

Good morning. As you've heard, we are transitioning to TIAA as sole recordkeeper for the Defined Contribution 401(a) and Tax-Deferred Annuity 403(b) plans. **If you participate in the PERA defined benefit plan or in the PERA 401(k) or 457 plans you can ignore this communication as this change does not impact you.**

To help you better understand these changes, we've attached the following materials:

- **Transition guide.** This detailed brochure will walk you through the changes, including how they impact your retirement plan account and what you may need to do next. Please review this carefully and contact TIAA with any questions you may have.
- **Blackout notice.** During the transition, there will be a brief period of time where you will not be able to access any group contract(s) you may have at Fidelity or VALIC. Please read this required notice for more information.

The transition guide and blackout notice will also be mailed to your home next week.

Attend an on-campus education session

Don't forget that representatives from TIAA and Insight Financial Solutions, CMU's independent advisor, will be on-campus in March and April to help you. Please consider attending one or both of the following:

- **On March 6 & 7**, representatives from Insight Financial Solutions, CMU's independent advisor, and TIAA will be on-campus hosting open forums. You'll be able to hear first-hand how the transition works and what you need to do. You are strongly encouraged to attend one of these forums. Please see below for a full meeting schedule. All meetings will be held in the University Center.

Wednesday, March 6, 2019 #221	12:00 noon – 1:30 p.m., University Center Room
	4:00 p.m. – 5:30 p.m., University Center Room #221
Thursday, March 7, 2019	7:30 a.m. – 9:00 a.m., University Center Room #225
	12:00 noon – 1:30 p.m., University Center Room #213
	5:00 p.m. – 6:30 p.m., University Center Room #213

- **The week of April 1**, Insight Financial Solutions and TIAA will be on-campus to meet with you one-on-one, as desired, to discuss how the transition impacts you, what you may want to do, and answer any questions you have. Feel free to schedule directly with one or the other at the links provided below.

Tuesday, April 2 through Thursday April 4, 2019:	8:15 a.m. to 5:00 p.m.
Friday, April 5, 2019:	8:15 a.m. to 12:00 noon

You will be notified of the location when you register.

To schedule your one-on-one, 45-minute session with TIAA, [click here](#) or call **800-732-8353**, weekdays, 6 a.m. to 6 p.m. (MT). To schedule a 45-minute on-campus appointment with Insight Financial Solutions, [click here](#).

For more information, please visit coloradomesa.edu/human-resources/faculty-staff/retirement.html.

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