![Colorado Mesa University logo]

Undergraduate Curriculum Committee
Agenda
September 25, 2014
University Center Room 222

I.   Announcements

a. Update on committee terms

II.   **New Business**

a. Revision to Curriculum Policies and Procedures Manual, Table III-2

III.   Curriculum Proposals

a. **WCCC: Business, Applied Science and Information Services—
Administrative Office Technology**

i. Intra-departmental change memo:
1. Modify a program: AAS, Administrative Office
Technology.

b. **Kinesiology**

i. Course Additions:
1. KINA 115A Disc Golf and Ultimate
2. KINA 121A Pickleball
3. KINA 166A Touch Rugby

ii. Course Modification:
1. KINA 103 Diving

c. **Social and Behavioral Sciences**

i. Course Additions:
1. HIST 409 Material Culture Studies

ii. Program Modifications:
1. BS, History
2. BS, History, Secondary Education Concentration

iii. Course Modification:
1. PSYC 435

iv. Program Modifications:
1. BS, Psychology
2. BS, Psychology, Counseling Psychology Concentration

d. Health Sciences

    i. Intra-departmental change memo: modify a course co-requisite within the same department -- remove MLTP 232L as a co-requisite from courses MLTP 242, 242L, 132, 132L, 141, 141L, 232, and 275.

    ii. Course Modification:
        1. MLTP 232 Clinical Microbiology II

    iii. Course Deletion:
        1. MLTP 232L Clinical Microbiology II Lab

    iv. Program Modification:
        1. AAS, Medical Laboratory Technician

    v. Course Additions:
        1. NURS 424 Leadership for the RN
        2. NURS 424L Leadership for the RN Lab
        3. NURS 426 Nursing Research and Evidence Based Practice

    vi. Program Modification:
        1. Nursing, RN-BSN

IV. Old Business

V. Other

    a. Degree Works Update Continued– Holly Teal, Registrar

Table III-2 CMU Contact/Credit Hour Conversion and Minimum Minutes by Course Type AS IS

Instructional Activity	Definitions	Minimum Base Contact Hours for One Credit Hour	Academic Engagement (minimum minutes)	Student Preparation (minimum minutes) *
Lecture	Formal faculty presentation/communication	1.0	750	1500
Recitation: Discussion/Seminar	Two-way (student and faculty) communication of course materials	1.0	750	1500
Laboratory: Academic/ Clinical	Instructional activities conducted by faculty requiring student participation, experimentation, observation, or practice	2.0	1500	750
Lecture/Laboratory: Vocational/ Technical	Instructional activities involving training for employment in a work-like environment with active faculty teaching role.	1.5	1125	1125
Art Studio	Painting, sculpture, and other lab-type activities conducted by faculty.	2.0	1500	750
Field Instruction	Instructional activities conducted by faculty and designed to supplement individual course work.	2.5	1875	375
Music: Private Instruction	Formal presentation in a one-to-one session between student and instructor.	.5	375	1825
Music: Studio	Band, ensembles, music labs and the like conducted by faculty.	2.5	1875	375
Physical Education: Recreation Courses	Physical education and recreation activities conducted by faculty designed for development of skill proficiencies.	2.0	1500	750
Student Teaching	A student registers for 12 credit hours and no other courses during student teaching semester and is supervised by an approved classroom teacher and CMU faculty. Student must complete at least 600 clock hours over at least 75 days for 12 credit hours and meet exit presentation requirements.	See column at left.	3000 per credit hour (50 clock hours)	Sufficient to prepare for classes and produce exit requirements.
Study Abroad: CMU course	Course that combines travel with formal learning experiences as defined above.	Academic engagement minutes and student preparation minutes must match those for corresponding course type		
Study Abroad: Course of a Foreign Institution	ISEP maps the credit hours and content to CMU courses.	Credit hours must match the corresponding CMU course type. Academic engagement plus student preparation minutes must be a minimum of 2250 minutes per one credit hour.		
Internship/Practicum	On-the-job learning experience guided by a contract that specifies student learning objectives, assignment & hours	Credit hours must match the corresponding CMU course type. Academic engagement plus student preparation minutes must be a minimum of 2250 minutes per one credit hour.		
Independent Studies / Directed Readings / Directed Research	Controlled learning experience supervised by faculty and guided by a contract that specifies student learning objectives, assignment & hours	Credit hours must match the corresponding CMU course type. Academic engagement plus student preparation minutes must be a minimum of 2250 minutes per one credit hour.		
Thesis/ Dissertation	Controlled learning experience supervised by faculty and guided by a contract that specifies student learning objectives, assignment & hours	Credit hours must match the corresponding CMU course type. Academic engagement plus student preparation minutes must be a minimum of 2250 minutes per one credit hour.		
Professional Immersion	Intensive formal experience culminating in certification.	Academic engagement plus student preparation minutes must be a minimum of 2250 minutes per one credit hour		
Hybrid Courses	Course that mixes multiple course types.	See Section III.L, below.		

* For graduate courses, student preparation time is twice the indicated minutes.

Table III-2 CMU Contact/Credit Hour Conversion and Minimum Minutes by Course Type NEW

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Laboratory: Academic/ Clinical	Instructional activities conducted by faculty requiring student participation, experimentation, observation, or practice	2.0	1500	750
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Intra-Departmental Curriculum Change Memo

Department <u>WCCC-Business, Applied Science and Information Services</u> Dept Head <u>John Sluder</u>

Curriculum Committee representative who reviewed this form <u>Carolyn Ferreira-Lillo</u>

Form Preparer <u>Laney Wooster</u>   Submission Date <u>3-31-2014</u>

Instructions: 1. Mark "yes" or "no" for each of the following.   (Instructions continue on page 2.)

Intention	Yes	No	Required Information for <u>each instance</u> of a course or program modification.
Establish an experimental (i.e., topics) course. [An experimental course may be offered only twice before request for permanency.]		X	Course prefix, number (196, 296, 396, or 496), title, prerequisites, co-requisites, catalog description*, learning objectives, topical outline, credit hours, and intended semesters of first and second offering.
Modify a course prerequisite within the same department.		X	Course prefix, number, title and lists of old and new prerequisites.
Modify a course co-requisite within the same department.		X	Course prefix, number, title and lists of old and new co-requisites.
Modify a course title.		X	Course prefix, number, old title and new title.
Modify a course catalog description.		X	Course prefix, number, title, old catalog description and new catalog description*.
Establish a cross-listed course within the same department.		X	Course prefix, number and catalog description* for the existing and the dual-listed course.
Modify list of recommended electives in a program.		X	Old and new program sheets.
Modify sequencing of courses within a program.		X	Old and new course sequence sheets for the program.
Modify name of an emphasis, cognate, track, or concentration.		X	Old and new program sheets.

* New and modified course descriptions must be approved first by Course Description Evaluator.

Approved: September 6, 2007

Intention	**Yes**	**No**	**Required Information for <u>each</u> instance of course or program modifications.**
Modify a program that	X		Old and new program sheets.

a. does not alter faculty, space, library, lab or other resource requirements, AND
b. does not affect any other department, AND
c. does not alter student admission or graduation requirements, AND
d. does not adversely affect student progress through the program, AND
e. does not create any hidden prerequisites.

Curriculum changes not listed above cannot be submitted on this form.

Instructions (continued):

2. Beginning on page three of this form, type a <u>brief justification</u> and all the information required for each instance of each change indicated below.

3. Insert a page break between each instance being submitted on this form.

4. At the top of the page for each instance, type:
   - Department name
   - Date submitted
   - Type of change

5. Submitting the form: for **Graduate Curriculum Committee**, submit this form to the GCC Chair; for **Undergraduate Curriculum Committee**: submit this form to Academic Affairs as an email attachment to <u>curriculum@coloradomesa.edu</u>; for **WCCC CC Curriculum Committee**, submit this form to the WCCC CC Chair. Submit this form before the appropriate published deadline of the Curriculum Committee.

Notes: For curriculum changes such as experimental courses to appear in a printed <u>J-term</u> or <u>Spring</u> Schedule, the change must be submitted in time to be approved no later than the Curriculum Committee's prior <u>September</u> meeting. (Experimental courses approved in October, November and December can appear in the on-line schedule.)

Curriculum Change Proposal

Administrative Office Technology

Western Colorado Community College

Alane Wooster

Phone: 255-2639 E-mail: awoostert@coloradomesa.edu

Proposed Modification: Modifications to course title and the program sheet for A.A.S degree.

This proposal is to remove all links to specific software brands. These changes were made by Visual Communication Program, to clarify course content, and remove any link to specific software in their course titles. These changes were made, and will be effective fall 2014 term. Because Visual Communication course titles were changed, there is a need to correct the course title change on the program sheets for A.A.S Administrative Office Technology Emphasis: Administrative Professional

Courses Modification: to the course titles

- MGDA 111: Adobe Photoshop I
  proposed title: Digital Image Editing

WESTERN COLORADO
COMMUNITY COLLEGE
A Division of Colorado Mesa University

About This Emphasis . . .

This program prepares students to be effective, efficient office professionals. Students develop skills in office procedures, word processing, grammar, records management, oral presentations, information systems, current software programs, human relations and communications. The administrative professional curriculum prepares the student to be effective support staff in business, government or non-profit organizations. Students learn document preparation, records management, bookkeeping, office procedures, office software, and basic research.

For more information on what you can do with this major, go to http://www.coloradomesa.edu/wccc/programs.html

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POLICIES:
1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December**.
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (exit exam).

NAME: _____   **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ ( ) _____

I, (Signature)_____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_____   _____ 20_____
Signature of Advisor   Date

_____   _____ 20_____
Signature of Department Head   Date

_____   _____ 20_____
Signature of Registrar   Date

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:
- 64 semester hours total (A minimum of 16 taken at CMU in no fewer than two semesters)
- 2.00 cumulative GPA or higher in all CMU coursework and a "C" or better must be achieved in achieved in coursework toward major content area.
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- A student must follow the CMU graduation requirements either from 1) the program sheet for the major in effect at the time the student officially declares a major; or 2) a program sheet for the major approved for a year subsequent to the year during which the student officially declares the major and is approved for the student by the department head. Because a program may have requirements specific to the degree, the student should check with the faculty advisor for additional criteria. It is the student's responsibility to be aware of, and follow, all requirements for the degree being pursued. Any exceptions or substitutions must be approved by the student's faculty advisor and Department Head.
- When filling out the program sheet a course can be used only once.
- See the "Undergraduate Graduation Requirements" in the catalog for additional graduation information.

GENERAL EDUCATION REQUIREMENTS (Minimum 15 semester hours) See the current catalog for a list of courses that fulfill the requirements below. If a course is on the general education list of options and a requirement for your major, you must use it to fulfill the major requirement and make a different selection within the general education requirement.

Course No	Title	Sem.hrs	Grade	Term/Trns
Communication (6 semester hours)				
ENGL 111	English Composition	3	_____	_____
ENGL 112	English Composition	3	_____	_____
-OR-				
ENGL 111	English Composition **and**	3	_____	_____
SPCH 101	Interpersonal Communication **or**	3	_____	_____
SPCH 102	Speechmaking	3	_____	_____

Mathematics: MATH 107 or higher (Minimum 3 semester hours)

_____ ____ _____ 3 _____ _____

Course No	Title	Sem.hrs	Grade	Term/Trns
Social Sciences, Natural Science, Fine Arts or Humanities or Selected Applied Studies Courses* (6 semester hours)				
_____ ____ _____		3	_____	_____
_____ ____ _____		3	_____	_____

OTHER LOWER DIVISION REQUIREMENTS
Wellness (2 semester hours)

KINE 100	Health and Wellness	1	_____	_____
KINA 1____	_____	1	_____	_____

ASSOCIATE OF APPLIED SCIENCE: ADMINISTRATIVE OFFICE TECHNOLOGY – ADMINISTRATIVE PROFESSIONAL COURSE REQUIREMENTS
(47 semester hours)

Core Classes

BUGB 211	Business Communications	3	_____	_____
OFAD 221	Voice Recognition and Business Editing	3	_____	_____
OFAD 101	Office Bookkeeping	3	_____	_____
OFAD 105	Ten Key	2	_____	_____
OFAD 153	Word Processing	3	_____	_____
OFAD 206	Computerized Bookkeeping	3	_____	_____
OFAD 269	Complete PC Database	3	_____	_____
OFAD 201	Office Procedures	3	_____	_____
OFAD 202	Records Management	3	_____	_____
OFAD125	Multimedia and WebEditing	3	_____	_____
OFAD 291	Service Learning	3	_____	_____
OFAD 208	Spreadsheets	3	_____	_____
OFAD 267	Presentation, Publishing & Desktop Management Software	3	_____	_____
OFAD 120	Internet and Social Networking	3		
MGDA 111	~~Adobe Photoshop I~~Digital Image Editing	3	_____	_____
MGDA 112	Adobe Illustrator I	3	____	_____

*Please see your advisor for requirements specific to this program.

SUGGESTED COURSE SEQUENCING FOR THE ASSOCIATE OF APPLIED SCIENCE WITH A MAJOR IN ADMINISTRATIVE OFFICE TECHNOLOGY, EMPHASIS IN ADMINISTRATIVE PROFESSIONAL

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with the assigned advisor and check the 2 year course matrix on the Colorado Mesa website for course availability.

FRESHMAN YEAR

First Semester		Hours
ENGL 111	English Composition	3
KINE 100	Health and Wellness	1
OFAD 101	Office Bookkeeping	3
OFAD 153	Word Processing	3
OFAD 120	Internet and Social Networking	3
Social Sciences, Natural Science, Fine Arts or Humanities or Selected Applied Studies Courses*		3
		16

Second Semester		Hours
ENGL 112	English Composition OR SPCH 101/102	3
Social Sciences, Natural Science, Fine Arts or Humanities or Selected Applied Studies Courses*		3
MATH 107	Career Mathematics	3
OFAD 206	Computerized Bookkeeping	3
OFAD 125	Multimedia and Web Editing	3
		15

SOPHOMORE YEAR

Third Semester		Hours
OFAD 202	Records Management	3
OFAD 267	Presentation, Publishing & Desk Top Management Software	3
OFAD 269	Complete PC Database	3
OFAD 221	Voice Recognition and Business Editing	3
MGDA 111	Digital Image Editing~~Adobe Photoshop I~~	3
OFAD 105	Ten Key	2
		17

Fourth Semester		Hours
OFAD 201	Office Procedures	3
BUGB 211	Business Communications	3
KINA	Activity	1
OFAD 208	Spreadsheets	3
OFAD 291	Service Learning	3
MGDA 112	Adobe Illustrator I	3
		16

COLORADO MESA UNIVERSITY

DEPARTMENT WORKSHEET FOR A COURSE ADDITION
Colorado Mesa University Curriculum Committees

NOTE: Each course addition must be submitted on a separate form.

Department Name: **Kinesiology**
     If new department, please enter name:

Course prefix: **KINA**   Course number: **115A**   Credit hours: **1**

Course name: **Disc Golf and Ultimate**

Course abbreviated schedule name (24 characters maximum): **Disc Golf and Ultimate**

Contact hours per week: Lecture   Lab   Field   Studio   Other **1.5**

Type of Instructional Activity (from Table III.2 of Curriculum Policies and Procedures Manual):
Physical Education: Recreation Courses

Academic engagement minutes for a term: 1125   Student preparation minutes for a term: 1125

Earliest term course can be offered: **Spring**   Earliest academic year: **2014-15**

Intended semesters for offering this course: Fall ☒   J-Term ☐   Spring ☒   Summer ☐

Is this to be a <u>general education/essential learning</u> course? **No**   If yes, which category?

If this is a general education course,essential learning course, see requirements in Section III.L. of the Curriculum Policies and Procedures Manual at http://coloradomesa.edu/facsenate/curriculumresources.html

Is this to be an experimental course? **No**   If yes, use the Intra-Departmental Curriculum Change Memo.

List all <u>prerequisites</u> for this course. If none, indicate by checking here: ☒

Course	Credit Hours	Course	Credit Hours
1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

List all <u>co-requisites</u> for this course. If none, indicate by checking here: ☒

Course	Credit Hours	Course	Credit Hours
1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

(Submit a course modification request, as required, for each course listed above.)

List all programs of study for which this course will be a <u>requirement</u> or a <u>listed choice</u>, including all degrees, majors, minors, certificates, concentrations, cognates, emphases, and options. If none, indicate by checking here: ☒

	Degree Type	Program
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

(Submit a program modification request and a revised program sheet for each program listed above. All prerequisites to this course <u>must</u> be included in each program of study listed above.)

List all courses for which this course is to be a <u>prerequisite or corequisite</u>. If none, indicate by checking here: ☒

1.	2.
3.	4.
5.	6.
7.	8.
9.	10.

(Submit a course modification request, as required, for each course listed above.)

DUPLICATION: Is there overlapping content with present courses offered on campus? **No**
   If yes, explain:

FACULTY FTE: Will additional faculty FTE be required? **No**
   If yes, explain:

EQUIPMENT: Does the course require additional equipment? **No**
   If yes, explain:

LAB FACILITIES: Does the course require additional lab facilities? **No**
   If yes, explain:

Course description as it will appear in the printed catalog:
   N/A - Activity courses do not have course descriptions

Justification for the proposed new course (enter below):

The addition of this activity course will provide an additional lifelong activity choice for students.

Student learning outcomes:

Upon completion of this course, a student should be able to:

1. Demonstrate specific knowledge and skills relating to the activity course.
2. Apply knowledge and skills to maintain an active healthy lifestyle.
3. Display a positive attitude toward living and active healthy lifestyle.

Topical course outline: (List of topics only. Do not attach syllabus.)

This schedule could change due to unforeseen circumstances. Changes will be announced in class or by email.

1.	Each class period will be organized into three phases.	
	a.	Phase 1: Knowledge based information relating to: fitness, health, active lifestyle, disc golf and ultimate
	b.	Phase 2: Skill development
	c.	Phase 3: Application of skills
2.	Overall Course Outline:	
	a.	Fundamental knowledge related to disc golf and ultimate
	b.	Fundamental skills related to disc golf and ultimate
	c.	Knowledge relating to health, fitness, and living an active lifestyle
	d.	Lead up play for disc golf and ultimate
	e.	Authentic play practice for disc golf and ultimate
	f.	Competitive play for disc golf and ultimate

Discuss the proposal with all departments that might be affected by the proposal.
List the departments and the date and outcome of the discussion below.

Not applicable.

In addition to providing all the above information, also accomplish the following:

1. Submit the course catalog description to the Course Description Evaluator a week prior to the published proposal submission deadline.

2. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.

3. Obtain departmental approval according to department-specific procedures.

PROPOSED AND PREPARED BY:
Name: **Jeremy Hawkins**   Date: **9/1/2014**
Email: jrhawkins@coloradomesa.edu   Phone: 970.248.1374

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Jeremy Hawkins**   Date: **9/1/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Jill Cordova**   Date: **9/1/2014**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC CC Curriculum Committee: submit this form to the WCCC CC Chair.

Library Curriculum Assessment
Tomlinson Library
Colorado Mesa University

The following form is a snapshot of the library's collection in support of new curriculum areas and/or course additions.

Date of assessment: **September 2013**

Collection under review: **KINA 115A Disc Golf and Ultimate**

Program level: Certificate   **Associates**   **Bachelors**   Masters

Delivery mode: **Activity course – lecture with lab**

Library Liaison: **Barbara Borst**

1. Current Collection Review

   a. Reference Sources:

      Sports Rules Book 3rd ed. 2009
         Includes a chapter on Ultimate that covers the essential rules, terms & procedures.

   b. Monographic Sources:

      Several curriculum planning books have chapters on Disc Golf or Ultimate. These include:
      Quality lesson plans for secondary physical education. 2nd ed. 2003
      Physical activity and sport for the secondary school student. 6th ed. 2010
      Teaching cues for sport skills for secondary school students. 4th ed. 2008
      Principles on safety in physical education & sport. 4th ed. 2010

   c. Periodicals (online and paper):

      Articles appear in numerous physical education, sports and kinesiology magazines/journals.

d. Electronic Resources:
  <u>Indexes for journal articles</u>:
  SportDiscus
  Academic Search Complete

  Subject and keyword searching in these two indexes finds articles on the history of disc golf and ultimate, how-to-play the games, and some research articles dealing with the benefits of the games from a fitness view point. Articles are available either online, in print format in the library, or from Inter Library Loan. The turn-around on an ILL request is 1-2 days.

2. Recommendations for additions to the collection:

   The Library will purchase several new books on Disc Golf and Ultimate this year. Titles will be selected in consultation with Kinesiology faculty. New how-to/technique books for the Kinesiology activity classes are purchased on a rotating basis every year. Disc Golf and Ultimate will join this rotation.

3. Analysis of library's collection:
   X Materials for this course can be purchased with existing funds
   ☐ Extra funding is required to adequately meet the informational needs of the program.
   Estimated **one-time** resources needed $ _____
   Estimated **base building** resources needed $ _____
   ☐ No Library Assessment needed. No new content associated with this analysis.

Library Director: <u>Sylvia Rael</u>   Date: _9/21/14_

COLORADO MESA UNIVERSITY

DEPARTMENT WORKSHEET FOR A COURSE ADDITION
Colorado Mesa University Curriculum Committees

NOTE: Each course addition must be submitted on a separate form.

Department Name: **Kinesiology**
        If new department, please enter name:

Course prefix: **KINA**   Course number: **121A**   Credit hours: **1**

Course name: **Pickleball**

Course abbreviated schedule name (24 characters maximum): **Pickleball**

Contact hours per week: Lecture   Lab   Field   Studio   Other **1.5**

Type of Instructional Activity (from Table III.2 of Curriculum Policies and Procedures Manual):
Physical Education: Recreation Courses

Academic engagement minutes for a term: 1125   Student preparation minutes for a term: 1125

Earliest term course can be offered: **Spring**   Earliest academic year: **2014-15**

Intended semesters for offering this course: Fall ☒   J-Term ☐   Spring ☒   Summer ☐

Is this to be a <u>general education/essential learning</u> course? **No**   If yes, which category?

If this is a general education course,essential learning course, see requirements in Section III.L. of the Curriculum Policies and Procedures Manual at http://coloradomesa.edu/facsenate/curriculumresources.html

Is this to be an experimental course? **No**   If yes, use the Intra-Departmental Curriculum Change Memo.

List all <u>prerequisites</u> for this course. If none, indicate by checking here: ☒

Course	Credit Hours	Course	Credit Hours
1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

List all <u>co-requisites</u> for this course. If none, indicate by checking here: ☒

Course	Credit Hours	Course	Credit Hours
1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

(Submit a course modification request, as required, for each course listed above.)

List all programs of study for which this course will be a <u>requirement</u> or a <u>listed choice</u>, including all degrees, majors, minors, certificates, concentrations, cognates, emphases, and options. If none, indicate by checking here: ☒

	Degree Type	Program
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**(Submit a program modification request and a revised program sheet for each program listed above.
All prerequisites to this course <u>must</u> be included in each program of study listed above.)**

List all courses for which this course is to be a prerequisite or corequisite. If none, indicate by checking here: ☒

1.	2.
3.	4.
5.	6.
7.	8.
9.	10.

(Submit a course modification request, as required, for each course listed above.)

