

PLEASE NOTE: Graduate Curriculum Committee Annual Report (already approved by Faculty Senate 4/26/2012) is included separately at the end of this document (following page 38).



UNDERGRADUATE CURRICULUM COMMITTEE AND WCCC CURRICULUM COMMITTEE 2011-12 YEAR END REPORTS

The year-end report contains information items and intra-departmental changes, as well as a database merge of curricular changes (course and program changes) approved during the school year. Information items and certificate changes for the WCCC Curriculum Committee are included at the end of the document.

UNDERGRADUATE CURRICULUM COMMITTEE

The members of the 2011-12 Undergraduate Curriculum Committee were: Darrell Tousley (Art—to January 2012) and Heather Patterson McCulloch (Art—January-April 2012); Margot Beckett (Biological Sciences); Don Carpenter (Business); Erik Packard (Computer Science, Mathematics and Statistics); Debra Bailey (Chair; Health Sciences); Robert Ryan (Kinesiology); Regis Tucci (Vice Chair; Language, Literature and Mass Communication); Arthur Houle (Music); James Ayers (Physical and Environmental Sciences); Clare Boulanger (Social and Behavioral Sciences); Blake Bickham (Teacher Education); Matthew Lindstrom (Theatre); and Carolyn Ferreira-Lillo (Western Colorado Community College).

Ex-Officio members were: Carol Futhey (VP Academic Affairs), Holly Teal (Registrar), Sylvia Rael (Library Representative), Paula Nichols (Academic Schedule Coordinator), Adrienne Barlow, Jason Holdorf, Justin Kawcak, and Lauren VanRoekel (Student Representatives).

Recording Secretary: Jennifer Barton (Academic Affairs)

ANNOUNCEMENTS AND INFORMATION ITEMS:

August 25, 2011

Chair Bailey presented the dates and deadlines for 2011-12, and the Committee accepted them.

Committee members and guests introduced themselves. Carolyn Ferreira-Lillo will be the WCCC representative for this academic year.

Don Carpenter reported on the progress of the Curriculum Committee Policies and Procedures Manual, and the Policy and Procedure Manual for Faculty Senate Standing Committees.

Sections relating to the three curriculum committees in the Policy and Procedure Manual for Faculty Senate Standing Committees were highlighted in the discussion, such as the "3. Curriculum Committees: Graduate, Undergraduate and WCCC" section and the "Purposes, Responsibilities, Composition of Individual Curriculum Committees." Another change that was made is that the Course Description Evaluator is no longer automatically the representative for Languages, Literature, and Mass Communication.

For the Curriculum Policy and Procedure Manual, Carpenter noted that much of section I is now in the Policy and Procedure Manual for Faculty Senate Standing Committees, so there are now notes referring

the reader to that manual for section I. B-E. Parts A and F remain for section I. This updated manual also includes updates that were approved by UCC throughout the last academic year. Section V. is a new section, “Modifying this Curriculum Policy and Procedure Manual” (page 31), which has been approved by Faculty Senate. Any of the three curriculum committees can recommend changes to the manual, but ultimate responsibility for the manual rests with Faculty Senate. **Motion: to accept Curriculum Policy and Procedure Manual as written (Carpenter/Ayers).**

There was further discussion about making corrections to the Manual, and how that would work, since this manual belongs to Faculty Senate. The Chair asked that she be sent any changes, and she will work with Academic Affairs to get those made before sending to Senate. **Amended Motion: to accept the manual, and provide friendly suggestions for the typographical and grammar errors found to be corrected (Tucci/Carpenter); motion carried.**

Bailey explained how to navigate to the Undergraduate Curriculum Committee website.

The Committee discussed the annual report for AY 2010-11. Errors were found throughout the document, including some within the course additions that may be a database error. Representatives were asked to give any errors they found for their departments to Academic Affairs by Friday, August 26, 2011, at 4pm. Then, the corrections can be made in a timely manner, and the final draft of the report can accompany the approved minutes when they get sent to Faculty Senate.

The Chair went over the updates to the curriculum forms. These include changing the references from Mesa State College to Colorado Mesa University, adding the “MSN” and “DNP” to Degree, and adding a box to check if no prerequisites to list, as well as adding 2012-13 and forward for academic years when changes will take effect. Once approved, the forms will be posted online so representatives can access them, at <http://www.coloradomesa.edu/facsenate/curriculumresources.html>.

The Chair opened the floor for nominations for Vice Chair. There was discussion. This election was tabled.

September 22, 2011

Chair Bailey explained about a new ad hoc committee that would be forming soon that would be examining and developing some learning goals for a baccalaureate degree in any emphasis at Colorado Mesa University. There was discussion about what the charge of this committee would be and time commitments, as well as details such as when they would meet. The Chair mentioned that Committee members can think about whether they want to serve on this forming committee and then email her later if they are interested.

The Chair congratulated Regis on his election to Vice Chair for AY 2011-2012, and thanked Clare Boulanger for also stepping forward as a nominee.

October 27, 2011

Certificate Requirements Changes:

The Chair stated that there was a question about certificate requirements, but these changes are being made at the state level and will be coming to Western Colorado Community College in the future.

Policy Manual:

The Chair mentioned that the updated Policy Manual had not yet been approved by Faculty Senate, but will be made available to the Committee members once it has been approved.

Location of Program Sheets for Curriculum Modifications

The Chair also announced where program sheets are for making curriculum modifications, they are located here—R:\Curriculum\Program Sheets for Curriculum Program Modifications.

Question about Program Sheets

There was also discussion about whether the program sheets are considered legal documents, and whether there a responsibility for the faculty advisor to make sure the requirements of the program sheet are met before signing them. The question was posed to the Committee: Should there be a disclaimer added to the program sheets before they are signed by faculty advisors? The Chair said she would take this question to Barbara Case King.

November 10, 2011

Curt Martin, Director of Financial Aid, presented financial aid requirements for certificates and answered questions from Committee members. There was discussion about these issues and how they might affect creation of certificates and curriculum in the future.

The 2010-11 Curriculum Committees Annual Report is now posted online here:

<http://www.coloradomesa.edu/facsenate/curriculumyearend.html>

The Chair announced that the Lumina Foundation would have a workshop for faculty on the 5th and 6th of January, 2012.

Program sheet follow-up discussion:

The Chair reported that Academic Affairs, The Registrar's Office, and Barbara Case King had all discussed whether or not program sheets are legal documents. Steve Werman and Holly Teal reported on the current status of the discussion, and explained the current system of reviewers and signatures on program sheets. There was discussion. The Chair suggested that Werman and Teal work together further on this issue.

December 8, 2011

The Chair updated the Committee on the program sheet discussion about signatures, mentioning that this discussion is currently at the departmental level. There was discussion.

The Chair updated the Committee about the status of the Policy and Procedure Manual. The latest updates have been approved by Faculty Senate and the manual is currently being cleaned up (having typos, formatting, etc. fixed) before being posted to the website. More changes to the Manual related to program outcomes are forthcoming.

January 26, 2012

Vice Chair Tucci announced that the last meeting of the year to present changes that will be included in next year's catalog will be the February 23, 2012 meeting.

