I. Introductions/Announcements/Information Items
   a. New members
   b. Dr. Bridge is “Emily” pending new hire
   c. UCC Chair office hours (T. 11-noon, W. 1-2, location TBA)

II. Unfinished Business
    a. Cont. review and define instruction types for dedicated numbered courses

III. Ex-Officio Reports
    a. Assistant Vice-President Academic Affairs Assessment and Accreditation
    b. Registrar (or designee)
    c. Financial Aid
    d. Library
    e. Catalog Description Reviewer
    f. Essential Learning

IV. Curriculum Proposals
    a. No curriculum proposals entertained at August meetings

V. Other
   a. Website
   b. Dates and Deadlines for 2019-2020
   c. Catalogue and Program Sheets now online
   d. Sub-Groups for review
   d. CIM Update
      ▪ Webinar Training (motion to dedicate Sept. 26 meeting to CIM training?)
      ▪ Office Hours (T. 11-noon, W. 1-2, location TBA)
      ▪ Email Folders
      ▪ Current “live” date is 9/1/19
      ▪ Start working on curricular changes using old forms
      ▪ NEW information needed for CIM forms—ALL course mods
         • SLOs
         • Course Outlines

VI. New Business
    a. Reps need to get on Dept. agendas AND/OR send general email about CIM to faculty
    b. Volunteer needed to cover for Vice Chair at WCCC meetings this fall