or object deemed to be potentially harmful by the Grand Junction Police Department.

On-campus residents under Residence Hall contract may store sporting rifles, shotguns, and bow and arrows along with the ammunition in the weapons safe located at the Grand Junction Police Department substation on campus. Handguns are not allowed on campus except when used in a demonstration in a classroom setting, then only with prior authorization from the GJPD.

### **Windows and Window Screens**

Do not remove any part of the window or window screens. Do not lean out of any window or throwing objects out of or into any window. Additionally, using windows as an entry or exit point is not permitted, except in case of an emergency.

Posting of materials in windows contrary to the educational mission of Residence Life and Colorado Mesa University is also prohibited. Such items include, but are not limited to, materials that are promoting alcohol use, obscene, verbally abusive, racially intimidating, or demean another human being.

# Sexual Harassment, Sexual Assault, Stalking

## Notice of Non-Discrimination

Colorado Mesa University is committed to providing a living environment in which students and employees can live, work, and study free from sexual harassment, sexual assault, sexual intimidation, sexual exploitation, domestic violence, dating violence, and stalking.

Colorado Mesa University does not discriminate on the basis of sex in its education programs and activities, as required by Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1688) and its implementing regulations (34 C.F.R. Part 106). This prohibition extends to students and staff. Inquiries concerning the application of Title IX may be referred to Colorado Mesa University's Title IX Coordinator, or to the U.S. Department of Education's Office of Civil Rights, or both.

### **Title IX Coordinator Contact Information:**

Stephanie Rubinstein Title IX Coordinator

Phone: 970-248-1366; Cell (970) 201-3617

Email: [srubinstein@coloradomesa.edu](mailto:srubinstein@coloradomesa.edu)

### **Deputy Coordinators (assigned by Title IX Coordinator)**

Jill Knuckles, Director of Human Resources Phone: 970-

Phone: 970-248-1426

Email: [jknuckle@coloradomesa.edu](mailto:jknuckle@coloradomesa.edu)

Kris Mort, Co-Athletic Director

Phone: 970-248-1908

Email: [kmort@coloradomesa.edu](mailto:kmort@coloradomesa.edu)

Bree Meier, Director of the University Center

Phone: 970-248-1250

Email: [bmeier@coloradomesa.edu](mailto:bmeier@coloradomesa.edu)

Sylvia Rael, Library Director

Phone: 970-248-1029

Email: [srael@coloradomesa.edu](mailto:srael@coloradomesa.edu)

The Office of Civil Rights contact information is:

Denver Office, Office for Civil Rights  
U.S. Department of Education  
Cesar E. Chavez Memorial  
Building 1244 Speer Boulevard,  
Suite 310 Denver, CO 80204-3582  
Telephone: 303-844-5695  
FAX: 303-844-4303; TDD: 800-877-8339  
Email: OCR.Denver@ed.gov

Definitions

As used in this Section, the following definitions shall apply:

- Complainant means an individual who is alleged to be the subject of conduct that could constitute Sexual Harassment.
- Education Program or Activity includes locations, events or circumstances over which CMU exercises substantial control over both the Respondent and the context in which the Sexual Harassment occurs, and also includes any building owned or controlled by a student organization that is officially recognized by the institution.
- Mandatory Reporter means an employee of the University who is not subject to a statutory privilege and required confidentiality. Accordingly, all faculty and staff at CMU are mandatory reporters except for licensed counselors working at the CMU Wellness Center.
- Respondent means an individual who has been reported to be the perpetrator of conduct that constitutes sexual harassment.
- Sexual Harassment means conduct on the basis of sex that satisfies one or more of the following:
  - An employee of the University conditioning the provision of aid, benefit or service of the university on an individual 's participation in unwelcome sexual conduct ("Quid Pro Quo").
  - Unwelcome conduct determined by a reasonable person to be severe, pervasive, and objectively offensive that denies an individual access to the University's educational programs or activities ("Offensive Conduct").
  - Sexual assault as defined 20 U.S.C 1092(f)(6)(A)(v), dating violence as defined in 34 U.S.C. 12292(a)(1), domestic violence as defined in 34 U.S.C. 12291(a)(8), and stalking as defined in 34 U.S.C. 12291(a) (30) ("Sexual Misconduct").
- Retaliation means intimidation, threats, coercion, or discrimination against any individual for the purpose of interfering with any right secured by Title IX or because the individual has made a report or complaint, testified, or participated in any manner in an investigation, proceeding or hearing concerning Sexual Harassment.

**Sexual Harassment**

It is the policy of Colorado Mesa University to maintain a campus environment free from Quid Pro Quo and from Offensive Conduct types of sexual harassment. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature may constitute sexual harassment when submission to or rejection of this conduct explicitly or implicitly affects or interferes with a student's or employee's work or academic performance, or creates an intimidating,

hostile or objectively offensive academic or work environment. Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the recipient conditioning the provision of an aid, benefit, or service of the recipient on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to an educational program or activity; or
3. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291 (a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

Both Quid Pro Quo and Offensive Conduct types of Sexual Harassment can occur in a variety of circumstances, including but not limited to the following:

1. The victim as well as the harasser may be a woman or a man. The victim does not have to be of the opposite sex.
2. The harasser can be another student, staff member, faculty member, or a non-employee.
3. The victim does not have to be the person harassed but could be anyone affected by the objectively Offensive Conduct.
4. Unlawful sexual harassment may occur without economic injury to the victim.
5. The harasser's conduct must be unwelcome.

Reporting either Quid Pro Quo or Offensive Conduct Sexual Harassment may help the reporting student in coping with the situation, as well as assist the student with resources to ensure that the student, and others, can attend the University in a safe environment. If the perpetrator of the harassment is another student, the incident should be reported to the Title IX Coordinator, the Office of Student Services in Lowell Heiny Hall, 4<sup>th</sup> Floor, a Residence Life staff member, or the Sexual Assault Response Team at (970)270-5895. Instances of sexual harassment by a University employee should be reported to the Title IX Coordinator or Human Resources at 970-248-1426.

### **Sexual Assault**

Colorado Mesa University is committed to providing a living environment in which students can live, work, and study free from Non-Consensual Sexual Contact (NCSC) and Non-Consensual Sexual Intercourse (NCSI), collectively referred to hereafter as Sexual Assault.

1. Non-Consensual Sexual Contact (NCSC) is:
  - any intentional sexual touching,
  - however slight,
  - with any object,
  - by a person upon another person,
  - that is without consent and/or by force
- Sexual Contact includes:
  - intentional contact with the breasts, buttock, groin, or genitals, or touching another with any of these body parts, or making another touch you or themselves with or on any of these body parts; or
  - any other intentional bodily contact in a sexual manner, or for the purpose of sexual gratification or abuse.

2. Non-Consensual Sexual Intercourse (NCSI) is:

- any sexual intercourse,
  - however slight,
  - with any object,
  - by a person upon another person
  - that is without consent and/or by force
- Intercourse includes:
    - vaginal or anal penetration by a penis, object, tongue, or finger, and oral copulation (mouth to genital contact), no matter how slight the penetration or contact.

If you are the victim of sexual assault (NCSC or NCSI), you should immediately take action to preserve any possible evidence. Students are encouraged to report sexual assault to the campus Title IX Coordinator, the campus Sexual Assault Response Team (SART), or the Vice President for Student Services. Additionally, the university encourages students who have experienced sexual assault to contact the Grand Junction Police Department to report the crime. If you need assistance contacting police, the Sexual Response Assault Team (SART), Vice President for Student Services, or Title IX Coordinator can assist you in contacting law enforcement or learning more about law enforcement options. Whether or not a student chooses to notify and seek assistance from campus authorities and/or law enforcement is the student's decision. The contact information for the above organizations is as follows:

- Grand Junction Police Department - 911 or (970) 242-6707  
(Non-Emergency) *YOU MAY CALL AT ANY TIME - DAY OR NIGHT*
- CMU Sexual Assault Response Team - (970) 270-5895 (Confidential and Anonymous Reporting)
- Vice President for Student Services - Lowell Heiny Hall, Fourth Floor, Phone: (970) 248-1366
- Title IX Coordinator – Lowell Heiny Hall, Fourth Floor, (970) 248-1366

**Preservation of Evidence**

The preservation of any evidence may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order. Evidence can range from the clothing of the victim to hair samples, bedding, body fluids, bruising, bite marks, electronic communication, and/or photographs. To assist law enforcement in the collection of evidence, the following guidelines are recommended:

- Do not shower
- Do not use the bathroom
- Maintain the clothing worn during the attack separate from other clothing
- Leave bedding material, sheets, blankets, and pillows alone

**Sexual Consent**

Sexual activity requires consent, which is a voluntary, positive agreement between the participants to engage in specific sexual activity. Any sexual contact without consent (which includes both NCSC and NCSI) is prohibited.