February 23, 2012

The Chair presented a discussion of whether Undergraduate Curriculum Committee needs a policy to address new course additions to meet statewide transfer program criteria. Don Carpenter updated the Committee about a policy for new course addition guidelines that need to meet requirements for state
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transfer for general education. Faculty Senate had a concern about this, and asked Undergraduate Curriculum Committee to look into it. The information about how to apply for a general education course is located in the Curriculum Committee Policy and Procedures Manual Section III. L. 1-3. Carpenter asked the Committee if another sentence, stating that the course will not be added to the catalog until it has been approved for statewide transfer, needed to be added to that section in the Manual. There was discussion.

It was decided that adding new language to the Manual was not needed, but that adding text to the course addition form, which referred departments to the appropriate section in the Manual, was needed. **Motion: to add text to the course addition form, next to the drop-down box that asks if this is to be a General Education course, referring departments to the appropriate section of the manual, outlining the correct procedure for proposing general education courses (Carpenter/Ayers); motion carried.**

Chair Bailey and Don Carpenter presented the draft policy for credit hour determination. The Chair passed out copies of the draft policy to Committee members. It was decided that a credit hour policy was needed to determine the amount of time that should be spent, both in class and out of class, for each credit hour. The Chair mentioned that this policy draft went out to Department Heads yesterday, and asked members to take this draft back to their departments for discussion. She asked that members bring feedback from their respective departments to the March meeting, so the policy can be discussed then.

March 8, 2012

The Chair thanked the recording secretary for her work throughout this academic year.

Draft of Policy for Credit Hour Determination:

Chair Bailey and Don Carpenter presented and explained the new draft of the policy for credit hour determination, which is proposed to be added to the CMU Curriculum Policies and Procedures Manual in section III. This policy has been reviewed by department heads, as well as Faculty Senate and Academic Affairs. There was discussion. Many of these changes are to bring this part of the Manual into compliance with the Higher Learning Commission mandates. One of the changes is a statement that needs to be included on all syllabi starting in the fall semester, such as the following, “An undergraduate student should expect to spend on this course a minimum of two hours outside the classroom for every hour in the classroom. The outside hours may vary depending on the number of credit hours or type of course. More details are available from the faculty member or department office and in CMU’s Curriculum Policies and Procedures Manual.”

There was discussion about curriculum implications, such as student learning outcomes, contact hours and new procedures for course and program addition and modification proposals in the future. Several typos were found within the document, but those will be cleaned up. There was also discussion about how classes like J-term and FYI classes would fit into this. The goal is for Senate to receive this and act on it before the end of this semester. **Motion: that this document be adopted with all the appropriate changes to the Curriculum Policy and Procedures Manual (Carpenter/Bickham); motion carried.**

Student Learning Outcomes Statements:

The student learning outcomes statements were distributed to review for the next meeting. The Curriculum Policy and Procedures Manual needs to change to reflect the Higher Learning Commission wording for “student learning outcomes.” Primarily these references are in section III. C. of the Manual. **Motion: to change all references in the Curriculum Policy Manual from “student learning objectives” to “student learning outcomes” (Carpenter/Ayers); motion carried.**

Section IV of the Policy and Procedure Manual:

Carpenter presented and explained the proposed changes to Section IV of the Curriculum Policy Manual, which includes new program proposal requirements, and updates to requirements for program modification proposals. These changes include requirements from the Higher Learning Commission and the Board of Trustees. There was discussion. **Motion: to accept these changes to the Curriculum Policy Manual (Beckett/Tucci); motion carried with 1 opposed and 1 abstain.**

General Education Requirement for Associate of Applied Science Programs:

Current policy Page 19: General Education Requirement for Associate of Applied Science Programs. The General Education Program within the AAS..... is a minimum of seventeen hours to include 3 hours of written communication and 3 hours of written or oral communication, three hours of mathematics, KINE 100 Health and Wellness and one hour of kinesiology activity, and a minimum of **six hours specified by the department from gtPathways courses.**

Proposed change to the Senate that would include the following change:

.....six hours specified by the department from General Education OR a combination of one General Education course and one course from selected Applied Studies, as determined by the program. If a course from Applied Studies is used for the AAS general education as an option, then this same course would be used to fulfill the Applied Studies category and requirement for the BAS degree.

Steve Werman presented and explained the proposed change to the policy for the general education requirement for Associate of Applied Science Programs. This is to make the statement consistent with the current academic catalog. **Motion: to approve the proposed change to the Policy and Procedure Manual (Carpenter/Beckett); motion carried.**

Werman presented and explained another proposed change to the current policy. The phrase “KINE 100 Health and Wellness and one hour of kinesiology activity” should be moved to another statement. Gary Looft noted that this proposed change has already been approved through WCCC Curriculum Committee, and passed by Faculty Senate, so it just needs to be updated in the Manual. **Motion: to approve moving the statement “KINE 100 and one hour of kinesiology activity” from the gen ed statement to another section of the policy statement that Steve Werman will write in the near future (Ayers/Tucci); motion carried.**

New section of policy statement per Steve Werman:

a. General Education Requirement for Associate of Applied Science Programs. The General Education requirements for the Associate of Applied Science must include a minimum of twelve semester credit hours to include 3 hours of written communication and 3 hours of written or oral communication, a minimum of three hours of mathematics, and a minimum of six hours of Social Sciences or Humanities, or a combination of 3 hours from Social Sciences or Humanities and three hours of selected Applied Studies as determined by the program. If a course from the Applied Studies category is used for the AAS general education category, then this same course will be used to fulfill the Applied Studies requirement for the BAS degree. In addition to the general education requirements, other lower division requirements are to include KINE 100 Health and Wellness and one hour of kinesiology activity (KINA). Additional lower division requirements may apply to some degrees, e.g. Prerequisites.

April 12, 2012

Policy Manual Update:

Don Carpenter presented the proposed changes to the certificate policy in the Curriculum Policy and Procedure Manual. There was discussion. This proposal is to add new wording to the manual to define
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three categories of certificates that currently exist at CMU. The first and second categories of certificates (IV. H. 1, Technical Certificates and IV. H. 2, Professional Certificates) need to be reviewed and voted on by the Undergraduate Curriculum Committee. The Graduate Curriculum Committee has already approved new wording for the Graduate Certificates, IV. H. 3. Gary Looft noted that the wording for the technical certificates does not include any changes in the current policy. **Motion: to approve the changes to the certificate policy in the Curriculum Policy and Procedure manual for section IV. H. 1 and 2 (Ayers/Bickham); motion carried.**

Regis Tucci was elected Undergraduate Curriculum Committee Chair for 2012-13. There were no nominations for Vice Chair, so it was decided to wait on electing a Vice Chair until next fall.

Vice Chair Tucci asked the Committee how many members would be returning for the next academic year. Representatives from the following departments may be changing next year: Art, Biological Sciences and Teacher Education.

The Committee members were reminded to carefully review the recent updates to the Curriculum Policy and Procedure Manual, because there have been many changes this academic year, which will affect proposals in the future.

COURSE AND PROGRAM CHANGES

The date in parentheses (), indicates the date approved by the Curriculum Committee.

