Pre-Orientation Checklist

In order to make your Orientation experience the best it can be, we’ve compiled a checklist of everything you should do before your Orientation.

First, get #Ready2Reg!

In order to successfully register for classes at your Orientation, please complete the following by clicking the #Ready2Reg above.

- Enter your Emergency Contact Information
- Verify your Social Security Number
- Sign up for the Emergency Warning System
- For Colorado Residents: Apply for and authorize COF
- Send all transcripts for AP scores, IB scores, concurrent/dual enrollment credits, or prior college credits to the CMU Registrar’s Office.
Determine if you need to Complete Pre-Orientation Testing by looking at your Next Steps in MAVzone.

If so, complete all necessary testing at least a week in advance of your Orientation.

Options for completing testing before your Orientation session can be found [here](#). If you do not complete testing before Orientation, testing hours will also be available from 8:30am-10:30am on the day of your Orientation, but will slow the process of your class registration. Additional Accuplacer testing details can be found [here](#).

If you are still unsure about testing requirements, please call the admissions office at 970.248.1875.

Prepare for the financial aspect of becoming a student!
Each of these tasks can be found by logging into your MAVzone.

- Review your Financial Responsibility Agreement
- Complete any outstanding Financial Aid tasks
- Accept the Financial Aid Terms & Conditions and your Financial Aid Award
- Set up e-PAY
  - Sign up for eRefunds and get your refund faster!
  - Set up authorized users who can view billing statements and make payments
If you are accepting student loans for the first time:

☐ Complete entrance loan counseling

☐ Complete master promissory note

If you are accepting the parent loan:

☐ Complete the online Parent PLUS Loan Application

☐ Complete the Parent PLUS Loan Master Promissory Note (MPN)

Take care of our Becoming A MAV list:

☐ Review and take care of any holds. To determine what your holds mean, click here. Please note: No action is needed for the AV, AE, PB, SP, and/or GP holds.

☐ Send in your MAVcard photo
  ◦ Upload your ID card photo prior to your Orientation date to MyPhoto. You will get a follow up email succeeding the approval or disapproval of your submission. Upon approval, your card will be pre-printed and waiting for you at Orientation checkout! If you have questions, please call the MAVcard Office at 970-248-1059.

☐ Gather Identification Documents
  ◦ In order to pick up your MAVcard, you will need a valid, non-expired, official, government-issued photo ID
Know your MAVzone log-in
  o You will need your username and password information to register for classes. If you do not have it memorized, we recommend writing it down or putting it in your phone.

Make Arrangements for Accommodations (if necessary)
  o CMU has partnered with the following hotels and properties to give family, friends and visitors a discounted rate.
    ▪ Fairfield Inn and Suites by Marriott
      • 225 Main Street
      • Corporate/Promotional Code – K8U
    ▪ Hampton Inn by Hilton
      • 205 Main Street
      • Corporate/Promotional Code – 0002773988
    ▪ SpringHill Suites by Marriott
      • 236 Main Street
      • Corporate/Promotional Code – K8U
    ▪ DoubleTree by Hilton
      • 743 Horizon Drive
      • Special rate applied automatically

Register for an Early Start Program (if necessary)
  o Registration will open April 1, 2020 through your MAVzone portal.