

**Graduate Curriculum Committee
Meeting Minutes
April 10, 2019**
Tomlinson Library, Meeting Room 331

Members Present: Amanda Benzin, Scott Bevill, Cynthia Chovich, Philip Gustafson, Eli Hall, Kristin Heumann, Bridget Marshall, Jason Reddoch, Kyle Stone, and Jun Watabe.

Members Absent: Paul Hampton, Tamera Minnick, and Jeremy Tost.

Ex-officio members present: Maggie Bodyfelt, Barbara Borst, Janel Davis, and Tim Pinnow.

Recording Secretary: Emily Dodson

Chair Heumann called the meeting to order at 4:00.

I. Informational Items

a. ATRN 533 and ATRN 534 Credit Hour Correction

When the new MS in Athletic Training and the accompanying new courses were approved, there was an error in the hours for ATRN 533 and ATRN 534 (Clinical Education in Athletic Training III and IV). These were correctly reflected as 3 semester credit hours each on the program addition and program sheet, but they were erroneously listed as 2 semester credit hours on the course additions. The courses have been corrected to 3 semester credit hours. This correction was approved by the Department of Kinesiology and Academic Affairs.

b. Committee Changes for 2019-2020

All committee members whose terms expire at the end of Spring 2019 anticipate serving another term on GCC. There are no anticipated changes to committee membership for 2019-2020.

II. New Business

a. 2018-2019 GCC Annual Report

Chair Heumann presented the 2018-2019 GCC Annual Report. Committee members received the report on 4/3/2019 for review. **Motion: To approve the 2018-2019 GCC Annual Report (Chovich/Hall).** Borst noted a typo on the membership listing. Dodson agreed to correct this error. **The motion to approve the 2018-2019 GCC Annual Report unanimously carried.** This report is presented starting on page 3.

b. 2019-2020 GCC Dates and Deadlines Calendar

Chair Heumann presented the proposed 2019-2020 GCC Dates and Deadlines Calendar. **Motion: To approve the 2019-2020 GCC Dates and Deadlines Calendar.** Dodson noted changes in the overall structure of the deadlines. Whereas proposals used to be guaranteed inclusion on a given agenda if submitted by a specified date, proposal will now only be included on a given agenda if they have reached a certain point in workflow by a specified date. This change is due to the upcoming transition to a new Curriculum Information Management (CIM) system. **The motion to approve the 2019-2020 GCC Dates and Deadlines Calendar unanimously carried.** This calendar is presented on page 16.

c. Election of 2019-2020 GCC Officers

Chair Heumann called for nominations for the GCC Chair and Vice-Chair positions for 2019-2020.

Motion: To nominate and elect Heumann as the GCC Chair for 2019-2020 (Chovich/Benzin). No further nominations were received, and nominations were closed. **The motion to nominate and elect Heumann as the GCC Chair for 2019-2020 unanimously carried.**

Motion: To nominate and elect Benzin as the GCC Vice-Chair for 2019-2020 (Gustafson/Hall). No further nominations were received, and nominations were closed. **The motion to nominate and elect Benzin as the GCC Vice-Chair for 2019-2020 unanimously carried.**

III. Curriculum Proposals

No proposals are entertained at the April GCC meeting.

With no objections from the committee, Chair Heumann adjourned the meeting at 4:10.

Respectfully submitted by Emily Dodson, April 10, 2019.



Graduate Curriculum Committee Year End Report 2018-19

Approved: April 10, 2019

The year-end report contains information items and course and program changes approved during the academic year.

2018-19 Graduate Curriculum Committee Year-End Report

2018-19 Membership

| Department | Member | Term |
|--|---|-------------|
| Art and Design | Mr. Eli Hall | Spring 2021 |
| Biological Sciences | Dr. Paul Hampton | Spring 2020 |
| Business | Dr. Kyle Stone | Spring 2019 |
| Computer Science, Mathematics, and Statistics | Dr. Philip Gustafson | Spring 2021 |
| Engineering | Dr. Scott Bevill | Spring 2020 |
| Health Sciences | Dr. Bridget Marshall | Spring 2020 |
| Kinesiology | Dr. Kristin Heumann | Spring 2020 |
| Languages, Literatures, and Mass Communication | Dr. Jason Reddoch | Spring 2021 |
| Music | Dr. Jun Watabe | Spring 2021 |
| Physical and Environmental Sciences | Dr. Tamera Minnick | Spring 2021 |
| Social and Behavioral Sciences | Dr. Michelle Sunkel (Fall 2018); Dr. Jeremy Tost (Spring 2019) | Spring 2020 |
| Teacher Education | Dr. Cynthia Chovich | Spring 2019 |
| Theater | Ms. Amanda Benzin | Spring 2019 |

