

New Freshmen Checklist

- Check your CMU email account frequently.** Your CMU email account is the primary form of communication between you and University faculty and staff. You are responsible for reviewing the messages sent to you. To access your CMU email account, click on the Outlook Email icon on the [MAVzone login page](https://cas.coloradomesa.edu/mavzone): <https://cas.coloradomesa.edu/mavzone>.

- Complete your placement testing requirements, if applicable.** Completing placement testing prior to Orientation will ensure that you register for the appropriate courses. For information about who needs to test as well as how to test on or off campus, please see the [testing page](http://coloradomesa.edu/testing/pre-orientation-testing/index.html): <http://coloradomesa.edu/testing/pre-orientation-testing/index.html>.

- Check out the estimated cost of tuition and housing** [here](http://www.coloradomesa.edu/student-accounts/expenses.html):
<http://www.coloradomesa.edu/student-accounts/expenses.html>.

- Review and sign the Financial Responsibility Agreement.** Please carefully review the Financial Responsibility Agreement:
https://cmussb.coloradomesa.edu/BannerPROD/bwzfinr.P_agree?called_from=personal_info

- Apply for Financial Aid.**
 - What is Financial Aid? Watch the video [here](https://www.youtube.com/watch?v=Pn4OECMTh5w):
<https://www.youtube.com/watch?v=Pn4OECMTh5w> to learn more!
 - How do I apply for Financial Aid? Check out the step by step instructions [here](http://www.coloradomesa.edu/financial-aid/apply/index.html):
<http://www.coloradomesa.edu/financial-aid/apply/index.html> .
 - After I apply, what's next? You'll need to accept your awards and complete any Financial Aid To Do Items in your MAVzone portal here:
https://cmussb.coloradomesa.edu/BannerPROD/bwrkelig.P_DisplayTabs

- Review any holds on your account and take the necessary steps to remove them.**
 - To view your holds, visit the holds page:
<https://cas.coloradomesa.edu/login?service=https%3A%2F%2Fidp.coloradomesa.edu%2Fidp%2FAuthn%2FRemoteUser>.
 - For a list of common holds and how to take care of them, review the Registrar's page: <http://www.coloradomesa.edu/registrar/registration/holds.html>.

- If you still have questions about your holds, contact IRIS on the first floor of Lowell Heiny Hall.

Verify your Social Security Number.

Visit https://cmussb.coloradomesa.edu/BannerPROD/bwwssnu.P_ssnupd. Check to see if your social security number is already on file with the Registrar's Office. If your social security number is listed, please review it to make sure it is correct. If it is correct, no further action is needed. If your social security number is not listed or it is incorrect, please submit a copy of your social security card to the Registrar's Office.

Sign up for the Emergency Warning System. Opt in to receive alert messages in the event of an emergency situation. Visit:

https://cmussb.coloradomesa.edu/BannerPROD/codered.P_DispForm?called_from=mavzone.

Attend New Student Orientation or contact an advisor to register for classes. Only In-state students are required to attend New Student Orientation, but all students are strongly encouraged to attend. Sign up for Orientation in your [MAVzone portal](#): <https://cas.coloradomesa.edu/mavzone>. Click on the Next Steps tab. If you are an out-of-state student and you cannot attend Orientation, please contact the IRIS Desk to set up an appointment with an advisor (phone-in appointments are available): 970-248-1177.

Colorado Residents: Apply for & Authorize COF. The College Opportunity Fund provides a stipend that pays a portion of your total in-state tuition at CMU. This is money you do not have to pay back! You just have two easy steps to complete:

1.) [Apply for COF](#):

<https://cof.college-assist.org/Apply>

2.) [Authorize COF](#):

https://cmussb.coloradomesa.edu/BannerPROD/bzskscof.p_disp_cof_auth_page

Are you registered for an online or hybrid (in person and online) course? If so, you'll receive an email to your official CMU account with a link to complete the online D2L

orientation. Complete the online orientation and pass the quiz or you'll be dropped from your online or hybrid course.

- Are you waitlisted for a course?** If you are on a waitlist for a course that is full, you will need to check your official CMU email *daily*. When a seat opens in the course and you have the opportunity to add the course, you'll receive an email notification. Once you receive the notification, you need to add the course via your MAVzone account. There is a limited time period for you to add the course or you'll be dropped from the waitlist. Depending on the time in the semester, you will have anywhere from 24-48 hours to add the course once you receive your notification. If you have an Advising hold on your account, just call 970-248-1177 or email advising@coloradomesa.edu for assistance.

- View and pay your bill or sign up for a payment plan.** Once you register for classes, you will be charged for tuition and fees. You can view your account balance and make payments via ePay: https://secure.touchnet.com/C21035_tsa/web/caslogin.jsp. You can also sign up for a monthly or bi-weekly payment plan in your ePay portal.

- Review the dates and deadlines for the semester.** Review the dates and deadlines for dropping and adding classes, paying tuition, and more [here](#): <http://www.coloradomesa.edu/registrar/dates.html>.

- Purchase your Textbooks.** You can purchase [online](#): <http://www.themaverickstore.com/> or by visiting the CMU Bookstore in person in the University Center. Just bring a copy of your schedule and the staff there will assist you.

- Obtain your MAVcard,** the student ID card in the MAVcard office. University Center, first floor. For more information and to view their hours, visit: <http://www.coloradomesa.edu/mavcard/index.html>.

- Apply for on-campus housing, if applicable.** Visit <https://coloradomesa.datacenter.adirondacksolutions.com/coloradomesa THDSS PROD /index.cfm> and complete the housing application.

Check out the Resources on campus that can help you succeed!

- Career Services: <http://www.coloradomesa.edu/career/services.html>
- Tutorial Learning Center- FREE tutoring!
<http://www.coloradomesa.edu/tutoring/index.html>
- Educational Access Services: <http://www.coloradomesa.edu/educational-access/index.html>
- Student Wellness Center: <http://www.coloradomesa.edu/student-services/health-safety/health-center.html>
- IRIS desk- Integrated Resources for Information and Solutions: your first stop for advising, financial aid, and student accounts questions:
<http://www.coloradomesa.edu/iris/>