

Undergraduate Curriculum Committee
Minutes
December 11, 2014
University Center Room 222

Meeting was called to order by Vice-chair Jeremy Hawkins at 3:31 pm.

Committee members present: Carolyn Quinn-Hensley (Art), Don Carpenter (Business), Susan Longest (Biological Sciences), Lisa Driskell (Computer Science, Mathematics, and Statistics), Tonya Chapin (Health Sciences), Jeremy Hawkins (Kinesiology), Scott Kessler (Physical and Environmental Sciences), Erika Jackson (Social and Behavioral Sciences), Jill Van Brussel (Theatre), and Carolyn Ferreira-Lillo (for Michael Carsten, WCCC).

Committee members unable to attend: Jennifer Hancock (Languages, Literature, and Mass Communication), Monte Atkinson (Music), and Jennifer Daniels (Teacher Education).

Ex-Officio members present: Jeff Grossman (Library), Kurt Haas (Essential Learning Committee), Regis Tucci (Course Description Evaluator), and Steve Werman (Academic Affairs).

Guests: Bill Flanik, Justin Gollob, Jessica Herrick, Eliot Jennings, and John Seebach (Social and Behavioral Sciences); Tim Pinnow (Theatre)

I. Announcements

- a. The next meeting is January 22, 2015. As the proposal deadline falls on New Year's Day, proposals will be accepted through Friday, January 2.
- b. Subcommittee assignments will be distributed by Tuesday, January 6.
- c. There are only two more meetings this academic year in which proposed changes will be approved in time to make the 2015-16 Catalog.

Vice-chair Hawkins made the above announcements.

II. New Business

- a. Approval of Essential Learning Committee minutes from 11/12/2014
- b. Approval of Essential Learning Committee minutes from 11/19/2014

Motion: to establish procedure of voting on subcommittee's minutes at the first meeting in which the minutes appear on the agenda (Carpenter/Ferreira-Lillo); motion carried.

Motion: to approve Essential Learning Committee minutes from 11/12/14 and 11/19/14 (Carpenter/Hawkins); motion carried.

III. Old Business

- a. Proposal tabled from 10/23/14:
 - i. Add course to Essential Learning Category
 - 1. ARKE 205 Principles of Archaeology

Motion: to remove addition of ARKE 205 to EL category from table (Hawkins/Jackson); motion carried.

Chair Chapin explained that upon review of the course, the Essential Learning committee asked that the course addition form for ARKE 205 be revised to include essential learning outcomes, but that all other information for the course remains the same.

Motion: add text box for Essential Learning outcomes to course addition and course modification forms (Carpenter/Hawkins); motion carried.

Motion: to approve ARKE 205 for the Essential Learning category (Longest/Van Brussel); motion carried.

- b. The following corrections needed from 11/13/14 have been completed:
 - i. Program Addition, BS., Chemistry, Biochemistry
 - 1. Change BIOL 314L to BIOL 341L
 - 2. Reformat the BS, Chemistry program sheet so that the core matches the Biochemistry concentration.
 - ii. EDEC change memos
 - 1. Correct prerequisite wording for EDEC 299
 - 2. Catalog description changes: list EDEC 230 only one time
 - 3. The correct course titles for EDEC 240, 290, and 299 are:
 - a. EDEC 240 Curriculum and Development: Early Childhood
 - b. EDEC 290 Early Literacy for the Young Child
 - c. EDEC 299 Student Teaching in Early Education
 - 4. Other discrepancies in course titles were discovered and corrected to the following:
 - a. EDEC 102 Introduction to Early Childhood Professions Lab Experiences
 - b. EDEC 250 Exceptionalities in Early Education

Chair Chapin informed the committee that the items noted above have been completed.

IV. Curriculum Proposals

a. Kinesiology

Jeremy Hawkins presented the change memo, course addition, and program modifications for Kinesiology.

i. Change memo: modify a course prerequisite within the same department:

1. KINE 309 Anatomical Kinesiology
2. KINE 335 Sport in Society
3. KINE 360 Motor Learning

Motion: to approve the modified course prerequisites for KINE 309, 335, and 360 (Hawkins/Driskell); motion carried.

ii. Course Addition

1. KINE 310 Methods of Exercise Instruction

Motion: to approve the addition of course KINE 310 (Kessler/Ferreira-Lillo); motion carried.

iii. Program Modifications

1. BA, Kinesiology, Adapted Physical Education
2. BA, Kinesiology, Fitness and Health Promotion
3. BS, Exercise Science
4. BS, Sport Management
5. Minor, Sport Management
6. Certificate, Personal Training

Hawkins stated that the modifications to the BA/BS degrees are to come into compliance with the “60-60” rule accommodating transfer students.

Motion: to approve the above program modifications (Kessler/Jackson); motion carried.

b. Computer Science, Mathematics, and Statistics

i. Change memo: modify a course prerequisite within the same department:

1. MATH 253 Calculus III

Lisa Driskell explained the purpose of the change to the prerequisites for MATH 253.

