The Class Progress tool helps monitor progress for any or all users in the course. You may want to use Class Progress to monitor individual or all user progress, track when a user accesses the course and downloads course content, or track a user’s completion and participation in course activities.

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View Class Progress

1. Click **Class Progress** from the **Tools** drop down menu.

2. All course participants appear in the chart. Their name and user name display alongside their profile picture, if supplied. By default, the following performance indicators appear from left to right in the navbar: Content, Objectives, Logins, and Grades.

3. Click on the name of any user to view the individual progress report for that user.
4. Using the left-hand panel, click individual tools to see user progress details.

![Progress Summary](image)

**Change Class Progress settings**

You can remove or change progress indicators that appear in the summary report.

1. On the **Class Progress** page, click **Settings**.

2. From the drop down menu of the indicator you want to replace, select **Replace**.
3. In the **Select Progress Indicator** dialog box, click on the progress indicator that you want to use as a replacement.

![Select Progress Indicator](image)

4. To replace more progress indicators, repeat the previous steps.

5. To rearrange the order in which a progress indicator appears in Class Progress, select **Move Up** or **Move Down** from the drop down menu of the appropriate progress indicator.

![Objectives Completion Summary](image)