Academic Affairs

Course Additions

SUPP 100: Higher Education Success Skills
1 credit hours with 1 lecture hours
Effective Fall 2012-13 (2/23/2012)

Art

(1/26/2012) Intra-departmental Curriculum Change Memo: modify a course pre-requisite within the same department; modify list of recommended electives in a program; modify a program that does not alter faculty, space, library, lab, or other resource requirements AND does not affect any other department AND does not alter student admission or graduation requirements AND does not adversely affect student progress through the program AND does not create any hidden prerequisites. (ARTS 391, Painting Workshop I; B.F.A., Art, Studio Art concentration; B.F.A., Art, Art History concentration; B.F.A., Graphic Design, Print concentration; B.F.A., Art, K-12 Teaching concentration).

Course Additions

ARTS 364: Figure Painting I
3 credit hours with 4 studio hours
Effective Fall 2012-13 (1/26/2012)

ARTS 365: Mixed Media Painting I
3 credit hours with 4 studio hours
Effective Spring 2012-13 (1/26/2012)

ARTS 464: Figure Painting II

3 credit hours with 4 studio hours
Effective Fall 2012-13 (1/26/2012)

ARTS 465: Mixed Media Painting II
3 credit hours with 4 studio hours
Effective Spring 2012-13 (1/26/2012)

Course Modifications

ARTS 292: Oil Painting
Change title to Beginning Oil Painting
Change in catalog description
Effective Fall 2012-13 (1/26/2012)

ARTS 291: Foundation Painting
Change title to Beginning Acrylic Painting
Change in catalog description
Effective Fall 2012-13 (1/26/2012)

Course Deletions

ARTS 393: Japanese Painting I
Last semester course could be offered before deletion: Fall 2011-12
(1/26/2012)

ARTS 394: Japanese Painting II
Last semester course could be offered before deletion: Fall 2011-12
(1/26/2012)

Biological Sciences

(10/27/2011): Intra-departmental Curriculum Change Memo: modify a course title (change titles of BIOL 102 and BIOL 102L to “Plant and Animal Biodiversity” and “Plant and Animal Biodiversity Lab”)

Program Modification

Minor Biology
Program sheet revision
Effective Fall 2012-13 (12/8/2011)

BS Biological Sciences - Biology
Program sheet revision
Effective Fall 2012-13 (10/27/2011)

BS Biological Sciences - Biology - Secondary Teaching
Program sheet revision
Effective Fall 2012-13 (10/27/2011)

Course Additions

BIOL 322: Plant Identification
2 credit hours with 2 lecture hours
Effective Summer 2011-12 (10/27/2011)

BIOL 322L: Plant Identification Lab
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2 credit hours with 4 lab hours
Effective Summer 2011-12 (10/27/2011)

Course Deletions

- BIOL 154: Technobiology
Last semester course could be offered before deletion: Spring 2011-12
(10/27/2011)
- BIOL 154L: Technobiology Lab
Last semester course could be offered before deletion: Spring 2011-12
(10/27/2011)
- BIOL 205: Health, Nutrition, Safety
Last semester course could be offered before deletion: Fall 2011-12
(3/8/2012)
- BIOL 221: Plant Identification
Last semester course could be offered before deletion: Fall 2011-12
(10/27/2011)
- BIOL 221L: Plant Identification Lab
Last semester course could be offered before deletion: Fall 2011-12
(10/27/2011)

Business

New Program

- BBA Bachelor of Business Administration - Emerging Markets
Effective Fall 2012-13 (4/12/2012)
- BS Accounting - General Accounting
Effective Fall 2012-13 (1/26/2012)
- 3+2 Program: B.B.A., Finance, and M.B.A. (1/26/2012)
- 3+2 Program: B.S., Construction Management and M.B.A. (4/12/2012)

Program Modification

- 3+2 Program: B.S. Accounting and M.B.A. (1/26/2012)
- BBA Bachelor of Business Administration - Management
Effective Fall 2012-13 (4/12/2012)
- BS Accounting - Public Accounting
Program sheet revision
Effective Fall 2012-13 (1/26/2012)
- AA Business Computer Information Systems
Effective Fall 2012-13 (1/26/2012)
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- BBA Bachelor of Business Administration - Information Systems
Program sheet revision
Effective Fall 2012-13 (1/26/2012)
- BS Computer Information Systems
Effective Fall 2012-13 (1/26/2012)
- Minor Computer Information Systems
Effective Fall 2012-13 (1/26/2012)
- BS Construction Management
Program sheet revision
Effective Fall 2012-13 (1/26/2012)
- BBA Bachelor of Business Administration - Landman/Energy Management
Effective Fall 2012-13 (1/26/2012)
- BAS Computer Information Systems
Effective Fall 2012-13 (1/26/2012)
- BBA Bachelor of Business Administration - Finance
Effective Fall 2012-13 (1/26/2012)

Course Additions

- ACCT 360: Professional Preparation I
1 credit hours with 1 lecture hours
Effective Fall 2012-13 (1/26/2012)
- ACCT 460: Professional Preparation II
1 credit hours with 1 lecture hours
Effective Spring 2012-13 (1/26/2012)
- BUGB 435: Emerging Markets
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (4/12/2012)
- CONM 264: Mechanical and Industrial Systems
3 credit hours with 2 lecture hours 2 lab hours
Effective Spring 2012-13 (1/26/2012)

Course Modifications

- BUGB 231: Survey of Business Law
Change general education category to Drop
Effective Fall 2012-13 (1/26/2012)
- ACCT 411: Auditing I
Change prerequisite scheme to:
ACCT 332,
and STAT 200
or CISB 241
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Change in catalog description
Effective Fall 2012-13 (1/26/2012)

CONM 480: Project Management (Capstone)
Change prerequisite scheme to:
CONM340
CONM401
CONM264
Effective Fall 2012-13 (1/26/2012)

CONM 472: Planning and Scheduling
Change prerequisite scheme to:
CONC265
CONM264
Effective Fall 2012-13 (1/26/2012)

CONM 340: Advanced Construction Estimating
Change prerequisite scheme to:
CADT105
CONC208
COND228
CONM264
CONM316
Effective Fall 2012-13 (1/26/2012)

MARK 350: Marketing Research
Change prerequisite scheme to:
MARK 231
and STAT 200
or CISB 241
Effective Fall 2012-13 (1/26/2012)

MANG 341: Quantitative Decision Making
Change prerequisite scheme to:
MATH 113
or higher
and STAT 200
or CISB 241
Effective Fall 2012-13 (1/26/2012)

FINA 301: Managerial Finance
Change prerequisite scheme to:
ACCT 201
and STAT 200
or CISB 241
Effective Fall 2012-13 (1/26/2012)

CISB 341: Quantitative Decision Making
Change prerequisite scheme to:
MATH 113
or higher
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and STAT 200
or CISB 241
Effective Fall 2012-13 (1/26/2012)

Computer Science, Mathematics and Statistics

(2/23/2012) Intra-departmental Curriculum Change Memo: modify a pre-requisite within the same department for CSCI 470, Operating Systems Design

Program Modification

Minor STAT
Program sheet revision
Effective Fall 2012-13 (1/26/2012)

Minor MATH
Program sheet revision
Effective Fall 2012-13 (1/26/2012)

Course Additions

MATH 135: Engineering Calculus I
4 credit hours with 4 lecture hours
Effective Fall 2012-13 (1/26/2012)

MATH 136: Engineering Calculus II
4 credit hours with 4 lecture hours
Effective Fall 2012-13 (1/26/2012)

