

**WCCC Curriculum Committee  
Meeting Minutes  
March 12, 2019  
BB 150, 3:30 pm**

**Members Present:** Glen Hoff, Joe Quesenberry, Steve McGraw, Michael Carsten, Tyler Liff, Jennifer Hancock

**Ex-officio members present:** Maggie Bodyfelt, Morgan Bridge, Laureen Cantwell, Janel Davis, Emily Dodson, Patton Massengill

**Guests:** Beth Branscum, Kris Mathwig

**Recording Secretary:** Bonnie Aman

Chair Hoff called the meeting to order at 3:30pm.

**I. Old Business**

- A. Discuss and/or approve Executive Committee review process

Discussion: Emily explained the new CIM curriculum process and suggested training be used as a professional development day for faculty. The CIM program is scheduled for implementation in the fall of 2019.

**II. Announcements**

- A. Approve Minutes from January 15, 2019 meeting

**Motion: To approve the minutes from the January 15, 2019 WCCC Curriculum Committee meeting. (Joe Quesenberry/Michael Carsten) The committee voted unanimously to approve the minutes.**

**III. Curriculum Proposals**

**(A) CUAR**

Course Addition

1. CUAR 100 Culinary Program Fundamentals

**Motion: To approve the reinstatement of CUAR 100. (McGraw/Carsten). No discussion. The committee voted unanimously to approve the reinstatement of CUAR 100.**

Course Modification

2. CUAR 100

**Motion: To approve the modification of CUAR 100. (McGraw/Liff)**  
Discussion: Academic engagement and student preparation minutes were modified from the original version. A new topical course outline was created.  
**The committee voted unanimously to approve the modification of CUAR 100.**

**(B) ABUS**

Course Addition

3. ABUS 291 Service Learning

**Motion to withdraw this proposal.** (Liff/Carsten) Discussion: This proposal is not necessary. **The committee voted unanimously to approve the withdrawal of the course addition of ABUS 291.**

Course Deletion

4. OFAD 291 Service Learning

**Motion: To add Course Deletion OFAD 291 to the agenda and approve the deletion.** (Carsten/Quesenberry) No Discussion. **The committee voted unanimously to approve the addition to the agenda and the deletion of the course.**

Program Modification

5. Program Modification Cert Admin Support -1100

**Motion: To approve the proposal Program Modification Cert Admin Support -1100** (McGraw/Quesenberry) No Discussion. **The committee voted unanimously to approve the program modification for the Cert Admin Support – 1100 after receiving updated SLO's.**

6. Program Modification Cert Frontline Super – 1101

**Motion: To approve the proposal Program Modification Cert Frontline Super -1101** (McGraw/Quesenberry) No Discussion. **The committee voted unanimously to approve the program modification for the Cert Frontline Super -1101.**

7. Program Modification Cert Marketing Graphics Tech – 1102

**Motion: To approve the proposal Program Modification Cert Marketing Graphics Tech – 1102** (Quesenberry/McGraw) No Discussion. **The committee voted unanimously to approve the program modification for the Cert Marketing Graphics Tech – 1102.**

8. Program Modification Cert Graphics Tech – 1103

**Motion: To approve the proposal Program Modification Cert Graphics Tech – 1103** (McGraw/Quesenberry) No Discussion. **The committee voted unanimously to approve the program modification for the Cert Graphics Tech – 1103.**

9. Program Modification Cert Business Foundations – 1104

**Motion: To approve the proposal Program Modification Cert Business Foundations – 1104 (McGraw/Quesenberry) No Discussion. The committee voted unanimously to approve the program modification for the Cert Business Foundations – 1104.**

10. Program Modification Cert Office Tech – 1105

**Motion: To approve the proposal Program Modification Cert Admin Office Tech – 1105 (Quesenberry/Carlton) No Discussion. The committee voted unanimously to approve the program modification for the Cert Admin Office Tech – 1105.**

11. Program Modification AAS Admin Support – 1300

**Motion: To approve the proposal Program Modification AAS Admin Support – 1300 (McGraw/Carlton) Discussion: The overall credits for the three AAS degrees are reduced from 63 to 62. The committee voted unanimously to approve the program modification AAS Admin Support – 1300.**

12. Program Modification AAS Frontline Supervision – 1301

**Motion: To approve the proposal Program Modification AAS Frontline Supervision – 1301 (Quesenberry/McGraw) Discussion: The overall credits for the AAS are reduced from 63 to 62. The committee voted unanimously to approve the program modification AAS Frontline Supervision – 1301.**

13. Program Modification AAS Marketing Comm – 1302

**Motion: To approve the proposal Program Modification AAS Marketing Comm – 1302 (McGraw/Quesenberry) Discussion: The overall credits for the three AAS degrees are reduced from 63 to 62. The committee voted unanimously to approve the program modification AAS Marketing Comm – 1302.**

**(C) Vet Tech**

Course Addition

1. CourseAddition-VETT102.Veterinary Medical Terminology
2. CourseAddition-VETT106.Exotic Animal Handling
3. CourseAddition-VETT108.Introduction to Laboratory Procedures

4. CourseAddition-VETT109.Applied Companion Animal Behavior
5. CourseAddition-VETT115.Surgical Nursing
6. CourseAddition-VETT116.Humane Treatment and Handling of Animals
7. CourseAddition-VETT120.Office Procedures and Relations
8. CourseAddition-VETT134.Diagnostic Imaging
9. CourseAddition-VETT172.First Year Clinical Rotation
10. CourseAddition-VETT205.Veterinary Anatomy and Physiology I
11. CourseAddition-VETT205L.Veterinary Anatomy and Physiology I Laboratory
12. CourseAddition-VETT206.Veterinary Anatomy and Physiology II
13. CourseAddition-VETT206L.Veterinary Anatomy and Physiology II
14. CourseAddition-VETT223.Introduction to Anesthesia
15. CourseAddition-VETT224.Pharmacology for Veterinary Technicians
16. CourseAddition-VETT225.Anesthesiology
17. CourseAddition-VETT227.Animal Nutrition
18. CourseAddition-VETT232.Animal Dentistry
19. CourseAddition-VETT238.Small Animal Nursing
20. CourseAddition-VETT239.Large Animal Nursing
21. CourseAddition-VETT241.Clinical Laboratory Procedures
22. CourseAddition-VETT242.Veterinary Critical Care
23. CourseAddition-VETT243.Veterinary Diagnostic Microbiology
24. CourseAddition-VETT250.Clinical Competency Evaluation
25. CourseAddition-VETT275.Special Topics Mini-internships
26. CourseAddition-VETT280.Diagnostic Imaging Internship
27. CourseAddition-VETT281.Internship I
28. CourseAddition-VETT282.Internship II
29. CourseAddition-VETT285.Veterinary Technician Seminar

Program Addition

30. Veterinary Technology

**Motion: To table the Vet Tech Program proposals until the next meeting.**

(McGraw/Quesenberry) No Discussion. **The committee voted unanimously to table the course addition and program addition for the Vet Tech program.**

**IV. Information Items**

- A. The committee agreed to meet again on Friday, March 22, 2019 at 9am.

**Adjournment:**

With no objections from the committee, Chair Hoff adjourned the meeting at 4:16pm.

Respectfully submitted by Bonnie L. Aman, March 14, 2019.