Officers

| | |
|-------------|--|
| Chair: | Dr. Kristin Heumann |
| Vice Chair: | Dr. Michelle Sunkel (Fall 2018); Ms. Amanda Benzin (Spring 2019) |

Ex-Officio Positions

| | |
|--|---------------------|
| Senior Vice President for Strategic Initiatives; Director of Graduate Studies | Mr. Tim Pinnow |
| Assistant Vice President of Assessment and Accreditation | Dr. Morgan Bridge |
| Faculty Senate President | Dr. Kristen Hague |
| Registrar | Ms. Holly Teal |
| Designee for Registrar | Ms. Maggie Bodyfelt |
| Director of Financial Aid | Mr. Curt Martin |
| Library Representative | Ms. Barbara Borst |
| Academic Schedule Coordinator | Ms. Janel Davis |
| Catalog Description Reviewer | Dr. Johanna Varner |
| Student Representative | No Appointee |

Recording Secretary, non-voting Ms. Emily Dodson (Academic Affairs)

Information and Business Items

September 12, 2018 Meeting

Introductions

Introductions were made. New members include Amanda Benzin, Philip Gustafson, Eli Hall, Tamera Minnick, and Kyle Stone.

Unfinished Business

Chair Heumann re-introduced the 2017-2018 GCC Annual Report. The 2017-2018 GCC Annual Report was approved unanimously.

Committee Processes

Dodson provided an overview of all 2018-2019 GCC resources, including the GCC webpage, curriculum forms and manuals webpage, Curriculum Policies and Procedures Manual, 2018-2019 Curricular Change Forms, GCC Dates and Deadlines Calendar, and CMU Catalog. The committee was reminded that the Graduate Curriculum Committee and the Program Sheets for Curriculum Program Modifications folders on the R drive contain important resources.

November 28, 2018 Meeting

The committee discussed the potential of adding reference to the Graduate Policies and Procedures Manual, Capstone Guidelines Manual, and the Thesis and Dissertation Guidelines Manual on all graduate-level program sheets. It was decided that students should be referred to these manuals via links to the manuals. For Master's and Doctoral program sheets, the text "All policies for graduate degrees are outlined in the [Graduate Policies and Procedures Manual](#), [Capstone Guidelines Manual](#), and [Thesis and Dissertation Guidelines Manual](#), all of which are provided on the [Graduate Studies website](#)" will be added. For Graduate Certificate program sheets, the text "All policies for graduate certificates are outlined in the [Graduate Policies and Procedures Manual](#), which is provided on the [Graduate Studies website](#)" will be added. The motion carried unanimously.

February 13, 2019 Meeting

Election of Vice Chair

Chair Heumann announced that Dr. Sunkel has accepted a position at another institution, subsequently opening the vice-chair seat. The committee nominated Benzin. There were no other nominations. Stone motioned to elect Benzin for the seat and Chovich seconded the motion. Benzin was unanimously elected vice-chair.

March 13, 2019 Meeting

Chair Heumann informed the committee that the prefix for KINE 502, which was approved as a new course on 9.12.18, has been change to ATRN. It was found that KINE 502 was not an available course number, and the department felt that a change to ATRN is appropriate as the course will be used for Athletic Training students. This change was approved by the department, Registrar's Office, and Academic Affairs.

April 10, 2019 Meeting

Year-End Business

The committee discussed potential membership changes for 2019-2020. The 2018-2019 GCC Annual Report was reviewed and approved. The proposed 2019-2020 GCC Dates and Deadlines Calendar was reviewed and approved.

Election of 2018-2019 Officers

Chair Heumann called for nominations for committee chair for 2019-20. Heumann was nominated. No other nominations were offered. Heumann was elected GCC Chair for 2019-2020.