“Consent” means cooperation in act or attitude pursuant to be an exercise of free will and with knowledge of the nature of the act. A current or previous relationship shall not be sufficient to constitute consent. Submission to sexual activity because of fear does not constitute consent. A previous sexual relationship does not indicate consent to future sexual activity.

Sexual activity is a violation of the Student Code of Conduct under the following circumstances:

- When it is forced; or
- When the complainant is incapacitated, and that incapacity is known to or should have been known to the respondent; or
- When it is non-consensual.

## **Stalking**

The term “stalking” is defined as engaging in a course of repetitive conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or to suffer substantial emotional stress.

## **Domestic Violence**

The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

## **Dating Violence**

The term “dating violence” means violence committed by a person:

- Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- Where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - The length of the relationship.
  - The type of relationship.
  - The frequency of interaction between the persons involved in the relationship.

## **Reporting Sexual Misconduct**

Any person at any time may report sexual harassment (whether or not the person reporting is the person alleged to be the recipient of the sexual harassment) in person, by mail, by telephone, by electronic mail or via the SART Line to the Title IX Coordinator. All members of the Colorado Mesa University faculty and staff are mandatory reporters and are required to report any instances of possible Sexual Harassment to the Title IX Coordinator, Lowell Heiny Hall, Fourth Floor, 970-248-1366.

The University has jurisdiction of all reported instances of Sexual Harassment that occur while the Complainant is in the United States and is participating in a University program or activity.

If a student experiences unwanted sexual contact, stalking, domestic violence, or dating violence, the student can take action by notifying the following:

- Grand Junction Police Department by calling 911 or (970) 242-6707
- CMU Sexual Assault Response Team (SART) by calling (970) 270-5895
- The Title IX Coordinator, or the Office of the Vice President for Student Services in Lowell Heiny Hall, Fourth Floor, by calling 970-248-1366

Upon receiving a report of sexual harassment, the Title IX Coordinator will promptly and confidentially contact and then meet with the Complainant and inform the Complainant of the method of filing a Formal Complaint, inform the Complainant of the availability of Support Measures available to Complainant with or without the filing of a Formal Complaint, offer Support Measures to Complainant and, when appropriate, to the Respondent, and explain the Title IX process to Complainant. The Title IX Coordinator may appoint an Advocate for Complainant at this meeting.

A report of sexual harassment which does not fall into the definition of a Title IX case may still be investigated and heard as a Student Code of Conduct violation.

## **Support Measures**

The Title IX Coordinator will confidentially offer Support Measures to both Complainant and Respondent that are appropriate and reasonably available without fee or charge. The purpose of Support Measures is to restore or preserve access to the

University's education programs without unreasonably burdening the other party. Support measures are to protect the safety of the parties and others at the University.

For a student that is the subject of Sexual Harassment or another violent crime, or if a student is a Respondent in a case, a wide array of Support Measures and services are available at no charge. Support Measures are non-discriminatory, non-punitive individualized services offered to the Complainant or Respondent. Support Measures are confidential. The Title IX Coordinator, Sexual Assault Response Team (SART) and/or the Office of the Vice President for Student Services will provide information on and can assist in obtaining both on-campus and community Support Measures and other services as needed/requested, to include living accommodations, travel assistance, academic accommodations, healthcare and emotional care, counseling and advocacy services.

### **Requests for Confidentiality**

Colorado Mesa University strongly supports a student's interest in confidentiality in Sexual Harassment cases. Requests for confidentiality will be respected to the maximum extent possible. The Title IX Coordinator will normally be responsible for evaluating requests for confidentiality. Complainants and Respondents should be aware that a request for confidentiality may limit CMU's ability to respond fully to the incident, including pursuing possible disciplinary action against the alleged Respondent. In addition, the substance of complaints, investigations and statements are subject to disclosure upon receipt of a subpoena or mandatory disclosure request from a civil or criminal court action. While all efforts will be made to respect confidentiality, confidentiality cannot be guaranteed when other members of the CMU community may be at risk or when the University is provided with a lawful subpoena. In those cases, CMU may be required to investigate or take action on the basis of facts it discovers and disclose confidential material. In instances where it is determined that a request for confidentiality cannot be honored CMU will notify the complainant prior to disclosing his or her identity.

### **Changing Living and Academic Situations**

Colorado Mesa University will provide Complainants of Sexual Harassment with notification about options for, and available assistance in, changing academic, living, transportation and working situations. The Offices of the Vice Presidents for Student Services and Academic Affairs or their designees will assist the student with the appropriate accommodations if the student requests them and they are reasonably available. Colorado Mesa University will maintain as confidential any accommodations or protective measures provided, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

### **Retaliation**

Neither the University, nor any officer, employee, or agent of the institution, may retaliate, intimidate, threaten, coerce, or otherwise discriminate against any individual for exercising their rights to avail themselves of the University's grievance procedures or against any individual who participates in an investigation, hearing or proceeding related to Sexual Harassment.

### **Sexual Assault Response Team (SART) (970-270-5895)**

The Sexual Assault Response Team (SART) operates under the direction of the Vice President for Student Services. SART team members maintain a 24-hour hotline where sexual assaults can be reported and/or resources can be discussed. SART advocates assist individuals who report sexual assault in navigating educational issues and connecting them with appropriate resources, to include health care, mental health, academic, living situation, and law enforcement, as appropriate and desired.

### **Formal Complaint**

The Complainant may file a Formal Complaint against the Respondent on a form provided by the Title IX Coordinator. A Formal Complaint can also be filed by the Title IX Coordinator. Upon the filing of a Formal Complaint, the Title IX Coordinator or, if directed by the Title IX Coordinator, the Director of Safety and Student Conduct, will issue a written Notice of Allegations of the Complaint to Respondent and Complainant. The Notice of Allegations shall include the identification of parties, the alleged conduct that is the Sexual Harassment, the date and location of the incident, a statement that the Respondent is presumed not responsible, a statement that a determination of responsibility will be made at the conclusion of a formal resolution process, a statement that the parties may each have an advisor of their choice and that the advisor can be an

attorney, a statement that the parties will receive a copy of the investigative report and evidence, and a statement that knowingly providing false statements or information during the process is prohibited.

If possible, the Title IX Coordinator will meet with the Respondent to deliver the Notice of Allegations, but if delivered by another means to Respondent, the Title IX Coordinator will personally meet with Respondent as soon as reasonably possible following such delivery. At the meeting, the Title IX Coordinator will explain the procedures and process to Respondent, appoint an Advocate for Respondent and otherwise answer Respondent's questions.

The Advocate appointed by the Title IX Coordinator can be the same person as a party's Advisor. The Title IX Coordinator shall also meet as needed with the Complainant and with the Respondent to explain the Title IX procedures and process that will occur from the time of the Notice of Allegations through the Campus Student Conduct Board hearing and possible appeal. The University will not take disciplinary action against a Complainant, reporting party, or witness, for his or her participation in the reporting or investigation and from policy violations related to the reported sexual misconduct incident such as personal consumption of alcohol or drugs.

**Informal Resolution Process.** If the parties agree, an informal resolution process may be used, which would not require a full investigation or adjudication. Such informal resolution involves both parties participating in a mediation process, or other forms of alternative dispute resolution. The Informal Resolution Process is not available if the matter involves a University employee.

**Availability of Informal Resolution Process.** Parties may not be required to participate in the informal resolution process. The informal resolution process is only available after a formal complaint is filed and only if all Parties voluntarily consent, in writing, to the informal resolution process. However, any time prior to agreeing to a resolution, any Party has the right to withdraw from the informal resolution process and resume the formal resolution process. The informal resolution process, if available, may be implemented any time prior to reaching a determination regarding responsibility.

If the informal resolution process is available, the Title IX Coordinator will issue written notice to the parties disclosing:

- The allegations;
- The requirements of the informal resolution process, including the circumstances under which it precludes the Parties from resuming a Formal Complaint arising from the same allegations;
- Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;
- That either Party may withdraw from the informal resolution process and resume the formal grievance process prior to agreeing to a resolution.

The Institution will make a good faith effort to complete the informal resolution process within an average of sixty to ninety days, without jeopardizing the rights of a Party. After the Parties have agreed to a resolution that is accepted by the Title IX Coordinator, neither Party may appeal the resolution.

