Student Leadership Titles, Roles, and Responsibilities

Students interested in serving as a leader for the Colorado Mesa University athletic bands are required to read and know specific responsibilities associated with each position. Positions may be combined based on organizational need and student strengths.

1. **Field leadership**: Individuals that are directly involved with the teaching, rehearsing, and performing of music, movement, and overall ensemble pageantry.

2. **Organizational staff**: Individuals that facilitate the business and logistics of the athletic bands.

**Qualifying CMU Athletic Band Leadership Traits:**
- Exemplary record of attendance and punctuality.
- Actively recruits members for athletic bands
- Participates actively in athletic band ensembles
- Proactive with strong follow-through
- Strong intrapersonal skills
- Comfortable with delegating tasks
- Reliable communication habits
- Unflappable with a persistent can-do, problem-solving disposition

**Band Captain**

**Essential Responsibilities:**
- Act as a liaison between the field leadership and organizational staff and the athletic band director.
- Exemplify strong recruitment interest and follow-through
- Establish and curate a sense of community among field and organizational leadership.
- Assist members of leadership in forming appropriate action plans for their area of focus.
- Ensure accountability among members of leadership.
- Communicate with leadership and with general band membership relevant information related to dates and expectations.
- Represent the athletic band program as a figure-head in assigned recruitment or enrichment events.
- Coordinate, schedule, and chair meetings with leadership as-needed.
- Plans travel or full-ensemble events with director and/or appropriate leadership team members
- Appoints committees as needed (eg: organizing band banquet, recruitment projects)
Field Leadership

Drum Major

**Essential Responsibilities:**
- Starts and stops band with predictable, steady pulse and effective communication.
- Prepares scores.
- Establishes strong relationship with drumline and is capable of running an efficient rehearsal with any section of the band including drumline.
- Ensures appropriate rehearsal environment through exemplifying and maintaining on-field etiquette.
- Assist in the teaching and cleaning of drill, choreography, and staging.
- Assist in instruction and remediation of marching timing and style.
- Demonstrates an outward “Maverick Spirit”.
- Assists director, section leaders, and caption managers as needed.

Section Leader

**Essential Responsibilities:**
- Teach, rehearse, and clean music for instrument group.
- Ability to act as a performance model.
- Memorize all available music for section prior to pre-season training.
- Ensures accountability among section members’ equipment and materials, including instrument/flag/baton, required implements, lyres with music, gloves when needed, and other materials as assigned.
- Communicate proactively through multiple modalities (in-person, phone, email, text) between director, drum major(s), band captain, and general membership.

Drill Instructor

**Essential Responsibilities:**
- Non-applicant position; appointed based on demonstrated competency.
- Responsible for teaching, rehearsing, monitoring, and cleaning of all marching, maneuvering, drill, and visual aspects of Maverick Stampede membership.
- Leads the Maverick Stampede in routine fundamental marching practice including body warm-up, stretching, stationary and moving fundamental practice, and teaching and implantation of specialty visual components. Mastery of Stampede specific fundamentals and large group teaching required.
- Communicates with other leadership regarding marching, maneuvering, and visual aspects needing attention to individual sections or members.

Revised: Mar 4, 2022
Organizational Staff

Data Manager

Essential Responsibilities:
- Responsible for taking, organizing, storing, and reporting (periodically) attendance data to Director for every event.
- Access to a personal/mobile device/computer with ability to read and write to a Microsoft Excel spreadsheet required.
- Responsible for the collection and organization of various demographic data (ie; names, contact information, etc.) of all band members on various Excel spreadsheets in collaboration with Director.
- Communicates with Director and other leadership about the collection of data and scheduled events.

Library Manager

Essential Responsibilities:
- Responsible for organization and distribution of all Maverick Stampede sheet music, drill, and other documents. (includes digital documents, copying, scanning, organizing physical documents, and collaboration with Captains).
- Preparations prior to preseason camp required.
- Coordinates with Section Leaders to ensure all band members have music and/or drill prior to the beginning of each rehearsal and/or performance.
- Communicates directly with Director regarding the organization and distribution of music, drill, and/or other documents to Maverick Stampede members.
- Coordinates updates, back-up, and distribution of documents with Director, Data Manager/Secretary, and other leadership as needed.

Logistics Manager

Essential Responsibilities:
- Responsible for organization, security, safety, and management of Maverick Stampede Center, outside practice field, and inside rehearsal spaces.
- Responsible for inventory, movement, and care of all band equipment (electronic equipment, podiums, field markers, etc....non-instruments).
- Preparations prior and after season required.
- Arrives early to every rehearsal or performance with enough time to open doors, turn on lights, set-up for, and otherwise prepare the facility for the scheduled event prior to the arrival of other members.
- Ability to manage a small team as appointed.

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- Secures all facilities and equipment at the end of scheduled rehearsals and performances.
- The Logistics Manager should be the first person to arrive and the last to leave (unless designated otherwise with Director approval.

**Equipment Manager**

**Essential Responsibilities:**
- Responsible for inventory, distribution, collection, cleaning, care, and repair of all Maverick Stampede instruments.
- Preparations prior and after season required.
- Consults and works with Section Leaders where school-owned instruments are being used.
- Ability to lead a small team as appointed.
- Distributes, collects, and organizes instrument rental contacts and database
- Responsible for the sizing, inventory, distribution, collection, organization, cleaning, care, and repair of all Maverick Stampede uniforms.
- Responsible for the inspection and correct wearing-of uniforms by all band members.
- Responsible for organizing a rotating team of volunteers for merchandise sales where applicable.

**Media Manager**

**Essential Responsibilities:**
- Responsible for collection, organization, editing, and distribution of all Maverick Stampede media (pictures, audio, videos, and other documents).
- Ability to manage a small team where appointed.
- Candidate must be familiar with various modes of media and have personal access to high quality equipment and storage devises. Candidate assumes responsibility for publication and/or distribution of quality products.
- Coordinates directly with Director for submission/distribution/publication on multiple media-related websites (@CMU Bands platforms - Facebook, Twitter, Instagram, and TikTok, CMU websites, etc.), with prior approval.
- Preparations prior and after season required.

*For more detailed information relevant to leadership opportunities with the CMU Athletic Bands,, please stop by Mr. Bajorek's office (MPAC 004) during his scheduled office hours (posted on door) or send him an email (abajorek@coloradomesa.edu)to schedule a future meeting.*