

**Faculty Senate
Meeting Minutes
May 5, 2015
UC 221**

Senators/Reps in attendance:

Chad Middleton, Josh Butler, Dan Schultz-Ela, Johnny Snyder, Jack Delmore, Lisa Friel, TJ Gerlach, Megan Glynn, Carrie McVean Waring, Elizabeth Sharp, Genell Stites, Sarah Swedberg, Laney Wooster, Aparna Palmer, James Ayers, Anne Bledsoe, Ben Linzey

Guests in attendance:

Carol Futhey, Academic Affairs; Kurt Haas, Academic Affairs; Jeremy Hawkins, Undergraduate Curriculum Committee Chair; Scott Vangemeren, Sabbatical Leave Committee; Carolyn Ferreira-Lillo, WCCC Curriculum Committee Chair; Deb Kennard, Faculty Success Committee; Don Carpenter, Graduate Curriculum Committee Chair

Minutes Recorder: Melinda J. Scott

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

Meeting was called to order by President Chad Middleton at 3:03pm.
Senators and guests were reminded to sign the Roll Call sheet on the clipboard.

II. REPORTS, PART I

A. Update from Academic Affairs, Carol Futhey

[Hand-out: “Proposed Revisions to Section VI – Professional Personnel Employment Handbook (4/21/16)”]

1. VP of Academic Affairs Futhey reviewed the following changes noted in the hand-out shared with the senators:
 - a. Addition of the Teacher-Scholar Philosophy at Colorado Mesa University to the handbook.
 - b. Changes to percentage allocations of the general evaluation criteria used in faculty performance evaluations as outlined in the handbook.

Futhey stated that these proposed revisions should go before the handbook committee sometime late next fall.

2. Futhey extended her sincere thanks to all the senate members for the important work they do.

Assistant VP of Academic Affairs Haas noted that the new VP of Academic Affairs, Cynthia Pemberton, was on campus last week. It is believed that she will officially assume her post July 1, 2016.

III. CONSENT AGENDA

A. Undergraduate Curriculum Committee (UCC) Report of Executive Subcommittee Action from 5/2/16

B. Library Advisory Committee Minutes from 3/21/16

**Motion: to accept all items on the Consent Agenda as listed above.
(Snyder/seconded); motion carried unanimously.**

Discussion: The UCC Report... was used to approve further modifications to certain curriculum proposals as they contained errors that needed to be addressed—notably the BA, Studio Art and BSN, Nursing programs.

IV. STANDING COMMITTEE MINUTES TO APPROVE

A. Graduate Curriculum Committee Minutes from 4/13/16

Motion: to approve the GCC Minutes of 4/13/16.

(Butler/seconded); motion carried unanimously.

Discussion: Chair Don Carpenter was available to answer questions from the senators.

B. Graduate Curriculum Committee 2015-2016 Annual Report

Motion: to approve the GCC 2015-2016 Annual Report.

(Sharp/seconded); motion carried unanimously.

C. Undergraduate Curriculum Committee (UCC) Minutes from 4/14/16

Motion: to approve the UCC Minutes of 4/14/16.

(Stites/seconded); motion carried unanimously.

Discussion: Chair Jeremy Hawkins addressed concerns regarding the workflow for the UCC as noted in the minutes. He also drew the senate's attention to the motion at the top of page 4, involving needed action on the part of Faculty Senate to consider sending a charge to the Academic Policy Committee.

D. UCC proposed changes to *Curriculum Policies and Procedures Manual*

Motion: to approve the UCC proposed changes to *Curriculum Policies and Procedures Manual*.

(Sharp/seconded); motion carried unanimously.

Discussion: Chair Jeremy Hawkins reviewed a summary of the proposed changes to the *Curriculum Policies and Procedures Manual* as noted in the UCC Minutes of 4/14/16.

Motion: to amend the previous approval of the UCC minutes from 2/25/16 to delete inclusion of two items: III.b.i.1, Program Addition of BA Studio Art and item III.g.iii.1, Program Modification, BSN Nursing: 3611.

(Schultz Ela/seconded); motion carried unanimously.

E. UCC Report of Executive Subcommittee Action from 5/2/16

Motion: to approve the UCC Report of Executive Subcommittee Action of 5/2/16

(Ayers/seconded); motion carried unanimously.

F. WCCC Curriculum Committee Minutes from 12/8/15

Motion: to approve the WCCC Curriculum Committee Minutes of 12/8/15.

(Sharp/seconded); motion carried unanimously.

Discussion: Chair Carolyn Ferreira-Lillo was available to answer questions from the senators. Lillo pointed out to the senators that the unusual length of the meeting was due to the number of programs or program modifications to review and approve.

