

MEMORANDUM

TO: Administrators and Classified Staff

FROM: Human Resources

DATE: February 27, 2020

SUBJECT: Official Alternate Holiday Schedule for 2020-2021

Listed below are the ten holidays as declared by the Governor:

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| 1) New Year's Day | 6) Labor Day |
| 2) Dr. Martin Luther King Jr. Birthday | 7) Columbus Day |
| 3) President's Day | 8) Veterans Day |
| 4) Memorial Day | 9) Thanksgiving Day |
| 5) Independence Day | 10) Christmas Day |

Colorado Mesa University will observe the following Official Alternate Holiday Schedule for 2020-2021

<u>Date</u>	<u>Day</u>	<u>Official Alternate Holiday</u>
1) July 3, 2020	Friday	Independence Day
2) November 26, 2020	Thursday	Thanksgiving Day
3) November 27, 2020	Friday	Labor Day
4) December 25, 2020	Friday	Christmas Day
5) December 28, 2020	Monday	Columbus Day
6) December 29, 2020	Tuesday	Veterans Day
7) December 30, 2020	Wednesday	Dr. M. Luther King Day
8) December 31, 2020	Thursday	President's Day
9) January 1, 2021	Friday	New Year's Day
10) May 31, 2021	Monday	Memorial Day

For leave and compensation purposes, these alternate holidays are the official holidays. The statutory holidays are not the official holidays at Colorado Mesa University. For example, if you work September 7, 2020 (Statutory Holiday - Labor Day), you have not earned holiday leave, but if you work November 27, 2020 (Official Alternate Holiday - Labor Day), you will be granted holiday leave. Colorado Mesa University will apply the leave and compensation for all administrators and classified staff based on the official alternate holidays.