

COLORADO MESA UNIVERSITY
Department of Health Sciences
Bachelor of Science in Radiologic Sciences (BSRS) Program
Application Procedure Check-off Form

The Application for the Bachelor of Science in Radiologic Sciences (BSRS) **MUST** be submitted via email (healthscience@coloradomesa.edu) in PDF format, ONLY, with the subject line of **BSRS Application**

This check-off form is intended to help you meet the BSRS Application requirements.
DO NOT submit this form, as it is a tool to help guide you through the application process.

The following items must be received in the Department of Health Sciences by March 1st (5pm).
PLEASE NOTE: Your application file will **NOT** be evaluated if it is incomplete by the deadline.

- 1) Submit the *Application for the Bachelor of Science in Radiologic Sciences (BSRS) Program*, which includes a section for a typed essay:
 - ☐ Type all fields on the fillable .pdf Application for the BSRS Application form.
 - ☐ Sign the form, electronically.
 - ☐ Save the form, then submit the Application with essay for the BSRS form via email (healthscience@coloradomesa.edu) in PDF format ONLY. **You must submit the form from your Colorado Mesa University email address, ONLY.** Handwritten and/or paper submissions **WILL NOT** be accepted.

All applications submitted via the **REQUIRED** email submission process will receive an automated email confirmation of receipt of an email. Applications are not reviewed until the application deadline, so further communication may not occur until application deadline time and will only be communicated via the official CMU email address.
- 2) Please complete the corresponding checklist below and confirm it is fully completed PRIOR to the March 1st deadline:
Current CMU Student Applicants:
 - ☐ Must be a Bachelor seeking student, if you are unsure of your student status you can check your MAVZone/DegreeWorks or contact Admissions (970-248-1875) to confirm.
 - ☐ Confirm with the Registrar Office (970-248-1555) that you do not have any holds on your account.**Non-Current CMU Student Applicants:**
 - ☐ Apply to CMU via the Admissions Office.
 - ☐ Confirm your acceptance to CMU via Admissions as a Bachelor seeking student.
 - ☐ Confirm all transcripts from previously attended schools have been received by the Admissions Office/Registrar Office.
 - ☐ Confirm that your transcript evaluation has been completed by the Registrar Office.
 - ☐ Confirm with the Registrar's Office (970-248-1555) that you do not have any holds on your account.
- 3) Test of Essential Academic Skills (ATI TEAS) Exam Scores:
 - ☐ Prior BSRS program applicants who've submitted the ATI TEAS Exam scores during the most recent application process do not need to re-submit the scores, as we will pull those scores forward to your new application.
 - ☐ *Currently enrolled CMU students or those who wish to take the ATI TEAS Exam at the CMU Testing Center* should visit the CMU Testing Center's website at: <https://www.coloradomesa.edu/testing/index.html> (CMU Testing Center) to schedule an exam date. You may take the ATI TEAS Exam **ONCE** per application cycle (i.e. March 2nd – February 27th).
 - ☐ After taking the ATI TEAS Exam, request the CMU Testing Center to submit your scores directly to the Department of Health Sciences: (healthscience@coloradomesa.edu). Submissions by the applicant **WILL NOT** be accepted.
 - ☐ **Please Note:** If an applicant cannot take the ATI TEAS Exam at the CMU Testing Center, it is the applicant's responsibility to schedule the proctoring of the ATI TEAS Exam at a testing center near them. The Department of Health Sciences will not provide that service. Please request the testing center to submit the scores directly via email (healthscience@coloradomesa.edu).
 - ☐ Again, the ATI TEAS Exam can be taken **ONCE** per application cycle (i.e. March 1st – February 27th).

Special Note

*Do to the volume of applications, please **DO NOT** contact the Department of Health Sciences to inquire about your application or application status. All applications submitted via the REQUIRED email submission process will be sent a confirmation email upon receipt of the initial email submitted. Subsequent emails will NOT receive an automatic response. If any forms or information is missing the applicant will be contacted via the applicant's official CMU email listed on the BSRS application form.*

Timeline of the Application Process

Week 1 & 2 Post Application Deadline:
Admission Committee reviews all completed BSRS application files
~Week 3 or 4 Post Application Deadline:
Letters sent to all BSRS applicants (decline or invite to interview)
~Week 5 or 6 Post Application Deadline:
BSRS interviews for selected applicants
~Week 7 Post Application Deadline:
Letters sent to all interview candidates (decline or acceptance)