## **Investigation**

Upon the Filing of a Formal Complaint, the Title IX Coordinator shall appoint a trained investigator to commence a thorough, reliable, and impartial investigation. The Investigator will examine all relevant documents and evidence and interview relevant witnesses, including the Complainant and Respondent. The Investigator shall provide written notice to Complainant and to Respondent of the day and time of each of the interviews. Such notice may be via the student's MAVzone email account or hand delivered by the Title IX Coordinator. Each party's Advisor or Advocate shall be permitted to attend the investigative interview, but it is the responsibility of the Complainant and of the Respondent to talk for himself/herself. Upon completion of the investigation, the Investigator shall prepare a draft written investigation report which shall be provided, along with all evidence collected, to each party. The parties shall have ten (10) days to provide written comments about and edits to the investigation report and deliver such written comments and edits to the Title IX Coordinator, who shall then deliver the comments to the Investigator. Based upon such written comments, the Investigator may make changes to the Investigation Report or leave it in its original draft form. The final Investigation Report with each party's comments affixed

thereto shall then be delivered to the Title IX Coordinator. It is the desire of the University that the Investigator complete the final Investigation Report within 50 days of the date of the Complaint, but such time may be extended by the Title IX Coordinator for good cause. The Title IX Coordinator shall provide written updates on the status of the investigation to the parties until completion.

### **Hearing Procedures**

In cases involving allegations of Sexual Harassment involving another student, determination of responsibility must be made by the Student Conduct Board and an Administrative Hearing may not be substituted. All other hearing procedures that are not addressed by the policy described in this section shall be in place as described below related to the Student Code of Conduct. In cases involving Quid Pro Quo Sexual Harassment, determination of responsibility will be made by the President of the University. The Vice President for Student Services also reserves the right to direct a serious incident to a Campus Student Conduct Board Hearing.

1. Except for Quid Pro Quo cases involving a University Employee, in cases involving Sexual Harassment behavior prohibited by Title IX, a hearing with the Campus Student Conduct Board is mandatory if there is a reasonable basis by which to support the allegation(s).
2. Every reasonable effort will be made by the University to complete the Campus Student Conduct Board hearing within 70 to 90 days of receipt of the complaint (i.e., within 10-40 days of the issuance of a final Investigation Report. This time requirement may be extended by the Title IX Coordinator for good cause and with prior written notice of the delay and the reasons for the delay to the Complainant and to the Respondent.
3. At such hearing, the Complainant and the Respondent will each be provided with a room that is separate from the actual hearing room and which will be connected to the hearing room by video and audio technology allowing each party to participate remotely during the Campus Student Conduct Board hearing. Each party will be escorted to the hearing room to present that party's direct testimony and evidence directly to the Campus
4. All hearings will be video and/or audio taped and maintained for a period of seven (7) years.
5. For purposes of cross examination, the Campus Student Conduct Board shall permit the Advisor of the Complainant and the Advisor of the Respondent to cross examine the other party and all witnesses via the video/audio link. Each party's Advisor shall provide written questions cross examination questions of the other party to the Campus Student Conduct Board two days in advance of the hearing to allow the Campus Student Conduct Board time in advance to help make determinations of relevancy.
6. With the exception of cross examination of parties and witnesses, all other evidence, testimony, and argument shall be presented by the Complainant and Respondent personally.
7. The Campus Student Conduct Board retains discretion to determine whether the cross-examination questions are relevant and appropriate. If any questions submitted are deemed inappropriate or irrelevant, the Campus Student Conduct Board may choose not to allow such questions. Evidence of prior sexual conduct shall not be allowed, except in limited circumstances. The Campus Student Conduct Board shall not consider statements of a party or any witness for that party in reaching its determination of responsibility if the party is absent from the hearing or if the party refuses to submit to cross examination. However, the Campus Student Board of Conduct can draw an inference about responsibility solely on a party's absence from the hearing or refusal to submit to cross examination.
8. The Complainant and the Respondent have the right to be assisted by any Advisor they choose, generally at their own expense. However, in the event that a party is unable to procure an Advisor for the hearing, the party shall notify the Title IX Coordinator at least 10 days in advance of the hearing and the University will appoint an Advisor for the party at the expense of the University. The advisor may be an attorney, friend, family member, appointed Advocate, etc. Except in the instances of the cross examination of the other party, the complainant and/or

respondent is responsible for representing themselves and speaking on their own behalf. The Advisor may, however, advise the student during the hearing.

9. The Campus Student Conduct Board shall provide a written determination to the parties. The written determination shall include
  - identification of the allegations that constitute the sexually harassment
  - a history of the procedural steps from the filing of the Formal Complaint through the Campus Student Conduct Board hearing
  - Findings of fact supporting the determination
  - Conclusions regarding the application of the University's Sexual Harassment Policy, as set forth in the Maverick Guide, to the facts
  - A statement and rationale for the determination of responsibility and the sanctions imposed on Respondent
  - What remedies and/or Support Measures will be provided to the Complainant
  - Procedures for appeal
10. Remedies/Sanctions. Remedies and/or sanctions are described below under the "Student Code of Conduct and Conduct System and are designed to preserve equal access to the University's educational programs and activities.
11. Retaliation is prohibited. A report of alleged retaliation may be made to the Title IX Coordinator in person, by mail, by telephone, or by electronic mail. Any Mandatory Reporter who receives a report of alleged retaliation must promptly report the alleged retaliation to the Title IX Coordinator. Allegations of retaliation may be investigated and adjudicated as described below.

### **Support Measures For Complainant**

The Campus Student Conduct Board can recommend that Support Measures be provided or extended to Complainant as remedies following a determination of responsibility of Respondent. Recommended remedies are subject to review and possible adjustment by the University Vice President for Student Services.

### **Appeal**

Appealable Issues. Either Party may appeal:

- Dismissal of a Formal Complaint or any allegations therein; or
- A determination regarding responsibility.
- No other issue may be appealed.

Bases for Appeal. A Party may only appeal on one or more of the following bases:

- Procedural irregularity that affected the outcome of the matter;
- New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter. This basis for appeal is not satisfied simply because evidence was not presented during the proceedings, if the evidence was reasonably available at the time the determination was made;
- The Title IX Coordinator, investigator, or Decision-Maker had a conflict of interest or bias for or against Complainants or Respondents generally, or the individual Complainant or Respondent, that affected the outcome of the matter.

Filing an Appeal. If a Party wishes to file an appeal, the Party must notify the Title IX Coordinator in writing no later than five (5) days after the notice of dismissal or written determination is sent to the Party. The written appeal must state with specificity the issues being appealed, and the bases for the appeal.

Timeframe for Completion of Appeal. The Institution will make a good faith effort to complete the appeal within thirty (30) days. The timeframe for completion of appeal may be extended for good cause. If the timeframe for completion of appeal is extended, the Title IX Coordinator will notify both Parties in writing of the delay or extension and the reasons for the delay or extension.

Appeal Procedure. After receiving a timely written appeal, the Title IX Coordinator will notify the Parties in writing, that the appeal was filed, and the process for submitting a response. The appeal, including any written statements submitted by the Parties, will be considered by the Appeal Decisionmaker, who shall be the Vice President of Student Services. The Appeal Decisionmaker may also consider the investigative report, including any Party's written response to the investigative report, all

relevant evidence presented at the hearing, and the audio recording, audiovisual recording, or transcript of the hearing. The Appeal Decisionmaker will issue a written determination of appeal, which will describe the result of the appeal and the rationale for the result. The Title IX Coordinator will provide the written determination of appeal simultaneously to the Parties. The result of the appeal is final.

## Student Code of Conduct and Conduct System

Each student is expected to act as a responsible adult and will be held accountable for inappropriate behavior. Colorado Mesa University is a community consisting of students, faculty, support staff, and administrators. The University does not attempt to define all student conduct. It relies on the student to assume the responsibility and obligation of conducting themselves in a manner compatible with the purpose of the University as an educational institution and the community as a place of learning and residence.

Residence Life has developed Community Standards for the residence halls and apartments that provides a framework to assist with each student's success in a community living environment. These expectations and subsequent application and enforcement are the responsibility of all members of our residential community. The Community Standards supplement the Student Code of Conduct of Colorado Mesa University and therefore any and all violations could fall in one or both areas. In addition to University rules and regulations, each student is subject to the same local, state, and federal laws (and policies – including health & safety orders) as non-students and are beneficiaries of the same safeguards of rights as nonstudents.

The academic community has a long and cherished tradition of personal behavior that is in accordance with the highest standards of moral and ethical conduct.

