

Job Hazard Analysis Worksheet

Job: Flat Mopping Dorm Walls

Analysis by:
Custodial Best Practices Committee

Reviewed by:

Approved by:

Date:
4/17/19

Date:

Date:

| <i>Sequence of Tasks</i> | <i>Potential Accidents or Hazards</i> | <i>Preventative Measures</i> |
|---|---|---|
| <p>1. Gather Supplies (mops, bucket, chemicals)</p> <p>2. Dry Mop</p> <p>3. Wet Mop</p> | <p>1. Slips, Trips & Falls</p> <p>1. Strain injuries</p> <p>1. Chemical splash back (on skin, or in eyes)</p> <p>2. Possible to get dust/debris in your eyes</p> <p>2. Trip/Fall Hazard</p> <p>2. Ergonomic Issues</p> <p>2. Reaching</p> <p>3. Chemical splash on Skin, in mouth, or in eyes</p> | <p>1. Wear correct Personal Protective Equipment (gloves & eye protection)</p> <p>1. Prevent filling bucket more than 2 gallons (aka half full) to prevent strain</p> <p>2. Wear correct PPE (gloves and safety glasses)</p> <p>2. Make sure walkways are clear and you know where wash bucket is</p> <p>2. Wipe side to side, rather than up and down (switch arms; Prevent pushing overly excessively)</p> <p>2. Make sure your flat-mop is a good size for you (has extension if needed)</p> <p>3. Wear Correct PPE (gloves, glasses)</p> <p>3. Ring out mop well</p> <p>3. Prevent wet mopping ceilings</p> |

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|---------------------------------|--|---|
| | <p data-bbox="737 289 1121 321">3. Bucket can be trip hazard</p> <p data-bbox="737 354 1226 412">3. Returning mop to bucket can be a splash hazard</p> | <p data-bbox="1337 277 1835 305">3. Know where your wash bucket is located</p> <p data-bbox="1337 363 1902 418">3. Wear correct PPE & be conscious of this when returning mop to bucket</p> |

