

**Undergraduate Curriculum Committee
Meeting Minutes
October 22, 2015
University Center Room 222**

Members Present: Diana Bailey, Jennifer LaBombard-Daniels, Lisa Driskell, Carolyn Ferreira-Lillo, Geoff Gurka, Jennifer Hancock, Jeremy Hawkins, Eliot Jennings, Scott Kessler, Susan Longest, Carolyn Quinn-Hensley, Jill Van Brussel (Recorder: Jessie Barnett).

Members Absent: Monte Atkinson.

Ex-officio members present: Jeff Grossman, Library; Holly Teal, Registrar; Steve Werman, Academic Affairs.

Chair Hawkins called the meeting to order at 3:30.

I. Announcements

The upcoming proposal submission deadlines were discussed.

II. New Business

III. Curriculum Proposals

Agenda item—Proposal Type: Proposal details	Committee Action	Members (motion/second)	Expected Implementation
<p>a.i.1 Program Modification: BS Applied Mechanical Engineering: 3453</p> <p>Discussion: It was noted that the revised program sheet does list the correct course titles for ENGR 445 and ENGR 485. Separate course modification proposals are not necessary, as the names were changed to match the Catalog.</p>	To approve	Longest, Driskell	Fall 2016
<p>b.i.1 Program Modification: AAS Admin Office Tech-Administrative Professional: 1395</p> <p>Discussion: The correct course title for MGDA 111 is Digital Image Editing. The program sheet will be corrected.</p>	To approve contingent upon corrections	Bailey, Gurka	Fall 2016

IV. Old Business

V. Other

Adjournment:

With no objections from the committee, Chair Hawkins adjourned the meeting at 3:37.

Respectfully submitted,
Jessie Barnett, Recording Secretary