The following are among those acts of misconduct that are not consistent with the educational goals of Colorado Mesa University or with the traditions of the academic community. The following acts are intended to provide guidelines and examples, not prescriptions of behavior, and each individual case will be decided upon its own merits. The Office of the Vice President for Student Services is also available to provide consultations and advocacy on behalf of students seeking more clarity regarding matters of student conduct. Student Services personnel can advise and assist students with unusual circumstances or with problems not addressed elsewhere in the Maverick Guide. Misconduct of the following nature is subject to disciplinary sanctions:

	CHARGE TITLE	Definition
1	Academic Dishonesty	Academic dishonesty, such as cheating, plagiarism, or knowingly furnishing false information to the University. Academic dishonesty will be subject to the process stated in pages 15-21 above.
2	Forgery	Forgery, alteration, misuse or mutilation of University documents, records, identification materials, or educational materials.
3	Intentional obstruction	Intentional obstruction, demonstrations, or disruption of teaching, research, administrative, disciplinary proceedings, or other University activities, including public service functions and other authorized activities on University premises.
4	Failure to comply	Failure to comply with directions of, or interference with, any University official or any public safety officer while acting in the performance of his/her duties.
5	False Information	Providing false information to a Colorado Mesa University official.
6	Intentional interference	Intentional interference with an individual's rights to free speech, freedom to make academic inquiry, or freedom of conscience.
7	Violation of Civil/Criminal Law or Unit Policies – Alcohol	Violation of civil law, criminal law, or University regulations concerning the possession and use, or unlawful sale of alcoholic beverages.
8	Violation of Civil/Criminal Law or University Policies – Drugs	Violation of civil law, criminal law, or University regulations concerning the use, sale, possession, manufacturing, or distribution of drugs.

9	Making a false report	Making a false report. The false reporting of a fire, bomb, assault, or any other emergency either by the activation of an alarm or any other method, and/or reporting of a crime that did not occur.
10	Making a false report - bias/motivated incident	Making a false report. The false reporting of a fire, bomb, assault, or any other emergency either by the activation of an alarm or any other method, and/or reporting of a crime that did not occur. Bias/motivated incident is an offense against a person or property motivated in whole or in part by an offender's bias against a race, religion, disability, ethnic origin or sexual orientation.
11	Misappropriation or misuse of student organization's funds or property	Misappropriation or misuse of student organization's funds or property.
12	Indecent/Obscene/Disorderly Conduct	Disorderly conduct or loud, indecent or obscene conduct that is unwanted, and unreasonable for the area, time or manner that it occurs on University-controlled property or at University sponsored functions.
13	Physical Abuse or Harassment	Conduct that threatens or endangers the health or safety of any person within or related to the University community, including physical abuse, threats, intimidation, harassment, or sexual misconduct. Harassment and abuse can also be related to conduct regarding social media, email, text messaging, on paper, et al.
14	Physical Abuse or Harassment - Bias/motivated incident	Conduct that threatens or endangers the health or safety of any person within or related to the University community, including physical abuse, threats, intimidation, harassment, or sexual misconduct. Harassment and abuse can also be related to conduct regarding social media, email, text messaging, on paper, et al.  Bias/motivated crime is an offense against a person or property motivated in whole or in part by an offender's bias against a race, religion, disability, ethnic origin or sexual orientation.
15	Unauthorized Entry	Entering a residence hall/room in which you are not assigned without being escorted through the hall or room.
16	Burglary - (Clery violation)	The unlawful entry of a structure to commit a felony or a theft; unlawful entry with the intent to commit a larceny or felony; breaking and entering with the intent to commit a larceny; housebreaking; safecracking and all attempts to commit any of the aforementioned.
17	Violations of any of the restriction, conditions, or terms of any sanctions	Violations of any of the restriction, conditions, or terms of any sanctions resulting from a previously held disciplinary hearing or housing behavioral contract.
18	Liquor Law Violation	The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

19	Disorderly Conduct	Disorderly conduct or loud, indecent or obscene conduct that is unwanted, and unreasonable for the area, time or manner that it occurs on University-owned or University-controlled property or at University sponsored functions.
20	Violation of Computer Use Policy	Unauthorized access and/or abuse of computer functions or equipment or any violations as outlined in the Colorado Mesa University Computer Use Policy.
21	Drug Abuse Violation	Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
22	Robbery - (Clery violation)	The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
23	Theft	He/she knowingly obtains, retains, or exercise control over anything of value of another without authorization or by threat or deception.
24	Destruction/Damage/Vandalism of Property	Destruction/Damage/Vandalism of Property is to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
25	Destruction/Damage/Vandalism of Property- bias/motivated	Destruction/Damage/Vandalism of Property is to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.  Bias/motivated incident is an offense against a person or property motivated in whole or in part by an offender's bias against a race, religion, disability, ethnic origin or sexual orientation.
26	Aggravated Assault	An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.
27	Arson	The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.
28	Assault	Simple Assault is an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. (Include all assaults which do not involve the use of a firearm, knife, cutting instrument or other dangerous weapon and in which the victim did not sustain serious or aggravated injuries.)
29	Larceny - Theft	Larceny - Theft is the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Larceny and theft mean the same thing in the UCR.) Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.
30	Weapon - Law Violation	The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.
31	Weapon possession	Possession of firearms or guns, replicas, ammunition, fireworks, knives, other weapons, or dangerous chemicals on campus. Non-threatening situation. Policy violation.

3 2	Dating Violence	The term dating violence means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship.
3 3	Hazing	Hazing, defined as an act which endangers the mental or physical health or safety of a student, or which destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in, a group or organization.
3 4	Intimidation	Intimidation is to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
3 5	Intimidation – bias- motivated incident	Intimidation is to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.  Bias-motivated crime is an offense against a person or property motivated in whole or in part by an offender's bias against a race, religion, disability, ethnic origin or sexual orientation.
3 6	Stalking	A person or persons engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or to suffer substantial emotional stress.
3 7	Violation of federal, state or municipal law	Conduct which could be viewed as a violation of federal, state and municipal law, or any other conduct not included above which adversely affects the function of the University and the pursuit of its educational purposes and objectives.
3 8	Domestic Violence	The term domestic violence includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
3 9	Simple Assault - as a hate crime	Simple Assault is an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. (This includes all assaults which do not involve the use of a firearm, knife, cutting instrument or other dangerous weapon and in which the victim did not sustain serious or aggravated injuries.)
4 0	Motor Vehicle Theft	The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned- including joy riding.)
4 1	Murder/Non- Negligent Manslaughter	The willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.
4 2	Negligent Manslaughter	The killing of another person through gross negligence.

4 3	Sex Offense - Forcible	Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapacitated.
4 4	Sex Offense - Non-forcible	Unlawful, non-forcible sexual intercourse. This includes incest and statutory rape.
4 5	Weapons Policy Violation	Weapons of any kind are not appropriate to the University experience and are not allowed on campus (see weapons policy in the Maverick Guide).
4 6	Violation of Civil/Criminal Law or University Policies	Conduct which could be viewed as a violation of federal, state and municipal law, or any other conduct not included above which adversely affects the function of the University and the pursuit of its educational purposes and objectives.
4 7	Violation of University Policies	Violation of rules governing residence in University owned or controlled property.
48	Misuse of MAVcard	Misuse of student identification

The University views violations of the Student Code of Conduct separate from the rule of law, which govern civil and criminal behavior. The University's role in Student Code of Conduct violations is to discipline and educate students, if found responsible for a violation, and not to prosecute students. Student Code of Conduct violations may parallel civil or criminal proceedings; however, student conduct proceedings, the standards of proof required, and the discipline imposed, are not intended to mirror, or even remotely resemble, the nature or substance of criminal procedures, criminal standards of proof, or criminal penalties. In fact, proceedings under the Student Code of Conduct may be carried out prior to, simultaneously with, or following civil or criminal off-campus proceedings.

**Standard of Proof**

The University views violations of the Student Code of Conduct as a civil process and separate from formal legal proceedings, which govern civil and criminal behavior. Determinations of student responsibility shall be made on the basis of the preponderance of the evidence. "Preponderance of the evidence" is defined as whether it is more likely than not that a student committed the alleged violation(s). Overall, it is the responsibility of Director of Campus Safety and Student Conduct, the Campus Student Conduct Board, the Residence Life Conduct Board, or the Academic Dishonesty Committee, as the case may be, to evaluate all evidence, statements, and witnesses to ensure every effort is made to arrive at the truth.

**Student Conduct Authority**

Infractions of University policy governing student behavior should be handled at the first level of authority when possible. If resolution is not achieved at this level, general campus violations should be directed to the Director of Campus Safety and Student Conduct.

Violations involving the Residence Life Community Standards should be directed to the appropriate Residence Life staff member. Generally, University jurisdiction and discipline shall be limited to conduct which occurs on University premises, property owned or controlled by the University, all satellite campuses, or at University authorized functions, or that which adversely affects the University community and/or the pursuit of its objectives. In those instances where a student displays a body of evidence of poor decisions and behavior both in and outside of the classroom, such as academic dishonesty coupled

with other student conduct violations, the Vice President for Student Services and the Vice President for Academic Affairs shall confer on appropriate action.