Chair Heumann called for nominations for committee vice-chair for 2019-20. Benzin was nominated. No other nominations were offered. Benzin was elected GCC Vice-Chair for 2019-2020.

Graduate Curriculum Committee Year End Report

Business

Program Modification

MBA Business Administration: 8100
Program sheet revision
Effective Fall 2019 (11/28/2018)

Health Sciences

Program Addition

MSN Nursing: Family Nurse Practitioner (FNP)
Effective Fall 2019 (3/13/2019)

Course Addition

NURS 536 Leading through Quality, Policy, and Ethics
3 credit hours with 3 lecture hours
Effective Fall 2019 (2/13/2019)

NURS 545L Curriculum Design/Evaluation Laboratory
1 credit hours with 2 lab hours
Effective Fall 2019 (2/13/2019)

NURS 565 Role Development: Nurse Educator
3 credit hours with 3 lecture hours
Effective Fall 2019 (2/13/2019)

NURS 577 Clinical Practicum: Advanced Health Assessment
1 credit hours with 2 lab hours
Effective Fall 2019 (2/13/2019)

NURS 586 Clinical Procedures
1 credit hours with 2 lab hours
Effective Fall 2019 (2/13/2019)

NURS 588 Diagnostic Testing
1 credit hours with 2 lab hours
Effective Fall 2019 (2/13/2019)

NURS 605 Mental and Behavioral Health
2 credit hours with 2 lecture hours
Effective Fall 2019 (3/13/2019)

NURS 615 Clinical Practicum: Mental and Behavioral Health
1 credit hours with 2 lab hours
Effective Fall 2019 (3/13/2019)

NURS 627 Health Information Systems in Advanced Nursing Practice
2 credit hours with 2 lecture hours
Effective Fall 2019 (3/13/2019)

NURS 725 Doctor of Nursing Practice Scholarly Project: Development
2 credit hours with 2 lecture hours
Effective Fall 2019 (3/13/2019)

Course Modification

NURS 500 Theoretical Foundations

Change course catalog description to: Exploration of the critical components of nursing knowledge, including concepts, philosophies, theories and conceptual models. Evaluates the variety of ways to organize nursing knowledge. Explores the application of nursing theory and nursing knowledge in the
Effective Fall 2019 (3/13/2019)

NURS 501 Nursing Research Methods

Change title to: Evidence-Based Practice

Change prerequisite scheme to: Admission to the Master of Science in Nursing or the Doctor of Nursing Practice degree programs

Change course catalog description to: Introduction to advanced research concepts and their relationship to evidence-based practice. Explores application of research, ethics, designs, and methods. Incorporates integration of clinical practice standards and guidelines for the purpose of promoting healthcare quality and

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 502 Health Information Systems

Change title to: Technology for the Nurse Educator

Change prerequisite scheme to: Admission to the Master of Science in Nursing program

Change course catalog description to: Exploration of educational technologies used to advance health education to build safe, quality learning communities. Legal and ethical issues related to challenges and opportunity for technology use, computer- literacy, information-literacy and informatics will be examined for teaching in a variety of health care organizations.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 504 Health Policy

Change title to: Advanced Health Policy and Ethics

Change credit hours to: 2 credit hours with 2 lecture hours

Change prerequisite scheme to: Admission to the Master of Science in Nursing or Doctor of Nursing Practice program

Change course catalog description to: Analysis of health policies to prepare for advanced nursing leadership roles. Health care policy, cultural, sociopolitical, and legal statutes will be explored on the local, national, and/or global level. Policy influences on ethical health care dilemmas will be evaluated.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 505 Quality Assessment and Improvement in Health Care Settings

Change title to: Advanced Quality Improvement and Leadership

Change course catalog description to: Approaches to outcomes-based quality assessment and improvement. Focuses on leading techniques of measuring quality of care, customer satisfaction, and safety. Implementation of quality management programs, and creating a culture of supporting adherence to best practices and standards.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 525 Pathophysiologic Concepts

Change title to: Advanced Pathophysiology

Change course catalog description to: Exploration of physiologic and pathophysiologic processes underlying health and disease across the lifespan. Includes cellular, genetic, and environmental factors that impact human health and illness.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 526 Pharmacology for Advanced Nurse Practitioners