Course Modifications

MATH 236: Differential Equations and Linear Algebra
Change prerequisite scheme to:
MATH 152 OR MATH 136
Effective Fall 2012-13 (2/23/2012)

STAT 412: Correlation and Regression
Change prerequisite scheme to:
MATH 121/135/146/151
STAT 311
Effective Fall 2012-13 (1/26/2012)

MATH 369: Discrete Structures I
Change prerequisite scheme to:
MATH 152 OR MATH 136
CSCI 111
Effective Fall 2012-13 (1/26/2012)

MATH 365: Mathematical Modeling
Change prerequisite scheme to:
MATH 152 OR MATH 136
STAT 200
MATH 236 OR

MATH 240 OR
MATH 253 OR
MATH 260 OR
MATH 325
Effective Spring 2012-13 (1/26/2012)

MATH 362: Fourier Analysis
Change prerequisite scheme to:
MATH 152 OR MATH 136
Effective Fall 2012-13 (1/26/2012)

MATH 361: Numerical Analysis
Change prerequisite scheme to:
MATH 152 OR MATH 136
Effective Fall 2012-13 (1/26/2012)

MATH 260: Differential Equations
Change prerequisite scheme to:
MATH 152 OR MATH 136
Effective Fall 2012-13 (1/26/2012)

Health Sciences

(2/23/2012) Intra-departmental Curriculum Change Memo: modify list of recommended electives in a program, modify sequencing of courses within a program (A.A.S., Radiologic Technology)

New Program

AAS Medical Laboratory Technician
Effective Fall 2012-13 (1/26/2012)

Course Additions

EMTS 115: Emergency Medical Responder
3 credit hours with 2 lecture hours 1 lab hours
Effective Spring 2011-12 (1/26/2012)

MLTP 101: Phlebotomy
3 credit hours with 3 lecture hours
Effective Summer 2012-13 (1/26/2012)

MLTP 102: Applied Phlebotomy
2 credit hours with 6.7 field hours
Effective Summer 2012-13 (1/26/2012)

MLTP 132: Clinical Hematology and Coagulation
3 credit hours with 3 lecture hours
Effective Spring 2012-13 (1/26/2012)

MLTP 132L: Clinical Hematology and Coagulation Lab
1 credit hours with 2 lab hours
Effective Spring 2012-13 (1/26/2012)

MLTP 138: Clinical Immunology
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2 credit hours with 2 lecture hours
Effective Fall 2012-13 (1/26/2012)

MLTP 138L: Clinical Immunology Lab
1 credit hours with 2 lab hours
Effective Fall 2012-13 (1/26/2012)

MLTP 141: Clinical Immunohematology
2 credit hours with 2 lecture hours
Effective Spring (1/26/2012)

MLTP 141L: Clinical Immunohematology Lab
1 credit hours with 2 lab hours
Effective Spring 2012-13 (1/26/2012)

MLTP 142: Clinical Microscopy
2 credit hours with 2 lecture hours
Effective Fall 2012-13 (1/26/2012)

MLTP 142L: Clinical Microscopy Lab
1 credit hours with 2 lab hours
Effective Fall 2012-13 (1/26/2012)

MLTP 180: Applied Immunohematology
3 credit hours with 10 field hours
Effective Fall 2012-13 (1/26/2012)

MLTP 182: Applied Hematology and Body Fluids
4 credit hours with 13.3 field hours
Effective Fall 2012-13 (1/26/2012)

MLTP 231: Clinical Microbiology I
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (1/26/2012)

MLTP 231L: Clinical Microbiology I Lab
1 credit hours with 2 lab hours
Effective Fall 2012-13 (1/26/2012)

MLTP 232: Clinical Microbiology II
2 credit hours with 2 lecture hours
Effective Spring 2012-13 (1/26/2012)

MLTP 232L: Clinical Microbiology II Lab
1 credit hours with 2 lab hours
Effective Spring 2012-13 (1/26/2012)

MLTP 242: Clinical Chemistry
3 credit hours with 3 lecture hours
Effective Spring 2012-13 (1/26/2012)

MLTP 242L: Clinical Chemistry Lab
 1 credit hours with 2 lab hours
 Effective Spring 2012-13 (1/26/2012)

MLTP 250: Applied Chemistry and Serology
 2 credit hours with 6.7 field hours
 Effective Fall 2012-13 (1/26/2012)

MLTP 252: Applied Microbiology
 4 credit hours with 13.3 field hours
 Effective Fall 2012-13 (1/26/2012)

MLTP 253: Certification Exam Review
 1 credit hours with 1 lecture hours
 Effective Fall 2013-14 (1/26/2012)

MLTP 275: Capstone Seminar
 1 credit hours with 1 lecture hours
 Effective Spring 2012-13 (1/26/2012)

Kinesiology

Program Modification

- | | |
|----|--|
| BS | Athletic Training
Program sheet revision
Effective Fall 2012-13 (2/23/2012) |
| BS | Athletic Training
Program sheet revision
Effective Fall 2012-13 (10/27/2011) |
| BA | Kinesiology - Adapted Physical Education
Program sheet revision
Effective Summer 2012-13 (9/22/2011) |
| BS | Exercise Science
Program sheet revision
Effective Fall 2012-13 (12/8/2011) |
| BA | Kinesiology - K-12 Teaching
Program sheet revision
Effective Fall 2012-13 (12/8/2011) |
| BA | Kinesiology - Adapted Physical Education
Program sheet revision
Effective Fall 2012-13 (12/8/2011) |
| BA | Kinesiology - Fitness and Health Promotion
Program sheet revision
Effective Fall 2012-13 (12/8/2011) |

Course Additions

- KINA 149: Broomball
1 credit hours with .33 lecture hours .67 lab hours
Effective J-Term 2012-13 (2/23/2012)
- KINA 154: Beginning Ice Hockey
1 credit hours with .33 lecture hours .67 lab hours
Effective J-Term 2012-13 (2/23/2012)
- KINA 155: Beginning Ice Skating
1 credit hours with .33 lecture hours .67 lab hours
Effective J-Term 2012-13 (2/23/2012)
- KINA 170: Latin Rhythms
1 credit hours with .33 lecture hours .67 lab hours
Effective Spring 2011-12 (10/27/2011)
- KINA 171: Adaptive Skiing/Snowboarding
1 credit hours with .33 lecture hours .67 lab hours
Effective Spring 2011-12 (9/22/2011)
- KINA 175: Snorkeling/Free Diving
1 credit hours with .33 lecture hours .67 lab hours
Effective Spring 2011-12 (9/22/2011)
- KINA 176: Horseback Riding
1 credit hours with .33 lecture hours .67 lab hours
Effective Spring 2011-12 (9/22/2011)
- KINE 252: Principles of Evaluation and Assessment
3 credit hours with 3 lecture hours
Effective Spring 2012-13 (10/27/2011)
- KINE 253: Fundamentals of Clinical Athletic Training
2 credit hours with 2 lecture hours
Spring 2012-13 (10/27/2011)

