CALL TO ORDER:

Chair Anilionis called the meeting to order at 10:33 a.m.

COMMITTEE MEMBERS PRESENT:

Chair Anilionis, Trustee Lentz, Trustee Griffin, Trustee Iwaniczko MacLeod, Trustee Sanchez, Faculty Trustee Owens-Ott, Staff Representative Jackson, Student Representative Bautista, Montrose Representative Reed.

STAFF SUPPORT PRESENT:

Dr. Carol Futhey, Jill Knuckles (AA Representative), Sue Fante

APPROVAL OF MINUTES:

Trustee Iwaniczko MacLeod moved to approve the minutes of February 4, 2021. Trustee Griffin seconded. The motion passed unanimously.

Dr. Futhey requested that we notify Jill Knuckles which applicant Tracking System training session we will be attending.

Jill Knuckles presented the sequence for candidate review and application close-out. A letter of acknowledgement of application received was reviewed and approved as presented. Additionally, it was decided that no notification letter would be sent to applicants advising them that required documentation was missing.

Dr. Futhey provided an overview of scheduling meeting dates in March and beyond.

Dr. Futhey presented the weighting worksheet compilation. The worksheet for search criteria weightings was approved as presented with two minor changes: criteria 7 and 8 will be weighted equally at 10%.

Dr. Futhey discussed the scoring definitions worksheet for presidential qualifications, expectations and experiences. Members of the search committee will circulate the scoring definition worksheet to their respective counterparts for their feedback. All feedback will be due no later than Monday, February 15, 2021 by 5:00 p.m.

Chair Anilionis advised that he received a letter from the CMU Faculty Senate which he forwarded to all members of the presidential search committee. He will be preparing a response to that letter.
There was discussion on the timeline and process, and consensus was reached that Chair Anilionis, will send a letter to the campus that provides more details on the timeline and process for the search. That letter will also be posted on the CMU Presidential Search website.

Meeting adjourned at 11:32 a.m.