G. WCCC Curriculum Committee Minutes from 12/14/15

H. WCCC Curriculum Committee Minutes from 1/12/16

I. WCCC Curriculum Committee Minutes from 1/19/16

J. WCCC Curriculum Committee Minutes from 2/9/16

K. WCCC Curriculum Committee Minutes from 4/5/16

Motion: to approve the remaining WCCC Curriculum Committee Minutes, items G. through K. on the agenda.

(Sharp/seconded); motion carried unanimously.

L. Faculty Success Committee Proposal on *Faculty Exit Interview Questionnaire*

Motion: to approve the Faculty Success Committee Proposal on *Faculty Exit Interview Questionnaire*.

(Swedberg/seconded); motion carried unanimously.

Discussion: Deb Kennard of the Faculty Success Committee was present to answer any questions from the senators. Issues of where the exit interviews will be “housed” and similar issues regarding confidentiality were raised. It is assumed that Human Resources would “house” the exit interview. There was concern about the length of the exit interview and a suggestion that the document be forwarded to Human Resources as a “template.” Several senators suggested some sort of subsequent faculty involvement.

Motion: to amend the previous motion approving the Faculty Success Committee Proposal on *Faculty Exit Interview Questionnaire*, and instead, forward the document to Human Resources for additional input.

(Ayers/seconded); motion carried unanimously.

V. **APPROVE SENATE MINUTES FROM PREVIOUS MEETING (4.21.16)**

Motion: to approve the Faculty Senate minutes of April 21, 2016 with the amendment listed in the discussion below.

(Ayers/Sharp); motion carried unanimously.

Discussion: Item III.A. The motion should be changed from “Motion: to *accept* the Academic Policies Committee Minutes of 3/2/16,” to ““Motion: to *approve* the Academic Policies Committee Minutes of 3/2/16.”

VI. **NEW BUSINESS**

A. Faculty Senate Subcommittee elections, Josh Butler

Vice President Butler distributed ballots for the senators. Senators voted and returned their ballots to Butler.

B. Faculty Senate Executive Committee & Colorado Faculty Advisory Council (CFAC) representative elections, Josh Butler

- James Ayers was invited to continue serving as CFAC representative with no objections from the senate.
- Johnny Snyder, Faculty Senate President Elect, will serve as president for the 2016-2017 academic year.

Motion: to nominate Josh Butler to the office of president elect.

(Middleton/seconded): motion carried unanimously.

Motion: to close nominations for the office of president elect.

(Schultz Ela/seconded): motion carried unanimously.

Motion: to nominate James Ayers to the office of vice president.

(Middleton /seconded): motion carried unanimously.

Motion: to close nominations for the office of vice president.

(Snyder/seconded): motion carried unanimously.

Motion: to nominate Dan Schultz Ela to continue in the office of secretary.

(Snyder /seconded): motion carried unanimously.

Motion: to close nominations for the office of secretary.

(Snyder/seconded): motion carried unanimously.

VII. REPORTS, PART II (continued from Item II of the agenda)

B. Faculty Trustee's Update, Aparna Palmer

An emergency meeting was called by the Board of Trustees, conducted via telephone, to address legal advice regarding fees being charged to CMU in excess of \$33,000 by the Grand Valley Drainage District for drainage water management. The Board decided to convene an executive session to discuss the issue.

C. Faculty Senate President Update, Chad Middleton

- 1.** Josh Dillinger was elected president and Faculty Senate ASG representative Ben Linzey was elected vice president of the Associated Student Government for the 2016-2017 academic year. We should expect to see Mr. Linzey again next fall as Faculty Senate ASG representative.
- 2.** The Faculty Senate statement embracing diversity and condemning bigotry garnered 170 signatures from faculty members and 66 signatures from staff and students. A query will go out to the university president asking if it is appropriate that the statement be made available to staff campus-wide for additional signatures. The Criterion has yet to respond to email. It is anticipated that the incoming editor will find the statement worthy of an article for the first Criterion edition of fall 2016.
- 3.** President Middleton extends his thanks to the Senate for the opportunity to serve and has enjoyed his time in office.

D. Executive Committee Report, Aparna Palmer

Since Secretary Schultz Ela was unable to attend the Executive Committee meeting, Palmer reported on the meeting. The committee reviewed the Senate agenda and the minutes of the previous Senate meeting. VP of Academic Affairs Futhey recommended that Faculty Senate look at the reconsideration of the BA Studio Art. Futhey urged paying closer attention to program additions and modifications so as to avert complications in the future. The committee also discussed sending the Faculty Exit Interview Questionnaire to Human Resources and the upcoming senate elections.

VIII. ADJOURN

Motion: to adjourn the Faculty Senate meeting of May 5, 2016.

(Butler/seconded): motion carried unanimously.

Meeting adjourned at 3:59pm.

Respectfully submitted,
Melinda J. Scott, Minutes Recorder