### **Student Conduct / Grievance Procedure**

1. Any member of the University community may file a complaint against any other student (“respondent”) for alleged misconduct. Allegations of misconduct should be prepared in writing and presented to the Director of Campus Safety and Student Conduct. The Director of Campus Safety and Student Conduct will provide a Notice of Alleged Misconduct to the involved student(s) and conduct an investigation into the matter. If a reasonable basis exists to support an allegation, the respondent student may dispose of the allegation(s) during the course of an Administrative Hearing with the Director of Campus Safety and Student Conduct or his/her designee. If the alleged conduct violation fits within the guidelines of a petty offense or a misdemeanor offense as described by Colorado law, the allegation(s) will be addressed by the Student Conduct Officer. If the alleged conduct violation fits within the boundaries of a felony offense as described by Colorado law or is an assault-related offense, other than a sexual assault, when appropriate a student may elect to either resolve the allegation(s) during the course of an Administrative Hearing with the Director of Campus Safety and Student Conduct, or his/her designee, or during a hearing before a Campus Student Conduct Board. The Campus Student Conduct Board is composed of six (6) members of the campus community, to include two students, two faculty members, and two staff members. Student representation on the Campus Student Conduct Board will consist of Associated Student Government Justices of the Supreme Court. Faculty representatives are appointed by the Faculty Senate and staff representatives are appointed by the Vice President for Student Services.
2. The Residence Life Conduct Board is composed of six or more residents from across campus and overseen by professional staff member of Residence Life. The Residence Life Conduct Board shall have jurisdiction to hear and resolve all complaints alleging a violation of Residence Life Community Standards other than complaints that involve allegations of petty offences, misdemeanors, and felonies, which are to be addressed by the Director of Campus Safety and Student Conduct, or complaints that involve allegations of Sexual Harassment, which are to be addressed by Campus Student Conduct Board.
3. All complaints that are based on behavior prohibited by Title IX (i.e., alleged Sexual Harassment which includes sexual harassment, sexual assault, stalking, dating violence, or domestic violence) will be resolved by the Campus Student Conduct Board, as described in this section, with more specific procedures described above.
4. In the case of either an Administrative Hearing or a Campus Student Conduct Board hearing, all allegations and supporting witness statements, evidence, investigative reports, etc., shall be presented in advance to both the Complainant and Respondent. A hearing shall be called by the Vice President for Student Services (VPSS) in a timely fashion, with reasonable scheduling accommodations made to all involved parties. The VPSS shall also designate one member of the Campus Student Conduct Board as Chairperson for the hearing.
5. Student Conduct Hearings shall be conducted by the Campus Student Conduct Board according to the following guidelines:
  - a. Hearings normally shall be conducted in private and conducted on an informal basis. Every effort will be made to arrive at the truth and to insure a fair hearing without the appearance of a court proceeding.
  - b. Admission of any person to the hearing shall be at the discretion of the designated Chairperson of the Campus Conduct Board after consultation with all involved parties.
  - c. In hearings involving more than one accused student, the Campus Student Conduct Board, at its discretion, may permit the hearings concerning each student to be conducted separately or together, based on the circumstances.
  - d. The Complainant and the Respondent have the right to be assisted by any Advisor they choose, generally at their own expense. However, in the event that a party is unable to procure an Advisor for the hearing, the party shall notify the Title IX Coordinator at least 10 days in advance of the hearing and the University will appoint an Advisor for the party at the expense of the University. The advisor may be an attorney, friend, family member, appointed Advocate, etc. Except in the instances of the cross examination of the other party, the complainant and/or respondent is responsible for representing themselves and speaking on their own behalf. The Advisor may, however, advise the student during the hearing.
  - e. The Campus Student Conduct Board, Complainant and Respondent may call witnesses, who may be subjected to questioning by all involved parties. Pertinent records, exhibits, and written statements may be accepted as

evidence for consideration at the discretion of the Campus Student Conduct Board. To the maximum extent practicable, all available and pertinent records, exhibits, proposed witnesses and written statements shall be presented to all parties in advance of the hearing.

- f. All procedural questions are subject to final decision by the assigned Chairperson of the Campus Student Conduct Board or, in the case of an Administrative Hearing, the Student Conduct Officer. Following the hearing, the Campus Student Conduct Board shall make a determination of responsibility on the basis of whether it is more likely than not that the Respondent violated the Student Code of Conduct. The Complainant and the Respondent shall be notified of the outcome of the hearing, including the finding of responsibility and sanctions, if any, concurrently and as reasonably soon after the hearing as possible.
6. Should a student disregard a notice to appear before the Campus Student Conduct Board or the Director of Campus Safety and Student Conduct, the hearing process will continue without the student's participation, a determination of responsibility will be made using the available information and evidence, and sanction(s) will be imposed, as appropriate, if the student is found in violation of the Student Code of Conduct.
7. There shall be a single verbatim record - such as audio/video/written - of hearing proceedings. The record shall be the property of the University.
8. At the discretion of the Vice President for Student Services (VPSS), in extraordinary circumstances an administrative hearing may be held in lieu of a Campus Student Conduct Board (CSCB) hearing, in which case the VPSS or his/her designee shall conduct the hearing, subject to the equivalent guidelines of a CSCB hearing. Such an administrative hearing in lieu of a CSCB shall only be called for in instances whereby (1) a CSCB cannot practicably set a hearing in a reasonable time frame, and (2) material harm/damage may be experienced by one or more parties as a result.

Note(s):

If student has a disability and would like to request an accommodation to assist her/him through the discipline process, he/she may do so by informing the Director of Campus Safety & Student Conduct, the Title IX Coordinator, or the Office of the Vice President for Student Services, who will then work with Educational Access Services (EAS) to assess and accommodate the request as approved by EAS.

In the event a student decides to leave the University prior to his/her Administrative Hearing or Campus Student Conduct Board Hearing, a Disciplinary Hold shall be placed on the student record and the student will be required to attend the hearing prior to re-admittance to the University.

## Sanctions

The following sanctions may be imposed upon a student found to have violated the Student Code of Conduct:

1. Warning - A notice in writing to the student that the student is violating or has violated institutional regulations.
2. Probation - A written reprimand for violation of specified regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to be in violation of any institutional regulation(s) during the probationary period.
3. Loss of Privileges - Denial of specified privileges for a designated period of time. This can include placing a disciplinary hold on all academic records and accounts.
4. Restitution - Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
5. For violations of Residence Life Community Standards, fines may be levied for each violation and can increase in amount for repeated violations
6. Discretionary Sanctions - Work assignments, service to the University or other related discretionary assignments, reflection papers, educational group attendance, counseling, specific classes directed at correction of behavior, etc.
7. Restrictions:
  - a. Of Entry: Removal of the privilege of entering or visiting some or all areas of the campus.
  - b. Of Participation: Limitations on participation in specific co-curricular activities, use of certain facilities or services, or other social restrictions.
  - c. Of Contact: Prohibition of unnecessary and avoidable contact.
8. Behavior Contract – A Behavior Contract is a directive from the Director of Campus Safety and Student Conduct or Campus Student Conduct Board that details specific sanctions/conditions that the student must adhere to as a result

of a finding of responsible during the course of a hearing. A Behavior Contract is established for a defined period of time. A Behavior Contract may be used as a support tool for students with previous criminal involvement who are allowed admission to the University.

9. Eviction - Termination of the right of a student, group or organization to space on campus. Student may forfeit tuition and fees (i.e., residence hall eviction).
10. University Suspension - Separation of the student from the University for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified. Student may forfeit possible refund of tuition and fees (i.e., residence hall eviction) if found responsible and suspended.
11. University Expulsion - Permanent separation of the student from the University. University Expulsion is limited to the Campus Student Conduct Board's discretion in cases involving allegations of serious misconduct which would be a felony under Colorado law or in assault-related offenses or sexual assault. Student may forfeit tuition and fees (i.e., residence hall eviction) if found responsible and expelled.

More than one of the sanctions listed above may be imposed for any single violation. Other than University expulsion, disciplinary sanctions shall not be made part of the student's permanent record, but shall become part of the student's confidential disciplinary record, to be purged after seven (7) years.

The following sanction may be imposed upon groups or organizations:

1. Those sanctions listed above, 1 through 7.
2. Deactivation - loss of privileges, including University recognition for a specified period of time.