Course Modifications

- KINE 213: Application of Physical Fitness and Exercise Prescription
Change prerequisite scheme to:
KINE 100
Change in catalog description
Effective Summer 2012-13 (9/22/2011)
- KINA 107: Scuba II
Change title to Advanced Scuba
Change prerequisite scheme to:
KINA 106
Effective Summer 2012-13 (9/22/2011)
- KINA 106: Scuba I
Change title to Beginning Scuba
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Effective Summer 2012-13 (9/22/2011)

- KINA 102: Intermediate Swimming
Change title to Advanced Swimming
Effective Summer 2012-13 (9/22/2011)
- KINE 404: Preparation for ACSM Health Fitness Specialist Certification
Change title to Clinical Exercise Physiology and Advanced Exercise Prescription
Change in catalog description
Effective Spring 2012-13 (12/8/2011)
- KINE 240: Introduction to Clinical Athletic Training
Change in catalog description
Effective Fall 2012-13 (10/27/2011)
- KINE 411: Worksite Health Promotion
Change in catalog description
Effective Summer 2012-13 (9/22/2011)
- KINE 297: Practicum
Change in catalog description
Effective Summer 2012-13 (9/22/2011)
- KINE 403: Preparation for Strength and Conditioning Certification
Change title to Advanced Strength and Conditioning
Change prerequisite scheme to:
KINA 128 OR KINA 180-193
KINE 303
KINE 303L
Change in catalog description
Effective Spring 2012-13 (12/8/2011)
- KINE 301: Tests and Measurements in Sport and Physical Education
Change title to Health and Fitness Assessment
Change prerequisite scheme to:
KINE 213
Change in catalog description
Effective Fall 2012-13 (12/8/2011)
- KINE 260: School and Personal Health
Change title to School Health Education
Change in catalog description
Effective Fall 2012-13 (12/8/2011)

Course Deletions

- KINA 172: SQUARE DANCE
Last semester course could be offered before deletion: Summer 2012-13
(9/22/2011)
- KINA 173: FOLK DANCE
Last semester course could be offered before deletion: Summer 2012-13
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(9/22/2011)

KINA 179: DANCE PERFORMANCE GROUP
Last semester course could be offered before deletion: Summer 2012-13
(9/22/2011)

KINE 365: First Responder
Last semester course could be offered before deletion: Spring 2011-12
(2/23/2012)

Languages, Literature and Mass Communication

(4/12/2012): Intra-departmental Curriculum Change Memo: modify a course prerequisite within the same department, and a. modify a program that does not alter faculty, space, library, lab, or other resource requirements, AND b. does not affect any other department AND c. does not alter student admission or graduation requirements, AND d. does not adversely affect student progress through the program, AND e. does not create any hidden prerequisites. (add MASS 142 as a prerequisite for MASS 144)

Program Modification

Minor English
Program sheet revision
Effective Fall 2012-13 (12/8/2011)

Minor Spanish
Program sheet revision
Effective Fall 2012-13 (4/12/2012)

BA Spanish - Secondary Teaching
Program sheet revision
Effective Fall 2012-13 (4/12/2012)

BA Spanish - Literature and Language
Program sheet revision
Effective Fall 2012-13 (4/12/2012)

BA Spanish - Applied Professional
Program sheet revision
Effective Fall 2012-13 (4/12/2012)

Minor Classical Studies - N/A
Program sheet revision
Effective Fall 2012-13 (4/12/2012)

Course Additions

FLAS 303: Advanced Spanish Conversation
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (4/12/2012)

FLAS 341: Spanish and the Nature of Language
3 credit hours with 3 lecture hours

Effective Fall 2012-13 (4/12/2012)

FLGK 111: Introductory Greek I
3 credit hours with 3 lecture hours
Effective Fall 2013-14 (10/27/2011)

FLGK 112: Introductory Greek 2
3 credit hours with 3 lecture hours
Effective Spring 2013-14 (10/27/2011)

FLLT 111: Introductory Latin 1
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (10/27/2011)

FLLT 112: Introductory Latin 2
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (10/27/2011)

Course Modifications

ENGL 415: American Folklore
Change in catalog description
Effective Fall 2012-13 (2/23/2012)

FLAS 322: Introduction to the Literature of Latin America
Change prerequisite scheme to:
FLAS 301
FLAS 302
FLAS 303
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 111: First-Year Spanish I
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 112: First-Year Spanish II
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 211: Second-Year Spanish I
Change general education category to Applied Studies
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 212: Second-Year Spanish II
Change prerequisite scheme to:
FLAS 211
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

- FLAS 301: Advanced Spanish Grammar
Change in catalog description
Effective Fall 2012-13 (4/12/2012)
- FLAS 302: Advanced Spanish Composition
Change in catalog description
Effective Fall 2012-13 (4/12/2012)
- FLAS 311: History and Culture of Spain
Change prerequisite scheme to:
 FLAS 301
 FLAS 302
 FLAS 303
Change in catalog description
Effective Fall 2012-13 (4/12/2012)
- FLAS 312: History and Culture of Latin America
Change prerequisite scheme to:
 FLAS 301
 FLAS 302
 FLAS 303
Change in catalog description
Effective Fall 2012-13 (4/12/2012)
- ENGL 335: The Bible as Literature
Change in catalog description
Effective Fall 2013-14 (10/27/2011)
- FLAS 321: Introduction to the Literature of Spain
Change prerequisite scheme to:
 FLAS 301
 FLAS 302
 FLAS 303
Change in catalog description
Effective Fall 2012-13 (4/12/2012)
- FLAS 444: Using Technology, Literature and Culture in the Spanish Language Classroom
Change title to Using Technology, Literature and Culture in the Teaching Spanish
Change prerequisite scheme to:
 FLAS 311
 FLAS 312
 FLAS 321
 FLAS 322
 FLAS 341
Change in catalog description
Effective Fall 2012-13 (4/12/2012)
- FLAS 421: Hispanic Poetry
Change prerequisite scheme to:
 FLAS 301
 FLAS 302

FLAS 303
FLAS 341
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 422: Hispanic Prose
Change prerequisite scheme to:
FLAS 301
FLAS 302
FLAS 303
FLAS 341
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 423: Hispanic Drama and Film
Change prerequisite scheme to:
FLAS 301
FLAS 302
FLAS 303
FLAS 341
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 431: Spanish for Medical and Social Services
Change prerequisite scheme to:
FLAS 301
FLAS 302
FLAS 303
FLAS 341
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 433: Business Spanish
Change prerequisite scheme to:
FLAS 301
FLAS 302
FLAS 303
FLAS 341
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 434: Spanish-English Translation
Change prerequisite scheme to:
FLAS 301
FLAS 302
FLAS 303
FLAS 341
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 435: Spanish-English Interpreting
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Change prerequisite scheme to:
FLAS 301
FLAS 302
FLAS 303
FLAS 341
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 441: Spanish Phonetics and Phonology
Change prerequisite scheme to:
FLAS 301
FLAS 302
FLAS 303
FLAS 341
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 442: Methodology of Teaching Spanish
Change prerequisite scheme to:
FLAS 301
FLAS 302
FLAS 303
FLAS 341
FLAS 441
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

FLAS 314: Advanced Spanish Conversation
Change prerequisite scheme to:
FLAS 301
Change in catalog description
Effective Fall 2012-13 (4/12/2012)

Course Deletions

FLAS 314: Advanced Spanish Conversation
Last semester course could be offered before deletion: Fall 2012-13
(4/12/2012)

