Undergraduate Curriculum Committee
Meeting Minutes
October 22, 2015
University Center Room 222


Members Absent: Monte Atkinson.

Ex-officio members present: Jeff Grossman, Library; Holly Teal, Registrar; Steve Werman, Academic Affairs.

Chair Hawkins called the meeting to order at 3:30.

I. Announcements

The upcoming proposal submission deadlines were discussed.

II. New Business

III. Curriculum Proposals

<table>
<thead>
<tr>
<th>Agenda item—Proposal Type: Proposal details</th>
<th>Committee Action</th>
<th>Members (motion/second)</th>
<th>Expected Implementation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>a.i.1</strong> Program Modification: BS Applied Mechanical Engineering: 3453</td>
<td>To approve</td>
<td>Longest, Driskell</td>
<td>Fall 2016</td>
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<td><em>Discussion:</em> It was noted that the revised program sheet does list the correct course titles for ENGR 445 and ENGR 485. Separate course modification proposals are not necessary, as the names were changed to match the Catalog.</td>
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<tr>
<td><strong>b.i.1</strong> Program Modification: AAS Admin Office Tech-Administrative Professional: 1395</td>
<td>To approve contingent upon corrections</td>
<td>Bailey, Gurka</td>
<td>Fall 2016</td>
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<tr>
<td><em>Discussion:</em> The correct course title for MGDA 111 is Digital Image Editing. The program sheet will be corrected.</td>
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IV. Old Business

V. Other

Adjournment:
With no objections from the committee, Chair Hawkins adjourned the meeting at 3:37.

Respectfully submitted,
Jessie Barnett, Recording Secretary