DUPLICATION: Is there overlapping content with present courses offered on campus? **No**
   If yes, explain:

FACULTY FTE: Will additional faculty FTE be required? **No**
   If yes, explain:

EQUIPMENT: Does the course require additional equipment? **No**
   If yes, explain:

LAB FACILITIES: Does the course require additional lab facilities? **No**
   If yes, explain:

Course description as it will appear in the printed catalog:
   N/A - Activity courses do not have course descriptions

Justification for the proposed new course (enter below):

The addition of this activity course will provide an additional lifelong activity choice for students.

Student learning outcomes:

Upon completion of this course, a student should be able to:

1. Demonstrate specific knowledge and skills relating to the activity course.
2. Apply knowledge and skills to maintain an active healthy lifestyle.
3. Display a positive attitude toward living and active healthy lifestyle.

Topical course outline: (List of topics only. Do not attach syllabus.)

This schedule could change due to unforeseen circumstances. Changes will be announced in class or by email.

1. Each class period will be organized into three phases.
a. Phase 1: Knowledge based information relating to: fitness, health, active lifestyle, Pickleball
b. Phase 2: Skill development
c. Phase 3: Application of skills

2. Overall Course Outline:
a. Fundamental knowledge related to pickleball
b. Fundamental skills related to pickleball
c. Knowledge relating to health, fitness, and living an active lifestyle
d. Lead up play for pickleball
e. Authentic play practice for pickleball
f. Competitive play for pickleball

Discuss the proposal with all departments that might be affected by the proposal.
List the departments and the date and outcome of the discussion below.

Not applicable.

In addition to providing all the above information, also accomplish the following:

1. Submit the course catalog description to the Course Description Evaluator a week prior to the published proposal submission deadline.

2. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.

3. Obtain departmental approval according to department-specific procedures.

PROPOSED AND PREPARED BY:
Name: **Jeremy Hawkins**   Date: **9/1/2014**
Email: jrhawkins@coloradomesa.edu   Phone: 970.248.1374

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Jeremy Hawkins**   Date: **9/1/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Jill Cordova**   Date: **9/1/2014**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC CC Curriculum Committee: submit this form to the WCCC CC Chair.

Library Curriculum Assessment
Tomlinson Library
Colorado Mesa University

The following form is a snapshot of the library's collection in support of new curriculum areas and/or course additions.

Date of assessment: September 2014

Collection under review: KINA 121A Pickleball

Program level: Certificate   **Associates**   **Bachelors**   Masters

Delivery mode: Activity course – lecture with lab

Library Liaison: Barbara Borst

1. Current Collection Review

    a. Reference Sources:

        None

    b. Monographic Sources:

        Several curriculum planning books have chapters on Pickleball. These
            include:
            Quality lesson plans for secondary physical education. 2nd ed. 2003
            Physical activity and sport for the secondary school student. 6th ed. 2010
            Teaching cues for sport skills for secondary school students. 4th ed. 2008
            Principles on safety in physical education & sport. 4th ed. 2010

    c. Periodicals (online and paper):

        Articles appear in numerous physical education, sports and kinesiology
            magazines/journals.

d. Electronic Resources:
   <u>Indexes for journal articles</u>:
   SportDiscus
   Academic Search Complete

   Subject and keyword searching in these two indexes finds articles on the history of pickleball, how-to-play the game, and some research articles dealing with the benefits of the game for various age groups. Articles are available either online, in print format in the library, or from Inter Library Loan. The turn-around on an ILL request is 1-2 days.

2. Recommendations for additions to the collection:

   The Library will purchase several new books on Pickleball this year. Titles will be selected in consultation with Kinesiology faculty. New how-to/technique books for the Kinesiology activity classes are purchased on a rotating basis every year. Pickleball will join this rotation.

3. Analysis of library's collection:
   X Materials for this course can be purchased with existing funds
   ☐ Extra funding is required to adequately meet the informational needs of the program.
       Estimated **one-time** resources needed $ _____
       Estimated **base building** resources needed $ _____
   ☐ No Library Assessment needed. No new content associated with this analysis.

Library Director: _Sylvia Rael_____ Date: __9/21/14_____

DEPARTMENT WORKSHEET FOR A COURSE ADDITION
Colorado Mesa University Curriculum Committees

NOTE: Each course addition must be submitted on a separate form.

Department Name: **Kinesiology**
        If new department, please enter name:

Course prefix: **KINA**   Course number: **166A**   Credit hours: **1**

Course name: **Touch Rugby**

Course abbreviated schedule name (24 characters maximum): **Touch Rugby**

Contact hours per week: Lecture   Lab   Field   Studio   Other **1.5**

Type of Instructional Activity (from Table III.2 of Curriculum Policies and Procedures Manual):
Physical Education: Recreation Courses

Academic engagement minutes for a term: 1125   Student preparation minutes for a term: 1125

Earliest term course can be offered: **Spring**   Earliest academic year: **2014-15**

Intended semesters for offering this course: Fall ☒   J-Term ☐   Spring ☒   Summer ☐

Is this to be a general education/essential learning course? **No**   If yes, which category?

If this is a general education course,essential learning course, see requirements in Section III.L. of the Curriculum Policies and Procedures Manual at http://coloradomesa.edu/facsenate/curriculumresources.html

Is this to be an experimental course? **No**   If yes, use the Intra-Departmental Curriculum Change Memo.

List all prerequisites for this course. If none, indicate by checking here: ☒

Course	Credit Hours	Course	Credit Hours
1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

List all co-requisites for this course. If none, indicate by checking here: ☒

Course	Credit Hours	Course	Credit Hours
1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

(Submit a course modification request, as required, for each course listed above.)

List all programs of study for which this course will be a <u>requirement</u> or a <u>listed choice</u>, including all degrees, majors, minors, certificates, concentrations, cognates, emphases, and options. If none, indicate by checking here: ☒

	Degree Type	Program
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**(Submit a program modification request and a revised program sheet for each program listed above.
All prerequisites to this course <u>must </u>be included in each program of study listed above.)**

List all courses for which this course is to be a prerequisite or corequisite. If none, indicate by checking here: ☒

1.	2.
3.	4.
5.	6.
7.	8.
9.	10.

(Submit a course modification request, as required, for each course listed above.)

DUPLICATION: Is there overlapping content with present courses offered on campus? **No**
    If yes, explain:

FACULTY FTE: Will additional faculty FTE be required? **No**
    If yes, explain:

EQUIPMENT: Does the course require additional equipment? **No**
    If yes, explain:

LAB FACILITIES: Does the course require additional lab facilities? **No**
    If yes, explain:

Course description as it will appear in the printed catalog:
    N/A - Activity courses do not have course descriptions

Justification for the proposed new course (enter below):

The addition of this activity course will provide an additional lifelong activity choice for students.

Student learning outcomes:
Upon completion of this course, a student should be able to:
1. Demonstrate specific knowledge and skills relating to the activity course.
2. Apply knowledge and skills to maintain an active healthy lifestyle.
3. Display a positive attitude toward living and active healthy lifestyle.

Topical course outline: (List of topics only. Do not attach syllabus.)

This schedule could change due to unforeseen circumstances. Changes will be announced in class or by email.

1. Each class period will be organized into three phases.	
	a. Phase 1: Knowledge based information relating to: fitness, health, active lifestyle, touch rugby
	b. Phase 2: Skill development
	c. Phase 3: Application of skills
2. Overall Course Outline:	
	a. Fundamental knowledge related to touch rugby
	b. Fundamental skills related to touch rugby
	c. Knowledge relating to health, fitness, and living an active lifestyle
	d. Lead up play for touch rugby
	e. Authentic play practice for touch rugby
	f. Competitive play for touch rugby

Discuss the proposal with all departments that might be affected by the proposal.
List the departments and the date and outcome of the discussion below.

Not applicable.

In addition to providing all the above information, also accomplish the following:

1. Submit the course catalog description to the Course Description Evaluator a week prior to the published proposal submission deadline.

2. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.

3. Obtain departmental approval according to department-specific procedures.

PROPOSED AND PREPARED BY:
Name: **Jeremy Hawkins**   Date: **9/1/2014**
Email: jrhawkins@coloradomesa.edu   Phone: 970.248.1374

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Jeremy Hawkins**   Date: **9/1/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Jill Cordova**   Date: **9/1/2014**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC CC Curriculum Committee: submit this form to the WCCC CC Chair.

Library Curriculum Assessment
Tomlinson Library
Colorado Mesa University

The following form is a snapshot of the library's collection in support of new curriculum areas and/or course additions.

Date of assessment: September 21, 2014

Collection under review: KINA 166A   Touch Rugby

Program level: Certificate   **Associates**   **Bachelors**   Masters

Delivery mode: Activity course – lecture with lab

Library Liaison: Barbara Borst

1. Current Collection Review

    a. Reference Sources:

        None

    b. Monographic Sources:

        A search of the catalog produced one curriculum planning book with a chapter
           on Touch Rugby. This is:
           Teaching cues for sport skills for secondary school students. 4th ed. 2008

    c. Periodicals (online and paper):

        Articles appear in numerous physical education, sports and kinesiology
        magazines/journals.

    d. Electronic Resources:
        Indexes for journal articles:
            SportDiscus
            Academic Search Complete

Subject and keyword searching in these two indexes finds articles on the development of touch rugby, how-to-play the game, and the fitness benefits from playing the game. Articles range from popular to research. Articles are available either online, in print format in the library, or from Inter Library Loan. The turn-around on an ILL request is 1-2 days.

2. Recommendations for additions to the collection:

The Library will purchase several new books on touch rugby this year. Titles will be selected in consultation with Kinesiology faculty. New how-to/technique books for the Kinesiology activity classes are purchased on a rotating basis every year. Touch Rugby will join this rotation.

3. Analysis of library's collection:
     X Materials for this course can be purchased with existing funds
     ☐ Extra funding is required to adequately meet the informational needs of the program.
          Estimated **one-time** resources needed $ _____
          Estimated **base building** resources needed $ _____
     ☐ No Library Assessment needed. No new content associated with this analysis.

Library Director: _Sylvia Rael_____ Date: 9/21/14_____

DEPARTMENT WORKSHEET FOR A COURSE MODIFICATION
Colorado Mesa University Curriculum Committees

NOTE: Each course modification must be submitted on a separate form.

Department Name: **Kinesiology**

Earliest term course can be offered: **Spring**   Earliest academic year: **2014-15**

Intended semesters for offering this course: Fall ☒   J-Term ☐   Spring ☒   Summer ☐

	PRESENTLY OFFERED AS: (Fill in this column completely)	PROPOSED TO BE OFFERED AS: (Fill in ONLY if item is to be revised)
If there is no change to the course, but is specifically required (or no longer required) for a degree, certificate, or minor, this form is **NOT** to be completed. A **Program** Modification form needs to be completed instead.		
Course Prefix	KINA	
Course Number This can NOT be modified.	103	Please submit a course add and a course delete form if a course number is to be changed.
Course Title	Diving	Springboard Diving
Short title for schedule (max 24 char.)	Diving	Springboard Diving
Credit Hours	1	
Contact Hours **(per week per semester)** There is a CDHE required minimum. Check with Academic Affairs if unsure.	Lecture: Lab: Field: Studio: Other: **1.5**	Lecture: Lab: Field: Studio: Other:
Type of Instructional Activity (from Table III.2 of Policies Manual)	Physical Education: Recreation Courses	Physical Education: Recreation Courses
Academic engagement minutes for a term	1125	
Student preparation minutes for a term	1125	
Prerequisites	Course Cr Hr 1. 2. 3. 4. 5. 6. 7. 8. 9. 10. If none, check here: ☒	Course Cr Hr 1. 2. 3. 4. 5. 6. 7. 8. 9. 10. If none, check here: ☒

	Course Cr Hr	Course Cr Hr
Co-requisites	1. 2. 3. 4. 5. 6. 7. 8. 9. 10. If none, check here: ☒	1. 2. 3. 4. 5. 6. 7. 8. 9. 10. If none, check here: ☒
General Education/ Essential Learning	If in General Education/Essential Learning, specify category. Otherwise, select "None".	If proposing to add to General Education/Essential Learning, specify category. If proposing to drop from Gen Ed, specify "Drop"
	None	
Catalog Description	NONE	

List all programs of study for which this course will be a <u>requirement</u> or a <u>listed choice</u>, including all degrees, majors, minors, certificates, concentrations, cognates, emphases, and options. If none, indicate by checking here: ☒

	Degree Type	Program
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

(Submit a program modification request and a revised program sheet for each program listed above. All prerequisites to this course <u>must </u>be included in each program of study listed above.)

Justification for the proposed course modification: (enter below)

The name change will better reflect the content of the course.

Student Learning Outcomes, current:

Upon completion of this course, a student should be able to:

1. Demonstrate specific knowledge and skills relating to the activity course.
2. Apply knowledge and skills to maintain an active healthy lifestyle.
3. Display a positive attitude toward living and active healthy lifestyle.

Student Learning Outcomes, proposed:

Upon completion of this course, a student should be able to:

1. Demonstrate specific knowledge and skills relating to the activity course.
2. Apply knowledge and skills to maintain an active healthy lifestyle.
3. Display a positive attitude toward living and active healthy lifestyle.

Topical course outline, current: (List of topics only. Do not attach syllabus.)

This schedule could change due to unforeseen circumstances. Changes will be announced in class or by email.

1. Each class period will be organized into three phases.
   a. Phase 1: Knowledge based information relating to: fitness, health, active lifestyle, diving
   b. Phase 2: Skill development
   c. Phase 3: Application of skills

2. Overall Course Outline:
   a. Fundamental knowledge related to diving
   b. Fundamental skills related to diving
   c. Knowledge relating to health, fitness, and living an active lifestyle
   d. Lead up diving
   e. Authentic practice for diving
   f. Competitive diving

Topical course outline, proposed:

This schedule could change due to unforeseen circumstances. Changes will be announced in class or by email.

3. Each class period will be organized into three phases.
   a. Phase 1: Knowledge based information relating to: fitness, health, active lifestyle, springboard diving
   b. Phase 2: Skill development
   c. Phase 3: Application of skills

4. Overall Course Outline:
   a. Fundamental knowledge related to springboard diving
   b. Fundamental skills related to springboard diving
   c. Knowledge relating to health, fitness, and living an active lifestyle
   d. Lead up springboard diving
   e. Authentic practice for springboard diving
   f. Competitive springboard diving

Discuss the proposal with all departments affected by the proposal.
List the departments and the date and outcome of the discussion below:

Not applicable.

In addition to providing all the above information, also accomplish the following:

1. If this proposal includes a catalog description change, submit the course catalog description to the Course Description Evaluator a week prior to the published proposal submission deadline.

2. If this proposal includes a new topical course outline, submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.

3. Obtain departmental approval according to department specific procedures.

PROPOSED AND PREPARED BY:
Name: **Jeremy Hawkins**   Date: **9/1/2014**
Email: **jrhawkins@coloradomesa.edu**   Phone: **970.248.1374**

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Jeremy Hawkins**   Date: **9/1/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Jill Cordova**   Date: **9/1/2014**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC CC Curriculum Committee: submit this form to the WCCC CC Chair.

DEPARTMENT WORKSHEET FOR A COURSE ADDITION
Colorado Mesa University Curriculum Committees

NOTE: Each course addition must be submitted on a separate form.

Department Name: **Social and Behavioral Sciences**
        If new department, please enter name:

Course prefix: **HIST**   Course number: **409**   Credit hours: **3**

Course name: **Material Culture Studies**

Course abbreviated schedule name (24 characters maximum): **Material Culture**

Contact hours per week: Lecture **3**   Lab   Field   Studio   Other

Type of Instructional Activity (from Table III.2 of Curriculum Policies and Procedures Manual):
Lecture

Academic engagement minutes for a term: 2250   Student preparation minutes for a term: 4500

Earliest term course can be offered: **Fall**   Earliest academic year: **2015-16**

Intended semesters for offering this course: Fall ☒   J-Term ☐   Spring ☐   Summer ☐

Is this to be a general education/essential learning course? **No**   If yes, which category?

If this is a general education course,essential learning course, see requirements in Section III.L. of the Curriculum Policies and Procedures Manual at http://coloradomesa.edu/facsenate/curriculumresources.html

Is this to be an experimental course? **No**   If yes, use the Intra-Departmental Curriculum Change Memo.

List all prerequisites for this course. If none, indicate by checking here: ☐

Course	Credit Hours	Course	Credit Hours
1. **HIST 131**	**3**	2. **HIST 132**	**3**
3. **or consent of the instructor**		4.	
5.		6.	
7.		8.	
9.		10.	

List all co-requisites for this course. If none, indicate by checking here: ☒

Course	Credit Hours	Course	Credit Hours
1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

(Submit a course modification request, as required, for each course listed above.)

List all programs of study for which this course will be a <u>requirement</u> or a <u>listed choice</u>, including all degrees, majors, minors, certificates, concentrations, cognates, emphases, and options. If none, indicate by checking here: ☐

	Degree Type	Program
1.	**BA**	**History**
2.	**BA**	**History, Secondary Education Concentration**
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

(Submit a program modification request and a revised program sheet for each program listed above. All prerequisites to this course <u>must</u> be included in each program of study listed above.)

List all courses for which this course is to be a <u>prerequisite</u> or <u>corequisite</u>. If none, indicate by checking here: ☒

1.	2.
3.	4.
5.	6.
7.	8.
9.	10.

(Submit a course modification request, as required, for each course listed above.)

DUPLICATION: Is there overlapping content with present courses offered on campus? **No**
   If yes, explain:

FACULTY FTE: Will additional faculty FTE be required? **No**
   If yes, explain:

EQUIPMENT: Does the course require additional equipment? **No**
   If yes, explain:

LAB FACILITIES: Does the course require additional lab facilities? **No**
   If yes, explain:

Course description as it will appear in the printed catalog:
   Introduction to the field of material culture studies and engagement in hands-on work with a variety of historical artifacts.

Justification for the proposed new course (enter below):

Students who are not interested in teaching can benefit from training in public history. Public history—or the doing of history in museums, archives, historical societies, etc.—is a viable option for many students. While our already-existing course: HIST 405: Introduction to Public History gives students an overview of the field, this course will provide another piece to the puzzle: the interpretation of the things left behind by people in the past.

Material culture is a growing field within the field of history. Scholars like Laurel Thatcher Ulrich, who won a Pulitzer Prize with her 1990 work, *A Midwife's Tale: The Life of Martha Ballard, Based on Her Diary, 1785-1812* realized she would have gained further understanding of Martha Ballard's world through the material culture of that era. The main text I used when I taught the course as a special topics course was Ulrich's *The Age of Homespun: Objects and Stories in the Creation of an American Myth.*

In addition to being exposed to the writing of material culture theorists and historians, students are required to conduct a semester-long material culture study, choosing an object and placing it into its historical context. In the semester this course was offered, students chose to study a push lawn mower, a cookie jar, and Indian clubs, in addition to other objects.

Student comments about the course included: "I enjoyed connecting objects to their history and thinking about their relationship to our world as well as their meaning." "I really enjoyed this course and learned a lot. I enjoy that we get to do our own study." "All of the readings and assignments were relatable to one another—very clearly organized coursework that related directly to the final project."

Student learning outcomes:
Upon completion of this course, a student should be able to:

1. Identify the importance of historical context
2. Analyze an argument based on secondary sources
3. Analyze primary sources
4. Formulate a clear and persuasive argument based on evidence
5. Construct a clear thesis with strong topic sentences

Topical course outline: (List of topics only. Do not attach syllabus.)

I. Introduction to Material Culture Studies
II. Folklife and Material Culture
III. Native American Material Culture
IV. The Material Culture of the Household
V. Textiles in Colonial America
VI. Textiles in Contemporary Society
VII. The Meanings of Clothing
VIII. Fashion, the Fashion Industry, and Material Culture
IX. The Material Culture of Celebrations
X. When Cultures Collide: How material culture can help in the understanding of cultural interactions.
XI. Material culture and museum work
XII. Fine art as material culture/material culture depicted in fine art
XIII. The material culture of 1950s America
XIV. Research presentations

Discuss the proposal with all departments that might be affected by the proposal.
List the departments and the date and outcome of the discussion below.

Teacher Education, September 16, 2014 – Valerie Dobbs supports the course addition

In addition to providing all the above information, also accomplish the following:

1. Submit the course catalog description to the Course Description Evaluator a week prior to the published proposal submission deadline.

2. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.

3. Obtain departmental approval according to department-specific procedures.

PROPOSED AND PREPARED BY:
Name: **Sarah Swedberg**   Date: **8/15/2014**
Email: sswedber@coloradomesa.edu   Phone: 248-1024

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Erika Jackson**   Date: **8/20/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Jessica Herrick**   Date: **09/01/2014**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC CC Curriculum Committee: submit this form to the WCCC CC Chair.

Library Curriculum Assessment
Tomlinson Library
Colorado Mesa University

The following form is a snapshot of the library's collection in support of new curriculum areas and/or course additions.

Date of assessment: September 21, 2014

Collection under review: HIST 409: Material Culture Studies

Program level: Certificate   Associates   **Bachelors**   Masters

Delivery mode: Lecture

Library Liaison: Barbara Borst

1. Current Collection Review

    a. Reference Sources:
        There are no reference books on material culture as a whole. There are some on the different sub-categories of the field. Representative titles include:

        Archaeology of Prehistoric Native America: an Encyclopedia. 1998
        Encyclopedia of American Social History. 3 vols. 1993
        Encyclopedia of Anthropology. 5 vols. 2006
        Encyclopedia of Archaeology. 3 vols. 2001
        Encyclopedia of Clothing & Fashion. 3 vols.. 2005
        Encyclopedia of Social & Cultural Anthropology. 1996

    b. Monographic Sources:
        Books pertaining to material culture studies cover a variety of topics and are therefore found in many areas of the collection. Many are found in the anthropology and archaeology areas. Since no one call number area covers the broad field of material culture, the collection was evaluated by doing a subject search using the LC Subject Heading "material culture" either as a main subject or as a subheading. About one third of the titles found are e-books either from our Springerlink subscription or from the Demand Driven Acquisition e-book project we participate in through the Alliance. About 20% of the titles deal specifically with material culture in other countries (non-US). The chart below captures this subject area by publication date and type. Other materials are available when specific topics covered by material culture are searched, i.e. dress, home furnishings, etc.

Additional materials may be found by searching the *Hathi-Trust Digital Library* found on the A-Z Database list.

- Age Analysis of Monographic Collection

LC Subject Heading: Material Culture	Print	E-Book
2010 –	10	16
2000-2009	22	7
1990-1999	20	5
1980-1989	7	
1970-1979	1	
TOTAL	60	28

c. Periodicals (online and paper):
Articles on material culture and its associated topics are found in many subject area journals – anthropology, archaeology, art, folklore, history, literature, psychology, sociology, technology. The best access to articles is found by doing keyword or subject searches in the indexes listed below in section d. Most of the journals are available online but some have publisher embargos of 12 and 18 months on the full text. Those not available online or in the Library print collection may be obtained through Interlibrary Loan. The turn-around time for an ILL request is 1-2 days.