Change title to: Advanced Pharmacology for Nursing

Change prerequisite scheme to: NURS 525

Change course catalog description to: Pharmacology decision making and advanced management required for medication therapeutics. Assessment of advanced and in-depth evaluation of pharmacotherapeutics, pharmacokinetics, pharmacodynamics, contraindications and precautions, adverse effects, and drug interactions. Emphasis is on nurses' pharmacologic management of maximizing therapeutic effect, minimizing adverse effects, and patient and family education.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 527 Advanced Health Assessment

Change credit hours to: 2 credit hours with 2 lecture hours

Change prerequisite scheme to: NURS 525

Change co-requisite scheme to: NURS 577

Change course catalog description to: Demonstration of a focused and comprehensive health assessment of clients across the lifespan. Includes diverse populations, biological, psychological, sociological, spiritual, and

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 535 Health Promotion and Disease Prevention

Change credit hours to: 2 credit hours with 2 lecture hours

Change prerequisite scheme to: Admission to the MSN or DNP program

Change course catalog description to: Theories and principles involved in planning, implementing, and evaluating interventions for health promotion and disease prevention across the lifespan. Focus is on behavior change at the individual and aggregate levels, while considering cultural variations of patient populations and ethical decision-making for nursing professionals. Factors underlying development of chronic illnesses are explored.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 540 Teaching Strategies for the Nurse Educator

Change prerequisite scheme to: Admission to the Masters of Science in Nursing Program

Change course catalog description to: Exploration of strategies to promote proficiency in teaching and learning. Teaching and learning theories, principles, and the application of teaching strategies that promote a positive learning environment will be explored for a variety of settings.

Effective Fall 2019 (3/13/2019)

NURS 545 Curriculum Design/Evaluation

Change prerequisite scheme to: Acceptance into the Master of Science of Nursing Nurse Educator program

Change co-requisite scheme to: NURS 545L

Change course catalog description to: Approaches to curricular design and evaluation within nursing education. Program and course development for online, hybrid, and face-to-face courses, assessment and evaluation concepts, and basic legal and ethical issues for nursing education will be explored.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 560 Nurse Educator Practicum

Change prerequisite scheme to: NURS 502, NURS 540, NURS 545 and NURS 545L

Change co-requisite scheme to: NURS 565

Change course catalog description to: Application of nursing teaching theory in a variety of teaching settings. Integrates knowledge from previous courses and includes opportunities to participate in all aspects of the educator role.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 601 Primary Care of the Child/Adolescent

Change title to: Primary Care of the Infant, Child and Adolescent

Change co-requisite scheme to: NURS 610 Clinical Practicum: Infant, Child and Adolescent

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 602 Primary Care of the Adult

Change prerequisite scheme to: Admission to the MSN or DNP program

Change course catalog description to: Exploration of the role of the primary care nurse practitioner in adult health. Emphasis on clinical presentation, physical examination, diagnostic testing, differential diagnosis, and management of acute and chronic conditions affecting adult populations. Application of clinical practice guidelines, inter-disciplinary care, health promotion, and disease prevention in adult patients in the primary care setting.

Effective Fall 2019 (3/13/2019)

NURS 603 Primary Care of the Older Person

Change course catalog description to: Focus on the primary care nurse practitioner's role in older adult health. Emphasis on clinical presentation, physical examination, diagnostic testing, differential diagnosis, and management of acute and chronic conditions affecting older adult populations. Explores the application of clinical practice guidelines, inter-disciplinary care, health promotion, and disease prevention in older adults in primary care settings.

Effective Fall 2019 (3/13/2019)

NURS 604 Primary Care of Rural Populations

Change title to: Primary Care of Rural and Underserved Populations: Capstone

Change course catalog description to: Synthesis of primary care in the unique role of an advanced practice nurse. Emphasis on rural populations and nursing's ethical code for care of underserved populations.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 610 Clinical Practicum: Child/Adolescent

Change title to: Clinical Practicum: Infant, Child, and Adolescent

Change credit hours to: 2 credit hours with 4 lab hours

Change co-requisite scheme to: NURS 601 Primary Care of Infants, Children and Adolescents

Change course catalog description to: Application of theoretical concepts of primary care in care of infants, children and adolescents. Integration of health assessment, pathophysiology, pharmacology, health promotion and disease prevention, chronic and acute illness management in clinical practice as an advanced practice nurse.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 620 Clinical Practicum: Adult

Change prerequisite scheme to: Admission to the MSN or DNP Program

Change course catalog description to: Application of theoretical concepts of primary care of families with a concentration on adult patients and the environments where adult primary care is rendered. Students are supervised by community-based clinical preceptors and course faculty in the assessment, diagnostic and laboratory evaluation, and management of families across the continuum of health and illness.

