WCCC Curriculum Committee
Meeting Minutes
09/24/2019
BB 151

Members Present: < All members are listed here. Then, if someone is absent, you can just cut and past their name out of here and into the line below.> Wayne Smith, Joe Quesenberry, Michael Carsten, Lucy Graham

Members Absent:

Ex-officio members present: <All ex-officio member are listed here. Just delete the absent members. Most of these attend, but there are some who regularly do not.> Maggie Bodyfelt, Morgan Bridge, Laureen Cantwell, Janel Davis, Christine Hein, Johanna Varner, Brigitte Sundermann.

Guests:

Recording Secretary: Bonnie Aman

Chair Smith called the meeting to order at <time>. 

I. Old Business
II. Announcements
   A. 
   B. 

III. Curriculum Proposals
(Bold the Motion and the vote outcome)
<Text to use for vote on each below: “Motion: To approve the <proposal type> for <program> (Name/Name). <Any discussion notes. Only include important discussion items. If there is no notable discussion, just write No Discussion.> The committee voted <unanimously/in majority> to <approve/table/withdraw/not approve> the <proposal type> for <program>.” The (Name/Name) will be the last names of the members who motioned and seconded the vote.>

(A) <Program>

   Course Addition
   1.

   Course Deletion
   2.

   Course Modification
   3.

   Program Addition
   4.
Program Deletion
5.

Program Modification
6.

(B)  <Program>

Course Addition
7.

Course Deletion
8.

Course Modification
9.

Program Addition
10.

Program Deletion
11.

Program Modification
12.

IV.  New Business

V.  Information Items

Adjournment:
With no objections from the committee, Chair Hoff adjourned the meeting at <time>.

Respectfully submitted by <Secretary full name>, <date>.