Searches with the subject heading "material culture" produced the following results:
   Academic Search Complete: 1,987 with 1,673 full text
   Humanities International Index: 1,257 all with linked full text

Keyword search on "material culture"
   Project Muse: 2,844 all full text

A sampling of journal titles that have articles on material culture include:
   Home Cultures
   Journal of Material Culture
   Journal of Visual Culture
   Material Religion
   Public Historian

d. Electronic Resources:
   Indexes for journal articles:
   Project Muse
   Academic Search Complete
   Humanities International Index
   Sage Journals Online
   Wiley Online Library
   OmniFile Full Text Select
   JSTOR

   Indexes for multiple sources – articles, images, primary sources, etc.
   US History in Context
   History Reference Center

e. Media
   The Library subscribes to *Films on Demand* – a streaming video service from Films Media Group. This service includes educational films, documentaries, and PBS publications.

2. Recommendations for additions to the collection:

   a. New titles for this course will be purchased on the recommendations of the departmental faculty and from standard selection sources.
   b. Dr. Swedberg submitted a list of 29 titles she felt were possible resources for this course. The Library owns 4 of the items. The 25 remaining titles would cost about $990 to purchase. Titles from this list should be purchased as soon as possible to add to the small collection already held by the Library.

3. Analysis of library's collection:
   ☐ Materials for this course can be purchased with existing funds
   X Extra funding is required to adequately meet the informational needs of the program.
   Estimated **one-time** resources needed $ 500_____
   Estimated **base building** resources needed $ _____
   ☐ No Library Assessment needed. No new content associated with this analysis.

Library Director: Sylvia Rael_____ Date: __9/21/14_____

COLORADO MESA
U N I V E R S I T Y

DEPARTMENT WORKSHEET FOR PROGRAM ADDITION OR CHANGE
Colorado Mesa University Curriculum Committees

NOTE: All related course changes must be submitted on separate forms.

DEPARTMENT NAME: **Social and Behavioral Sciences**
    If new department, please enter name:

Proposal Type: **Program Modification**

PROGRAM: Degree type: **BA**   Program/degree Name: **History**
                                     Concentration/Emphasis:

Effective Term: **Fall**   Effective Academic Year: **2015-16**

If the proposal is to add a program, enter the required information into each text box below.

If the proposal is to modify a program, enter the applicable information into each text box below. If a text box is not applicable, type "N/A".

If the proposal is to delete, deactivate, or reactivate a program, use the Interdepartmental Change Worksheet.

Required information for each proposal for a program addition:
(see Section IV.F.C of Curriculum Manual)

a. Identifying information (see above)

b. Demonstration of compliance with CMU requirements related to student learning outcomes (SLOs):
        1) Identify program student learning outcomes (SLOs)
        2) Identify linkage of program SLOs to institutional SLOs
        3) Illustrate relationship of SLOs to proposed curriculum using curriculum map format
        4) Identify planned assessments for the program SLO.

N/A

c. Program goals as they pertain to Colorado Mesa University's goals and objectives and Colorado Mesa University's Role and Mission.

N/A

d. Program strengths, special features, innovations, and/or unique elements.

N/A

e. External agencies, such as program accreditations, professional associations, as well as licensing requirements that have helped shape the program's curriculum (i.e., effects such as length of the program, on program content or mode of delivery, etc.). Do faculty members anticipate seeking program accreditation at appropriate date?

N/A

f. Program admissions requirements (if any beyond admission to institution).

N/A

g. Rationale and justification for the program demonstrating the demand, as evidenced by:
　　(1) Employer need/demand as demonstrated by evidence such as:
　　　　(a) identification of several potential employers of program graduates;
　　　　(b) projected regional and/or statewide need for graduates from current labor market analyses and/or future workforce projections/studies (potential source: www.occsupplydemand.org/)
　　　　(c) surveys made by external agencies;
　　　　(d) letters of direct employer support may be used. Include letters indicating the availability of positions for graduates of the proposed programs, signed by individual in a senior position of authority.Page 27 of 41
　　(2) Student demand as demonstrated by evidence such as surveys of potential students to answer the question: "what is the student population served by program implementation?"

N/A

h. Relationship of the proposed program to existing programs on campus and to similar programs within the state, with a rationale reflecting that proposed program demand cannot be met by another program (i.e., program implementation is not an unnecessary duplication).

N/A

i. Curriculum, including identification of new courses and the numbers, names, and sequencing of all courses, as well as

demonstration of compliance with CMU's Credit Hour Policy as required by the U.S. Department of Education and articulated by the Higher Learning Commission;

N/A

j. List of faculty and their qualifications. (Is there a need for additional faculty?)

N/A

k. Description of learning resources needed for implementation. Scope and quality of library holdings, laboratories, clinical facilities, and technological support as applicable. Department's recommendations for additions to the Library's collection.

N/A

l. Intended delivery mode for program. For programs delivering any of its coursework via 1) alternative formats, 2) outsourcing, and/or 3) a consortial relationship, the program proposal must demonstrate compliance with requirements as specified by the U.S. Department of Education and articulated in the Higher Learning Commission's policies. To demonstrate this compliance, the proposing department must submit a statement from the VPAA's office.

N/A

m. For Professional, Technical or Other Programs, the justification must include:
    (1) Rationale for program to be in the PTO category.
    (2) Statement as to how the curriculum aligns to the requirements or recommendations of the nationally recognized accrediting, licensing, certifying or professional organization.
    (3) Rationale for the program to exceed 60 credit hours, if applicable.
    (4) Rationale for prescribing General Education courses, if applicable.
    (5) Rationale for prescribing Applied Studies courses, if applicable.
    (6) Explanation as to how a transfer student with an AA degree in the discipline of that program can graduate by completing only an additional 60 hours.

N/A

n. Enrollment Projections, Table 1. (at end of this document)

o. Physical Capacity Estimates, Table 2. (at end of this document)

p. Program Costs – Projected Expense and Revenue Estimates, Table 3. (at end of this document)

Required information for a program modification:
      If change to program name, enter new name:
      If change to the concentration/emphasis, enter:
      Is there a revision to the program sheet? **Yes**

In addition to providing all of the above information, also accomplish the following:

1. Discuss the proposal with all departments affected by the program
2. If this proposal is for a program addition, complete the three CDHE tables at the end of this document.
3. If this proposal is for a program addition, submit complete program sheet. If this proposal is for a program modification, submit current program sheet marked up with all proposed changes.
4. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.
5. Obtain departmental approval according to department-specific procedures.

* The most up-to-date program sheets are available as Word documents at R:\Curriculum\Program Sheets for Curriculum Program Modifications.

PROPOSED AND PREPARED BY:
Name: **Sarah Swedberg**   Date: **8/15/2014**
Email: **sswedber@coloradomesa.edu**   Phone: **248-1024**

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Erika Jackson**   Date: **8/20/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Jessica Herrick**   Date: **09/01/2014**

APPROVED BY DIRECTOR OF TEACHER EDUCATION (REQUIRED FOR TEACHING PROGRAMS)
Name: Date:

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC Curriculum Committee: submit this form to the WCCC CC Chair.

COLORADO MESA
U N I V E R S I T Y

About This Major . . .

The study of history prepares the student for understanding present society and culture through a study of the past. The history program familiarizes students with the great historical civilizations and issues that have shaped our present world. History teaches students how to critically analyze information and make a compelling argument; skills that everyone needs to be successful in all their endeavors. Internships are available through museums, historical societies and public agencies. CMU history graduates pursue careers in teaching and public history, as well as private employment, and have also been very successful in gaining entrance to graduate study and law school.

For more information on what you can do with this major, go to http://www.coloradomesa.edu/career/whatmajor.html

All CMU baccalaureate graduates are expected to demonstrate proficiency in critical thinking, communication fluency, quantitative fluency, and specialized knowledge/applied learning. In addition to these campus-wide student learning outcomes, graduates of this major will be able to:

1.   Formulate the relationships of cause and effect (Specialized Knowledge/Applied Learning);
2.   Assess the importance of historical context (Specialized Knowledge/Applied Learning);
3.   Critically analyze an argument based on secondary sources (Critical Thinking);
4.   Critically analyze primary sources (Critical Thinking);
5.   Formulate a clear and persuasive argument based on evidence (Communication Fluency);
6.   Construct a clear thesis with strong topic sentences (Communication Fluency).

NAME: _____   **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____   ( )_____

I, (Signature)_____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I have read and understand the policies listed on the last page of this program sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_____   _____ 20_____
Signature of Advisor   Date

_____   _____ 20_____
Signature of Department Head   Date

_____   _____ 20_____
Signature of Registrar   Date

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:
- 120 semester hours total (Students must complete a minimum of 30 of the last 60 hours of credit at CMU, with at least 15 semester hours in major discipline courses numbered 300 or higher).
- 40 upper division credits (A minimum of 15 taken at the 300-400 course levels within the major at CMU).
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- 2.00 cumulative GPA or higher in all CMU coursework
- 2.00 cumulative GPA or higher in coursework toward the major content area
- A student must follow the CMU graduation requirements either from 1) the program sheet for the major in effect at the time the student officially declares a major; or 2) a program sheet for the major approved for a year subsequent to the year during which the student officially declares the major and is approved for the student by the department head. Because a program may have requirements specific to the degree, the student should check with the faculty advisor for additional criteria. It is the student's responsibility to be aware of, and follow, all requirements for the degree being pursued. Any exceptions or substitutions must be approved by the student's faculty advisor and Department Head.
- When filling out the program sheet a course can be used only once.
- See the "Undergraduate Graduation Requirements" in the catalog for additional graduation information.

GENERAL EDUCATION REQUIREMENTS (31 semester hours)
See the current catalog for a list of courses that fulfill the requirements below. If a course is on the general education list of options and a requirement for your major, <u>you must use it to fulfill the major requirement</u> and make a different selection within the general education requirement.

Course No Title   Sem.hrs Grade Term/Trns

English (6 semester hours, must receive a grade of "C" or better and must be completed by the time the student has 60 semester hours.)
ENGL 111 English Composition   3   _____ _____
ENGL 112 English Composition   3   _____ _____

Math: MATH 110 **or higher** (3 semester hours, must receive a grade of "C" or better, must be completed by the time the student has 60 semester hours.)
MATH 1___ _____   ____ _____ _____

Humanities (3 semester hours)
_____ ____ _____ ____ _____ _____

Social and Behavioral Sciences (6 semester hours)
_____ ____ _____ ____ _____ _____
_____ ____ _____ ____ _____ _____

Natural Sciences (7 semester hours, one course must include a lab)
_____ ____ _____ ____ _____ _____
_____ ____ _____ ____ _____ _____
_____ ___L _____ ____ _____ _____

History (3 semester hours)
HIST   131_ _____   ____ _____ _____

Fine Arts (3 semester hours)
_____ ____ _____ ____ _____ _____

Course No Title   Sem.hrs Grade Term/Trns

<u>OTHER LOWER DIVISION REQUIREMENTS</u> (6 semester hours)

Kinesiology (3 semester hours)
KINE 100   Health and Wellness   1   _____ _____
KINA 1____ _____   1   _____ _____
KINA 1____ _____   1   _____ _____

Applied Studies (3 semester hours)
_____ ____ _____ ____ _____ _____

<u>FOUNDATION COURSES</u> 6 semester hours) Two **consecutive** classes in the **same** foreign language. Must receive a grade of "C" or better. FLAS 114 & 115 will **NOT** fulfill this requirement.
FLA__ ____ _____ ____ _____ _____
FLA__ ____ _____ ____ _____ _____

<u>HISTORY MAJOR REQUIREMENTS</u>
(51 semester hours)

History Core (18 semester hours) As part of the History core students are required to take HIST 101, 102, 132.

HIST 101	Western Civilizations	3	_____	_____
HIST 102	Western Civilizations	3	_____	_____
HIST 132	U.S. History	3	_____	_____
HIST 202	Intro to Historical Research	3	_____	_____
HIST 394	Junior Seminar in Historiography	3	_____	_____
HIST 404	Senior Seminar in Historical Research	3	_____	_____

<u>History Electives</u> (21 Upper Division Semester Hours)

<u>European History:</u> (6 semester hours) Choose two courses from the Electives list on pg 3.
HIST ____ _____ 3   _____ _____
HIST ____ _____ 3   _____ _____

<u>World History:</u> (3 semester hours) Choose one course from the Electives list on pg 3.
HIST ____ _____ 3   _____ _____

<u>U.S. History:</u> (6 semester hours) Choose two courses from the Electives list on pg 3.
HIST ____ _____ 3   _____ _____
HIST ____ _____ 3   _____ _____

<u>Topical History:</u> (6 semester hours) Choose two courses from the Electives list on pg 3.
HIST ____ _____ 3   _____ _____
HIST ____ _____ 3   _____ _____

<u>History Specialization</u> (12 semester hours) Choose four <u>additional</u> Upper Division History courses selected from European, U.S., World or Topical History:
HIST ____ _____ 3   _____ _____
HIST ____ _____ 3   _____ _____
HIST ____ _____ 3   _____ _____
HIST ____ _____ 3   _____ _____

Course No Title		Sem.hrs	Grade	Term/Trns	Course No	Title	Sem.hrs	Grade	Term/Trns

Electives (All college level courses appearing on your final transcript, **not listed above** that will bring your total semester hours to 120 hours.) (29 semester hours; 4 hours of upper division will be needed.)

_____ ____ _____ ____ ____ _____

_____ ____ _____ ____ ____ _____

_____ ____ _____ ____ ____ _____
_____ ____ _____ ____ ____ _____
_____ ____ _____ ____ ____ _____

History Electives (21 Upper Division Semester Hours)

Two courses in **European** History. Select from:
HIST 300 History of England to 1660 (3)
HIST 301 History of Modern Britain (3)
HIST 302 History of Modern France (3)
HIST 303 History of Modern Germany   (3)
HIST 330 History of 19th Century Europe (3)
HIST 331 The 20th Century (3)
HIST 350 Renaissance and Reformation (3)
HIST 360 Medieval Europe (3)
HIST 400 The Soviet Union and Eastern Europe (3)
HIST 430 The Ancient Mediterranean World (3)
HIST 445 The Holocaust (3)
HIST 450 European History and Film (3)

One Course in **World** History. Select from:
HIST 306 History of South and Southeast Asia (3)
HIST 310 Latin American Civilization (3)
HIST 333 The International History of the Cold War (3)
HIST 334 History of the British Empire (3)
HIST 340 History of the Middle East   (3)

HIST 403 East Asia and the Modern World (3)
HIST 406 History of the African Continent (3)

Two Courses in **United States** History. Select from:
HIST 305 The Old South (3)

HIST 342 The Early American Republic (3)
HIST 344 The Age of Industry in America (3)
HIST 346 The 1950's and 1960's (3)
HIST 347 Global America: 1970-2000 (3)
HIST 370 Early U.S. Women's History (3)
HIST 371 20th Century U.S. Women's History (3)
HIST 415 Colonial America (3)

HIST 416 The American Revolution (3)
HIST 420 Civil War (3)

Two courses in **Topical** History. Select from:

HIST 315 American Indian History (3)

HIST 316 American Slavery (3)
HIST 320 The American West (3)
HIST 332 History of Modern Warfare (3)
HIST 355 Ancient and Medieval Cities (3)
HIST 375 American Sports History (3)
HIST 405 Introduction to Public History (3)
HIST409 Material Culture Studies (3)
HIST 410 Environmental History (3)
HIST 425 The History of Sexuality (3)
HIST 435 Classical Archaeology (3)
HIST 440 Early & Medieval Christianity (3)

SUGGESTED COURSE SEQUENCING FOR A MAJOR IN HISTORY

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with the assigned advisor and check the 2 year course matrix on the Colorado Mesa website for course availability.

FRESHMAN YEAR

Fall Semester	Hours	Spring Semester	Hours
ENGL 111 English Composition	3	ENGL 112 English Composition	3
General Education History	3	General Education Humanities	3
General Education Applied Studies	3	General Education Mathematics	3
Natural Science	3	HIST 102 Western Civilizations	3
HIST 101 Western Civilizations	3	Elective	3
KINE 100 Health and Wellness	1	KINA Activity (2 courses)	2
	16		17

SOPHOMORE YEAR

Fall Semester	Hours	Spring Semester	Hours
General Education Fine Arts	3	General Education Natural Science with Lab	4
Foundation Courses (Foreign Language)	3	Foundation Courses (Foreign Language)	3
General Education – Social/Behavioral Science	3	General Education – Social/Behavioral Science	3
HIST 131 United States History	3	HIST 132 United States History	3
Elective	3	HIST 202 Intro to Historical Research	3
	15		16

JUNIOR YEAR

Fall Semester	Hours	Spring Semester		Hours
HIST 394 Junior Seminar in Historiography	3	History Elective	3	3
History Elective	3	History Elective		3
History Elective	3	History Elective		3
Elective	3	Elective		3
Elective	3	Upper Division Elective		3
	15			15

SENIOR YEAR

Fall Semester	Hours	Spring Semester	Hours
HIST 404 Senior Seminar in Historical Research	3	History Elective	3
History Elective	3	History Elective	3
History Elective	3	History Elective	3
Upper Division Elective	3	Elective	3
Elective	2		12
	14		

POLICIES:
1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the c for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December**.
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.

7. NOTE: The semester before graduation, you will be required to take a Major Field Achievement Test (exit exam).

DEPARTMENT WORKSHEET FOR PROGRAM ADDITION OR CHANGE
Colorado Mesa University Curriculum Committees

NOTE: All related course changes must be submitted on separate forms.

DEPARTMENT NAME: **Social and Behavioral Sciences**
        If new department, please enter name:

Proposal Type: **Program Modification**

PROGRAM: Degree type: **BA**   Program/degree Name: **History**
                                        Concentration/Emphasis: **Secondary Education**

Effective Term: **Fall**   Effective Academic Year: **2015-16**

If the proposal is to add a program, enter the required information into each text box below.

If the proposal is to modify a program, enter the applicable information into each text box below. If a text box is not applicable, type "N/A".

If the proposal is to delete, deactivate, or reactivate a program, use the Interdepartmental Change Worksheet.

Required information for each proposal for a program addition:
(see Section IV.F.C of Curriculum Manual)

a. Identifying information (see above)

b. Demonstration of compliance with CMU requirements related to student learning outcomes (SLOs):
        1) Identify program student learning outcomes (SLOs)
        2) Identify linkage of program SLOs to institutional SLOs
        3) Illustrate relationship of SLOs to proposed curriculum using curriculum map format
        4) Identify planned assessments for the program SLO.

N/A

c. Program goals as they pertain to Colorado Mesa University's goals and objectives and Colorado Mesa University's Role and Mission.

N/A

d. Program strengths, special features, innovations, and/or unique elements.

N/A

e. External agencies, such as program accreditations, professional associations, as well as licensing requirements that have helped shape the program's curriculum (i.e., effects such as length of the program, on program content or mode of delivery, etc.). Do faculty members anticipate seeking program accreditation at appropriate date?

N/A

f. Program admissions requirements (if any beyond admission to institution).

N/A

g. Rationale and justification for the program demonstrating the demand, as evidenced by:
    (1) Employer need/demand as demonstrated by evidence such as:
        (a) identification of several potential employers of program graduates;
        (b) projected regional and/or statewide need for graduates from current labor market analyses and/or future workforce projections/studies (potential source: www.occsupplydemand.org/)
        (c) surveys made by external agencies;
        (d) letters of direct employer support may be used. Include letters indicating the availability of positions for graduates of the proposed programs, signed by individual in a senior position of authority.Page 27 of 41
    (2) Student demand as demonstrated by evidence such as surveys of potential students to answer the question: "what is the student population served by program implementation?"

N/A

h. Relationship of the proposed program to existing programs on campus and to similar programs within the state, with a rationale reflecting that proposed program demand cannot be met by another program (i.e., program implementation is not an unnecessary duplication).

N/A

i. Curriculum, including identification of new courses and the numbers, names, and sequencing of all courses, as well as demonstration of compliance with CMU's Credit Hour Policy as required by the U.S. Department of Education and articulated by the Higher Learning Commission;

N/A

j. List of faculty and their qualifications. (Is there a need for additional faculty?)

N/A

k. Description of learning resources needed for implementation. Scope and quality of library holdings, laboratories, clinical facilities, and technological support as applicable. Department's recommendations for additions to the Library's collection.

N/A

l. Intended delivery mode for program. For programs delivering any of its coursework via 1) alternative formats, 2) outsourcing, and/or 3) a consortial relationship, the program proposal must demonstrate compliance with requirements as specified by the U.S. Department of Education and articulated in the Higher Learning Commission's policies. To demonstrate this compliance, the proposing department must submit a statement from the VPAA's office.

N/A

m. For Professional, Technical or Other Programs, the justification must include:
    (1) Rationale for program to be in the PTO category.
    (2) Statement as to how the curriculum aligns to the requirements or recommendations of the nationally recognized accrediting, licensing, certifying or professional organization.
    (3) Rationale for the program to exceed 60 credit hours, if applicable.
    (4) Rationale for prescribing General Education courses, if applicable.
    (5) Rationale for prescribing Applied Studies courses, if applicable.
    (6) Explanation as to how a transfer student with an AA degree in the discipline of that program can graduate by completing only an additional 60 hours.

N/A

n. Enrollment Projections, Table 1. (at end of this document)

o. Physical Capacity Estimates, Table 2. (at end of this document)

p. Program Costs – Projected Expense and Revenue Estimates, Table 3. (at end of this document)

Required information for a program modification:
  If change to program name, enter new name:
  If change to the concentration/emphasis, enter:
  Is there a revision to the program sheet? **Yes**

In addition to providing all of the above information, also accomplish the following:

1. Discuss the proposal with all departments affected by the program
2. If this proposal is for a program addition, complete the three CDHE tables at the end of this document.
3. If this proposal is for a program addition, submit complete program sheet. If this proposal is for a program modification, submit current program sheet marked up with all proposed changes.
4. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.
5. Obtain departmental approval according to department-specific procedures.

* The most up-to-date program sheets are available as Word documents at R:\Curriculum\Program Sheets for Curriculum Program Modifications.

PROPOSED AND PREPARED BY:
Name: **Sarah Swedberg**   Date: **8/15/2014**
Email: **sswedber@coloradomesa.edu**   Phone: **248-1024**

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Erika Jackson**   Date: **8/20/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Jessica Herrick**   Date: **09/01/2014**

APPROVED BY DIRECTOR OF TEACHER EDUCATION (REQUIRED FOR TEACHING PROGRAMS)
Name: Valerie Dobbs   Date: 9/16/2014

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC Curriculum Committee: submit this form to the WCCC CC Chair.

COLORADO MESA
U N I V E R S I T Y

About This Major . . .

The Center for Teacher Education offers a comprehensive program of study that leads to licensure in Colorado. Our professors are experienced, knowledgeable, accessible, and dedicated to the improvement of public education. At Colorado Mesa University, we pride ourselves on the personal touch. Faculty offer one-on-one guidance for course selection, field placements, student teaching, and employment. Our mission is to develop *Educators as Innovators;* we are always looking to improve the quality of learning in our programs and K-12 schools.

As a student, you will gradually accumulate over 200 hours of classroom experience before beginning student teaching. School districts throughout western Colorado provide opportunities to gain experience with children of all ages and backgrounds in a variety of school settings.