Effective Fall 2019 (3/13/2019)

NURS 625 Statistics for Health Sciences

Change course catalog description to: Exploration of commonly used statistical methods and procedures used for health science research and practice. Students develop data sets and perform a variety of statistical tests using statistical software packages.

Effective Fall 2019 (3/13/2019)

NURS 626 Epidemiology

Change title to: Clinical Epidemiology

Change prerequisite scheme to: NURS 525, NURS 526, NURS 527, NURS 602, and NURS 620

Change course catalog description to: Exploration of epidemiological concepts as applied to public health.

Translating evidence and evaluating the impact of policies and programs in public health investigation.

Includes dynamic behavior of disease, usage of rates, ratios and proportions, study designs for application of epidemiology in health services, screening, genetics, and environmental policy.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 630 Clinical Practicum: Older Person

Change credit hours to: 2 credit hours with 4 lab hours

Change course catalog description to: Application of theoretical concepts of primary care for older adults.

Integration of health assessment, pathophysiology, pharmacology, health promotion and disease prevention, chronic and acute illness management in the care of older persons as an advanced practice registered nurse.

Effective Fall 2019 (3/13/2019)

NURS 640 Clinical Practicum: Rural Health Care

Change title to: Clinical Practicum Capstone: Primary Care of Rural and Underserved Populations

Change credit hours to: 3 credit hours with 6 lab hours

Change course catalog description to: Application of theoretical concepts of primary care across the lifespan with particular emphasis on rural and/or underserved populations. Explores unique aspects of the advanced practice nursing role as a primary care provider in rural and underserved populations in health

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 650 Family Nurse Practitioner Preceptorship I

Change title to: Clinical Preceptorship I

Change prerequisite scheme to: Acceptance to the Doctor of Nursing Practice program and NURS

Change course catalog description to: Integration of preceding clinical and didactic course knowledge and skills. Experience in the role of advanced nursing practice with an approved preceptor/mentor.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 652 Family Nurse Practitioner Preceptorship II

Change title to: Clinical Preceptorship II

Change course catalog description to: Synthesis of preceding clinical and didactic course knowledge and skills. Experience in the role of advanced nursing practice with an approved preceptor/mentor.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 660 Transition to Doctor of Nursing Practice

Change course prefix to: NURS 660

Change title to: Doctor of Nursing Practice Scholarly Project: Identification

Change prerequisite scheme to: NURS 600, NURS 602, NURS 604, NURS 620, NURS 625, NURS 626, and NURS 640

Change course catalog description to: Concepts of leadership and autonomy for the Doctor of Nursing Practice. Needs assessment for identification of a gap in clinical practice and project problem are formalized. Professional practice and collaboration are demonstrated.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 700 Evidence-Based Practice

Change title to: Translational Evidence-Based Practice

Change credit hours to: 2 credit hours with 2 lecture hours

Change prerequisite scheme to: Acceptance in the Master of Science or Doctor of Nursing Practice program

Change course catalog description to: Strategies to incorporate research findings into the clinical setting.

Critical appraisal of the evidence in guiding patients or systems in improvement or implementation.

Translation of evidence-based methods to establish the association between observed outcomes and intervention. Criteria for causal inferences, legal and ethical issues, associations between risk factors and disease outcomes will be explored.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 750 Doctor of Nursing Practice Project: Evidence-Based Practice I

Change title to: Doctor of Nursing Practice Scholarly Project: Design and Defend

Change prerequisite scheme to: NURS 725

Change course catalog description to: Final development of scholarly project proposal that demonstrates synthesis of doctoral work. Emphasis on evidence-based practice models and methods, culminating with a proposal defense to improve practice or patient outcomes.

