

Western Colorado Community College
Curriculum Minutes
September 9, 2014
BA Room 126

Meeting called to order by Chair Carolyn Ferreira-Lillo at 3:30 p.m.

I. Roll Call

Committee members present: Carolyn Ferreira-Lillo (Chair), Glen Hoff (WCCC-Construction Instructor), Alaa Kassir (DevEd Math-Instructor), Jeremy Hawkins (Vice Chair, Undergraduate Curriculum Committee).

Ex-Officio members present: Steve Werman (VP of Academic designee) Affairs, Laureen Cantwell (Library Representative Tomlinson Library),

Recording Secretary: Tammy Murray (WCCC –Receptionist/Admin. Assist.)

Guest at the Meeting: Ben Keefer (Ag Program Representative)

Introduced new members Jeremy Hawkins and Laureen Cantwell

II. Minutes

1. All meetings forward, previous Curriculum Meeting minutes will be talked about.
2. April minutes were approved but items from the meetings did not go through to the UCC.

III. Old Business

1. Approved Minutes from last meeting should be included in old business. This is to keep the committee up to date on the paper work, and corrections to documentation from the previous meeting.
2. Election of new Chair.

Motion: A motion for Chair Carolyn Ferreira-Lillo to represent the WCCC Curriculum Committee as chair for another term by Glen Hoff. Motion seconded by Alaa Kassir. All Approved.

3. Resubmit AAS Admin. Office. This was approved at the April 8, 2014 meeting. Undergraduate Committee never received it.

IV. New Business

1. Draft Dates/ Fall 15 on bottom not August 14. All other dates are good.

Motion to accept the Dates for Fall 2014-2015 Curriculum Meetings with changes by Glen Hoff. Motion seconded by Alaa Kassir. All Approved.

2. New Policy and Procedure Manuel is online. Read as it does have changes.
3. New forms on line for curriculum resources.
4. Program modifications for A.S. Agriculture Science—restrictive electives added to Soil and Crop Science advising sheet and Agriculture Business advising sheet. Change Sustainable Agriculture to Agriculture Science on all pages.

Motion to accept the A.S. Agriculture Science to be sent to the Undergraduate Committee for approval with changes by Jeremy Hawkins. Motion seconded by Glen Hoff. All Approved.

5. Time limit for tabled items discussed. Table items will be listed on the agenda under old business until it is resolved. There should be someone from that department at the next meeting to keep the committee inform about the items progress.
6. Discussion committee for curriculum changes-Moved by Glen Hoff to be tabled for the next meeting on October 14th, 2014.

II. Adjournment

1. Meeting adjourned at 4:36 p.m.