FLAS 411: Spanish and the Nature of Language
Last semester course could be offered before deletion: Fall 2012-13
(4/12/2012)

FLAS 443: Spanish for Public School Teachers
Last semester course could be offered before deletion: Spring 2011-12
(4/12/2012)

Music

Program Modification

BA BA Music - Performance
Program sheet revision
Effective Fall 2012-13 (3/8/2012)

- BA BA Music - Elective Studies in Business
Program sheet revision
Effective Fall 2012-13 (2/23/2012)
- BA BA Music - K-12 Teaching
Program sheet revision
Effective Fall 2012-13 (2/23/2012)
- BA BA Music - Performance
Program sheet revision
Effective Fall 2012-13 (2/23/2012)
- BA BA Music - Liberal Arts
Program sheet revision
Effective Fall 2012-13 (2/23/2012)

Course Additions

- MUSA 120: Class Piano-Non Majors
2 credit hours with 2 lecture hours
Effective Fall 2012-13 (2/23/2012)
- MUSA 121: Class Piano-Non Majors
2 credit hours with 2 lecture hours
Effective Spring 2012-13 (2/23/2012)

Course Modifications

- MUSA 130: Class Piano I
Change in catalog description
Effective Fall 2012-13 (2/23/2012)
- MUSP 420: Senior Recital
Change title to Senior Recital/Presentation
Change in catalog description
Effective Fall 2012-13 (2/23/2012)
- MUSA 131: Class Piano II-Non Majors
Change title to Class Piano-Non Majors
Change in catalog description
Effective Spring 2012-13 (2/23/2012)
- MUSA 130: Class Piano I-Non Majors
Change title to Class Piano-Non Majors
Change in catalog description
Effective Fall 2012-13 (2/23/2012)

Course Deletions

- MUSA 216: Keyboard Harmony
Last semester course could be offered before deletion: Spring 2011-12
(2/23/2012)

- MUSA 236: Electronic Instrument Techniques and Materials
Last semester course could be offered before deletion: Spring 2011-12
(2/23/2012)
- MUSA 241: Music and Methods in Early Childhood Education
Last semester course could be offered before deletion: Spring 2011-12
(2/23/2012)
- MUSP 149: Young Artist Orchestra
Last semester course could be offered before deletion: Spring 2011-12
(2/23/2012)
- MUSP 249: Young Artist Orchestra
Last semester course could be offered before deletion: Spring 2011-12
(2/23/2012)
- MUSP 349: Young Artist Orchestra
Last semester course could be offered before deletion: Spring 2011-12
(2/23/2012)
- MUSP 449: Young Artist Orchestra
Last semester course could be offered before deletion: Spring 2011-12
(2/23/2012)

Physical and Environmental Sciences

(2/23/2012): Intra-departmental Curriculum Change Memo: Modify a program that does not alter faculty, space, library, lab, or other resource requirements, AND does not affect any other department, AND does not alter student admission or graduation requirements AND does not adversely affect student progress through the program AND does not create any hidden prerequisites. (B.S., Mechanical Engineering Technology; A.A.S., Mechanical Engineering Technology)

Program Modification

- CERT Sustainability Practices
Program sheet revision
Effective Summer 2011-12 (2/23/2012)
- BS Environmental Science and Technology
Program sheet revision
Effective Spring 2011-12 (9/22/2011)

Course Additions

- ENGR 101: Introduction to Engineering
2 credit hours with 2 lecture hours
Effective Fall 2012-13 (2/23/2012)
- ENGR 224L: Materials Science Laboratory
1 credit hours with 2 lab hours
Effective Fall 2012-13 (2/23/2012)

ENGR 435: Industrial Controls
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (2/23/2012)

ENGR 436: Fluid and Electrical Power Systems
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (2/23/2012)

ENVS 278: Permaculture Design
2 credit hours with 2 lecture hours
Effective Summer 2011-12 (2/23/2012)

ENVS 278L: Permaculture Design Laboratory
2 credit hours with 4 lab hours
Effective Summer 2011-12 (2/23/2012)

Course Modifications

ENGR 445: MET Design Project I
Change prerequisite scheme to:
ENGR 140
ENGR 312
ENGR 321
ENGR 325
SPCH 102
MAMT 115
ENGL 425
Effective Fall 2012-13 (2/23/2012)

ENGR 426: Manufacturing Processes and Systems
Change prerequisite scheme to:
ENGR 224
STAT 200
Effective Fall 2012-13 (2/23/2012)

ENGR 343: Dynamics
Change prerequisite scheme to:
ENGR 261
Effective Fall 2012-13 (2/23/2012)

ENGR 321: Fluid Mechanics
Change prerequisite scheme to:
MATH 152 OR MATH 136
PHYS 111 OR PHYS 131
ENGL 112
Effective Fall 2012-13 (2/23/2012)

ENGR 317: Fundamentals of Circuits and Electronics
Change prerequisite scheme to:
MATH 152 OR MATH 136
PHYS 111 OR PHYS 131
Effective Fall 2012-13 (2/23/2012)

- ENGR 312: Engineering Thermodynamics
 Change title to Thermodynamics and Heat Transfer
 Change prerequisite scheme to:
 MATH 152 OR MATH 136
 PHYS 111 OR PHYS 131
 Effective Fall 2012-13 (2/23/2012)
- ENGR 261: Statics and Structures
 Change prerequisite scheme to:
 MATH 152 OR MATH 136
 PHYS 111/111L OR PHYS 131/131L
 Effective Fall 2012-13 (2/23/2012)
- ENGR 224: Materials Science
 Change credit hours to 2 credit hours with 2 lecture hours 2 lab hours
 Change prerequisite scheme to:
 CHEM 121 OR CHEM 131
 CHEM 121L OR CHEM 131L
 PHYS 111 OR PHYS 131
 PHYS 111L OR PHYS 131L
 Change corequisite scheme to:
 ENGR 224L
 Effective Fall 2012-13 (2/23/2012)
- ENGR 140: First-Year Engineering Projects
 Change prerequisite scheme to:
 MATH 119 OR HIGHER
 MAMT 102 OR MAMT 115
 Effective Fall 2012-13 (2/23/2012)
- ENVS 212: Environmental Health and Safety
 Change prerequisite scheme to:
 ENVS 221
 or consent of instructor
 Change in catalog description
 Effective Spring 2011-12 (9/22/2011)
- ENVS 492: Capstone in Environmental Science and Technology
 Effective Spring 2011-12 (9/22/2011)
- ENVS 301: Environmental Project Management
 Change prerequisite scheme to:
 Any one of the following
 ENVS 204
 ENVS 221
 ENVS 331
 ENVS 340
 Effective Fall 2012-13 (9/22/2011)
- ENVS 212L: Environmental Health and Safety Lab
 Change prerequisite scheme to:
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ENVS 221
 or consent of instructor
 Change in catalog description
 Effective Spring 2011-12 (9/22/2011)

Course Deletions

- ENGR 255: Thermodynamics
 Last semester course could be offered before deletion: Spring 2011-12
 (2/23/2012)
- ENGR 262: Dynamics
 Last semester course could be offered before deletion: Spring 2011-12
 (2/23/2012)
- ENGR 430: Fluid Power Systems
 Last semester course could be offered before deletion: Spring 2011-12
 (2/23/2012)
- ENGR 440: Industrial Controls & Electrical Power Systems
 Last semester course could be offered before deletion: Spring 2011-12
 (2/23/2012)