The secondary licensure program provides teacher education candidates with broad content knowledge in history and prepares them as teachers for grades 7 through 12. A minimum of 75 credit hours of general education and content area coursework must be completed with a minimum GPA of 2.80 before a candidate may apply for admission to the Center for Teacher Education secondary licensure program. Please see the Teacher Education Admission Packet for further information on admissions criteria. EDUC 211, *Foundations of Education*, must be taken before applying to the program.
For more information on what you can do with this major, go to http://www.coloradomesa.edu/career/whatmajor.html

All CMU baccalaureate graduates are expected to demonstrate proficiency in critical thinking, communication fluency, quantitative fluency, and specialized knowledge/applied learning. In addition to these campus-wide student learning outcomes, graduates of this major will be able to:

1. Formulate the relationships of cause and effect (Specialized Knowledge/Applied Learning);
2. Assess the importance of historical context (Specialized Knowledge/Applied Learning);
3. Critically analyze an argument based on secondary sources (Critical Thinking);
4. Critically analyze primary sources (Critical Thinking);
5. Formulate a clear and persuasive argument based on evidence (Communication Fluency);
6. Construct a clear thesis with strong topic sentences (Communication Fluency).
7. Instruct K-12 students based on self-written learning plans to address individual learning and developmental patterns. (Specialized Knowledge)
8. Design a safe and supportive learning environment for elementary and secondary education students. (Applied Learning)
9. Apply content knowledge while working with learners to access information in real world settings assuring learner mastery of the content. (Specialized Knowledge)
10. Integrate assessment, planning, and instructional strategies in coordinated and engaging ways through multiple means of communication. Critical Thinking/ Communication Fluency)
11. Engage in meaningful and intensive professional learning and self-renewal by regularly examining practice through ongoing study, self-reflection, and collaboration. (Applied Learning)

NAME: _____   **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ (___) _____

I, (Signature)_____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I have read and understand the policies listed on the last page of this program sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_____   _____20_____
Signature of Advisor   Date

_____   _____20_____
Signature of Content Advisor   Date

_____   _____20_____
Signature of Department Head   Date

_____   _____20_____
Signature of Registrar   Date

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:
- 120 semester hours total (Students must complete a minimum of 30 of the last 60 hours of credit at CMU, with at least 15 semester hours in major discipline courses numbered 300 or higher).
- 40 upper division credits (A minimum of 15 taken at the 300-400 course levels within the major at CMU).
- 2.80 cumulative GPA or higher in all CMU coursework
- 2.80 cumulative GPA or higher in coursework toward the major content area
- All EDUC prefix courses must be completed with a grade of B or better
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- A student must follow the CMU graduation requirements either from 1) the program sheet for the major in effect at the time the student officially declares a major; or 2) a program sheet for the major approved for a year subsequent to the year during which the student officially declares the major and is approved for the student by the department head. Because a program may have requirements specific to the degree, the student should check with the faculty advisor for additional criteria. It is the student's responsibility to be aware of, and follow, all requirements for the degree being pursued. Any exceptions or substitutions must be approved by the student's faculty advisor and Department Head.
- When filling out the program sheet a course can be used only once.
- Students must PASS the PLACE exam in the content area prior to beginning the internship. Also, ALL other coursework toward the degree must be successfully completed prior to the internship
- See the "Undergraduate Graduation Requirements" in the catalog for additional graduation information.

GENERAL EDUCATION REQUIREMENTS (31 semester hours)
See the current catalog for a list of courses that fulfill the requirements below. If a course is on the general education list of options and a requirement for your major, you must use it to fulfill the major requirement and make a different selection within the general education requirement.

Course No Title   Sem.hrs Grade Term/Trns

English (6 semester hours, must receive a grade of "B" or better and must be completed by the time the student has 60 semester hours.)
ENGL 111 English Composition   3   _____ _____
ENGL 112 English Composition   3   _____ _____

Math: MATH 110 **or higher** (3 semester hours, must receive a grade of "C" or better, must be completed by the time the student has 60 semester hours.)
MATH 1___ _____ ____ _____ _____

Humanities (3 semester hours)
_____ ____ _____ ____ _____ _____

Social and Behavioral Sciences (6 semester hours)
ECON 201 _ _____ ____ _____ _____
*PSYC 233 _____ ____ _____ _____
*Must receive grade of "B" or higher

Natural Sciences (7 semester hours, one course must include a lab)
_____ ____ _____ ____ _____ _____
_____ ____ _____ ____ _____ _____
_____ ___L _____ ____ _____ _____

History (3 semester hours)
HIST   131_ _____ ____ _____ _____

Course No Title   Sem.hrs Grade Term/Trns

Fine Arts (3 semester hours)
_____ ____ _____ ____ _____ _____

OTHER LOWER DIVISION REQUIREMENTS (6 semester hours)

Kinesiology (3 semester hours)
KINE 100   Health and Wellness   1   _____ _____
KINA 1____ _____   1   _____ _____
KINA 1____ _____   1   _____ _____

Applied Studies (3 semester hours)
SPCH 102   Speechmaking   3   _____ _____
Must earn a "B" or higher

FOUNDATION COURSES (6 semester hours) Two **consecutive** classes in the **same** foreign language. Must receive a grade of "C" or better. FLAS 114 & 115 will **NOT** fulfill this requirement.
FLA__ ____ _____ ____ _____ _____
FLA__ ____ _____ ____ _____ _____

MAJOR REQUIREMENTS
(History 48 semester hours + Education 29 semester hours))

Social Science Core (9 semester hours)

ANTH 202   Introduction to Anthropology 3   _____ _____
GEOG 103   World Regional Geography   3   _____ _____
POLS 101   American Government   3   _____ _____
   OR
POLS 261   Comparative Politics   3   _____ _____

History Core (15 semester hours) As part of the History core students are required to take HIST 101, 102, 132.
HIST 101   Western Civilizations   3   _____ _____
HIST 102   Western Civilizations   3   _____ _____
HIST 132   U.S. History   3   _____ _____
HIST 202   Intro to Historical Research 3   _____ _____
HIST 404   Senior Seminar in Historical
           Research   3   _____ _____

History Electives (24 Upper Division Semester Hours)
Two Upper Division history courses chosen from **each** History area; European, U.S., and Topical; One course from World listed on page 4: Plus an additional Upper Division course from any area.

European History: (6 semester hours) Choose two courses from Electives list on pg 3.
HIST ____ _____ 3   _____ _____
HIST ____ _____ 3   _____ _____

World History: (3 semester hours) Choose one course from Electives list on pg 3.
HIST ____ _____ 3   _____ _____

U.S. History: (6 semester hours) Choose two courses from Electives list on pg 3.
HIST ____ _____ 3   _____ _____
HIST ____ _____ 3   _____ _____

Course No Title	Sem.hrs	Grade	Term/Trns		Course No Title	Sem.hrs	Grade	Term/Trns

Topical History: (6 semester hours) Choose two courses from Electives list below.

HIST ____ _____ 3 _____ _____

HIST ____ _____ 3 _____ _____

Free Elective: (3 semester hours) Choose from any History Upper Division course.

HIST ___ _____**3** _____ _____

Secondary Education Requirements (29 semester hours)

*Prerequisites: ENGL 111, ENGL 112, SPCH 102, PSYC 233, EDUC 211 (all with a grade of B or better) and formal acceptance to the Teacher Education Program

Course No	Title	Sem.hrs	Grade	Term/Trns	
EDUC 211	Foundations of Education	2	_____ _____	20 Field Experience Hours
EDUC 342*	Pedagogy & Assessment: Secondary/K-12	3	_____ _____	20 Field Experience Hours
EDUC 343*	Teaching to Diversity	3	_____ _____	20 Field Experience Hours
EDUC 442	Integrating Literacy Across the Curriculum	4	_____ _____	60 Field Experience Hours
EDUC 497	Content Methodology Practicum	3	_____ _____	80 Field Experience Hours
EDUC 497B**	Methods of Teaching Secondary Social Studies	2	_____ _____	
EDUC 499G	Teaching Internship and Colloquium	12	_____ _____	600 Field Experience Hours

All EDUC prefix courses listed above must be completed with a grade of B or better to progress through the program sequence. Students must PASS the PRAXIS II exam in the content area prior to commencing the internship. Also, ALL other coursework toward the degree must be successfully completed prior to the internship.

**This course is only offered in the fall semester. It may be taken with either the 300-level or 400-level EDUC courses but must be taken before the student teaching semester.

HISTORY ELECTIVES (24 SEMESTER HOURS)

Two course in **European** History. Select from:
HIST 300 History of England to 1660 (3)

HIST 301 History of Modern Britian (3)
HIST 302 History of Modern France (3)
HIST 303 History of Modern Germany (3)
HIST 330 History of 19th Century Europe (3)
HIST 331 The 20th Century (3)
HIST 350 Renaissance and Reformation (3)
HIST 360 Medieval Europe (3)

HIST 400 The Soviet Union and Eastern Europe (3)
HIST 430 The Ancient Mediterranean World (3)

HIST 445 The Holocaust (3)
HIST 450 European History and Film (3)

Two course in **Topical** History. Select from:
HIST 305 The Old South (3)
HIST 394 Junior Seminar in Historiography (3)

HIST 315 American Indian History (3)
HIST 316 American Slavery (3)
HIST 320 The American West (3)
HIST 332 History of Modern Warfare (3)
HIST 355 Ancient and Medieval Cities (3)
HIST 375 American Sports History (3)
HIST 405 Introduction to Public History (3)
HIST 409 Material Culture Studies (3)
HIST 410 Environmental History (3)
HIST 425 The History of Sexuality (3)
HIST 435 Classical Archaeology (3)
HIST 440 Early & Medieval Christianity (3)

Two Course in **United States** History. Select from:
HIST 342 The Early American Republic (3)
HIST 344 The Age of Industry in America   (3)
HIST 346 The 1950's and 1960's (3)
HIST 347 Global America: 1970-2000 (3)
HIST 370 Early American Women's History (3)
HIST 371 20th Century U.S. Women's History (3)
HIST 415 Colonial America (3)
HIST 416 American Revolution (3)
HIST 420 Civil War (3)

One Course in **World** History. Select from:
HIST 306 History of South and Southeast Asia (3)
HIST 310 Latin American Civilization (3)
HIST 333 The International History of the Cold War (3)
HIST 334 History of the British Empire (3)
HIST 340 History of the Middle East (3)
HIST 403 East Asia and the Modern World (3)

SUGGESTED COURSE SEQUENCING FOR A MAJOR IN
HISTORY – LEADING TO SECONDARY TEACHER LICENSURE

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with the assigned advisor and check the 2 year course matrix on the Colorado Mesa website for course availability.

FRESHMAN YEAR

Fall Semester	Hours	Spring Semester	Hours
ENGL 111 English Composition	3	ENGL 112 English Composition	3
History 131	3	General Education Humanities	3
Applied Studies **SPCH 102**	3	General Education Mathematics	3
General Education Natural Science	3	HIST 102 Western Civilizations	3
HIST 101 Western Civilizations	3	HIST 132 U.S. History	3
KINE 100 Health and Wellness	1	General Education Fine Arts	3
	16		18

SOPHOMORE YEAR

Fall Semester	Hours	Spring Semester	Hours
Foundation Courses (Foreign Language)	3		
HIST 202 Intro to Historical Research	3	Foundation Courses (Foreign Language)	3
PSYC 233 Human Growth and Development	3	Natural Science with Lab	4
Social Science Core	3	History Elective	3
ECON 201 Principles of Macroeconomics	3	History Elective 3	3
	15	Social Science Core	3
			16

JUNIOR YEAR

Fall Semester	Hours	Spring Semester	Hours
History Elective	3		
History Elective	3	EDUC 342 Pedagogy & Assessment: Secondary/K-12	3
Social Science Core	3	EDUC 343 Teaching to Diversity	3
History Elective	3	History Elective	3
KINA Activities (2 courses)	2	History Elective	3
*EDUC 211 Foundations of Education	2		12
	16		

*Must be taken prior to acceptance into the Center for Teacher Education. Offered in summer, fall and spring semesters.

SENIOR YEAR

Fall Semester	Hours	Spring Semester	Hours
EDUC 442 Integrating Literacy Across the Curriculum	4	EDUC 499G Teaching Internship and Colloquium	12
EDUC 497 Content Methodology Practicum	3		12
EDUC 497B* Methods of Teaching			
Secondary Social Studies	2		
HIST 404 Senior Seminar in Historical Research	3		
History Elective	3		
	15		

*Only offered in fall
All EDUC prefix courses listed above must be completed with a grade of B or better to progress through the program sequence.

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December**.
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you will be required to take a Major Field Achievement Test (exit exam).

COLORADO MESA UNIVERSITY

DEPARTMENT WORKSHEET FOR A COURSE MODIFICATION
Colorado Mesa University Curriculum Committees

NOTE: Each course modification must be submitted on a separate form.

Department Name: **Social and Behavioral Sciences**

Earliest term course can be offered: **Fall**   Earliest academic year: **2015-16**

Intended semesters for offering this course: Fall ☒   J-Term ☐   Spring ☐   Summer ☐

	PRESENTLY OFFERED AS: (Fill in this column completely**)**	PROPOSED TO BE OFFERED AS: (Fill in ONLY if item is to be revised)
If there is no change to the course, but is specifically required (or no longer required) for a degree, certificate, or minor, this form is **NOT** to be completed. A **Program** Modification form needs to be completed instead.		
Course Prefix	PSYC	
Course Number This can NOT be modified.	435	Please submit a course add and a course delete form if a course number is to be changed.
Course Title	Advanced Social Psychology	Applied Social Psychology
Short title for schedule (max 24 char.)	Advanced Social Psych	Applied Social Psych
Credit Hours	3	
Contact Hours **(per week per semester)** There is a CDHE required minimum. Check with Academic Affairs if unsure.	Lecture: **3** Lab: Field: Studio: Other:	Lecture: Lab: Field: Studio: Other:
Type of Instructional Activity (from Table III.2 of Policies Manual)	Lecture	Lecture
Academic engagement minutes for a term	2250	
Student preparation minutes for a term	4500	

Prerequisites	Course Cr Hr
	1. PSYC 150 3
	2. PSYC 320 3
	3.
	4.
	5.
	6.
	7.
	8.
	9.
	10.
	     If none, check here: ☐
		Course Cr Hr
		1.
		2.
		3.
		4.
		5.
		6.
		7.
		8.
		9.
		10.
		     If none, check here: ☐

	Course Cr Hr	Course Cr Hr
Co-requisites	1. 2. 3. 4. 5. 6. 7. 8. 9. 10. If none, check here: ☒	1. 2. 3. 4. 5. 6. 7. 8. 9. 10. If none, check here: ☐
General Education/ Essential Learning	If in General Education/Essential Learning, specify category. Otherwise, select "None".	If proposing to add to General Education/Essential Learning, specify category. If proposing to drop from Gen Ed, specify "Drop"
	None	
Catalog Description	Survey of theories and research in social psychology. Advanced topics in social psychology through readings and discussion on historical and current perspectives. May include self, person perception, attitudes, attributions, close relationships, social influence, and group conflict.	

List all programs of study for which this course will be a <u>requirement</u> or a <u>listed choice</u>, including all degrees, majors, minors, certificates, concentrations, cognates, emphases, and options. If none, indicate by checking here: ☐

	Degree Type	Program
1.	**BA**	**Psychology**
2.	**BA**	**Psychology, Counseling Concentration**
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**(Submit a program modification request and a revised program sheet for each program listed above.
All prerequisites to this course <u>must </u>be included in each program of study listed above.)**

Justification for the proposed course modification: (enter below)

: In 2012, PSYC 435, Advanced Social Psychology, was added to the Psychology Program. Enrollment in the first offering was fair, however, in the two offerings since the enrollment has waned. Informal inquiries with prospective students has revealed that the name "Advanced Social Psychology" has intimidated them to the point of not registering. Moreover, the PSYC 435 course was developed to apply fundamental social psychology concepts to practical, societal areas such as the law, environment, and organizations. Therefore, in order to soften perceived anxiety among prospective students and better represent the nature of the course, it is proposed that the name be changed from Advanced Social Psychology to Applied Social Psychology.

Student Learning Outcomes, current:
Upon completion of this course, a student should be able to:

1. Communicate clearly in written and oral presentations in standard American Psychological Association format.
2. Develop solutions to problems in psychological areas of analysis using academic sources of information.

Student Learning Outcomes, proposed:

Upon completion of this course, a student should be able to:

Same as current

Topical course outline, current: (List of topics only. Do not attach syllabus.)

Overview of Social Psychology
The Self
Self-Concept in Consumer Behavior
Attitude Change
The Role of Attitudes in Consumer Behavior
Prosocial Behavior
Prosocial Behavior and the Environment
Aggression
Prevention of Crime through Environmental Design
Social Cognition
Group Processes
Leadership Theory

Topical course outline, proposed:

Same as current

Discuss the proposal with all departments affected by the proposal.

List the departments and the date and outcome of the discussion below:

N/A

In addition to providing all the above information, also accomplish the following:

1. If this proposal includes a catalog description change, submit the course catalog description to the Course Description Evaluator a week prior to the published proposal submission deadline.

2. If this proposal includes a new topical course outline, submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.

3. Obtain departmental approval according to department specific procedures.

PROPOSED AND PREPARED BY:
Name: **Brian Parry**   Date: **8/20/2014**
Email: **bparry@coloradomesa.edu**   Phone: **248-1569**

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Erika Jackson**   Date: **8/27/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Jessica Herrick**   Date: **09/01/2014**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

COLORADO MESA
U N I V E R S I T Y

2014-2015 PETITION/PROGRAM SHEET
Degree: Bachelor of Arts
Major: Psychology

About This Major . . .
Students may pursue the Psychology B.A. degree or the Psychology B.A. degree with a concentration in Counseling Psychology. All majors are required to complete some laboratory coursework in which they conduct psychological science research. Practica are required for counseling students and are available at nearby human service agencies and treatment centers. The psychology programs provide students with a working knowledge of the methods and findings of modern psychology. Students majoring in psychology are prepared to work in a wide variety of settings, including human services (counseling and social work), public affairs, business, sales, criminal justice, and (following graduate study) psychotherapy, teaching and research. The psychology program provides a strong foundation for graduate study in psychology and related disciplines.
The psychology program sponsors a Psychology Club and a local chapter of the national honor society in psychology, Psi Chi. Through active membership in these organizations, students are encouraged to become involved in community service and to attend and present their research at regional and national conferences.
For more information on what you can do with this major, go to http://www.coloradomesa.edu/career/whatmajor.html.

All CMU baccalaureate graduates are expected to demonstrate proficiency in critical thinking, communication fluency, quantitative fluency, and specialized knowledge/applied learning. In addition to these campus-wide student learning outcomes, graduates of this major will be able to:

1. Critically analyze the historical trends in psychology (Specialized Knowledge)
2. Compare basic research methodology in psychology, including research design, data analysis and interpretation (Applied Learning)
3. Communicate clearly in written and oral presentations in standard American Psychological Association format (APA) (Broad Integrative Knowledge/Applied Learning)
4. Apply statistical concepts to decision making and problem solving in areas of psychological application (Quantitative Fluency)
5. Think critically to solve problems in psychological areas of analysis using academic sources of information. (Intellectual Skills)

NAME: _____ **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ ( ) _____

I, (Signature)_____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I have read and understand the policies listed on the last page of this program sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_____   _____20_____
Signature of Advisor   Date

_____   _____20_____
Signature of Department Head   Date

_____   _____20_____
Signature of Registrar   Date

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:
- 120 semester hours total (Students must complete a minimum of 30 of the last 60 hours of credit at CMU, with at least 15 semester hours in major discipline courses numbered 300 or higher).
- 40 upper division credits (A minimum of 15 taken at the 300-400 course levels within the major at CMU).
- 2.00 cumulative GPA or higher in all CMU coursework
- 2.00 cumulative GPA or higher in coursework toward the major content area
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- When filling out the program sheet a course can be used only once.
- A student must follow the CMU graduation requirements either from 1) the program sheet for the major in effect at the time the student officially declares a major; or 2) a program sheet for the major approved for a year subsequent to the year during which the student officially declares the major and is approved for the student by the department head. Because a program may have requirements specific to the degree, the student should check with the faculty advisor for additional criteria. It is the student's responsibility to be aware of, and follow, all requirements for the degree being pursued. Any exceptions or substitutions must be approved by the student's faculty advisor and Department Head.
- See the "Undergraduate Graduation Requirements" in the catalog for additional graduation information.

GENERAL EDUCATION REQUIREMENTS (31 semester hours)
See the current catalog for a list of courses that fulfill the requirements below. If a course is on the general education list of options and a requirement for your major, <u>you must use it to fulfill the major requirement</u> and make a different selection within the general education requirement.

Course No	Title	Sem.hrs	Grade	Term/Trns

English (6 semester hours, must receive a grade of "C" or better and must be completed by the time the student has 60 semester hours.)
ENGL 111 English Composition 3 _____ _____
ENGL 112 English Composition 3 _____ _____

Math: MATH 110 **or higher** (3 semester hours, must receive a grade of "C" or better, must be completed by the time the student has 60 semester hours.)
MATH 1___ _____ ____ _____ _____

Humanities (3 semester hours)
_____ ____ _____ ____ _____ _____

Social and Behavioral Sciences (6 semester hours)
_____ ____ _____ ____ _____ _____
_____ ____ _____ ____ _____ _____

Natural Sciences (7 semester hours, one course must include a lab)
_____ ____ _____ ____ _____ _____
_____ ____ _____ ____ _____ _____
_____ ___L _____ ____ _____ _____

History (3 semester hours)
HIST _____ ____ _____ ____ _____ _____

Fine Arts (3 semester hours)
_____ ____ _____ ____ _____ _____

Course No	Title	Sem.hrs	Grade	Term/Trns

OTHER LOWER DIVISION REQUIREMENTS (6 semester hours)

Kinesiology (3 semester hours)
KINE 100 Health and Wellness 1 _____ _____
KINA 1____ _____ 1 _____ _____
KINA 1____ _____ 1 _____ _____

Applied Studies (3 semester hours)
_____ ____ _____ ____ _____ _____

PSYCHOLOGY MAJOR REQUIREMENTS (59 semester hours)
Must pass all courses with a grade of "C" or higher. To continue in the program and eventually graduate as psychology majors a student must earn, within no more than three attempts, at least a grade of "C" in the major requirements.

