

**WCCC Curriculum Committee  
Meeting Minutes  
09/24/2019  
BB 151**

**Members Present:** < All members are listed here. Then, if someone is absent, you can just cut and past their name out of here and into the line below.> Wayne Smith, Joe Quesenberry, Michael Carsten, Lucy Graham

**Members Absent:**

**Ex-officio members present:** <All ex-officio member are listed here. Just delete the absent members. Most of these attend, but there are some who regularly do not.> Maggie Bodyfelt, Morgan Bridge, Lauren Cantwell, Janel Davis, Christine Hein, Johanna Varner, Brigitte Sundermann.

**Guests:**

**Recording Secretary:** Bonnie Aman

Chair Smith called the meeting to order at <time>.

**I. Old Business**

**II. Announcements**

A.

B.

**III. Curriculum Proposals**

**(Bold the Motion and the vote outcome)**

<Text to use for vote on each below: “**Motion: To approve the <proposal type> for <program> (Name/Name).** <Any discussion notes. Only include important discussion items. If there is no notable discussion, just write No Discussion.> **The committee voted <unanimously/in majority> to <approve/table/withdraw/not approve> the <proposal type> for <program>.”** The (Name/Name) will be the last names of the members who motioned and seconded the vote.>

**(A) <Program>**

Course Addition

1.

Course Deletion

2.

Course Modification

3.

Program Addition

4.

Program Deletion

5.

Program Modification

6.

**(B) <Program>**

Course Addition

7.

Course Deletion

8.

Course Modification

9.

Program Addition

10.

Program Deletion

11.

Program Modification

12.

**IV. New Business**

**V. Information Items**

**Adjournment:**

With no objections from the committee, Chair Hoff adjourned the meeting at <time>.

Respectfully submitted by <Secretary full name>, <date>.