Social and Behavioral Sciences

(11/10/2011) Intra-departmental Curriculum Change Memo: Modify a course prerequisite within the same department (modify prerequisites for CRMJ 328)

New Program

- Minor Social work
 Effective Fall 2012-13 (12/8/2011)
- Minor Addiction Studies
 Effective Fall 2012-13 (4/12/2012)

Program Deletion

- BA Sociology - Human Services
 Effective Fall 2013-14 (4/12/2012)

Program Modification

- BA Sociology
 Program sheet revision
 Effective Fall 2013-14 (4/12/2012)
- BA Criminal Justice - Minor
 Program sheet revision
 Effective Fall 2012-13 (2/23/2012)
- BA Criminal Justice - Law Enforcement
 Program sheet revision
 Effective Fall 2012-13 (2/23/2012)

- BA Criminal Justice
Program sheet revision
Effective Fall 2012-13 (2/23/2012)
- BA Criminal Justice - Law Enforcement
Program sheet revision
Effective Fall 2012-13 (12/8/2011)
- Minor Criminal Justice
Program sheet revision
Effective Fall 2012-13 (12/8/2011)
- BA Criminal Justice
Program sheet revision
Effective Fall 2012-13 (12/8/2011)
- BAS Public Administration/Public Safety
Program sheet revision
Effective Fall 2012-13 (12/8/2011)

Course Additions

ADAP 499 Internship: This is a reserved course number; it just needs to be activated to appear in the catalog, it doesn't need to be added with a course addition form and go through the curriculum approval process.

- ADAP 301: Foundations of Addictions Counseling
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (4/12/2012)
- ADAP 350: Cultural and Ethical Issues in Addictions Treatment
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (4/12/2012)
- ADAP 380: Pharmacology and Addictions
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (4/12/2012)
- ADAP 401: Special Populations and Addictions
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (4/12/2012)
- ADAP 420: Addiction Counseling Approaches
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (4/12/2012)
- CRMJ 325: Juvenile Justice
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (11/10/2011)
- PADM 350: Ethics in Public Administration
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3 credit hours with 3 lecture hours
Effective Fall 2012-13 (12/8/2011)

SOCI 120: Technology and Society
3 credit hours with 3 lecture hours
Effective Spring 2011-12 (9/22/2011)

SOCO 318: Sociology of Health & Illness
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (4/12/2012)

SOCO 330: Sociology of Aging
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (4/12/2012)

SOWK 310: American Social Welfare
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (12/8/2011)

SOWK 320: Social Work Practices in Mental Health
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (12/8/2011)

SOWK 340: Case Management
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (12/8/2011)

SOWK 350: Legal Aspects of Social Work
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (12/8/2011)

SOWK 499: Internship
3 credit hours with 1 lecture hours 2 field hours
Effective Fall 2012-13 (12/8/2011)

Course Modifications

PSYC 414: History of Psychology
Change prerequisite scheme to:
PSYC 150
In good standing as a junior or above psychology major or permission of
Effective Fall 2012-13 (12/8/2011)

PADM 446: Public Personnel Management
Change in catalog description
Effective Fall 2012-13 (12/8/2011)

PADM 442: Public Budgeting
Change in catalog description
Effective Fall 2012-13 (12/8/2011)

PADM 315: Public Management
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Change in catalog description
Effective Fall 2012-13 (12/8/2011)

PADM 314: Public Organization Theory
Change in catalog description
Effective Fall 2012-13 (12/8/2011)

Course Deletions

SOCO 499 Internship: This cannot be deleted, but can be taken out of the academic catalog and semester schedule of courses.

SOCO 301: Introduction to Human Services
Last semester course could be offered before deletion: Spring 2011-12
(4/12/2012)

SOCO 350: Sociology of Death and Dying
Last semester course could be offered before deletion: Spring 2011-12
(4/12/2012)

SOCO 360: Social Influences of Small Groups
Last semester course could be offered before deletion: Spring 2011-12
(4/12/2012)

Teacher Education

No course or program changes for this academic year.

Theatre Arts

(3/8/2012) Intra-departmental Curriculum Change Memo: Modify a course prerequisite within the same department; and modify a program that a. does not alter faculty, space, library, lab or other resource requirements, AND b. does not affect any other department, AND c. does not alter student admission or graduation requirements, AND d. does not adversely affect student progress through the program, AND e. does not create any hidden prerequisites. (change prerequisite for all Advanced Acting courses)

Program Modification

BA Theatre Arts - Music Theatre
Program sheet revision
Effective Fall 2012-13 (3/8/2012)

BA Theatre Arts/BA - Dance
Program sheet revision
Effective Fall 2012-13 (3/8/2012)

BA Theatre Arts/BA - Acting/Directing
Program sheet revision
Effective Fall 2012-13 (3/8/2012)

BA Theatre Arts – Design/Technical
Change program name to Design/Technology
Effective Fall 2012-13 (1/26/2012)

Course Additions

THEA 156: Acting II: Contemporary Scenework
3 credit hours with 3 lecture hours
Effective Spring 2012-13 (3/8/2012)

THEA 256: Acting IV: Auditions
3 credit hours with 3 lecture hours
Effective Spring 2012-13 (3/8/2012)

THEA 356: Advanced Acting: Dialects
3 credit hours with 3 lecture hours
Effective Spring 2012-13 (3/8/2012)

Course Modifications

THEA 253: Acting III: Stage Movement
Change title to same
Change credit hours to 3 credit hours with 3 lecture hours
Change prerequisite scheme to:
 THEA 156 or consent of instructor
Change in catalog description
Effective Fall 2012-13 (3/8/2012)

Course Deletions

THEA 154: Acting II: Auditions
Last semester course could be offered before deletion: Spring 2011-12
(2/23/2012)

THEA 254: Acting IV: Dialects
Last semester course could be offered before deletion: Spring 2011-12
(2/23/2012)

WCCC CURRICULUM COMMITTEE

The members of the 2011-12 WCCC Curriculum Committee were: Gary Looft (Chair, Group A), Carolyn Ferreira-Lillo (Vice-Chair, Group C), Regis Tucci (Vice Chair, Undergraduate Curriculum Committee, Catalog Description Reviewer), Dan Kirby (Group B), Michael Carsten (At Large), Alane Wooster (At Large)

Ex-Officio members were: Melissa Shammo (Secretary), Aimee Brown (Tomlinson Library), Carol Futhey (VP Academic Affairs), Holly Teal (Registrar), Brigitte Sundermann (VP Community College Affairs)

ANNOUNCEMENTS AND INFORMATION ITEMS:

September 13, 2011

Committee members introduced themselves.

Gary Looft showed the Committee the WCCC CC website address:

<http://www.coloradomesa.edu/facsenate/2011-12WCCCCEducationCommittee.html>.

Gary reviewed the status of the Curriculum Policy and Procedure Manual, and discussed some upcoming updates. The website should have the most current approved Manual.

October 11, 2011

No proposals received, meeting cancelled.