### **Citation Outcomes**

The following are typical sanctions for citation-level offenses:

1. Excessive noise or other disruptive behavior.
  - o First Citation: Admonition/Letter of warning
  - o Second Citation: \$25 fine and meeting with Area Coordinator/Conduct Officer.
  - o Third Citation: \$100 fine and a Hearing to consider further sanctions.
2. Actions that endanger health or safety.
  - a. Any action that endangers the health and safety of campus community members.
  - b. Obstructing hallways, fire exits or room doors, damaging exit signs, or otherwise compromising fire egress or safety equipment.
    - i. First Citation: \$100 fine
    - ii. Second Violation: Conduct meeting w/ Coordinator or Conduct Officer
  - c. Propping locked security doors or otherwise compromising security equipment or facilities.
    - i. First Citation: \$25 fine.
    - ii. Second Citation: \$50 fine and meeting w/ Coordinator or Conduct Officer
  - d. Possession of candles, oil lamps, incense, or other open flames (or storage of flammable materials).
    - i. First Citation: \$25 fine and immediate removal of items.
    - ii. Second Citation: \$50 fine and meeting w/ Coordinator or Conduct Officer
3. Breaches of Residence Life
  - a. Unauthorized removal of furniture from lounges and other public areas.
    - i. First Citation: Admonition/Letter of warning
    - ii. Second Citation: \$25 fine.
    - iii. Third Citation: \$50 fine and meeting with Coordinator.
  - b. Unauthorized animals in residence halls
    - i. First Citation: Admonition/Letter of warning/removal of animal
    - ii. Second Citation: \$50 fine and immediate removal of animal.
    - iii. Third Citation: \$100 fine and hearing to consider other sanctions
    - iv. Fraudulent portraying of service animals will be prosecuted by law. Animal control will be contacted, and animal will be removed
  - c. Possession of prohibited appliances.
    - i. First Citation: Admonition/Letter of warning and removal of item(s).

- ii. Second Citation: \$25 fine and immediate removal of item(s).
  - iii. Third Citation: \$50 fine, confiscation, meeting w/ Coordinator.
- d. Unauthorized room changes or occupying both side of a room
  - i. First Citation: \$100 and meeting w/ Coordinator
  - ii. Second Violation: Conduct meeting w/ Coordinator and an additional fine.
  - iii. Third Violation: Charge for all occupied spaces.
- e. Removal of window screen.
  - i. First Citation: Admonition/Letter of warning
  - ii. Second Citation: \$25 fine.
  - iii. Third Citation: \$50 fine.
- f. Smoking or using smokeless tobacco where not permitted.
  - i. First Citation: \$100 fine.
  - ii. Second Citation: Conduct meeting w/ Coordinator
- g. Smell of Marijuana
  - i. First Citation: Verbal Warning
  - ii. Second Citation: \$50 fine.
  - iii. Third Citation: \$100 fine and Conduct meeting w/ Coordinator.
- h. Violating Escort Policy
  - i. First Citation: Admonition/Letter of warning
  - ii. Second Citation: \$50 fine
  - iii. Third Citation: \$100 fine and meeting w/ Coordinator.
- i. Disrespectful to Residence Life Staff
  - i. First Citation: meeting w/ Coordinator Admonition/Letter of warning
  - ii. Second Citation: meeting w/ Coordinator & creative sanction
  - iii. Third Citation: meeting w/ Coordinator & residence hall probation
- j. Occupying both sides of a double
  - i. First Citation: \$100 fine, 24 hours to move belongings
  - ii. Second Citation: charge for complete room
- k. Leaving stuff in the laundry room (5+ days, weekends are included)
  - i. First Citation: Admonition/Letter of warning
  - ii. Second Citation: \$50 fine
  - iii. Third Citation: \$100 fine and meeting w/ Coordinator.
- l. Not picking up a package (5+ days, weekends are included)
  - i. First Citation: Admonition/Letter of warning
  - ii. Second Citation: \$50 fine
  - iii. Third Citation: \$100 fine and meeting w/ Coordinator.
- m. Unauthorized sale of items (not including drugs or alcohol)
  - i. First Citation: Admonition/Letter of warning
  - ii. Second Citation: \$50 fine
  - iii. Third Citation: \$100 fine and meeting w/ Coordinator.

### **Interim Suspension**

The Vice President for Student Services and/or Director of Campus Safety and Student Conduct reserves the right to temporarily suspend a student without prejudice pending the outcome of an Administrative Hearing or a Campus Student Conduct Board Hearing under the following circumstances:

1. Interim suspension may be imposed only:
  - a. To ensure the safety and wellbeing of members of the University community or preservation of University property;
  - b. To ensure the student's own physical or emotional safety and wellbeing;
  - c. If the student poses an immediate threat of disruption of, or interference with, the normal operation of the University.
2. During the interim suspension, students shall be denied access to the campus, including classes and/or all other University activities or privileges for which the student might otherwise be eligible, as determined by the Vice President for Student Services.

### **Administrative Withdrawal**

A student may be administratively withdrawn from CMU if the University determines that the student:

1. Demonstrates ongoing behavior that is unreasonably disruptive to the normal learning processes and orderly operation of the University; and/or
2. Demonstrates behavior that endangers him/herself and unreasonably disrupts the campus community; and/or
3. Demonstrates behavior that endangers others or that creates a direct threat that may endanger others.

In the event there is evidence that the student poses an immediate threat to his or herself or others, the Student Conduct Officer or appropriate University official may impose an immediate interim suspension of the student until such time that the student issue can be handled in an appropriate manner in accordance with the Maverick Guide.

### **Student Appeal Rights for Sanctions**

A decision reached and/or a sanction imposed by the Director of Campus Safety and Student Conduct may be appealed by either the complainant or the respondent student within (5) working days of said decision to the Vice President for Student Services. Such appeals shall be in writing and shall be delivered to the Vice President for Student Services.

Except as required to explain the basis of new evidence, an appeal shall be limited to review of the verbatim record of the initial hearing and supporting documents for one or more of the following purposes:

1. To determine whether the original hearing was conducted fairly in light of the charges and evidence presented, and in conformity with prescribed procedures giving the complaining party a reasonable opportunity to prepare and to present a rebuttal of those allegations;
2. To determine whether the decision reached was based on substantial evidence, that is, whether the facts in the case were sufficient to establish that it was more likely than not that a violation of the Student Code of Conduct occurred;
3. To determine if the sanction(s) imposed were appropriate given the violation of the Student Code of Conduct which the student was found to have committed;
4. To consider new evidence, sufficient to alter a decision, or other relevant facts not brought out in the original hearing, because such evidence and/or facts were not known to the person appealing at the time of the original hearing;

All sanctions will be considered in full effect during the appeal process; that is, students will be expected to abide by all sanctions even if the student has appealed his or her sanctions.

In instances where the VPSS has a conflict, he/she shall designate another appellate officer from the university's executive management team (e.g., the Vice President for Academic Affairs, the Vice President for Finance and Administration, etc.) to determine the appeal.

### **Interpretation and Revision**

Any question of interpretation regarding the Student Code of Conduct shall be referred to the Vice President for Student Services or his/her designee for final determination.

It is reasonable to expect that some students will not agree with established policies. Means to implement change are available to students via student government representation and/or formal proposals for policy change to the University Administration. However, until a particular policy is administratively altered, students are responsible to abide by published policies or risk being held accountable for misconduct. The Student Code of Conduct shall be reviewed at least once every year under the direction of the Vice President for Student Services or his/her designee.

## **A Resolution Concerning Expectations Regarding Safety, Violence, Intimidation, Abuse and Discrimination at Colorado Mesa University**

**WHEREAS** Colorado Mesa University values the free exchange of ideas among students, faculty, staff and members of the community on each of its campuses; AND

**WHEREAS** Colorado Mesa University embraces its role as the cultural hub of western Colorado, bringing together individuals from diverse backgrounds and interests to participate, foster, and promote a balanced exchange of civil dialogue; AND

**WHEREAS** Colorado Mesa University constantly strives to nurture a respectful, inclusive, physically and emotionally safe campus culture free of violence, physical or verbal abuse, intimidation or discrimination, regardless of age, race, ethnicity, religion, gender, or sexual orientation; AND

**WHEREAS** victims and witnesses of violence, intimidation, abuse and discrimination may be reluctant to seek assistance or report such instances for fear of retaliation or further discrimination; AND

**WHEREAS** students enrolled at Colorado Mesa University share a responsibility with faculty, staff and other members of the campus community to uphold the highest possible standards of civil and ethical conduct, promote a culture of respect and inclusiveness, and model thoughtful approaches to difficult issues by protecting free and open discussion, the right to due process, and an expectation that all members of the campus community will be held accountable for both words and actions; AND

**NOW THEREFORE BE IT RESOLVED THAT THE COLORADO MESA UNIVERSITY BOARD OF TRUSTEES** condemns in the strongest terms possible any act of violence, intimidation, verbal or physical abuse or discrimination on each of its campuses and in the communities which we serve. Further, the Board of Trustees calls upon each member of the campus community—students, faculty, and staff—to embrace a culture of respect and inclusiveness and to report immediately, through the Crime Stoppers hotline for confidentiality if deemed necessary, any acts of violence, intimidation, abuse or discrimination, suffered or observed, immediately in accordance with the CMU employee handbook, the CMU student code of conduct, and/or applicable local, state, or federal laws.