FOUNDATION COURSES (6 semester hours) Two **consecutive** classes in the **same** foreign language.
FL__ ____ _____ ____ _____ _____
FL__ ____ _____ ____ _____ _____

Psychology Core (20 semester hours)
PSYC 150 General Psychology 3 _____ _____
PSYC 201 Orientation to the Psychology Major 3 _____ _____
STAT 215 Statistics for the Social & Behavioral Sciences 4 _____ _____
PSYC 216 Research Methods in Psychology 3 _____ _____
PSYC 216L Research Methods in Psychology Lab 1 _____ _____
PSYC 414 History of Psychology 3 _____ _____
PSYC 416 Memory & Cognition 3 _____ _____

Psychology Electives (Total Psychology Electives must equal 33 Semester Hours)
At least one course from each of the following three Areas:
Developmental Area
PSYC 310 Child Psychology 3 _____ _____
PSYC 330 Psychology of Adolescence & Emerging Adulthood 3 _____ _____
PSYC 350 Psychology of Adulthood 3 _____ _____
Personality/Social Area
PSYC 320 Social Psychology 3 _____ _____
PSYC 370 Cross-Cultural Psychology 3 _____ _____
PSYC 401 Sport Psychology 3 _____ _____
PSYC 411 Human Sexuality 3 _____ _____
PSYC 420 Personality 3 _____ _____
~~PSYC 435~~PSYC 435 ~~Advanced Social Psychology~~Applied Social Psychology ~~3~~3 _____ _____
Neuropsychology Area
PSYC 410 Drugs & Human Behavior 3 _____ _____
PSYC 422 Sensation & Perception 3 _____ _____
PSYC 430 Biopsychology 3 _____ _____
Psychology electives must include at least 12 semester hours from the following:
PSYC 300 Health Psychology 3 _____ _____
PSYC 314 Psychology of Learning 3 _____ _____
PSYC 335 Psychology of Women 3 _____ _____
PSYC 340 Abnormal Psychology 3 _____ _____

Formatted: German (Germany)

PSYC 380   Comparative Psychology   3   _____ _____

Course No Title	Sem.hrs	Grade	Term/Trns	Course No Title	Sem.hrs	Grade	Term/Trns
PSYC 395/495 Independent Study (1-3)	-	_____	_____				
PSYC 396/496 Topics (1-3)	-	_____	_____				
PSYC 400 Psychological Testing	3	_____	_____				
PSYC 412 Industrial and Organizational Psychology	3	_____	_____				
PSYC 425 Forensic Psychology	3	_____	_____				
SOCI 410 Death, Dying & Bereavement	3	_____	_____				
SOCI 497 Structured Research (1-6)	-	_____	_____				

Electives (All college level courses appearing on your final transcript, **not listed above** that will bring your total semester hours to 120 hours.) (24 semester hours)

_____ ____ _____ ____ _____ _____
_____ ____ _____ ____ _____ _____

SUGGESTED COURSE SEQUENCING FOR A MAJOR IN PSYCHOLOGY

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with the assigned advisor and check the 2 year course matrix on the website for course availability.

FRESHMAN YEAR

Fall Semester	Hours	Spring Semester	Hours
ENGL 111 English Composition	3	ENGL 112 English Composition	3
General Education Humanities	3	General Education Social/Behavioral Sciences	3
General Education Applied Studies	3	General Education Mathematics	3
General Education Natural Science with Lab	4	General Education History	3
PSYC 150 General Psychology	3	General Education Fine Arts	3
	16	KINE 100 Health and Wellness	
		1	16
			16

SOPHOMORE YEAR

Fall Semester	Hours	Spring Semester	Hours
Foreign Language	3	General Education Natural Science	3
PSYC 201 Orientation to the Psychology Major	3	Foreign Language	3
General Education – Social/Behavioral Science	3	Elective	3
STAT 215 Statistics for the Social & Behavioral Sciences	4	PSYC 216/216L Research Methods in Psychology and Lab	4
KINA Activity	1	KINA Activity	1
	14		14

JUNIOR YEAR

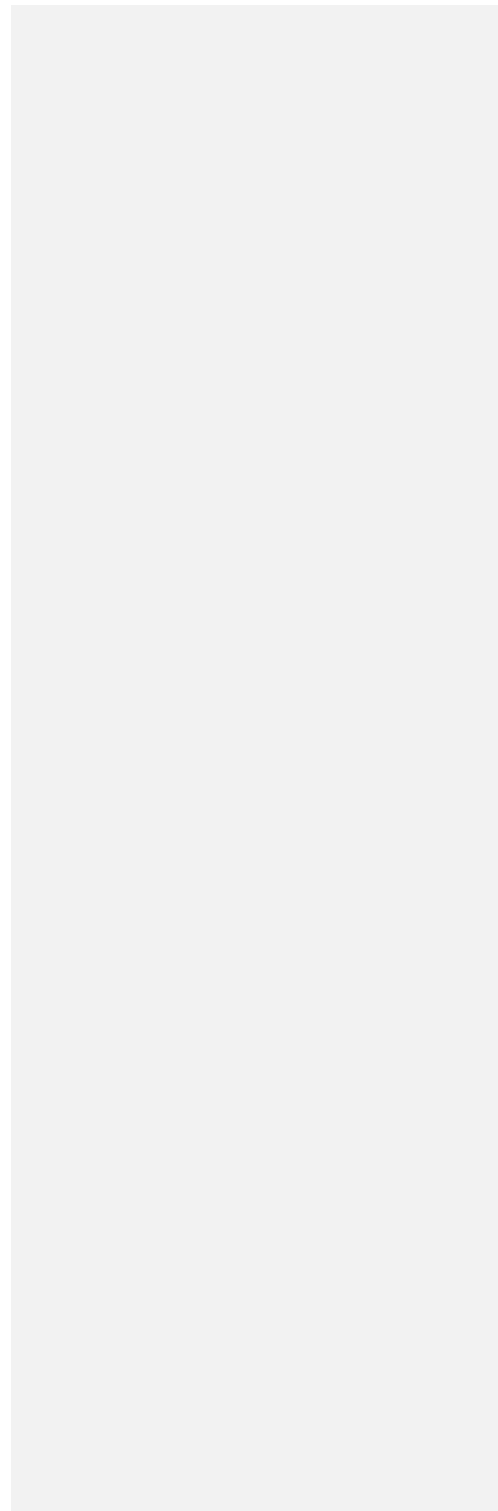| Fall Semester	Hours	Spring Semester	Hours
PSYC 416 Memory & Cognition	3	Upper Division PSYC Electives (3)	9
Upper Division PSYC Electives (3)	9	Electives (2)	6
Elective	3		15
	15		

SENIOR YEAR

Fall Semester	Hours	Spring Semester	Hours
Upper Division PSYC Electives (3)	9	PSYC 414 History of Psychology	3
Electives (2)	6	Upper Division PSYC Electives (2)	6
	15	Electives (2)	6
			15

A one- or two-hour elective may be taken in any semester in place of the three-hour elective shown in the proposed sequence to make the total hours equal exactly 120.

POLICIES:
1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December**.
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you will be required to take a Major Field Achievement Test (exit exam).

DEPARTMENT WORKSHEET FOR PROGRAM ADDITION OR CHANGE
Colorado Mesa University Curriculum Committees

NOTE: All related course changes must be submitted on separate forms.

DEPARTMENT NAME: **Social and Behavioral Sciences**
　　　If new department, please enter name:

Proposal Type: **Program Modification**

PROGRAM: Degree type: **BA**　　　　　Program/degree Name: **Psychology**
　　　　　　　　　　　　　　　　　　　　　Concentration/Emphasis:

Effective Term: **Fall**　　　　　　　Effective Academic Year: **2015-16**

If the proposal is to add a program, enter the required information into each text box below.

If the proposal is to modify a program, enter the applicable information into each text box below. If a text box is not applicable, type "N/A".

If the proposal is to delete, deactivate, or reactivate a program, use the Interdepartmental Change Worksheet.

Required information for each proposal for a program addition:
(see Section IV.F.C of Curriculum Manual)

a. Identifying information (see above)

b. Demonstration of compliance with CMU requirements related to student learning outcomes (SLOs):
　　　1) Identify program student learning outcomes (SLOs)
　　　2) Identify linkage of program SLOs to institutional SLOs
　　　3) Illustrate relationship of SLOs to proposed curriculum using curriculum map format
　　　4) Identify planned assessments for the program SLO.

N/A

c. Program goals as they pertain to Colorado Mesa University's goals and objectives and Colorado Mesa University's Role and Mission.

N/A

d. Program strengths, special features, innovations, and/or unique elements.

N/A

e. External agencies, such as program accreditations, professional associations, as well as licensing requirements that have helped shape the program's curriculum (i.e., effects such as length of the program, on program content or mode of delivery, etc.). Do faculty members anticipate seeking program accreditation at appropriate date?

N/A

f. Program admissions requirements (if any beyond admission to institution).

N/A

g. Rationale and justification for the program demonstrating the demand, as evidenced by:
    (1) Employer need/demand as demonstrated by evidence such as:
        (a) identification of several potential employers of program graduates;
        (b) projected regional and/or statewide need for graduates from current labor market analyses and/or future workforce projections/studies (potential source: www.occsupplydemand.org/)
        (c) surveys made by external agencies;
        (d) letters of direct employer support may be used. Include letters indicating the availability of positions for graduates of the proposed programs, signed by individual in a senior position of authority.Page 27 of 41
    (2) Student demand as demonstrated by evidence such as surveys of potential students to answer the question: "what is the student population served by program implementation?"

N/A

h. Relationship of the proposed program to existing programs on campus and to similar programs within the state, with a rationale reflecting that proposed program demand cannot be met by another program (i.e., program implementation is not an unnecessary duplication).

N/A

i. Curriculum, including identification of new courses and the numbers, names, and sequencing of all courses, as well as demonstration of compliance with CMU's Credit Hour Policy as required by the U.S. Department of Education and articulated by the Higher Learning Commission;

N/A

j. List of faculty and their qualifications. (Is there a need for additional faculty?)

N/A

k. Description of learning resources needed for implementation. Scope and quality of library holdings, laboratories, clinical facilities, and technological support as applicable. Department's recommendations for additions to the Library's collection.

N/A

l. Intended delivery mode for program. For programs delivering any of its coursework via 1) alternative formats, 2) outsourcing, and/or 3) a consortial relationship, the program proposal must demonstrate compliance with requirements as specified by the U.S. Department of Education and articulated in the Higher Learning Commission's policies. To demonstrate this compliance, the proposing department must submit a statement from the VPAA's office.

N/A

m. For Professional, Technical or Other Programs, the justification must include:
    (1) Rationale for program to be in the PTO category.
    (2) Statement as to how the curriculum aligns to the requirements or recommendations of the nationally recognized accrediting, licensing, certifying or professional organization.
    (3) Rationale for the program to exceed 60 credit hours, if applicable.
    (4) Rationale for prescribing General Education courses, if applicable.
    (5) Rationale for prescribing Applied Studies courses, if applicable.
    (6) Explanation as to how a transfer student with an AA degree in the discipline of that program can graduate by completing only an additional 60 hours.

N/A

n. Enrollment Projections, Table 1. (at end of this document)

o. Physical Capacity Estimates, Table 2. (at end of this document)

p. Program Costs – Projected Expense and Revenue Estimates, Table 3. (at end of this document)

Required information for a program modification:
     If change to program name, enter new name:
     If change to the concentration/emphasis, enter:
     Is there a revision to the program sheet? **Yes**

In addition to providing all of the above information, also accomplish the following:

1. Discuss the proposal with all departments affected by the program
2. If this proposal is for a program addition, complete the three CDHE tables at the end of this document.
3. If this proposal is for a program addition, submit complete program sheet. If this proposal is for a program modification, submit current program sheet marked up with all proposed changes.
4. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.
5. Obtain departmental approval according to department-specific procedures.

* The most up-to-date program sheets are available as Word documents at R:\Curriculum\Program Sheets for Curriculum Program Modifications.

PROPOSED AND PREPARED BY:
Name: **Brian Parry**   Date: **8/20/2014**
Email: **bparry@coloradomesa.edu**   Phone: **248-1569**

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Erika Jackson**   Date: **8/27/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Jessica Herrick**   Date: **09/01/2014**

APPROVED BY DIRECTOR OF TEACHER EDUCATION (REQUIRED FOR TEACHING PROGRAMS)
Name: Date:

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC Curriculum Committee: submit this form to the WCCC CC Chair.

2014-2015 PETITION/PROGRAM SHEET
Degree: Bachelor of Arts
Major: Psychology
Concentration: Counseling Psychology

About This Major . . .

Students may pursue the Psychology B.A. degree or the Psychology B.A. degree with a concentration in Counseling Psychology. All majors are required to complete some laboratory coursework in which they conduct research in psychological science. Practica are required for counseling students and are available at nearby human service agencies and treatment centers. The psychology programs provide students with a working knowledge of the methods and findings of modern psychology. Students majoring in psychology are prepared to work in a wide variety of settings, including human services (counseling and social work), public affairs, business, sales, criminal justice, and (following graduate study) psychotherapy, teaching and research. The psychology program at provides a strong foundation for graduate study in psychology and related disciplines.

Many of CMU´s psychology majors have successfully continued their education in graduate programs in psychology. A few have continued on to medical school or law school. The psychology program sponsors a Psychology Club and a local chapter of the national honor society in psychology, Psi Chi. Through active membership in these organizations, students are encouraged to become involved in community service and to attend and present their research at regional and national conferences.

For more information on what you can do with this major, go to http://www.coloradomesa.edu/career/whatmajor.html

All CMU baccalaureate graduates are expected to demonstrate proficiency in critical thinking, communication fluency, quantitative fluency, and specialized knowledge/applied learning. In addition to these campus-wide student learning outcomes, graduates of this major will be able to:

1. Critically analyze the historical trends in psychology (Specialized Knowledge)
2. Compare basic research methodology in psychology, including research design, data analysis and interpretation (Applied Learning)
3. Communicate clearly in written and oral presentations in standard American Psychological Association format (Broad Integrative Knowledge /Applied Learning)
4. Apply statistical concepts to decision making and problem solving in areas of psychological application (Quantitative Fluency)
5. Think critically to solve problems in psychological areas of analysis using academic sources of information. (Critical)

NAME: _____   STUDENT ID # _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ ( ) _____

I, (Signature)_____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I have read and understand the policies listed on the last page of this program sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_____   _____20_____
Signature of Advisor   Date

_____   _____20_____
Signature of Department Head   Date

_____   _____20_____
Signature of Registrar   Date

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:
- 120 semester hours total (Students must complete a minimum of 30 of the last 60 hours of credit at CMU, with at least 15 semester hours in major discipline courses numbered 300 or higher).
- 40 upper division credits (A minimum of 15 taken at the 300-400 course levels within the major at CMU).
- 2.00 cumulative GPA or higher in all CMU coursework
- 2.00 cumulative GPA or higher in coursework toward the major content area
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- A student must follow the CMU graduation requirements either from 1) the program sheet for the major in effect at the time the student officially declares a major; or 2) a program sheet for the major approved for a year subsequent to the year during which the student officially declares the major and is approved for the student by the department head. Because a program may have requirements specific to the degree, the student should check with the faculty advisor for additional criteria. It is the student's responsibility to be aware of, and follow, all requirements for the degree being pursued. Any exceptions or substitutions must be approved by the student's faculty advisor and Department Head.
- See the "Undergraduate Graduation Requirements" in the catalog for additional graduation information.

GENERAL EDUCATION REQUIREMENTS (31 semester hours)
See the current catalog for a list of courses that fulfill the requirements below. If a course is on the general education list of options and a requirement for your major, <u>you must use it to fulfill the major requirement</u> and make a different selection within the general education requirement.

Course No Title	Sem.hrs	Grade	Term/Trns

English (6 semester hours, must receive a grade of "C" or better and must be completed by the time the student has 60 semester hours.)

ENGL 111	English Composition	3	_____	_____
ENGL 112	English Composition	3	_____	_____

Math: MATH 110 **or higher** (3 semester hours, must receive a grade of "C" or better, must be completed by the time the student has 60 semester hours.)
MATH 1___ _____ ____ _____ _____

Humanities (3 semester hours)
_____ ____ _____ ____ _____ _____

Social and Behavioral Sciences (6 semester hours)
_____ ____ _____ ____ _____ _____
_____ ____ _____ ____ _____ _____

Fine Arts (3 semester hours)
_____ ____ _____ ____ _____ _____

Natural Sciences (7 semester hours, one course must include a lab)
_____ ____ _____ ____ _____ _____
_____ ____ _____ ____ _____ _____
_____ ___L _____ ____ _____ _____

History (3 semester hours)
HIST ____ _____ ____ _____ _____

Course No Title	Sem.hrs	Grade	Term/Trns

OTHER LOWER DIVISION REQUIREMENTS (6 semester hours)
Kinesiology (3 semester hours)

KINE 100	Health and Wellness	1	_____	_____
KINA 1____	_____	1	_____	_____
KINA 1____	_____	1	_____	_____

Applied Studies (3 semester hours)
_____ ____ _____ ____ _____ _____

PSYCHOLOGY – COUNSELING MAJOR REQUIREMENTS
(57 semester hours) Must pass all courses with a grade of "C" or higher. To continue in the program and eventually graduate as counseling psychology majors a student must earn, within no more than three attempts, at least a grade of "C" in the major requirements.

FOUNDATION COURSES (6 semester hours) Two **consecutive** classes in the **same** foreign language.
FL___ ____ _____ ____ _____ FL____
FL___ ____ _____ ____ _____ FL____

Psychology Core (20 semester hours)

PSYC 150	General Psychology	3	_____	_____
PSYC 201	Orientation to the Psychology Major	3	_____	_____
STAT 215	Statistics for the Social & Behavioral Sciences	4	_____	_____
PSYC 216	Research Methods in Psychology	3	_____	_____
PSYC 216L	Research Methods in Psychology Lab	1	_____	_____
PSYC 416	Memory & Cognition	3	_____	_____
PSYC 414	History of Psychology	3	_____	_____

Counseling Concentration (31 semester hours)

PSYC 320	Social Psychology	3	_____	_____
PSYC 340	Abnormal Psychology	3	_____	_____
PSYC 400	Psychological Testing	3	_____	_____
PSYC 420	Personality	3	_____	_____
PSYP 320	Career Development	3	_____	_____
PSYP 420	Counseling Processes & Tech.	3	_____	_____
PSYP 422	Psychological Interviewing	3	_____	_____
PSYP 424	Group Processes	3	_____	_____
PSYP 497	Practicum	4	_____	_____

Choose one: PSYC 370 Cross-Cultural Psychology OR PSYP 322 Multicultural Service Learning 3 _____ _____

ADDITIONAL ELECTIVES: All college-level academic courses appearing on your final transcript that you have not used in any other category to bring your total semester hours to 120 hours.
Recommended: At least one course from each of the following three areas plus optional Practicum II (26 semester hours)

PSYP 499	Practicum II	4	_____	_____

Developmental Area

PSYC 310	Child Psychology	3	_____	_____
PSYC 330	Psychology of Adolescence & Emerging Adulthood	3	_____	_____
PSYC 350	Psychology of Adulthood	3	_____	_____

Neuropsychological Area

PSYC 410	Drugs and Human Behavior	3	_____	_____
PSYC 422	Sensation and Perception	3	_____	_____
PSYC 430	Biopsychology	3	_____	_____

Formatted: German (Germany)

Course No	Title	Sem.hrs	Grade	Term/Trns
Topical Area				
PSYC 300	Health Psychology	3	_____	_____
PSYC 314	Psychology of Learning	3	_____	_____
PSYC 325	Environmental Psychology	3	_____	_____
PSYC 335	Psychology of Women	3	_____	_____
PSYC 380	Comparative Psychology	3	_____	_____
PSYC 396/496	Topics (1-3)	3	_____	_____
PSYC 401	Sport Psychology	3	_____	_____
PSYC 411	Human Sexuality	3	_____	_____
PSYC 412	Industrial & Organizational Psychology	3	_____	_____
PSYC 425	Forensic Psychology	3	_____	_____
PSYC 435	Advanced Applied Social Psychology	3	_____	_____
PSYP 305	Suicide Intervention	1	_____	_____
PSYP 306	Applied Ethics	1	_____	_____
PSYP 410	Intro to Marriage & Family Therapy	3	_____	_____
SOCI 410	Death. Dying & Bereavement	3	_____	_____
SOCI 497	Structured Research (1-6)	3	_____	_____

Course No	Title	Sem.hrs	Grade	Term/Trns

Electives (All college level courses appearing on your final transcript, **not listed above** that will bring your total semester hours to 120 hours.)

_____	____	_____	____	_____	_____
_____	____	_____	____	_____	_____
_____	____	_____	____	_____	_____
_____	____	_____	____	_____	_____
_____	____	_____	____	_____	_____
_____	____	_____	____	_____	_____
_____	____	_____	____	_____	_____

SUGGESTED COURSE SEQUENCING FOR A MAJOR IN
PSYCHOLOGY – COUNSELING PSYCHOLOGY

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with the assigned advisor and check the 2 year course matrix on the website for course availability.

FRESHMAN YEAR

Fall Semester		Hours	Spring Semester		Hours
ENGL 111	English Composition	3	ENGL 112	English Composition	3
General Education Humanities		3	General Education History		3
PSYC 150	General Psychology	3	General Education Mathematics		3
General Education Natural Science		3	General Education Fine Arts		3
KINE 100	Health and Wellness	1	KINA	Activity Course	1
		13			13

SOPHOMORE YEAR

Fall Semester		Hours	Spring Semester		Hours
PSYC 201	Orientation to the Psychology Major	3	General Education Natural Science with Lab		4
Foreign Language		3	Foreign Language		3
General Education – Social/Behavioral Science		3	General Education – Social/Behavioral Science		3
General Education Applied Studies		3	(Recommend ANTH 201)	3	
STAT 215 Statistics for the Social & Behavioral Sciences		4	Elective		3
KINA	Activity Course	1	PSYC 216	Research Methods in Psychology	3
		17	PSYC 216L	Research Methods in Psychology Lab	1
					17

JUNIOR YEAR

Fall Semester		Hours	Spring Semester		Hours
PSYP 320	Career Development	3	PSYP 420	Counseling Processes	3
PSYC 320	Social Psychology	3	PSYC 416	Memory & Cognition	3
PSYC or PSYP elective		3	PSYC 414	History of Psychology	3
PSYC 370	Cross-Cultural Psychology OR		PSYC or PSYP Elective		3
PSYP 322	Multicultural Service Learning	3	Elective		3
PSYC 340	Abnormal Psychology	3			15
		15			

SENIOR YEAR

Fall Semester		Hours	Spring Semester		Hours
PSYP 424	Group Processes	3	PSYC 420	Personality	3
PSYC 400	Psychological Testing	3	PSYP 422	Psychological Interviewing	3
Elective		3	PSYP 497	Practicum	4
PSYC or PSYP Elective		3	Elective		2
Elective		3	PSYC or PSYP Elective		3
		15			15

3

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December**.
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. Students are required to participate in exit examinations or other programs deemed necessary to comply with the college accountability requirement.
8. NOTE: The semester before graduation, you will be required to take a Major Field Achievement Test (exit exam).

DEPARTMENT WORKSHEET FOR PROGRAM ADDITION OR CHANGE
Colorado Mesa University Curriculum Committees

NOTE: All related course changes must be submitted on separate forms.

DEPARTMENT NAME: **Social and Behavioral Sciences**
        If new department, please enter name:

Proposal Type: **Program Modification**

PROGRAM: Degree type: **BA**   Program/degree Name: **Psychology**
                                Concentration/Emphasis: **Counseling**

Effective Term: **Fall**   Effective Academic Year: **2015-16**

If the proposal is to add a program, enter the required information into each text box below.

If the proposal is to modify a program, enter the applicable information into each text box below. If a text box is not applicable, type "N/A".

