

**Undergraduate Curriculum Committee
Meeting Minutes
December 10, 2015
University Center Room 222**

Members Present: Diana Bailey, Geoff Gurka, Jennifer LaBombard-Daniels, Lisa Driskell, Jennifer Hancock, Jeremy Hawkins, Carolyn Ferreira-Lillo, Eliot Jennings, Scott Kessler, Susan Longest, Carolyn Quinn-Hensley, and Jill Van Brussel.

Members Absent: Monte Atkinson

Ex-officio members present: Jeff Grossman, Library; Steve Werman, Academic Affairs.

Guests: Lori Payne, Ram Basnet – Computer Science, Mathematics and Statistics; Debra Bailey, Pam Holder – Health Sciences; Jeanne Adkins – WCCC.

Chair Hawkins called the meeting to order at 3:30.

I. Announcements

- a. There are only two remaining meetings this year in which to consider proposals to be implemented for AY 2016-2017.

Chair Hawkins asked the committee to be prepared for longer meetings in January and February as it is expected the agendas will be long.

II. New Business

III. Curriculum Proposals

Agenda Item	Proposal Type: Proposal Details	Committee Action	Members (motion/second)	Expected Implementation
a.i.1.	<p>Program Addition: Prof Cert Cyber Security</p> <p>Discussion: This 9 credit hour professional certificate is proposed to meet the demand for cyber security professionals. The most recent program review suggested the addition of more Security courses, as this is a rapidly growing area in the discipline. The certificate may attract both potential students to CMU and working professionals. It was noted that WCCC did add a computer security course last year, but this certificate is upper-division courses requiring a much higher level of Mathematics.</p>	To approve (Motion carried with one member abstaining).	Driskell, Quinn-Hensley	Fall 2016

Agenda Item	Proposal Type: Proposal Details	Committee Action	Members (motion/second)	Expected Implementation
a.ii.1.	Course Addition: CSCI 465 Network and Application Security Discussion: This is the third course in the series of courses required for the new certificate. (The other two courses are existing courses.)	To approve	Van Brussel, Gurka	Fall 2016
b.i.1.	Course Modification: KINE 240 Introduction to Clinical Athletic Training Discussion: The modifications of KINE 240, 367, 368, 378, 467, 467 and 478 are an effort to "clean-up" the curriculum in preparation for an upcoming self-study and accreditation review.	To approve	Daniels, Longest	Fall 2016
b.i.2.	Course Modification: KINE 253 Fundamentals of Clinical Athletic Training	To approve	Daniels, Longest	Fall 2016
b.i.3.	Course Modification: KINE 367 Field Experiences in Athletic Training I	To approve	Daniels, Longest	Fall 2016
b.i.4.	Course Modification: KINE 368 Clinical Experiences in Athletic Training I	To approve	Daniels, Longest	Fall 2016
b.i.5.	Course Modification: KINE 378 Clinical Experiences in Athletic Training II	To approve	Daniels, Longest	Fall 2016
b.i.6.	Course Modification: KINE 467 Field Experiences in Athletic Training II	To approve	Daniels, Longest	Fall 2016
b.i.7.	Course Modification: KINE 468 Clinical Experiences in Athletic Training III	To approve	Daniels, Longest	Fall 2016
b.i.8.	Course Modification: KINE 478 Clinical Experiences in Athletic Training IV	To approve	Daniels, Longest	Fall 2016
b.ii.1.	Program Modification: BS Athletic Training: 3146 Discussion: This modification reflects the changes to course titles, etc. to the KINE courses noted above.	To approve	Hancock, Ferreira-Lillo	Fall 2016
b.ii.2.	Program Modification: BS Exercise Science: 3138 Discussion: KINA 128 Intermediate Weight Training has been added as a suggested course for the Health and Wellness Requirement, as it is a prerequisite for a popular elective.	To approve	Bailey, Quinn-Hensley	Fall 2016
b.ii.3.	Program Modification: BA Kinesiology-Fitness and Health Promotion: 3149 Discussion: See note above for Exercise Science.	To approve	Bailey, Quinn-Hensley	Fall 2016