Program sheet revision

Effective Fall 2019 (3/13/2019)

NURS 760 Doctor of Nursing Practice Project: Evidence-Based Practice II

Change title to: Doctor of Nursing Practice Scholarly Project: Implementation and Evaluation

Change course catalog description to: Culmination of scholarly project, including translation of evidence to address a gap in practice or to inform clinical practice at an individual or aggregate level. Implementation and evaluation of improvements in practice and outcomes of care. Project follows a systematic process and lays the groundwork for future scholarship.

Program sheet revision

Effective Fall 2019 (3/13/2019)

Program Modification

DNP Family Nurse Practitioner: 9611

Program sheet revision

Effective Fall 2019 (11/28/2018)

DNP Family Nurse Practitioner: 9611

Program sheet revision

Effective Fall 2019 (3/13/2019)

MSN Nursing-Nursing Education: 8612

Change program name to: Nursing: Nurse Educator

Program sheet revision

Effective Fall 2019 (3/13/2019)

Program Deletion

Grad Cert Health Information Technology Systems: 7603

Effective Fall 2019 (3/13/2019)

MSN Nursing-Nursing Leadership and Administration: 8613

Effective Fall 2019 (3/13/2019)

Kinesiology

Program Addition

MS Athletic Training
Effective Summer 2019 (9/12/2018)

Course Addition

ATRN 502 Research Methods II
3 credit hours with 3 lecture hours
Effective Spring 2020 (9/12/2018)

ATRN 511 Professionalism in Athletic Training/Healthcare Ethics I
1 credit hours with 1 lecture hours
Effective Summer 2019 (9/12/2018)

ATRN 512 Professionalism in Athletic Training/Healthcare Ethics II
3 credit hours with 3 lecture hours
Effective Spring 2021 (9/12/2018)

ATRN 513 Administration in Athletic Training
3 credit hours with 3 lecture hours
Effective Fall 2020 (9/12/2018)

ATRN 521 Injury and Illness Diagnosis and Management I
4 credit hours with 4 lecture hours
Effective Fall 2019 (9/12/2018)

ATRN 522 Injury and Illness Diagnosis and Management II
4 credit hours with 4 lecture hours
Effective Summer 2020 (9/12/2018)

ATRN 523 Advanced Therapeutic Interventions
1 credit hours with 1 lecture hours
Effective Summer 2020 (9/12/2018)

ATRN 524 Pharmacology and Sport Performance
3 credit hours with 3 lecture hours
Effective Spring 2021 (9/12/2018)

ATRN 531 Clinical Education in Athletic Training I
2 credit hours with 2 other hours
Effective Fall 2019 (9/12/2018)

ATRN 532 Clinical Education in Athletic Training II
2 credit hours with 2 other hours
Effective Spring 2020 (9/12/2018)

ATRN 533 Clinical Education in Athletic Training III
3 credit hours with 3 other hours
Effective Fall 2020 (9/12/2018)

ATRN 534 Clinical Education in Athletic Training IV
3 credit hours with 3 other hours
Effective Spring 2021 (9/12/2018)

Teacher Ed

Course Addition

EDUC 600 Master's in Education Capstone
1 credit hours with 1 other hours
Effective Fall 2019 (2/13/2019)

Course Modification

EDUC 599A ITL 3: Directed Teaching: Elementary Education
Change prerequisite scheme to: EDUC 586A, EDUC 585, EDUC 587, EDUC 588, EDUC 591, EDUC 592A
Effective Fall 2019 (2/13/2019)

EDUC 599B ITL 3: Directed Teaching: Secondary Education
Change prerequisite scheme to: EDUC 570, EDUC 580, EDUC 584, EDUC 586B, EDUC 591, EDUC 592B,
EDUC 580A or EDUC 580B or EDUC 580C or EDUC 580D or EDUC 580E
Effective Fall 2019 (2/13/2019)

Program Modification

MA Education-Educational Leadership/Principal Licensure: 8201
Program sheet revision
Effective Fall 2019 (2/13/2019)

MA Education-Exceptional Learner/Special Education: 8216
Program sheet revision
Effective Fall 2019 (2/13/2019)

MA Education-Initial Teacher Licensure-Elementary: 8213
Program sheet revision
Effective Fall 2019 (2/13/2019)

MA Education-Initial Teacher Licensure-K-12 Physical Education: 8137
Program sheet revision
Effective Fall 2019 (2/13/2019)