If the proposal is to delete, deactivate, or reactivate a program, use the Interdepartmental Change Worksheet.

Required information for each proposal for a program addition:
(see Section IV.F.C of Curriculum Manual)

a. Identifying information (see above)

b. Demonstration of compliance with CMU requirements related to student learning outcomes (SLOs):
        1) Identify program student learning outcomes (SLOs)
        2) Identify linkage of program SLOs to institutional SLOs
        3) Illustrate relationship of SLOs to proposed curriculum using curriculum map format
        4) Identify planned assessments for the program SLO.

N/A

c. Program goals as they pertain to Colorado Mesa University's goals and objectives and Colorado Mesa University's Role and Mission.

N/A

d. Program strengths, special features, innovations, and/or unique elements.

N/A

e. External agencies, such as program accreditations, professional associations, as well as licensing requirements that have helped shape the program's curriculum (i.e., effects such as length of the program, on program content or mode of delivery, etc.). Do faculty members anticipate seeking program accreditation at appropriate date?

N/A

f. Program admissions requirements (if any beyond admission to institution).

N/A

g. Rationale and justification for the program demonstrating the demand, as evidenced by:
    (1) Employer need/demand as demonstrated by evidence such as:
        (a) identification of several potential employers of program graduates;
        (b) projected regional and/or statewide need for graduates from current labor market analyses and/or future workforce projections/studies (potential source: www.occsupplydemand.org/)
        (c) surveys made by external agencies;
        (d) letters of direct employer support may be used. Include letters indicating the availability of positions for graduates of the proposed programs, signed by individual in a senior position of authority.Page 27 of 41
    (2) Student demand as demonstrated by evidence such as surveys of potential students to answer the question: "what is the student population served by program implementation?"

N/A

h. Relationship of the proposed program to existing programs on campus and to similar programs within the state, with a rationale reflecting that proposed program demand cannot be met by another program (i.e., program implementation is not an unnecessary duplication).

N/A

i. Curriculum, including identification of new courses and the numbers, names, and sequencing of all courses, as well as demonstration of compliance with CMU's Credit Hour Policy as required by the U.S. Department of Education and articulated by the Higher Learning Commission;

N/A

j. List of faculty and their qualifications. (Is there a need for additional faculty?)

N/A

k. Description of learning resources needed for implementation. Scope and quality of library holdings, laboratories, clinical facilities, and technological support as applicable. Department's recommendations for additions to the Library's collection.

N/A

l. Intended delivery mode for program. For programs delivering any of its coursework via 1) alternative formats, 2) outsourcing, and/or 3) a consortial relationship, the program proposal must demonstrate compliance with requirements as specified by the U.S. Department of Education and articulated in the Higher Learning Commission's policies. To demonstrate this compliance, the proposing department must submit a statement from the VPAA's office.

N/A

m. For Professional, Technical or Other Programs, the justification must include:
    (1) Rationale for program to be in the PTO category.
    (2) Statement as to how the curriculum aligns to the requirements or recommendations of the nationally recognized accrediting, licensing, certifying or professional organization.
    (3) Rationale for the program to exceed 60 credit hours, if applicable.
    (4) Rationale for prescribing General Education courses, if applicable.
    (5) Rationale for prescribing Applied Studies courses, if applicable.
    (6) Explanation as to how a transfer student with an AA degree in the discipline of that program can graduate by completing only an additional 60 hours.

N/A

n. Enrollment Projections, Table 1. (at end of this document)

o. Physical Capacity Estimates, Table 2. (at end of this document)

p. Program Costs – Projected Expense and Revenue Estimates, Table 3. (at end of this document)

Required information for a program modification:
       If change to program name, enter new name:
       If change to the concentration/emphasis, enter:
       Is there a revision to the program sheet? **Yes**

In addition to providing all of the above information, also accomplish the following:

1. Discuss the proposal with all departments affected by the program
2. If this proposal is for a program addition, complete the three CDHE tables at the end of this document.
3. If this proposal is for a program addition, submit complete program sheet. If this proposal is for a program modification, submit current program sheet marked up with all proposed changes.
4. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.
5. Obtain departmental approval according to department-specific procedures.

* The most up-to-date program sheets are available as Word documents at R:\Curriculum\Program Sheets for Curriculum Program Modifications.

PROPOSED AND PREPARED BY:
Name: **Brian Parry**   Date: **8/20/2014**
Email: **bparry@coloradomesa.edu**   Phone: **248-1569**

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Erika Jackson**   Date: **8/27/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Jessica Herrick**   Date: **09/01/2014**

APPROVED BY DIRECTOR OF TEACHER EDUCATION (REQUIRED FOR TEACHING PROGRAMS)
Name: Date:

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC Curriculum Committee: submit this form to the WCCC CC Chair.

Intra-Departmental Curriculum Change Memo

Department Name: Health Sciences

Curriculum changes not listed below cannot be submitted on this form.

Use a separate form for each category of change.

Intention	Yes	No	Required information for course modification (provide in the text boxes in this column)
Establish an experimental (i.e., topics) course.	☐	☒	Use Course Addition form. (An experimental course may be offered only twice before request for permanency.)
Modify a course prerequisite within the same department.	☐	☒	Course prefix, number, title and lists of old and new prerequisites.
Modify a course co-requisite within the same department.	☒	☐	Course prefix, number, title and lists of old and new co-requisites. The course MLTP 232L is being deleted and needs to be removed as a co-requiste for the following courses: MLTP 242 & MLTP 242L MLTP 132 & MLTP 132L MLTP 141 & MLTP 141L MLTP 275 MLTP 232
Modify a course title.	☐	☒	Course prefix, number, old title and new title.
Modify a course catalog description.	☐	☒	Course prefix, number, title, old catalog description and new catalog description. (New and modified course descriptions must be approved first by Course Description Evaluator.)
Establish a cross-listed course within the same department.	☐	☒	Course prefix, number, and catalog description for the existing and the dual listed course. (New and modified course descriptions must be approved first by Course Description Evaluator.)

Intention	Yes	No	Required information for program modification (submit marked up program sheet)
Modify list of recommended electives in a program.	☐	☒	Current year's program sheet marked up with proposed changes.
Modify sequencing of courses within a program.	☐	☒	Current year's program sheet marked up with proposed changes.
Modify name of an emphasis, cognate, track, or concentration.	☐	☒	Current year's program sheet marked up with proposed changes.

Modify a program that	☐	☒	Current year's program sheet marked up with proposed changes
a. does not alter faculty, space, library, lab or other resource requirements, AND b. does not alter any program student learning outcomes, AND c. does not affect any other department, AND d. does not alter student admission or graduation requirements, AND e. does not adversely affect student progress through the program, AND f. does not create any hidden prerequisites.			

Intention	Yes	No	Required information for program deletion, deactivation or reactivation (enter in text box below this table)
Delete a program.	☐	☒	Justification and course teach-out plan.
Deactivate a program.	☐	☒	Justification and course teach-out plan.
Reactivate a program.	☐	☒	Justification and course teach-out plan.

For program deletion, deactivation, or reactivation, type the justification for the change and the course teach-out plan in the box below.

In addition to providing all the above information, also accomplish the following:

1. If this proposal includes a catalog description change, submit the course catalog description to the Course Description Evaluator a week prior to the published proposal submission deadline.

2. If this proposal includes a new topical course outline, submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.

3. Obtain departmental approval according to department-specific procedures.

PROPOSED AND PREPARED BY:
Name: **Tracy L. Matthews**   Date: **9/6/2014**
Email: tmatthews@coloradomesa.edu   Phone: 248-1546

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Tonya Chapin**   Date: **9/6/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Debra Bailey**   Date: **9/6/14**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC CC Curriculum Committee: submit this form to the WCCC CC Chair.

DEPARTMENT WORKSHEET FOR A COURSE MODIFICATION
Colorado Mesa University Curriculum Committees

NOTE: Each course modification must be submitted on a separate form.

Department Name: **Health Sciences**

Earliest term course can be offered: **Spring**   Earliest academic year: **2014-15**

Intended semesters for offering this course: Fall ☐   J-Term ☐   Spring ☒   Summer ☐

If there is no change to the course, but is specifically required (or no longer required) for a degree, certificate, or minor, this form is **NOT** to be completed. A **Program** Modification form needs to be completed instead.		
	PRESENTLY OFFERED AS: (Fill in this column completely**)**	**PROPOSED TO BE OFFERED AS:** (Fill in ONLY if item is to be revised)
Course Prefix	MLTP	
Course Number This can NOT be modified.	232	Please submit a course add and a course delete form if a course number is to be changed.
Course Title	Clinical Microbiology II	
Short title for schedule (max 24 char.)	Clinical Microbiology II	
Credit Hours	2	3
Contact Hours **(per week per semester)** There is a CDHE required minimum. Check with Academic Affairs if unsure.	Lecture: **2** Lab: Field: Studio: Other:	Lecture: **3** Lab: Field: Studio: Other:

Prerequisites	Course Cr Hr
	1. BIOL209 AND BIOL209L 4
	2. CHEM 121 &CHEM121L 5
	3. OR CHEM131 & CHEM131L 5
	4. BIOL210 AND BIOL210L 4
	5. MLTP101 3
	6. MLTP102 2
	7. MLTP142 & MLTP142L 3
	8. MLTP 231 & MLTP231L 4
	9.
	10.
	     If none, check here: ☐
		Course Cr Hr
		1. MLTP 142 & MLTP142L 3
		2. MLTP 231 & MLTP 231L 4
		3.
		4.
		5.
		6.
		7.
		8.
		9.
		10.
		     If none, check here: ☐

Co-requisites	Course Cr Hr
	1. MLTP242 & MLTP242L 4
	2. MLTP132 & MLTP132L 4
	3. MLTP141 & MLTP141L 3
	4. MLTP275 1
	5. MLTP232L 1
	6.
	7.
	8.
	9.
	10.
	     If none, check here: ☐
		Course Cr Hr
		1. MLTP242 & MLTP242L 4
		2. MLTP132 & MLTP132L 4
		3. MLTP141 & MLTP141L 3
		4. MLTP275 1
		5.
		6.
		7.
		8.
		9.
		10.
		     If none, check here:☐

General Education	If in Gen Ed, specify category. If not in Gen Ed, specify "None".	If proposing to add to Gen Ed, specify category. If proposing to drop from Gen Ed, specify "Drop"
	None	

Catalog Description	Introduction to basic laboratory identification and classification of medically significant isolates in mycology, parasitology and virology. Laboratory safety, specimen selection and processing, isolation methods, immunologic diagnosis and treatment. Epidemiology and pathogenesis of mycosis, parasitic and viral infections are explored.	Introduction to basic identification and classification of medically significant mycobacteria and other bacteria with unusual growth requirements, fungi, parasites and viruses. Sample collection, processing, isolation methods, and immunologic diagnosis and treatment. Epidemiology and pathogenesis of associated diseases are explored.

List all programs of study for which this course will be a <u>requirement</u> or a <u>listed choice</u>, including all degrees, majors, minors, certificates, concentrations, cognates, emphases, and options. If none, indicate by checking here: ☐

	Degree Type	Program
1.	**AAS**	**Medical Laboratory Technology**
2.		
3.		
4.		
5.		
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10.		

(Submit a program modification request and a revised program sheet for each program listed above. All prerequisites to this course <u>must</u> be included in each program of study listed above.)

In addition to providing all the above information, also do the following:

1. Discuss the proposal with all departments that might be affected by the proposal.

2. Prepare the following support documentation in an MS Word file:
   a. Justification for the proposed course modification (in narrative form),
   b. If proposing change to learning outcomes, type old and new learning outcomes,
   c. If proposing change to topical outline, type old and new topical course outlines.

3. If proposing to change the course catalog description, submit the course description to the Curriculum Committee's catalog description reviewer by the published deadline.

4. Obtain departmental approval according to department-specific procedures.

5. Submit all information by the published deadline. See below for submission information.

Refer to the Curriculum Committee's published deadlines for #3, 4, and 5.

PROPOSED AND PREPARED BY:
Name: **Tracy Matthews**   Date: **7-16-2014**

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Tonya Chapin**   Date: **9/4/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Debra Bailey**   Date: **9/4/2014**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at <u>UCC_Chair@coloradomesa.edu</u>.

For WCCC CC Curriculum Committee: submit this form to the WCCC CC Chair.

Department of Health Sciences
Course: MLTP 232
Title: Clinical Microbiology II
Submitted by: Tracy Matthews
tmatthews@coloradomesa.edu

Course Modification Justification
7/17/2014

Old credit hours	New credit hours
2	3

Justification: Two medical laboratory technology microbiology courses are required for the program; MLTP 231 Clinical Microbiology I, taken the first semester of the program and this course in the second semester of the program. The first course focuses primarily on bacterial isolation and identification which is considered the primary skill set of an entry level medical laboratory technician. The number of actual contact hours students were spending on the MLTP231 course during the first semester was excessive. It was determined that the students needed to spend more time with the introductory material (MLTP231) for success in the MLTP231 course.

Course material for mycobacteria and other bacteria with unusual growth requirements will be transferred from MLTP231 to MLTP232 which increases the contact hours. Although a portion of the MLTP231 Clinical Microbiology I course is being moved to the MLTP232 course; the course description and the learning objectives for the MLTP231 course remain unchanged.

Old course description	New course description
Introduction to basic laboratory identification and classification of medically significant isolates in mycology, parasitology and virology. Laboratory safety, specimen selection and processing, isolation methods, immunologic diagnosis and treatment. Epidemiology and pathogenesis of mycosis, parasitic and viral infections are explored.	Introduction to basic identification and classification of medically significant mycobacteria and other bacteria with unusual growth requirements, fungi, parasites and viruses. Sample collection, processing, isolation methods, and immunologic diagnosis and treatment. Epidemiology and pathogenesis of associated diseases are explored.

Old pre-requisites		New pre-requisites	
Course	Cr Hr	Course	Cr Hr
BIOL209 AND BIOL209L	4	1. MLTP 142 & MLTP142L	3
CHEM 121 &CHEM121L	5	2. MLTP 231 & MLTP 231L	4
OR CHEM131 & CHEM131L	5		
BIOL210 AND BIOL210L	4		
MLTP101	3		
MLTP102	2		
MLTP142 & MLTP142L	3		
MLTP 231 & MLTP231L	4		

___

Upon completion of this course, a student should be able to:

Old course learning outcomes	New course learning outcomes
1. Evaluate specimen acceptability for analysis.	1. Describe acceptable and unacceptable patient specimens for each type of test method discussed.
2. Correlate clinical signs and symptoms associated with diseases caused by pathogens.	2. Correlate clinical signs and symptoms associated with diseases caused by pathogens.
3. Perform and prepare blood films, wet mounts, concentration methods and staining methods for blood and tissue parasites.	3. Describe mechanisms of pathogenesis, epidemiology, treatment and prevention for major human pathogens presented.
4. For major human pathogens, describe mechanism of pathogenesis, clinical symptoms, treatment and prevention.	4. Identify and describe the morphology and the life cycle, including infective stage and diagnostic stage of each parasitic organism presented.
5. Identify and describe the morphology and the life cycle, including infective stage and diagnostic stage of each parasitic organism presented.	5. Describe characteristics and structures of fungi presented.
6. Describe characteristics and structures of fungi.	6. Characterize the mycoses and define the tissues they affect: superficial, cutaneous, subcutaneous, systemic and opportunistic.
7. Characterize the mycoses and define the tissues they affect: superficial, cutaneous, subcutaneous, systemic and opportunistic.	7. Describe the appropriate specimen collection procedures, staining methods, biochemical tests and culture techniques used in the identification of mycobacteria, other bacteria with unusual growth requirements, fungi, parasites, and viruses.
8. Analyze the appropriate specimen collection procedures, staining methods, and culture techniques use in the mycology laboratory.	8. Describe characteristics of viruses and differentiate from bacteria.
9. Describe characteristics of viruses and differentiate from bacteria.	9. Explain indications and limitations of conventional cell cultures, rapid viral antigen detection and serologic assays in the diagnosis of viral infections.
10. Explain indications and limitations of conventional cell cultures, rapid viral antigen detection and serologic assays in the diagnosis of viral infections.	

11. Monitor and evaluate quality assurance data, identify errors and formulate plan for corrective action. 12. Analyze unknown pathogens, select appropriate test methods, interpret results, and report out identification. 13. Critique patient results and select appropriate follow-up tests.	10. Critique patient results and select appropriate follow-up tests.

Old course topical outline	New course topical outline

I. Safety and quality assurance in the medical laboratory
II. Specimen collection, handling, transport and processing
III. Medically significant fungi
IV. Culture methods
V. Identification methods
VI. Epidemiology, pathogenesis and treatment of mycoses
VII. Parasites
VIII. Identification methods
IX. Epidemiology, pathogenesis and treatment of parasitic infections
X. Viruses
XI. Culture methods
XII. Identification methods
XIII. Epidemiology, pathogenesis and treatment of viral infections
	I. Mycobacteria
	  a. Specimen collection, handling, transport and processing.
	  b. Culture methods
	  c. Classification and identification methods
	  d. Epidemiology, pathogenesis and treatment.
	II. Obligate intracellular and nonculturable bacterial agents.
	  a. Chlamydia
	  b. Rickettsia
	  c. Ehrlichia
	  d. Others
	III. Mycoplasma and ureaplasma
	IV. Spirochetes
	V. Medically significant fungi
	  a. Specimen collection, handling, transport and processing.
	  b. Culture methods
	  c. Classification and identification methods
	  d. Epidemiology, pathogenesis and treatment.
	VI. Parasites
	  a. Specimen collection, handling, transport and processing.
	  b. Culture methods
	  c. Classification and identification methods
	  d. Epidemiology, pathogenesis and treatment.
	VII. Viruses

	a. Specimen collection, handling, transport and processing. b. Culture methods c. Identification methods d. Serologic assays e. Epidemiology, pathogenesis and treatment.

Department Worksheet for a Course Deletion/De-activation/Re-activation
Colorado Mesa University Curriculum Committees
NOTE: Each course deletion must be submitted on a separate form.

Department Name: **Health Sciences**   Type of course change: Deletion

Course prefix: **MLTP**   Course number: **232L**   Credit hours: **1**

Course name: **Clinical Microbiology II Lab**

Term of change (last term be offered before deletion/de-activation or first term of re-activation): **Spring**
Academic year of change: **2013-14**

Is this a <u>general education</u> course? **No**   If yes, which category?

List all programs of study for which this course is a <u>requirement</u> or a <u>listed choice</u>, including all degrees, majors, minors, certificates, concentrations, cognates, emphases, and options. If none, indicate by checking here: ☐

	Degree Type	Program
1.	**AAS**	**Medical Laboratory Technology**
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**(Submit a program modification request and a revised program sheet for each program listed above.
All prerequisites to this course <u>must</u> be included in each program of study listed above.)**

List all other courses for which this course is a <u>prerequisite</u>. If none, indicate by checking here:☐

1. **MLTP 180**	2. **MLTP 182**
3. **MLTP 250**	4. **MLTP 252**
5. **MLTP 253**	6.
7.	8.
9.	10.

List all other courses for which this course is a <u>co-requisite</u>. If none, indicate by checking here:☐

1. **MLTP 242 and MLTP242L**	2. **MLTP 141 and MLTP 141L**
3. **MLTP 132 and MLTP132L**	4. **MLTP 275**
5. **MLTP 232**	6.
7.	8.
9.	10.

(Submit a course modification request, as required, for each course listed above.)

Prepare a justification for this deletion as a narrative in an MS Word file.

PROPOSED AND PREPARED BY:
Name: **Tracy Matthews**   Date: **7/16/2014**

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Tonya Chapin**   Date: **9/4/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Debra Bailey**   Date: **9/4/2014**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at <u>UCC_Chair@coloradomesa.edu</u>.

For WCCC CC Curriculum Committee: submit this form to the WCCC CC Chair.

Department of Health Sciences
Course: MLTP 232L
Title: Clinical Microbiology II Laboratory
Submitted by: Tracy Matthews
tmatthews@coloradomesa.edu

Course Deletion Justification
7/17/2014

The MLTP232L course focuses attention on the identification of fungal, parasitic and viral pathogens as a companion course to MLTP231 Clinical Microbiology II. Identification methods used in the lab course were direct microscopy of preserved parasite specimens and digital images of both parasites and fungi. Viruses were not identified in lab; instead, indication of disease was identified by simple serologic (blood tests) testing.

The rationale to delete the course is based on several observations:

1. The advisory council members and for the program have communicated that entry level medical laboratory technicians in our area do not frequently encounter parasitic infections or mycoses, which are more endemic to metropolitan areas with a high immigrant population, nor do they require that our students be able to identify these pathogens at an entry level position regardless of where they may end up practicing.

2. The National Accrediting Agency for Clinical Laboratory Science (NAACLS) which accredits medical lab programs; does not require a laboratory course in order to fulfill the entry level competency required for a medical laboratory technician in this area. It is desirable, but not required, according to our NAACLS site visit team in April of this year.

3. The lab sessions were not completely utilized during the last two years for a number of reasons:
    a. Lack of available equipment. Special concentration centrifuges and filtration items are needed to process fecal samples for parasitic analysis.
    b. Lack of a biological safety hood for manipulation of fungal plates; students were not allowed to manipulate isolates for health and safety concerns.
    c. Lack of supplies; this problem could be remedied in the future with a vendor identified in Puerto Rico for preserved parasites, but digital images in MLT programs are becoming the norm for identification exercises.
    d. Culture and identification of viruses were not performed in lab, nor is it considered a MLT entry level skill set. The contemporary medical laboratory identifies viral infection mainly by serological means which is covered elsewhere in the program's curriculum.

DEPARTMENT WORKSHEET FOR PROGRAM ADDITION OR CHANGE
Colorado Mesa University Curriculum Committees

NOTE: All related course changes must be submitted on separate forms.

DEPARTMENT NAME: **Health Sciences**
          If new department, please enter name:

Proposal Type: **Program Modification**

PROGRAM: Degree type: **AAS**   Program/degree Name: **Medical Laboratory Technology**
                                              Concentration/Emphasis:

Effective Term: **Fall**   Effective Academic Year: **2015-16**

1. IS THIS A PROPOSAL TO <u>ADD OR REACTIVATE</u> A NEW ACADEMIC PROGRAM? If yes:
   1. Discuss the proposal with all departments that might be affected by proposal.
   2. Prepare the support documentation in a MS Word file as indicated in the Curriculum Policies and Procedures Manual, Section IV. F. 3.
   3. Prepare a program sheet as an MS Word file (using prescribed format*).
   4. Submit documentation to Library's Curriculum Committee representative by published deadline.
   5. Obtain departmental approval according to department-specific procedures.
   6. Submit all information by the published deadline. See below for submission information.

2. IS THIS A PROPOSAL TO <u>MODIFY</u> AN EXISTING ACADEMIC PROGRAM? If yes:
   1. If change to program name, enter new name:
      If change to the concentration/emphasis, enter:
   2. Is there a revision to the program sheet? **Yes**
   3. Discuss the proposal with all departments that might be affected by proposal.
   4. Prepare the following support documentation in an MS Word file as indicated in the Curriculum Policies and Procedures Manual, Section IV. L. 2.
   5. Prepare a program sheet as a MS Word file (using prescribed format*).
   6. Obtain departmental approval according to department-specific procedures.
   7. Submit all information by the published deadline. See below for submission information.