Motion: to approve the modified course prerequisite for MATH 253 (Longest/Ferreira-Lillo) motion carried.

c. Theatre

i. Program Addition

1. BA, Theatre Arts

Tim Pinnow explained the proposed new BA, Theatre Art is a general degree and is expected to work well for students who aren't performers, and/or want to focus on multiple areas of the field.

Motion: to approve the addition of the BA, Theatre Arts (Van Brussel/Quinn Hensley);

There was discussion regarding the changes to the other Theatre degrees earlier in the semester. In response to a question from Don Carpenter, Pinnow stated that changing the BA, Theatre Arts, Dance Concentration to a BFA, Dance was done as a title change rather than a program addition due to a miscommunication and that additional documentation is required to gain final approval for the BFA, Dance. Pinnow stated that the additional documentation will be handled administratively with Dr. Futhey rather than by this committee. The confusion with the BFA, Dance is not related to this proposal. **Motion carried.**

d. Social and Behavioral Science

Political Science

Justin Gollob explained the intention of the Political Science proposals is to create tracks, or specializations, within the major, a change resulting from feedback from the recent program review. The core will be smaller and the tracks will generally follow the main political science sub-fields of American politics, comparative politics, political theory, international relations, and public administration. The program added a faculty member, Bill Flanik, last year in the area of international relations, which allowed the program to add important courses. The program is also collaborating with public administration faculty, Eliot Jennings. The hope is that these changes will serve students better by allowing them to individualize their field of study based on their interests.

i. Course Additions

1. EMDP 211 Introduction to Emergency Management
2. POLS 151 Introduction to Political Ideas
3. POLS 270 World Politics
4. POLS 353 Politics of Natural and Human Resources
5. POLS 354 Political Geography
6. POLS 356 Indigenous Politics
7. POLS 366 Government and Politics of Asia
8. POLS 372 Peace and Conflict Studies
9. POLS 373 Global Politics of Women and Gender
10. POLS 462 Public Policy: Theory and Practice
11. POLS 471 Politics of Global Governance
12. POLS 472 International Political Economy
13. POLS 482 International Relations Theory
14. SOCI 270 Introduction to Pre-Law Studies
15. SOCI 401 LSAT Preparation

16. SOCI 470 Pre-Law in Practice

Motion: to approve the course addition EMDP 211 (Jackson/Ferreira-Lillo).

Jeff Grossman noted that library assessments are still pending for most of these course additions but they will be completed by the January meeting. The courses without completed library assessments will be approved subject to the completed assessments. **Modified Motion: to approve EMDP 211 subject to completion of the library assessment. Motion carried.**

Motion: to approve the addition of POLS 151, 270, 353, 354, 356, 366, 372, 373, 462, 471, 472, and 482 subject to completion of the library assessments (Jackson/Van Brussel); motion carried.

Motion: to approve the addition of SOCI 270, 401, and 470 subject to completion of the library assessments (Jackson/Longest). In response to a question, Jessica Herrick explained that these courses carry the social science prefix of SOCI as it is anticipated that they will appeal to a broad base of students, and not just political science majors. **Motion carried.**

ii. Course Deletion

1. POLS 370 World Politics

Motion: to approve the deletion of POLS 370 (Jackson/Driskell); motion carried.

iii. Program Modifications

1. BA, Political Science
2. Minor, Political Science
3. Minor, International Studies
4. Minor, Women's and Gender Studies

Motion: to approve the above program modification (Jackson/Longest); motion carried.

Archaeology

John Seebach explained the archaeology proposals are clean-up of the changes that went through earlier in the semester.

iv. Course Modifications

1. ARKE 325 Geoarchaeology
2. ARKE 350 Southwestern Archaeology
3. ARKE 410 Field Methods in Archaeology
4. ARKE 410L Field Methods in Archaeology Laboratory

Motion: to approve the ARKE course modifications ARKE 325, 350, 410 and 410L (Jackson/Driskell).

Kessler pointed out that the following categories in the course addition form for ARKE 410 need corrected: change Contact Hours category from "Field: 2" to "Field: 5;" change Type of

Instructional Activity category from “Lecture” to “Field Instruction;” and change Academic Engagement Minutes for a Term category from “1500” to “3750.”

Modified Motion: to approve the course modification for ARKE 325, 350, and 410 (Jackson/Driskell); motion carried.

Motion: to approve the course modification of ARKE 410L subject to the needed corrections made (Jackson/Driskell); motion carried.

v. Program Modifications

1. Minor, Archaeology
2. Minor, Forensic Anthropology
- 3.

Motion: to approve the above program modifications (Jackson/Van Brussel); motion carried.

V. Other

Motion: to adjourn (Longest). Meeting adjourned at 4:05 pm.

Respectfully submitted,
Jessie Barnett
Recording Secretary