MA Education-Initial Teacher Licensure-Secondary: 8215
Program sheet revision
Effective Fall 2019 (2/13/2019)

MA Education-Teacher Leader: 8214
Change program name to: Teaching and Leadership
Program sheet revision
Effective Fall 2019 (2/13/2019)

MAEd Education-Applied Mathematics: 8241
Program sheet revision
Effective Fall 2019 (2/13/2019)

MAEd Education-Rhetoric and Literary Studies: 8221
Program sheet revision
Effective Fall 2019 (2/13/2019)

MAEd Education-Social Sciences: 8271
Program sheet revision
Effective Fall 2019 (2/13/2019)

Program Deactivation

Grad Cert Education-English for Speakers of Other Languages: 7201
Effective Fall 2019 (2/13/2019)

MA Education-English for Speakers of Other Languages: 8200
Effective Fall 2019 (2/13/2019)

Program Deletion

Grad Cert Education-Teacher Leader: 7204
Effective Fall 2019 (2/13/2019)

Graduate Curriculum Committee: Important Dates and Deadlines for Academic Year 2019-2020

| | | Workflow Deadline | Committee Meeting | | | | | | | | |
|--|--|--|--|---|---|--|--|--|---|--|--|
| | | Curriculum proposals must have completed all workflow steps through and including Executive Committee approval by noon* | Agenda and proposals distributed to committee. | Curriculum committee meets to discuss and act on proposals.** | Estimated data minutes distributed to the committee for review - The committee then has one week to review the minutes and submit any corrections to committee secretary - If no corrections, the minutes stand approved at noon, one week from distribution date | Estimated date Faculty Senate receives the finalized minutes - Minutes will then be included on the next available consent agenda and then on the vote agenda approximately two weeks later (give or take for term breaks) | VP of Academic Affairs Acts on All Proposals | President Acts on Substantive Changes | Board of Trustees Acts on Substantive Changes | Colorado Dept of Higher Education Acts on Substantive Changes. | Curricular Changes Appear in University Catalog. |
| Dates and procedures vary with each department | Gain approval of Department Head and faculty, Department CC Rep, and other affected departments for all proposals. | <p>Strongly recommended step to achieve all required approvals in time: Send appropriate components/details pre-approval parties for review and approval prior to submission in the system at least two months in advance - This can include, but may not necessarily be limited to SLOs to the AVPA for Assessment and Accreditation, revenue template to Budget Office, new or modified course descriptions to Catalog Description Reviewer, financial aid form to Director of Financial Aid, library assessment request to Library Representative, and/or department heads of affected departments, committee representative. Provided dates are approximate.</p> | Wednesday | Wednesday | Wednesday | Friday | Friday | Dates are set by appropriate authorities. Fall 2020 | | | |
| | 6/28/2019 | | 8/28/2019 | 9/4/2019 | 9/11/2019 | 9/13/2019 | 9/20/2019 | | | | |
| | 8/30/2019 | | 10/30/2019 | 11/6/2019 | 11/13/2019 | 11/15/2019 | 11/22/2019 | | | | |
| | 11/29/2019 | | 1/29/2020 | 2/5/2020 | 2/12/2020 | 2/14/2020 | 2/21/2020 | | | | |
| | No new proposals - GCC meets in March only if agenda is not complete in February. | | | 3/11/2020 | 3/13/2020 | 3/20/2020 | | | | | |
| | No curriculum proposals entertained in March. | | 4/1/2020 | 4/8/2020 | 4/10/2020 | 4/17/2020 | | | | | |
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| *Deadline for course changes to have reached stage for committee review/vote to be approved to appear in J-Term/spring course schedule. | 10/30/2019 |
| *Deadline for program additions (and accompanying course additions) to have reached stage for committee review/vote to appear in the 2020-2021 Catalog. | 1/29/2020 |
| *Deadline for course changes to have reached stage for committee review/vote to appear in 2020 summer/fall course schedule. | 1/29/2020 |
| *Deadline for program modifications and course additions to have reached stage for committee review/vote to appear in the 2020-2021 catalog. | 1/29/2020 |

**In the event that not all proposals are reviewed during a scheduled meeting, the committee will meet the following Wednesday, with the exception of February.