## Easy Steps to Create a Subscriber Account

Get personalized information on your dental benefits... anytime.

When you log in to **deltadentalco.com**, it's easy to check your Delta Dental of Colorado benefits. Available 24 hours a day, seven days a week, our website gives you the option to print member ID cards, find a dentist, check the status of a claim, view your benefits and more. Registration for new users is simple — just follow the instructions below.

## New User

- I. Go to **deltadentalco.com** and click the **Subscribers** tab at the top of the page.
- 2. Click on the **New Users Register Here** link in the **Subscriber Login** box on the left side of the page.
- 3. On the **Subscriber Registration** page, click on the link to the national Dental Dental website.
- 4. Select I am a subscriber and have coverage with Delta Dental and click Proceed to Step 2.
- 5. Enter the required information in the fields provided and click **Register User**.
- 6. Complete the required fields.
- 7. Select a security question and provide the answer, then click **Register User**.
- When you log in for the first time, you will need your subscriber ID number when registering. Your subscriber ID is typically your Social Security number or an alternate ID number listed on your ID card.
- If you did not get an ID card in the mail, you can print one after logging in to your account.
- Everyone who shares your coverage must use the same username and password for account access. Your username, password and security question responses are all case sensitive.
- Consider using a personal email address for registration. It helps if you ever leave your current employer.
- Use our automated call center or website for eligibility, benefits and claims information.
  Call I-800-610-0201 and follow the prompts or log in to deltadentalco.com.
- Reach customer relations Monday—Friday 8 a.m. to 6 p.m. at 1-800-610-0201 or customer\_service@ddpco.com.

## Forgot Username or Password?

- I. Go to **deltadentalco.com** and click the **Subscribers** tab at the top of the page.
- 2. Select **Forgot password?** or **Forgot username?** in the **Subscriber Login** box on the left side of the page.
- 3. On the **Subscriber Registration** page, click on the link to the national Dental Dental website.
- 4. Select I am a subscriber and have coverage with Delta Dental and click Proceed to Step 2.
- 5. Enter the required information in the fields provided and click **Proceed to Step 3**.
- 6. Answer the security question that was created when you registered.
- 7. You will receive an email containing your username/password information.