3. IS THIS A PROPOSAL TO <u>DELETE OR DEACTIVATE</u> AN EXISTING ACADEMIC PROGRAM? If yes:
   1. Discuss the proposal with all departments that might be affected by proposal.
   2. Prepare the following support documentation in an MS Word file as indicated in the Curriculum Policies and Procedures Manual, Section IV. K. 1.
   3. Obtain departmental approval according to department-specific procedures.
   4. Submit all information by the published deadline. See below for submission information.

* Forms for enrollment projections, capacity estimates, and expense/revenue projections can be found on the Curriculum Committee's website. The most up-to-date program sheets are available as Word documents at R:\Curriculum\Program Sheets for Curriculum Program Modifications.

PROPOSED AND PREPARED BY:
Name: **Tracy Matthws**   Date: **7-16-2014**

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Tonya Chapin**   Date: **9/4/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Debra Bailey**   Date: **9/4/2014**

APPROVED BY DIRECTOR OF TEACHER EDUCATION (REQUIRED FOR TEACHING PROGRAMS)
Name: Date:

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at <u>UCC_Chair@coloradomesa.edu</u>.

For WCCC Curriculum Committee: submit this form to the WCCC CC Chair.

Department of Health Sciences
Medical Laboratory Technology Program
Submitted by: Tracy Matthews
tmatthews@coloradomesa.edu

Program Modification Justification
7/17/2014

The Medical Laboratory Technology Program is seeking a modification to its program with the deletion of the MLTP232L Clinical Microbiology II Laboratory course and the modification of the MLTP232 Clinical Microbiology II course. Both changes to the aforementioned courses do not cause the number of hours in the major to increase nor decrease. Please see the following documents for more information regarding the deletion and modification of these two courses:

- HSDept MLTP232 Course Modification Justification
- HSDept MLTP232L Course Deletion Justification

Other modifications to the Program Sheet were made at this time for clarification purposes and to reflect changes that have occurred within the program.

Modifications to the MLT Program sheet are as follows:
1. Description of the major:
   a. Removal of "five days on campus". The majority of the courses are now 8 weeks in length which will require the student to be on campus ten times a semester instead of five. Additionally, students are required to work collaboratively with other students on projects which may require more time on campus. The statement is erroneous with the change to 8 week courses and misleading to the "live" time commitment for projects.
   b. "Hybrid" changed to "Blended" in keeping with the Extended Studies office's online course terminology.
   c. "In sequence" added for clarification.
2. Course requirements:
   a. Removed MLTP232L Clinical Microbiology II Lab per course deletion request being made at this time.
   b. Changed the credit hours from 2 to 3 for the MLTP232 Clinical Microbiology II course per course modification request being made at this time.
3. Program Sheet Addenda:
   a. Deleted 7 year requirement on BIOL and CHEM courses. The seven year pre-requisite limit doesn't serve a useful purpose for all persons applying to the program. Exceptions can be made based on applicable experience, but those seeking secondary degrees with a high GPA may be excluded. Personal observations of student success and knowledge base for coursework performed within seven years has not been a predictor of success.
   b. Clarified what courses are considered "Applied".
4. Suggested course sequencing:
   a. Changed the sequence of suggested coursework to accommodate lack of summer offering of MLTP101 Phlebotomy and MLTP102 Applied Phlebotomy.
   b. Deleted MLTP232L per course deletion request at this time.
   c. Changed the credit hours to "3" for MLTP232 per course modification at this time.

COLORADO MESA
U N I V E R S I T Y

About This Major . . .

The Medical Laboratory Technician (MLT) Program at Colorado Mesa University is five semesters in length. General education requirements and foundation courses are taken the first year and summer, the second year consists mainly of MLT program courses, followed by one semester of clinical internship at an affiliated site in western Colorado.

The majority of MLT courses are delivered in a blended hybrid format. Lecture is delivered online with lab sessions held on campus. Lab sessions are two days in length and are held five times a semester. All MLT courses are taken concurrently for each semester offered and in sequence.

The student will receive an Associate of Applied Science degree upon successful completion of the program. The graduate is then eligible to take the Medical Laboratory Technician national certification exam through the American Society of Clinical Pathologists (ASCP). A passing score on the ASCP exam will allow the student to use the credentials of MLT (ASCP)^{CM} after their name.

For more information on what you can do with this major, go to http://www.coloradomesa.edu/career/whatmajor.html.

All CMU associate graduates are expected to demonstrate proficiency in critical thinking, communication fluency, quantitative fluency, and specialized knowledge/applied learning. In addition to these campus-wide student learning outcomes, graduates of this major will be able to:

1. Demonstrate the theoretical knowledge and technical skills in the performance of routine laboratory testing. (Specialized Knowledge/Applied Learning)
2. Demonstrate error recognition and the ability to integrate and interpret analytical data and establish a course of action to solve problems. (Critical Thinking)
3. Communicate courteously and effectively with laboratory personnel, other health care professionals, patients and the public. (Communication Fluency)
4. Apply mathematical calculations and statistical methods to ensure the accuracy of laboratory test results. (Quantitative Fluency)

NAME: _____ **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ ( ) _____

I, (Signature)_____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I have read and understand the policies listed on the last page of this program sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_____   _____ 20_____
Signature of Advisor   Date

_____   _____ 20_____
Signature of Department Head   Date

_____   _____ 20_____
Signature of Registrar   Date

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:
- 75 hours total (A minimum of 16 taken at CMU in no fewer than two semesters)
- 2.00 cumulative GPA or higher in all CMU coursework
- A grade of "C" or higher must be achieved in coursework toward major content area.
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- Program sheets are for advising purposes only. Because a program may have requirements specific to the degree, check with your advisor for additional guidelines, including prerequisites, grade point averages, grades, exit examinations, and other expectations. It is the student's responsibility to be aware of, and follow, all guidelines for the degree being pursued. Any exceptions or substitutions must be approved by the faculty advisor and/or Department Head. Courses related to teacher licensure must also be approved by the Teacher Education Dept.
- When filling out the program sheet a course can be used only once.
- See the "Undergraduate Graduation Requirements" in the catalog for additional graduation information.

GENERAL EDUCATION REQUIREMENTS (Minimum 15 semester hours)
See the current catalog for a list of courses that fulfill the requirements below. If a course is on the general education list of options and a requirement for your major, you must use it to fulfill the major requirement and make a different selection within the general education requirement.

Course No Title	Sem.hrs	Grade	Term
Communication (6 semester hours)			
ENGL 111 English Composition	3	_____	_____
ENGL 112* English Composition	3	_____	_____
Mathematics (Minimum 3 semester hours)			
MATH 113* College Algebra or Higher	4	_____	_____
Social Sciences, Natural Science, Fine Arts, or Humanities or selected Applied Studies+ Courses (Minimum 6 semester hours)			
_____ ____ _____	3	_____	_____
_____ ____ _____	3	_____	_____

OTHER LOWER DIVISION REQUIREMENTS
Wellness (2 semester hours)

KINE 100 Health and Wellness	1	_____	_____
KINA 1____ _____	1	_____	_____

ASSOCIATE OF APPLIED SCIENCE IN MEDICAL LABORATORY TECHNICIAN: COURSE REQUIREMENTS
(57 semester hours)

Course No Title	Sem.hrs	Grade	Term
Didactic Courses (41 semester hours)			
BIOL 209 Anatomy & Physiology	3	_____	_____
BIOL 209L Anatomy & Physiology Lab	1	_____	_____
CHEM 121 Principles of Chemistry	4	_____	_____
CHEM 121L Principles of Chemistry Lab	1	_____	_____
Or			
CHEM 131 General Chemistry	4	_____	_____
CHEM 131L General Chemistry Lab	1	_____	_____
BIOL 210 Anatomy & Physiology II	3	_____	_____
BIOL 210L Anatomy & Physiology II Lab	1	_____	_____
MLTP 101 Phlebotomy	3	_____	_____
MLTP 132 Clinical Hematology/ Coagulation	3	_____	_____
MLTP 132L Clinical Hematology/ Coagulation Lab	1	_____	_____
MLTP 138 Clinical Immunology	2	_____	_____
MLTP 138L Clinical Immunology Lab	1	_____	_____
MLTP 141 Clinical Immunohematology	2	_____	_____
MLTP 141L Clinical Immunohematology Lab	1	_____	_____
MLTP 142 Clinical Microscopy	2	_____	_____
MLTP 142L Clinical Microscopy Lab	1	_____	_____
MLTP 231 Clinical Microbiology I	3	_____	_____
MLTP 231L Clinical Microbiology I Lab	1	_____	_____
MLTP 232 Clinical Microbiology II	~~2~~3	_____	_____
~~MLTP 232L Clinical Microbiology II Lab~~	~~1~~	_____	_____
MLTP 242 Clinical Chemistry	3	_____	_____
MLTP 242L Clinical Chemistry Lab	1	_____	_____
MLTP 275 Capstone Seminar	1	_____	_____

Applied Courses (16 semester hours)
These courses may only be taken by Program Director Approval.

MLTP 102 Applied Phlebotomy	2	_____	_____
MLTP 180 Applied Immunohematology	3	_____	_____
MLTP 182 Applied Hematology and Body Fluids	4	_____	_____
MLTP 250 Applied Chemistry and Serology	2	_____	_____
MLTP 252 Applied Microbiology	4	_____	_____
MLTP 253 Certification Exam Review	1	_____	_____

*Required by this program
+Choose from HSCI 101, SPCH 101, SPCH 102

~~All BIOL and CHEM courses listed must be successfully completed within a seven year period prior to acceptance in the Medical Laboratory Technician Program. (Successful completion is defined as achieving a grade of "C" or higher.)~~ All MTLP applied courses must be completed with a grade of "B" or higher, the applied courses are MLTP102, MLTP180, MLTP182, MLTP250, and MLTP252~~.~~

SUGGESTED COURSE SEQUENCING FOR A MAJOR IN MEDICAL LABORATORY TECHNICIAN

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with the assigned advisor and check the 2 year course matrix on the Colorado Mesa website for course availability.

FIRST YEAR

Fall Semester		Hours
ENGL 111	English Composition	3
MATH 113	College Algebra or Higher	4
KINE 100	Health and Wellness	1
KINA	Activity Course	1
BIOL 209	Anatomy and Physiology	3
BIOL 209L	Anatomy and Physiology	1
	~~1~~	
		1~~3~~3

Spring Semester		Hours
~~ENGL 112~~	~~English Composition~~	~~3~~
CHEM 121	Principles of Chemistry	
CHEM 121L	Principles of Chemistry Lab	
OR CHEM 131	General Chemistry	4
CHEM 131L	General Chemistry Lab	1
BIOL 210	Anatomy and Physiology II	3
BIOL 210L	Anatomy and Physiology II Lab	1
MLTP 101	Phlebotomy	3
MLTP 102	Applied Phlebotomy	2
~~General Education~~		~~3~~
		1~~4~~5

Summer Semester		Hours
ENGL 112	English Composition	3
General Education		3~~6~~
~~MLTP 101~~	~~Phlebotomy~~	~~3~~
~~MLTP 102~~	~~Applied Phlebotomy~~	~~2~~
		6~~9~~~~5~~

SECOND YEAR

Fall Semester		Hours
General education		3
~~General Education~~		~~3~~
MLTP 138	Clinical Immunology	2
MLTP 138L	Clinical Immunology Lab	1
MLTP 142	Clinical Microscopy	2
MLTP 142L	Clinical Microscopy Lab	1
MLTP 231	Clinical Microbiology I	3
MLTP 231L	Clinical Microbiology I Lab	1
		~~13~~13

Spring Semester		Hours
MLTP 132	Clinical Hematology/Hemostasis	3
MLTP 132L	Clinical Hematology/Hemostasis Lab	1
MLTP 141	Clinical Immunohematology	2
MLTP 141L	Clinical Immunohematology Lab	1
MLTP 232	Clinical Microbiology II	~~2~~3
~~MLTP 232L~~	~~Clinical Microbiology II Lab~~	~~1~~
MLTP 242	Clinical Chemistry	3
MLTP 242L	Clinical Chemistry Lab	1
MLTP 275	Capstone Seminar	1
		15

THIRD YEAR

Fall Semester		Hours
MLTP 182	Applied Heme/Coag/UA	4

MLTP 250	Applied Chemistry/Serology	2
MLTP 180	Applied Immunohematology	3
MLTP 252	Applied Microbiology	4
MLTP 253	Certification Exam Review	1
		14

POLICIES:
1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December**.
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (exit exam).

DEPARTMENT WORKSHEET FOR A COURSE ADDITION
Colorado Mesa University Curriculum Committees

NOTE: Each course addition must be submitted on a separate form.

Department Name: **Health Sciences**
    If new department, please enter name:

Course prefix: **NURS**   Course number: **424**   Credit hours: **2**

Course name: **Leadership for the RN**

Course abbreviated schedule name (24 characters maximum):

Contact hours per week: Lecture **2**   Lab   Field   Studio   Other

Type of Instructional Activity (from Table III.2 of Curriculum Policies and Procedures Manual):
Lecture

Academic engagement minutes for a term: 1500   Student preparation minutes for a term: 3000

Earliest term course can be offered: **Spring**   Earliest academic year: **2014-15**

Intended semesters for offering this course: Fall ☒   J-Term ☐   Spring ☒   Summer ☐

Is this to be a general education/essential learning course? **No**   If yes, which category?

If this is a general education course,essential learning course, see requirements in Section III.L. of the Curriculum Policies and Procedures Manual at http://coloradomesa.edu/facsenate/curriculumresources.html

Is this to be an experimental course? **No**   If yes, use the Intra-Departmental Curriculum Change Memo.

List all prerequisites for this course. If none, indicate by checking here: ☐

Course	Credit Hours	Course	Credit Hours
1. **NURS 300**	**3**	2. **NURS 220**	**3**
3. **NURS 220L**	**1**	4.	
5.		6.	
7.		8.	
9.		10.	

List all co-requisites for this course. If none, indicate by checking here: ☐

Course	Credit Hours	Course	Credit Hours
1. **NURS 424L**	**1**	2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

(Submit a course modification request, as required, for each course listed above.)

List all programs of study for which this course will be a <u>requirement</u> or a <u>listed choice</u>, including all degrees, majors, minors, certificates, concentrations, cognates, emphases, and options. If none, indicate by checking here: ☐

	Degree Type	Program
1.	**BSN**	**RN-BSN**
2.		
3.		
4.		
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6.		
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9.		
10.		

**(Submit a program modification request and a revised program sheet for each program listed above.
All prerequisites to this course <u>must</u> be included in each program of study listed above.)**

List all courses for which this course is to be a prerequisite or corequisite. If none, indicate by checking here: ☐

1. **NURS 424L**	2.
3.	4.
5.	6.
7.	8.
9.	10.

(Submit a course modification request, as required, for each course listed above.)

DUPLICATION: Is there overlapping content with present courses offered on campus? **Yes**
   If yes, explain: **This course has a similar content being taught in the traditional BSN, but is being taught in the RN-BSN program to a higher level learner.**

FACULTY FTE: Will additional faculty FTE be required? **No**
   If yes, explain:

EQUIPMENT: Does the course require additional equipment? **No**
   If yes, explain:

LAB FACILITIES: Does the course require additional lab facilities? **No**
   If yes, explain:

Course description as it will appear in the printed catalog:
   The multiple Nursing leadership roles at the Baccalaureate level. Business and culture of health care. Roles include mentorship, change agents that inform, direct and manage the organizational structure, and evaluation of multiple heath care systems. Evaluation of legislative and organizational policies influencing health care trends.

Justification for the proposed new course (enter below):

The curriculum is being updated and expanded to explore the many roles of the baccalaureate prepared nurse as a health care leader. The focus is slightly different for RNs returning for the baccalaureate degree due to a higher level of competency and evaluation skills.

The role of the professional nurse is as a leader in the dynamic national and global health care environments. The health care reform had challenged the practicing nurse to find strategies to lead and manage in a changing health care environment. The course reflects these changes and examines the evolving trends for health care that the RN nurse leader faces. Leadership and management theories will be explored as they affect the development of ethical health care organizations, related policies, and practices. Leadership styles, philosophies, concepts, and opportunities will also be examined in this course.

Academic Engagement and Student Preparation Statement

Academic Engagement: This is a two credit-hour "lecture" course, for which there will be a minimum of 1500 minutes of academic engagement and a minimum of 3000 minutes of student preparation. This course will be delivered either in a traditional classroom environment, as an on-line course, or in a hybrid format.

Preparation: Students will be expected to spend at least two hours per week preparing for every credit hour. Preparation will include reading, completing tutorials, watching videos, reading research literature, current journals, and other homework.

Student learning outcomes:

Upon completion of this course, a student should be able to:

1. Examine personal leadership philosophy as it relates to leadership style.
2. Explore the concepts of power, empowerment, accountability and teamwork as foundational to an ethical organization and the practice of professional nursing.
3. Critique health care delivery systems as they impact safe delivery and practice patterns
4. Analyze selected leadership and management theories as a foundation for health care policies as they relate to the current practice of nursing.
5. Analyze organizational structure as an influential component for nursing leadership.
6. Critique strategic planning for organizational growth and stability in health care settings.
7. Describe the complexity of financially supporting health services, organizational structures, and new delivery systems in the health care systems.
8. Evaluate the complexity of health care delivery systems responding to health care reform measures.
9. Discuss the legislative and organizational policies that influence health care trends and the future of health care delivery in America.

Topical course outline: (List of topics only. Do not attach syllabus.)

1. Personal leadership philosophy
2. Personal leadership experience and style.
3. Role of a mentor in shaping the work environment.
4. Culture of the professional practice of nursing.
5. Concepts of power, empowerment, accountability and teamwork as foundational to an ethical organization and the practice of professional nursing.
6. Assess American health care delivery systems.
7. Examine safe delivery and practice patterns in nursing.
8. Leadership and management concepts as a foundation for navigation of contemporary health care policies and initiatives.
9. Organizational structure
10. Strategic planning in nursing leadership.
11. Financial planning for health services, organizational structures, and delivery systems.
12. Health care reform
13. Legislative and organizational policies and influence on health care.
14. Health care trends and the future of health care delivery in America.

Discuss the proposal with all departments that might be affected by the proposal.

List the departments and the date and outcome of the discussion below.

Health Sciences is the only department affected by this proposals.

In addition to providing all the above information, also accomplish the following:

1. Submit the course catalog description to the Course Description Evaluator a week prior to the published proposal submission deadline.

2. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.

3. Obtain departmental approval according to department-specific procedures.

PROPOSED AND PREPARED BY:
Name: **Adreienne Bethancourt**   Date: **6/17/2014**
Email: abethancourt@coloradomesa.edu   Phone: 248-1675

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Tonya Chapin**   Date: **9/4/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Debra Bailey**   Date: **9/4/2014**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC CC Curriculum Committee: submit this form to the WCCC CC Chair.

COLORADO MESA
U N I V E R S I T Y

DEPARTMENT WORKSHEET FOR A COURSE ADDITION
Colorado Mesa University Curriculum Committees

NOTE: Each course addition must be submitted on a separate form.

Department Name: **Health Sciences**
　　　　If new department, please enter name:

Course prefix: **NURS**　　　　　　Course number: **424L**　　　　　　Credit hours: **1**

Course name: **Leadership for the RN Lab**

Course abbreviated schedule name (24 characters maximum):

Contact hours per week:　　Lecture　　　　Lab **2**　　Field　　　　　Studio　　　　　Other

Type of Instructional Activity (from Table III.2 of Curriculum Policies and Procedures Manual):
Laboratory: Academic/Clinical

Academic engagement minutes for a term: 1500　　　　Student preparation minutes for a term: 750

Earliest term course can be offered: **Spring**　　　　Earliest academic year: **2014-15**

Intended semesters for offering this course:　Fall ☒　　　J-Term ☐　　　Spring ☒　　　Summer ☐

Is this to be a <u>general education/essential learning</u> course? **No**　　　　If yes, which category?

If this is a general education course,essential learning course, see requirements in Section III.L. of the Curriculum Policies and Procedures Manual at http://coloradomesa.edu/facsenate/curriculumresources.html

Is this to be an experimental course? **No**　　　If yes, use the Intra-Departmental Curriculum Change Memo.

List all <u>prerequisites</u> for this course. If none, indicate by checking here: ☐

Course	Credit Hours	Course	Credit Hours
1. **NURS 220**	**3**	2. **NURS 220L**	**1**
3. **NURS 300**	**3**	4.	
5.		6.	
7.		8.	
9.		10.	

List all <u>co-requisites</u> for this course. If none, indicate by checking here: ☐

Course	Credit Hours	Course	Credit Hours
1. **NURS 424**	**2**	2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

(Submit a course modification request, as required, for each course listed above.)

List all programs of study for which this course will be a <u>requirement</u> or a <u>listed choice</u>, including all degrees, majors, minors, certificates, concentrations, cognates, emphases, and options. If none, indicate by checking here: ☐

	Degree Type	Program
1.	**BSN**	**RN-BSN**
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**(Submit a program modification request and a revised program sheet for each program listed above.
All prerequisites to this course <u>must</u> be included in each program of study listed above.)**

List all courses for which this course is to be a prerequisite or corequisite. If none, indicate by checking here: ☐

1. **NURS 424**	2.
3.	4.
5.	6.
7.	8.
9.	10.

(Submit a course modification request, as required, for each course listed above.)

DUPLICATION: Is there overlapping content with present courses offered on campus? **Yes**
   If yes, explain: **This course has similar content being taught in the traditional BSN, but is being taught in the RN-BSN program to a higher level learner.**

FACULTY FTE: Will additional faculty FTE be required? **No**
   If yes, explain:

EQUIPMENT: Does the course require additional equipment? **No**
   If yes, explain:

LAB FACILITIES: Does the course require additional lab facilities? **No**
   If yes, explain:

Course description as it will appear in the printed catalog:
   Application of nurse RN leader roles critiqued in the health care setting. Organizational structure of different dynamic heath care systems evaluated. Evaluation of legislative and organizational policies influencing health care trends and patient outcomes.

Justification for the proposed new course (enter below):

The curriculum is being updated and expanded to explore the many roles of the Baccalaureate prepared nurse as a health care leader. The focus is slightly different for RNs returning for the Baccalaureate degree due to a higher level of competency and evaluation skills.

The role of the professional nurse is as a leader in the dynamic national and global health care environments, however the role has grown and changed dramatically, as a result of health care reform. This modified laboratory course reflects these changes and examines the evolving trends for health care that the RN nurse leader will shape. Leadership and management theories will be explored and applied as they affect the development of ethical health care organizations, related policies, and practice settings. Leadership styles, philosophies, concepts, and opportunities will also be examined and applied in this course. In the RN- BSN program the RN student is evaluating, analyzing and demonstrating competency and a RN in the role of the nurse leader.

Academic Engagement and Student Preparation Statement

Academic Engagement: This is a one-credit-hour "lab" course, for which there will be a minimum of 3000 minutes of academic engagement and a minimum of 1500 minutes of student preparation. This course will be delivered either in a traditional classroom environment, as an on-line course, or in a hybrid format.

