

**Meeting Agenda**  
**CMU Presidential Search Committee**  
**January 28, 2021**  
**9:30 a.m. via Zoom**

- I. Call to Order
- II. Introduction of Search Committee Members
- III. Search Process Overview
  - A. Applicant Track System – overview
    - Detailed description for a later meeting
  - B. Review and Selection Process – check list
  - C. Identifying/referencing “Final Candidates” in relation to open records requirements
  - D. Ratings Instrument
- IV. Finalize Leadership Prospectus
- V. Advertising Outlets
  - A. HigherEdJobs
  - B. The Chronicle of Higher Education
  - C. Daily Sentinel
  - D. Denver Post
  - E. Diversity publications
  - F. Campus distribution
  - G. Others
- VI. Communications Overview
  - A. Updates to full Board of Trustees
  - B. Correspondence with campus
  - C. Search website
  - D. Contact the chair box on website
- VII. Preliminary Projected Timeline

Action	Anticipated Date
Announcement of President Foster’s retirement from CMU	January 27, 2021
Search launches with appointment of Search Committee members	January 28, 2021
Advertising of position/invitation for applications and nominations of candidates begins	February 1, 2021
Application deadline for full consideration	March 1, 2021
Candidate screening by Search Committee	February 22 – March 22, 2021
Meetings via Zoom between Search Committee and X (e.g., 6 – 8) highest scoring candidates	Week of March 29th

Reference checking	Week of April 5th
Campus visits by finalists including specific sessions with various stakeholders	To be announced at a later date
Recommendation to full Board of Trustees for action	To be announced at a later date
Appointment announced	To be announced at a later date

VIII. Next meeting

IX. Adjournment