

Graduate Curriculum Committee
September 23, 2015
Dominguez Hall 312

Meeting was called to order by Chair Don Carpenter at 4:00pm

Committee members present: Blake Bickham (Teacher Education), Don Carpenter (Business), Sandy Forrest (Health Sciences), Kristen Hague (Languages, Literature and Mass Communication), Kristin Heumann (Kinesiology), Jake Jones (Social and Behavioral Sciences), Rick Ott (Computer Science, Math and Statistics), Arann Schmidt (Fine Arts), Jun Watabe (Music and Theatre), and Kimberly White (Physical and Environmental Sciences)

Committee members absent: Paul Hampton (Biological Sciences),

Ex-officio members present: Barbara Borst (Library), Susan Longest (Catalog Description Reviewer), and Steve Werman (Academic Affairs/Graduate Programs/Graduate Advisory Committee)

Recording Secretary: Kristen Hague

- I. Introduction: Welcome and introduction of attendees
- II. Announcements
 - A. Membership
 1. Committee has full complement of members, including several new members
 - B. GCC web page
 1. The Graduate Curriculum Committee web page is now active at <http://www.coloradomesa.edu/facsenate/GraduateCurriculumCommittee1516.html>
- III. Old Business
 - A. No old business
- IV. New Business
 - A. Set meeting dates
 1. GCC is directed to meet twice each semester. The following dates have been suggested for GCC meetings: September 23, November 11, February 24, and April 6. These dates coordinate with Faculty Senate meetings so that proposals and reports can be prepared in advance of scheduled faculty senate meetings.
 2. The second meetings for the year falls earlier in November than suggested by the Curriculum Policies and Procedures Manual so as to avoid meeting during finals week in December
 3. Carpenter explained the different committee deadlines and the curricular review process for the new committee members

4. Discussion

- a. All meetings are at 4:00pm in DH312, except for the April meeting, which will be scheduled elsewhere
- b. Motion: to adopt the schedule as listed above (Forrest/Bickham); motion carried**

B. New curriculum forms

- 1. The new forms increase consistency in the curricular review process and reduce the amount of information that has to be corrected and reentered by the Registrar

C. Curriculum Proposals

- 1. There are no new curriculum proposals

V. Adjournment

- A. Motion: to adjourn at 4:19 (Forrest/Huemann); motion carried**