Preparation: Students will be expected to spend at least two hours per week preparing for every credit hour. Preparation will include reading, completing tutorials, watching videos, reading research literature, current journals, and other homework.

Student learning outcomes:

Upon completion of this course, a student should be able to:

1. Examine personal leadership philosophy as it relates to leadership style.
2. Explore the concepts of power, empowerment, accountability and teamwork as foundational to an ethical organization and the practice of professional nursing.
3. Critique health care delivery systems as they impact safe delivery and practice patterns in nursing.
4. Analyze selected leadership and management theories as a foundation for health care policies as they relate to the current practice of nursing.
5. Analyze organizational structure as an influential component for nursing leadership.
6. Critique strategic planning for organizational growth and stability in health care settings.
7. Describe the complexity of financially supporting health services, organizational structures, and new delivery systems in the health care systems.
8. Evaluate the complexity of health care delivery systems responding to health care reform measures.
9. Discuss the legislative and organizational policies that influence health care trends and the future of health care delivery in America.

Topical course outline: (List of topics only. Do not attach syllabus.)

1. Role of a mentor in shaping the work environment.
2. Culture of the professional practice of nursing.
3. Examine safe delivery and practice patterns in nursing.
4. Leadership and management concepts as a foundation for navigation of contemporary health care policies and initiatives.
5. Organizational structure of health care systems
6. Strategic planning in nursing leadership.
7. Micro and Macro financial planning for health services, organizational structures, and delivery systems.
8. Legislative and organizational policies and influence on health care in a clinical setting.

Discuss the proposal with all departments that might be affected by the proposal.

List the departments and the date and outcome of the discussion below.

Health Sciences is the only department affected by this proposal.

In addition to providing all the above information, also accomplish the following:

1. Submit the course catalog description to the Course Description Evaluator a week prior to the published proposal submission deadline.

2. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.

3. Obtain departmental approval according to department-specific procedures.

PROPOSED AND PREPARED BY:
Name: **Adrienne Bethancourt**   Date: **6/17/2014**
Email: abethancourt@coloradomesa.edu   Phone: 248-1675

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Tonya Chapin**   Date: **9/4/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Debra Bailey**   Date: **9/4/2014**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC CC Curriculum Committee: submit this form to the WCCC CC Chair.

DEPARTMENT WORKSHEET FOR A COURSE ADDITION
Colorado Mesa University Curriculum Committees

NOTE: Each course addition must be submitted on a separate form.

Department Name: **Health Sciences**
        If new department, please enter name:

Course prefix: **NURS**   Course number: **426**   Credit hours: **3**

Course name: **Nursing Research and Evidence Based Practice**

Course abbreviated schedule name (24 characters maximum):

Contact hours per week: Lecture **3**   Lab   Field   Studio   Other

Type of Instructional Activity (from Table III.2 of Curriculum Policies and Procedures Manual):
Lecture

Academic engagement minutes for a term: 2250   Student preparation minutes for a term: 4500

Earliest term course can be offered: **Spring**   Earliest academic year: **2014-15**

Intended semesters for offering this course: Fall ⊠   J-Term ☐   Spring ⊠   Summer ☐

Is this to be a general education/essential learning course? **No**   If yes, which category?

If this is a general education course,essential learning course, see requirements in Section III.L. of the Curriculum Policies and Procedures Manual at http://coloradomesa.edu/facsenate/curriculumresources.html

Is this to be an experimental course? **No**   If yes, use the Intra-Departmental Curriculum Change Memo.

List all prerequisites for this course. If none, indicate by checking here: ☐

Course	Credit Hours	Course	Credit Hours
1. **STAT 200**	**3**	2. **MATH 113**	**4**
3.		4.	
5.		6.	
7.		8.	
9.		10.	

List all co-requisites for this course. If none, indicate by checking here: ⊠

Course	Credit Hours	Course	Credit Hours
1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

(Submit a course modification request, as required, for each course listed above.)

List all programs of study for which this course will be a requirement or a listed choice, including all degrees, majors, minors, certificates, concentrations, cognates, emphases, and options. If none, indicate by checking here: ☐

	Degree Type	Program
1.	**BSN**	**RN-BSN**
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

(Submit a program modification request and a revised program sheet for each program listed above. All prerequisites to this course must be included in each program of study listed above.)

List all courses for which this course is to be a prerequisite or corequisite. If none, indicate by checking here: ☒

1.	2.
3.	4.
5.	6.
7.	8.
9.	10.

(Submit a course modification request, as required, for each course listed above.)

DUPLICATION: Is there overlapping content with present courses offered on campus? **Yes**
   If yes, explain: **This course has similar content being taught in the traditional BSN, but is being taught in the RN-BSN program to a higher level learner.**

FACULTY FTE: Will additional faculty FTE be required? **No**
   If yes, explain:

EQUIPMENT: Does the course require additional equipment? **No**
   If yes, explain:

LAB FACILITIES: Does the course require additional lab facilities? **No**
   If yes, explain:

Course description as it will appear in the printed catalog:
   Emphasis on nursing research and evidence-based practice in the process of scholarly inquiry in health care. Examination of research methodologies and related theories to facilitate development of a research proposal to investigate health care questions and outcomes.

Justification for the proposed new course (enter below):

The curriculum is being updated and expanded to explore the many roles of the Baccalaureate prepared nurse as a health care leader. The focus is slightly different for RNs returning for the Baccalaureate degree due to a higher level of competency and evaluation skills.

The role of the RN returning for their baccalaureate nursing degree must have the ability to identify and investigate research questions that arise in practice to improve outcomes in current health care environments. Traditionally the same Research course was offered for both undergraduate baccalaureate nursing students as well as RN- BSN students. This course focuses on research in the clinical setting an application of evidenced based practice for the practicing RN. This will better prepare the RN to BSN graduate for enhancement of health care delivery.

Academic Engagement and Student Preparation Statement

Academic Engagement: This is a three-credit-hour "lecture" course, for which there will be a minimum of 2250 minutes of academic engagement and a minimum of 4500 minutes of student preparation. This course will be delivered either in a

traditional classroom environment, as an on-line course, or in a hybrid format.

Preparation: Students will be expected to spend at least two hours per week preparing for every credit hour. Preparation will include reading, completing tutorials, watching videos, reading research literature, current journals, and other homework.

Student learning outcomes:

Upon completion of this course, a student should be able to:

1. Analyze the steps in the research and evidence-based practice process.
2. Demonstrate awareness of safety and ethical issues in research through the Internal Review Board (IRB) process to ensure Human Subjects Protection.
3. Evaluate potential research and evidence-based practice questions related to nursing and interdisciplinary health care.
4. Generate a systematic review of the literature relevant to an area of interest.
5. Examine major types of research methodologies and the theoretical frameworks.
6. Critique quantitative and qualitative nursing research.
7. Develop a research proposal relevant to an area of interest.
8. Disseminate your research proposal in a course presentation.

Topical course outline: (List of topics only. Do not attach syllabus.)

1. Steps of Research
2. Human Subject protection
3. Evaluation of research questions
4. Methodology of Research
5. Roles of Theory in Research
6. Data collection and measurement
7. Exemplars of Quantitative Research
8. Exemplars of Qualitative Research
9. Critique of published research
10. Research Dissemination

Discuss the proposal with all departments that might be affected by the proposal.

List the departments and the date and outcome of the discussion below.

Health Sciences is the only department affected by this proposal.

In addition to providing all the above information, also accomplish the following:

1. Submit the course catalog description to the Course Description Evaluator a week prior to the published proposal submission deadline.

2. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.

3. Obtain departmental approval according to department-specific procedures.

PROPOSED AND PREPARED BY:
Name: **Adrienne Bethancourt**   Date: **6/17/2014**
Email: abethancourt@coloradomesa.edu   Phone: 248-1675

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Tonya Chapin**   Date: **9/4/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Debra Bailey**   Date: **9/4/2014**

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC CC Curriculum Committee: submit this form to the WCCC CC Chair.

DEPARTMENT WORKSHEET FOR PROGRAM ADDITION OR CHANGE
Colorado Mesa University Curriculum Committees

NOTE: All related course changes must be submitted on separate forms.

DEPARTMENT NAME: **Health Sciences**
        If new department, please enter name:

Proposal Type: **Program Modification**

PROGRAM: Degree type: **BSN**   Program/degree Name: **Nursing, RN-BSN Option**
                                Concentration/Emphasis:

Effective Term: **Fall**   Effective Academic Year: **2015-16**

If the proposal is to add a program, enter the required information into each text box below.

If the proposal is to modify a program, enter the applicable information into each text box below. If a text box is not applicable, type "N/A".

If the proposal is to delete, deactivate, or reactivate a program, use the Interdepartmental Change Worksheet.

Required information for each proposal for a program addition:
(see Section IV.F.C of Curriculum Manual)

a. Identifying information (see above)

b. Demonstration of compliance with CMU requirements related to student learning outcomes (SLOs):
        1) Identify program student learning outcomes (SLOs)
        2) Identify linkage of program SLOs to institutional SLOs
        3) Illustrate relationship of SLOs to proposed curriculum using curriculum map format
        4) Identify planned assessments for the program SLO.

Program SLOs remain the same.

c. Program goals as they pertain to Colorado Mesa University's goals and objectives and Colorado Mesa University's Role and Mission.

Program goals remain the same.

d. Program strengths, special features, innovations, and/or unique elements.

No changes.

e. External agencies, such as program accreditations, professional associations, as well as licensing requirements that have helped shape the program's curriculum (i.e., effects such as length of the program, on program content or mode of delivery, etc.). Do faculty members anticipate seeking program accreditation at appropriate date?

Accreditation remains the same.

f. Program admissions requirements (if any beyond admission to institution).

No change.

g. Rationale and justification for the program demonstrating the demand, as evidenced by:
    (1) Employer need/demand as demonstrated by evidence such as:
        (a) identification of several potential employers of program graduates;
        (b) projected regional and/or statewide need for graduates from current labor market analyses and/or future workforce projections/studies (potential source: www.occsupplydemand.org/)
        (c) surveys made by external agencies;
        (d) letters of direct employer support may be used. Include letters indicating the availability of positions for graduates of the proposed programs, signed by individual in a senior position of authority.Page 27 of 41
    (2) Student demand as demonstrated by evidence such as surveys of potential students to answer the question: "what is the student population served by program implementation?"

Existing program.

h. Relationship of the proposed program to existing programs on campus and to similar programs within the state, with a rationale reflecting that proposed program demand cannot be met by another program (i.e., program implementation is not an unnecessary duplication).

Existing program.

i. Curriculum, including identification of new courses and the numbers, names, and sequencing of all courses, as well as demonstration of compliance with CMU's Credit Hour Policy as required by the U.S. Department of Education and articulated by the Higher Learning Commission;

See attached program sheet revision.

j. List of faculty and their qualifications. (Is there a need for additional faculty?)

No additional faculty needed.

k. Description of learning resources needed for implementation. Scope and quality of library holdings, laboratories, clinical facilities, and technological support as applicable. Department's recommendations for additions to the Library's collection.

Existing program.

l. Intended delivery mode for program. For programs delivering any of its coursework via 1) alternative formats, 2) outsourcing, and/or 3) a consortial relationship, the program proposal must demonstrate compliance with requirements as specified by the U.S. Department of Education and articulated in the Higher Learning Commission's policies. To demonstrate this compliance, the proposing department must submit a statement from the VPAA's office.

Existing program.

m. For Professional, Technical or Other Programs, the justification must include:
    (1) Rationale for program to be in the PTO category.
    (2) Statement as to how the curriculum aligns to the requirements or recommendations of the nationally recognized accrediting, licensing, certifying or professional organization.
    (3) Rationale for the program to exceed 60 credit hours, if applicable.
    (4) Rationale for prescribing General Education courses, if applicable.
    (5) Rationale for prescribing Applied Studies courses, if applicable.
    (6) Explanation as to how a transfer student with an AA degree in the discipline of that program can graduate by completing only an additional 60 hours.

Existing program.

n. Enrollment Projections, Table 1. (at end of this document)

o. Physical Capacity Estimates, Table 2. (at end of this document)

p. Program Costs – Projected Expense and Revenue Estimates, Table 3. (at end of this document)

Required information for a program modification:

       If change to program name, enter new name:
       If change to the concentration/emphasis, enter:
       Is there a revision to the program sheet? **Yes**

In addition to providing all of the above information, also accomplish the following:

1. Discuss the proposal with all departments affected by the program
2. If this proposal is for a program addition, complete the three CDHE tables at the end of this document.
3. If this proposal is for a program addition, submit complete program sheet. If this proposal is for a program modification, submit current program sheet marked up with all proposed changes.
4. Submit this completed form to the Library's Curriculum Committee representative a week prior to the published proposal submission deadline.
5. Obtain departmental approval according to department-specific procedures.

* The most up-to-date program sheets are available as Word documents at R:\Curriculum\Program Sheets for Curriculum Program Modifications.

PROPOSED AND PREPARED BY:
Name: **Adrienne Bethancourt**   Date: **6/7/2014**
Email: **abethancourt@coloradomesa.edu**   Phone: **248-1773**

REVIEWED BY DEPARTMENT'S CURRICULUM COMMITTEE REPRESENTATIVE:
Name: **Tonya Chapin**   Date: **9/4/2014**

APPROVED BY DEPARTMENT HEAD:
Name: **Debra Bailey**   Date: **9/4/2014**

APPROVED BY DIRECTOR OF TEACHER EDUCATION (REQUIRED FOR TEACHING PROGRAMS)
Name: Date:

For Graduate Curriculum Committee: submit this form to the GCC Chair.

For Undergraduate Curriculum Committee: submit this form to Academic Affairs via email at UCC_Chair@coloradomesa.edu.

For WCCC Curriculum Committee: submit this form to the WCCC CC Chair.

COLORADO MESA
UNIVERSITY

About This Major . . .

The Registered Nurse to Baccalaureate of Science in Nursing (BSN) Program is approved by the Colorado State Board of Nursing and accredited by the Commission on Collegiate Nursing Education (CCNE). This program is designed for Associate degree and Diploma RNs. The program provides educational experiences to prepare a professional nurse generalist to practice in a variety of health care settings. The program integrates nursing theory, practice, and science with a broad liberal arts education. The program has been developed to prepare a highly competent professional with the education necessary to meet the increasing need for quality health care in society today and provides students with the foundation for graduate study in nursing.

Colorado Mesa's BSN nursing program started in 1988 and has been fully accredited since its inception. The RN-BSN program began originally in 1979; the new program provides all nursing courses in an online format to provide better access to registered nurses.

For more information on this major, go to http://www.coloradomesa.edu/career/whatmajor.html.

All CMU baccalaureate graduates are expected to demonstrate proficiency in critical thinking, communication fluency, quantitative fluency, and specialized knowledge/applied learning. In addition to these campus-wide student learning outcomes, graduates of this major will be able to:

1. Promote a culture of respect and safety. (Specialized knowledge; Applied Learning)
2. Communicate the importance of lifelong learning and professional career development. (Applied Learning)
3. Integrate Evidence Based findings into professional nursing practice. (Applied Learning)
4. Utilize scientific inquiry and quantitative reasoning as a base for patient care decisions. (Quantitative fluency)
5. Collaborate in inter-professional communication to improve healthcare outcomes. (Communication fluency)
6. Integrate leadership and management principles in the delivery of health care. (Communication fluency)
7. Employ critical thinking as a basis for nursing practice. (Critical thinking)
8. Facilitate access to resources necessary to meet diverse health care needs. (Intellectual skills-Critical Thinking)

NAME: _____   **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____   (___) _____

I, (Signature)_____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I have read and understand the policies listed on the last page of this program sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_____   _____ 20_____
Signature of Advisor   Date

_____   _____ 20_____
Signature of Department Head   Date

_____   _____ 20_____
Signature of Registrar   Date

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:
- 120 semester hours total (Students must complete a minimum of 30 of the last 60 hours of credit at CMU, with at least 15 semester hours in major discipline courses numbered 300 or higher).
- 40 upper division credits (A minimum of 15 taken at the 300-400 course levels within the major at CMU).2.00 cumulative GPA or higher in all CMU coursework
- 2.00 GPA or higher in coursework toward the major content area.
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- When filling out the program sheet a course can be used only once.
- A student must follow the CMU graduation requirements either from 1) the program sheet for the major in effect at the time the student officially declares a major; or 2) a program sheet for the major approved for a year subsequent to the year during which the student officially declares the major and is approved for the student by the department head. Because a program may have requirements specific to the degree, the student should check with the faculty advisor for additional criteria. It is the student's responsibility to be aware of, and follow, all requirements for the degree being pursued. Any exceptions or substitutions must be approved by the student's faculty advisor and Department Head.
- See the "Undergraduate Graduation Requirements" in the catalog for additional graduation information.
- 38 credits will be awarded for prior registered nursing coursework according to the Colorado Articulation Model.

GENERAL EDUCATION REQUIREMENTS (31 semester hours)
See the current catalog for a list of courses that fulfill the requirements below. If a course is on the general education list of options and a requirement for your major, <u>you must use it to fulfill the major requirement</u> and make a different selection within the general education requirement.

Course No Title	Sem.hrs	Grade	Term/Trns

English (6 semester hours, must receive a grade of "C" or better and must be completed by the time the student has 60 semester hours.)
ENGL 111 English Composition   3   _____ _____
ENGL 112 English Composition   3   _____ _____

Math: (3 semester hours, must receive a grade of "C" or better, must be completed by the time the student has 60 semester hours.)
MATH 113   College Algebra   4*   _____ _____
*3 credits apply to the General Ed requirements and 1 credit applies to elective credit

Humanities (3 semester hours)
_____ ____ _____ ____ _____ _____

Social and Behavioral Sciences (6 semester hours)
PSYC 150   General Psychology   3   _____ _____
PSYC 233   Human Growth & Development   3   _____ _____
(PSYC 150 and PSYC 233 are also program requirements)

Natural Sciences (7 semester hours, one course must include a lab)
_____ ____ _____ ____ _____ _____
_____ ____ _____ ____ _____ _____
_____ ___L _____ ____ _____ _____

History (3 semester hours)
HIST ____ _____ ____ _____ _____

Fine Arts (3 semester hours)
_____ ____ _____ ____ _____ _____

Course No Title	Sem.hrs	Grade	Term/Trns

OTHER LOWER DIVISION REQUIREMENTS (6 semester hours)

Kinesiology (3 semester hours)
KINE 100   Health and Wellness   1   _____ _____
KINA 1____ _____ 1   _____ _____
KINA 1____ _____ 1   _____ _____

Applied Studies (3 semester hours)
_____ ____ _____ ____ _____ _____

FOUNDATION COURSES (15 semester hours)
BIOL 209   Human Anatomy and Physiology I   3   _____ _____
BIOL 209L   Human Anatomy and Physiology I Lab   1   _____ _____
BIOL 210   Human Anatomy and Physiology II   3   _____ _____
BIOL 210L   Human Anatomy and Physiology II Lab   1   _____ _____
BIOL 241   Pathophysiology   4   _____ _____
STAT 200   Probability and Statistics   3   _____ _____

NURSING MAJOR REQUIREMENTS
(62 semester hours) Must pass all courses with a grade of "C" or higher.

NURS 220   Health Assessment/Promotion   3   _____ _____
NURS 220L   Health Assessment/Promotion Lab   1   _____ _____
NURS 300   Developing the Baccalaureate Role   3 _____ _____

NURS 408   Health Informatics   3   _____ _____
NURS 410   Population Health Nursing   2   _____ _____
NURS 410L   Population Health Nursing Lab   1   _____ _____
NURS 422   Nursing in the Community   2   _____ _____
NURS 422L   Nursing in the Community Lab 1   _____ _____
~~NURS 407   Nursing Research and Evidenced Based Practice   3~~   _____ _____
NURS 426   Nursing Research and Evidence Based Practice   3   _____ _____
~~NURS 411   Leadership   2~~
NURS 424   Leadership for the RN   2   _____ _____
~~NURS 411L   Leadership Lab   1~~
NURS 424L   Leadership for the RN Lab   1   _____ _____

NURS 418   Gerontological Nursing & Chronic Illness   2   _____ _____
Prior nursing coursework for RN   38   _____ _____

Electives (6 credits)
Upper Division Nursing Electives (2 Semester Hours)
NURS ____ _____ 2   _____ _____
_____ ____ _____ 3   _____ _____
*MATH 113 College Algebra   1   _____ _____

Previous RN degree _____
School: _____
NLN Accredited _____
Graduation Date _____

Bachelor of Science in Nursing, RN-BSN Option
Posted June ~~2014~~

ACT-PEP Exams – Date Taken   _____
38 credits will be awarded for prior registered nursing coursework
according to the Colorado Articulation Model.

SUGGESTED COURSE SEQUENCING FOR RN-BSN Program

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with the assigned advisor and check the 2 year course matrix on the Colorado Mesa website for course availability.

FIRST YEAR

Fall Semester		Hours	Spring Semester		Hours
ENGL 111	English Composition	3	ENGL 112 English Composition		3
General Education Natural Science with Lab		4	General Education Natural Science		3
PSYC 150*	General Psychology	3	PSYC 233*	Human Growth and Development	3
General Education History		3	General Education Humanities		3
KINE 100	Health and Wellness	1	KINA Activity		1
		14			13

SECOND YEAR

Fall Semester		Hours	Spring Semester		Hours
BIOL 209*	Human Anatomy and Physiology I	3	BIOL 210*	Human Anatomy and Physiology II	3
BIOL 209L*	Human Anatomy and Physiology I Lab	1	BIOL 210L*	Human Anatomy and Physiology II Lab	1
Elective		3	BIOL 241*	Pathophysiology	4
MATH 113*	College Algebra	4	General Education Fine Arts		3
General Education Applied Studies		3	STAT 200	Probability and Statistics	3
KINA Activity		1			14
		15			

*These courses are program pre-requisites. Please note that three program requirements, MATH 113, PSYC 150 and PSYC 233, were counted under general education totals.

THIRD YEAR

Semester I		Hours	Semester II		Hours
NURS 300	Developing the Baccalaureate Role	3	NURS 220	Health Assessment/Promotion	3
NURS 408	Health Informatics	3	NURS 220L	Health Assessment/Promotion Lab	1
		6	396/496	Nursing Elective	2
					6

FOURTH YEAR

Semester III		Hours	Semester IV		Hours
NURS 410	Population Health Nursing	2	~~NURS 411~~	~~Leadership~~	
NURS 410L	Population Health Nursing Lab	1	NURS 424	Leadership for the RN	2
NURS 422	Nursing Roles in the Community	2	~~NURS 411L~~	~~Leadership Lab~~	
NURS 422L	Nursing Roles in the Community Lab	1	NURS 424L	Leadership for the RN Lab	1
		6	~~NURS 407~~		
			NURS 426	Nursing Research and Evidenced Based Practice	3
			NURS 418	Gerontological Nursing and Chronic Illness	2
					8

NOTE: Students may begin the RN-BSN nursing courses prior to completing all general education and program requirements. The upper division nursing elective (NURS 396/496) can be taken during any semester in the program.

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see your Catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office by **September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.**
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semesters of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)

6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you will be required to take a Major Field Achievement Test (Exit Exam).