ADOPTED AND APPROVED on this the 17th day of August, 2012.

## University Life

Colorado Mesa University boasts more than 130 student clubs and organizations that students may join. Successful students are not only committed to their academics; they are also engaged in the life of the community outside of the classroom. We encourage all students to take part in the numerous programs, events, clubs and organizations here at Colorado Mesa University.

Enhancing your academic studies with involvements outside the classroom can enable you to meet new people, earn better grades, and become more marketable to potential employers. Being actively involved in campus life will make your college experience transforming and memorable.

### **Associated Student Government – University Center (970-248-1707)**

The Associated Student Government (ASG) is the representative body and official voice for you, the students of Colorado Mesa University. Meetings are open to all students. Seats on the ASG consist of student elected school representatives.

The ASG meets on a weekly basis. Student representatives on the ASG have the opportunity to represent student opinions to the college, to work with campus affairs, and to organize programs and activities.

### **Campus Design Studio – University Center (970-248-1197)**

Campus Design Studio (CDS) is a student-staffed, full-service graphic design studio. Student Clubs and Organizations may contract with the CDS to design posters, brochures, certificates, invitations, logos and other print items.

### **Club Advisory Board – University Center (970-248-1111)**

Students are encouraged to become active participants in the clubs and organizations of their choice. Or you can start a new one! For current listing of all the officially registered clubs on campus visit the Student Life Website.

### **Virtual Event Guidelines**

Clubs and Orgs must abide and follow CMU policy in all events, including virtual programs, by making sure that the events are appropriate in content and are inclusive in nature. A Club or Org that is found to be breaking this policy may be subject to sanctions, including but not limited to, the event or club being shut down and the members of the club or org may have personal conduct ramifications per the code of conduct. Clubs and Orgs may not have any virtual events with alcohol or drugs present. Please email [studentlife@coloradomesa.edu](mailto:studentlife@coloradomesa.edu) with any questions.

### **Greek Life – University Center (970-248-1209)**

Sororities and Fraternities offer students experience in leadership development, scholarship, social interaction, and lifelong friendships. CMU has 2 Sororities (Alpha Sigma Alpha & Gamma Phi Beta) and 3 Fraternities (Kappa Sigma, Theta Xi, & Delta Sigma Phi). Each group offers a friendship and comradery that will last beyond graduation.

### **Honor/Academic Societies –University Center (970-248-1111)**

Several national scholastic honor societies have chapters at Colorado Mesa University. These chapters recognize students' academic excellence and encourage personal and professional growth. Organizations at Colorado Mesa University include Alpha Chi (Interdisciplinary), Beta Beta Beta (Biology), Kappa Mu Epsilon (Mathematics), Phi Alpha Theta (History), Psi Chi (Psychology), Sigma Delta (English) and Sigma Theta Tau (Nursing).

### **Intercollegiate Athletics**

There is no charge for students to attend Colorado Mesa University regular season athletic events. You must present your Colorado Mesa University MAVcard at the gate to gain entrance. To join an athletic team, check with the head coach of that sport.

### **Intramural and Club Sports**

(970-248-1591) Intramural Sports

(970-248-1115) Club Sports

CMU Offers structured competitive and social opportunities in a variety of individual and team sports.

Intramural sports are free and compete against students within the CMU community. We currently offer: indoor and outdoor soccer, indoor and sand volleyball, softball, spike ball, basketball, ultimate Frisbee, arena and flag football, tennis, racquetball, corn hole, quid ditch, dodgeball, battleship.

Club Sports have a membership fee and compete against other institutions. We currently offer basketball, baseball, bowling, bass fishing, cycling, fencing, hockey, lacrosse, rugby, sand and indoor volleyball, soccer, softball, swimming, tennis, ultimate Frisbee, water polo, x-country, downhill kayaking, paintball, trap and skeet shooting, rodeo, alpine & Nordic skiing.

**Criterion – University Center (970-248-1255)**

Since 1931, the *Criterion* has been the news voice of Colorado Mesa University. The *Criterion*, a weekly publication, is student-run and student-supported. Students and staff are encouraged to submit items of interest for possible publication.

**Cultural Inclusion Council– University Center (970-248-1664)**

The mission and vision of the Cultural Inclusion Council (CIC) strives to promote and support the ethnic and cultural alliances on campus while providing on campus educational support services to recruit and retain minority students. CIC works to educate and serve as a cultural means to the Colorado Mesa campus and the Grand Valley community regarding culturally diverse issues.

**KMSA – University Center (970-248-1442)**

KMSA-FM is student managed and operated. The station is on air 24 hour a day, seven days a week and 365 days a year at 91.3 FM. All students are welcome to become part of KMSA and work in underwriting, news, sports, music, or become on-air personalities. Working at KMSA provides staff members the skills and experiences demanded of professional broadcasters and in serving the public interest.

**CMU TV – Mass Communications Department (970-248-1539)**

CMU TV is student managed and operated. The station creates, develops, promotes, films, and edits the content. Ranging from ASG debates to CMU sporting events or large-scale Student Life events, CMU TV is involved in several aspects. CMU TV has been operating as a club for the past several years and was approved as a student fee funded organization in the Fall of 2016. The staff invites all students to join, whether you're interested in creating content, serving as on-air talent, or just intrigued by TV broadcasting, head by the studio located on the 1<sup>st</sup> floor of Escalante Hall.

**Literary Review – University Language/Literature Department (970-248-1687)**

The Literary Review, the campus prose, poetry, and visual/graphic art magazine, publishes the best of student works each spring. Since it began publication in 1972, the Review has won many regional awards for its content and format. The staff invites you to submit short stories, poetry, non-fiction essay, and art to the juried magazine for possible publication.

**Programming Activities Council (PAC) – University Center (970-248-1750)**

The Programming Activities Council is a student-run organization that brings high-quality entertainment to campus to enrich the lives of students outside the classroom. PAC programs include concerts, comedians, late-night programming, movies, Welcome Week, Homecoming, and much more.

**MAVrides –University Center (970-248-2222)**

MAVrides is a free designated driver service offered for all Colorado Mesa University students. It is confidential and non-judgmental. Operating hours are Thursday through Saturday nights from 9:00 PM to 3:00 AM whenever the fall and spring semesters are in session.

## Montrose Campus, Colorado Mesa University

(970) 249-7009

The Montrose campus of Colorado Mesa University is a growing and thriving part of the Colorado Mesa system. With over 300 students currently enrolled in certificate, associate, and bachelor degree completion tracks, general education classes and selected upper division classes, Colorado Mesa Montrose is a prime higher education hub for students in southwestern Colorado.

With the growth of CMU Montrose, providing quality student services has been of great importance. The staff of the Montrose campus ensures many services are made available to students.

### CMU Montrose Campus

#### Office Hours:

Monday – Thursday, 8:00 a.m. – 7:00 p.m.

Friday 8:00 a.m. – 5:00 p.m.

Phone: 970-249-7009

Fax: 970-249-2579

Web: [coloradomesa.edu/montrose](http://coloradomesa.edu/montrose)

#### Services available at CMU Montrose Campus

- **Academic Advising.** The staff of CMU Montrose campus is well-versed in all of the programs offered by CMU. Students may schedule appointments to meet with a staff member to receive assistance in scheduling classes, navigating programs, and fulfilling degree requirements.
- **Testing Center.** A staff member from the Testing Center visits the Montrose campus on a weekly basis to provide proctored testing services, including Accuplacer testing and testing for online classes.
- **Tutorial Learning Center (TLC).** The TLC is a FREE academic service for all CMU students. Tutors are available at the Montrose Campus; check out the website for the Montrose schedule: [www.coloradomesa.edu/tutoring](http://www.coloradomesa.edu/tutoring) or call (970) 248-1392.
- **Educational Access Services (EAS).** EAS offers support to students needing special accommodations. Call (970) 248-1856 and let the staff know you are a Montrose student; they will make arrangements to meet you here at the Montrose Campus.
- **Library.** Working on a paper and need assistance? Tomlinson Library is available online and they will send your requested materials to the Montrose Campus within a few short days. You can also instant message a librarian; visit the website at [coloradomesa.edu/cmulibrary](http://coloradomesa.edu/cmulibrary) for resources or to message a librarian.
- **Financial Aid Counseling.** The Montrose Campus staff can offer you limited assistance with financial aid. If you have specific questions regarding your aid, call the Financial Aid office at (970)-248-1396 – be sure you have your student ID number available.
- **Fitness Center.** New this summer, the Montrose Campus now has their own fitness area for students! It includes four cardio machines and other strength and stretch equipment to offer a full body workout.
- **Career Counseling.** A career services staff member visits with Montrose campus students bimonthly, conducting various workshops (e.g., resume writing, major exploration, interview preparation, career planning).
- **Associated Student Government.** A Montrose Campus student represents the student body by serving in a senator position with the Associated Student Government (ASG). The ASG senator meets frequently with fellow Montrose students and also participates in ASG activities/meetings on the main campus.
  - o **Montrose Campus Voice (MC Voice).** MC Voice was created for students to be an active voice for the Montrose CMU students between campuses and the communities. With over 100 members, MC Voice plans fundraisers, socials, and builds a sense of community between all CMU campuses.