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b.ii.4.	Program Modification: Prof Cert Personal Training: 1145 Discussion: A requirement has been added: students must show proof that they have registered to sit for a national certification exam.	To approve	Van Brussel, Ferreira-Lillo	Fall 2016
b.ii.5.	Program Modification: Minor Personal Training: M102 Discussion: The name of this minor is being changed to "Exercise Science." This will help eliminate confusion between the minor and the Personal Training certificate. More flexibility was added to restricted electives choices.	To approve	Quinn-Hensley, Ferreira-Lillo	Fall 2016
c.2.1.	Course Modification: ENGR 345 Engineering Integration I	To approve	Daniels, Driskell	Fall 2016
c.i.1.	Course Addition: ENGR 353 Exploring Entrepreneur Opportunities Discussion: The purpose of this course addition is to establish a cross-listed course with an existing Business course (ENTR 343). Establishing it as a cross-listed course with an ENGR prefix will make it easier for students in the CU-Boulder Partnership program to use the course as an Elective. It was noted that the two cross-listed courses will not have the same number, as the ENGR prefix had already used the 343 number for a different course.	To approve	Van Brussel, Hancock	Fall 2016
c.iii.1.	Course Deletion: ENGR 105 Basic Engineering Drawing Deletion Discussion: ENGR 105, 251, 251L, 252, 252L were created when the ME program started, but have never been taught.	To approve	Hancock, Gurka	Fall 2016
c.iii.2.	Course Deletion: ENGR 111 Engineering Graphics and Design	To approve	Hancock, Gurka	Fall 2016
c.iii.3.	Course Deletion: ENGR 251 Circuit Analysis I	To approve	Hancock, Gurka	Fall 2016
c.iii.4.	Course Deletion: ENGR 251L Circuit Analysis I Laboratory	To approve	Hancock, Gurka	Fall 2016
c.iii.5.	Course Deletion: ENGR 252 Circuit Analysis II	To approve	Hancock, Gurka	Fall 2016
c.iii.6.	Course Deletion: ENGR 252L Circuit Analysis II Laboratory	To approve	Hancock, Gurka	Fall 2016

Agenda Item	Proposal Type: Proposal Details	Committee Action	Members (motion/second)	Expected Implementation
d.i.1.	Course Addition: THEA 490 Honors Seminar	To approve	Longest, Bailey	Fall 2016
d.i.2.	Course Addition: THEA 498 Honors Project/Thesis	To approve	Longest, Bailey	Fall 2016
d.ii.1.	Course Modification: SPCH 101 Interpersonal Communication	To approve	Hancock, Ferreira-Lillo	Fall 2016
d.iii.1.	Program Modification: BFA Theatre Arts-Acting/Directing: 3260 Discussion: Two previously elective courses will now be required. It was noted that total credits required for the Major Requirements section need to be changed from 52 to 58 on the program sheet.	To approve contingent upon corrections	Van Brussel, Driskell	Fall 2016
d.iii.2	Program Modification: BFA Theatre Arts-Music Theatre: 3263 Discussion: Students have previously been required to take Choir, but the elective Music Theatre Workshop will now be required instead.	To approve	Van Brussel, Driskell	Fall 2016

IV. Old Business

V. Other

a. Status of Deactivated Programs

i. Re-examination Feedback Sought From Department:

1. EMT-- Paramedic – AAS and Technical Certificate; Deactivated April, 2013. Update requested from department by December, 2015.

Adkins stated that students have expressed interest in the two programs being re-activated, and at the request of President Foster she has been exploring how the EMT-Paramedic programs could be reconfigured and offered in a way to produce more graduates. The committee should expect to see a proposal to reactivate the program at the February 2016 meeting, and that WCCC plans to partner with the EMS community to graduate sponsored students, although non-sponsored students would be welcomed as well. It was noted that Health Sciences still offers the EMT Basic certificate. It was noted that after the AAS, Paramedic program was deactivated, it was also withdrawn from accreditation.

2. AAS, Construction Technology – Craft, and Technical Certificate, Construction Technology; Deactivated November, 2013. Update requested from department by December, 2015

An update from WCCC is forthcoming.

- ii. Departments informed of Re-examination Review Date:
 1. BAS, Public Administration/Public Safety. Deactivated. February, 2015. Status report is due to this committee during Fall 2017.
 2. Technical Certificate, Manufacturing Supervision. Deactivated, February, 2015. Status report is due to this committee during Fall 2016.

Hawkins explained the two items above are for informational purposes.

Adjournment:

With no objections from the committee, Chair Hawkins adjourned the meeting at 4:10.

Respectfully submitted,
Jessie Barnett, Recording Secretary