**Student Accounts.** Make cash, credit, debit, checking account (ACH/electronic check), or money order payments in person at the Montrose Campus.

**Drug or alcohol counseling, treatment, rehabilitation or re-entry programs are available to students and/or employees through the following resources:**

Montrose Memorial Hospital  
800 South 3rd  
Montrose, CO 81401  
(970) 249-2211

Midwestern Colorado Mental Health Center  
2130 E Main  
Montrose, CO 81401  
(970) 252-3200

## Western Colorado Community College – Bishop Campus

(970) 255-2670

Western Colorado Community College, primarily located at the Bishop campus of Colorado Mesa University is a growing and thriving part of the Colorado Mesa system. With over 2000 students currently enrolled in certificate, associate of applied science, selected general education classes and significant non-credit classes, Western Colorado Community College provides state-of-the-art career and technical education that meet the professional education needs of western Colorado's residents. Western Colorado Community College is a prime higher education hub for students in southwestern Colorado.

With the growth in technical degrees and certificate programs, providing quality student services in a professional and supportive environment has been of great importance. The staff of Western Colorado Community College ensures services are made available to students.

### Western Colorado Community College – Bishop Campus

*Office Hours:* Monday – Friday, 7:00 a.m. – 5:00 p.m.

*Phone:* (970) 255.2670

*Fax:* (970) 255-2550

### Services available at WCCC – Bishop Campus

- **Academic Advising.** The staff of WCCC is well-versed in all of the programs offered by CMU, and specifically skilled in advising students pursuing technical programs. Students may schedule appointments to meet with a staff member to receive assistance in scheduling classes, navigating programs, and fulfilling degree requirements.
- **Testing Center.** All WCCC students have access to the Testing Center located at the main CMU campus. All Accuplacer and other proctored testing is provided there.
- **Tutorial Learning Center (TLC).** The TLC is a FREE academic service for all CMU students. Tutors may be available at the Bishop Campus if the demand is present. Please call (970) 255-2670 with requests for tutoring.
- **Educational Access Services (EAS).** EAS offers support to students needing special accommodations. Call (970) 248-1856 and let the staff know you are a WCCC student; they can make arrangements to meet you here at the Bishop Campus.
- **Library.** Working on a paper and need assistance? Tomlinson Library, located on the CMU campus, is available to all students and provides support online and as well as in person. Students can meet with a librarian on-site or online. You can also instant message a librarian; visit the website at [coloradomesa.edu/cmulibrary](http://coloradomesa.edu/cmulibrary) for resources or to message a librarian.
- **Financial Aid Counseling.** The WCCC Student Services/IRIS staff can offer assistance with all general Financial Aid information and processes.
- **Financial Counseling.** Students struggling with financial issues may reach out to the Student Services office for help with financial planning and problem solving. (970) 255-2670.
- **Career Counseling.** CMU Career Services is available to WCCC students looking for help regarding resume writing, interview skills, and job searches. Students may work with Career Services in the University Center on the CMU campus, or make arrangements to meet with a representative on the WCCC campus.
- **Associated Student Government.** All college students enrolled at WCCC are represented by the Associated Student Government (ASG). The ASG representatives meet each semester on the WCCC Bishop campus and welcome student participation, as well as student concerns.
- **ASG** contracts with various entities to provide additional services to students attending the Bishop campus. For example, ASG provides funding for the free intercampus shuttle bus so students can move quickly and easily between CMU and WCCC for classes on both Grand Junction-based campuses.

**Drug or alcohol counseling, treatment, rehabilitation or re-entry programs are available to students and/or employees through the following resources:**

CMU Student Wellness Center (970) 644-3740

1060 Orchard Avenue, Suite N

Grand Junction, CO 81501

[www.coloradomesa.edu/student-services/clinic](http://www.coloradomesa.edu/student-services/clinic)

**It is absolutely critical that all members of the campus community abide by the following:**

- 1. Masks are required inside all CMU buildings.** If a medical condition prohibits you from wearing a mask, you may apply for a waiver to wear a face shield instead or seek a reasonable accommodation by clicking [here](#).
- 2. All members of the CMU campus community will be tested for COVID-19** with an antigen test. This testing allows CMU to establish a baseline understanding of the presence of COVID-19 among the campus community.
- 3. All members of the CMU campus community must participate in ongoing random COVID-19 testing.** Throughout the semester ongoing, random-sampling testing will occur over the 14 weeks of the term to allow campus to monitor COVID-19 prevalence and allow the campus to quickly identify and respond to positive cases.
- 4. On a daily basis, students, faculty and staff will utilize a new MAVzone web tool called Scout to affirm they do not have any new COVID related symptoms.** The Scout web tool in MAVzone can be utilized and displayed using your smart phone or electronic device. After you complete the daily Wellness Passport and you indicate you are free of any COVID related symptoms, it will display a green check mark screen. This mobile “Green Screen” will serve as your passport to campus for the day, allowing you to access your classrooms and other campus facilities.
- 5. All students will be required to complete the COVID-101 course through D2L** prior to arrival on campus and prior to classes beginning on August 17th. This course is similar to the Johns Hopkins University COVID-19 Basics course that faculty and staff were required to complete during Summer 2020 as a part of the return to campus efforts.

**Additional responsibilities:**

- 6.** If you are experiencing any new COVID-19 symptoms you **MUST** stay home/in your residence hall **AND** contact the CMU Student Wellness Center COVID hotline at 970-644-3740.
- 7.** Observe good hygiene, minimize group gatherings, and follow recommended social distancing guidance. Ensure 6-foot+ distance between all physical workspaces as well as between all students, faculty and staff wherever possible, especially indoors.
- 8.** Thermal body temperature scanners have been deployed throughout campus to assist in periodic readings of an individual’s temperature. Temperature monitoring is another tool that will allow us to respond quickly and to implement mitigation strategies to contain any possible spread of COVID-19 on campus. **Students are required to upload a current picture by following the directions found in MAVzone task list.**
- 9.** Students will assist as requested in the cleaning of learning and social areas, including classrooms, laboratories, study rooms, the library, computer labs, residential common spaces, and dining facilities, etc.
- 10.** Students are asked not to travel outside of the area (Mesa, Delta, Montrose, or Garfield counties). If a student must travel outside of the area, upon their return the student may be required to submit an antigen test and to self-quarantine for a period of time.
- 11.** On-campus residents, and non-residents/visitors will be held accountable to the Residence Life health and safety policies.
- 12.** Students are expected to check both their Colorado Mesa University e-mail and their Desire-to-Learn (D2L) course shells regularly for necessary guidance related to public health conditions.

The above is an attempt to summarize and describe campus expectations regarding COVID-19; however, this list is not inclusive and may be subject to change by the University as it adjusts to changing public health guidance and state, federal, and local orders. As a reminder each student is expected to act as a responsible adult and will be held accountable for inappropriate behavior which includes failure to comply with these campus expectations. The above list is intended to provide guidelines and is in no way an exhaustive list. It should be noted that in addition to University expectations and policies, each student will also be responsible for following all local, state, and federal laws –including executive orders.

**Failure to comply with these policies and expectations may lead to disciplinary measures up to and including dismissal from Colorado Mesa University.** Other disciplinary measures may include academic holds, loss of campus access including the Recreation Center, Dining Services, etc.

The **REPORT IT** link, located in MAVzone, may be used to report violations of these policies.

If you have questions, please contact the Student Services Office at (970)-248-1366 or via email at [studentservices@coloradomesa.edu](mailto:studentservices@coloradomesa.edu)