November 8, 2011

Sherry Schreiner announced that she is working on changing UTEC 107 to MATH 107. This is the last UTEC prefix class to be changed. She is also proposing that the title be changed to Career Math and credit be adjusted to 3 credits to align with other colleges in the state. Current AAS degrees that require UTEC 107 would need to change that requirement to either MATH 107 or 108 depending on which would be most appropriate. Reducing the credits by one with these degrees would not be a problem, since they all require more than the minimum credits required for an Associate degree. Sherry is also proposing to make MATH 030 a prerequisite.

Proposal: Associate degree proposal:

Gary Looft proposed adding Associate authority to the Western Colorado Community College Curriculum Committee. Dan Kirby motioned to move the proposal to the Faculty Senate. Laney Wooster seconded the motion. The motion passed unanimously.

Technical Certificate (discussion of implications on technical certificate programs and possible changes to the policy and procedure manual):

The Committee discussed this possible change to the definitions of certificates. Looft stated that there is discussion regarding different levels of certificates; Technical Certificate and Certificates. Some seem to think that the distinction between the two is the level of courses required for the certificate. A Technical Certificate would have lower level courses and Certificates would include upper level courses (300+). These changes or definitions will need to be in the Policy Manual. Michael Carsten suggested that perhaps 'Professional Certificate' could indicate the upper level course work. Gary will take our suggestion to the Undergraduate Curriculum Committee.

December 13, 2011

Gary Looft revised renaming Certificates. He said that there is a need to formalize the definitions. The committee discussed having two types of Certificates, Technical and Professional. Professional Certificates would require at least one upper division course and the Technical Certificate would be all others. **Carolyn Ferreira-Lillo motion to approve this definition and be sent to the UCC. Dan Kirby seconded the motion. The motion passed.**

January 10, 2012

The December 13, 2011 minutes were accepted.

February 7, 2012

Gary Looft announced significant changes to degree qualifications in the policies and procedures manual. The deadline to implement these changes will be April 2012.

Gary Looft announced program changes following the meeting may be catalogued, but will only apply to program sheet changes.

March 6, 2012

Policy and Procedure Manual changes:

Gary updated the committee on changes that are being made. These changes are in response to the new guidelines. The document that Gary sent the committee was modified again just prior to the meeting, and will be sent to the Committee. Looft mentioned that it is very important that Committee members read the updated Manual because the changes will affect new program approvals.

April 10, 2012

No meeting was needed.

May 8, 2012 (PLEASE NOTE: as of July 2012, these minutes have not yet gone to Faculty Senate)

Gary Looft presented the Cycle for Review to the committee. Manufacturing Technology, Process Systems Technology and Technology Integration are up for review next year.

Overview of the Policy and Procedure manual changes: major changes in the manual were highlighted:

Section **III. E. Contact and Credit Hours** extensively modified to comply with new federal regulations.

Section **III. H. Individualized Learning:...** defines the process for Internships.

Section **III. H. Alternative Delivery and Hybrid Courses** will need to be defined further this fall. (Also noted that there are two III. H's in the copy distributed)

In section **IV. C. 1. A General Education Requirements for Associates of Applied Science Program** the general education course list has been expanded to include Natural Science Fine Arts and Applied Studies. Programs that would like to include these options will need to go through Curriculum Committee and make the change on the program sheet.

Section **IV. F. Proposal Format for All New Changes** has seen significant changes. Proposals will need to include assessments for the programs and courses as well as the Curriculum map. Samples will be available in the fall.

Section **IV. H Certificate Programs** further define the different types of certificates.

The Committee set goals for the next year:

WCCC CC will meet on the 2nd Tuesday of the month.

The most important goal will be to train faculty on the changes to the policies and procedures.

2011-12 Curriculum Committee Year-End Reports

Gary Looft was elected as Chair, and Carolyn Ferreira-Lillo was elected as Vice Chair.

COURSE AND PROGRAM CHANGES

The date in parentheses (), indicates the date approved by the Undergraduate Curriculum Committee.

Western Colorado Community College

(8/25/2011) Intra-departmental Curriculum Change Memo: modify sequencing of courses in a program, modify a program that does not alter faculty, space, library, lab or other resource requirements, AND does not affect any other department, AND does not alter student admission or graduation requirements, AND does not adversely affect student progress through the program, AND does not create any hidden prerequisites. (Technical Certificate, Administrative Office Technology—General Office Administration Specialization; A.A., Liberal Arts, Administrative Office Technology Emphasis; A.A.S., Administrative Office Technology, Administrative Professional Emphasis)

(10/27/2011) Intra-departmental Curriculum Change Memo: modify sequencing of courses within a program; and modify a program that a. does not alter faculty, space, library, lab or other resource requirements, AND b. does not affect any other department, AND c. does not alter student admission or graduation requirements, AND d. does not adversely affect student progress through the program, AND e. does not create any hidden prerequisites. (A.A.S., Manufacturing Technology—Machining Technology Specialization)

New Program

- | | |
|-----|---|
| AAS | Aviation Technology - Helicopter
Effective Fall 2012-13 (11/10/2011) |
| AAS | Aviation Technology - Fixed-wing
Effective Fall 2012-13 (11/10/2011) |
| AAS | Sustainable Agriculture
Effective Fall 2012-13 (2/23/2012) |
| AAS | Medical Office Assistant
Effective Fall 2012-13 (12/8/2011) |

Program Modification

- | | |
|------|---|
| CERT | Manufacturing Technology – Computer-aided Design
Program sheet revisions
Effective Fall 2011-12 (8/25/2011) |
| AAS | Manufacturing Technology - Computer-aided Design
Program sheet revision
Effective Fall 2011-12 (8/25/2011) |
| AA | Early Childhood Education
Program sheet revision |

- Effective Fall 2012-13 (4/12/2012)
- AAS Process Systems Technology
Change program to No - No
Program sheet revision
Effective Fall 2012-13 (2/23/2012)
- AAS Wildland Fire Management - PTO
Change program to Wildland Fire Science - No
Program sheet revision
Effective Fall 2012-13 (2/23/2012)
- CERT Culinary Arts - Culinary
Program sheet revision
Effective Fall 2012-13 (1/26/2012)
- AAS Culinary Arts - Culinary
Program sheet revision
Effective Fall 2012-13 (1/26/2012)
- CERT Administrative Office Technology
Effective Fall 2012-13 (1/26/2012)
- AAS Administrative Office Technology
Effective Fall 2012-13 (1/26/2012)
- AA Administrative Office Technology
Effective Fall 2012-13 (1/26/2012)
- AAS Manufacturing Technology - Welding Technology
Program sheet revision
Effective Spring 2012-13 (11/10/2011)

Course Additions

- AGRS 100: Practical Crop Production
3 credit hours with 3 other hours
Effective Fall 2012-13 (2/23/2012)
- AGRS 102: Agriculture Economics
4 credit hours with 4 lecture hours
Effective Fall 2012-13 (2/23/2012)
- AGRS 105: Animal Science
3 credit hours with 3 other hours
Effective Fall 2012-13 (2/23/2012)
- AGRS 110: Integrated Pest Management
3 credit hours with 3 other hours
Effective Fall 2012-13 (2/23/2012)
- AGRS 118: Farm Structures/Green Houses
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3 credit hours with 3 other hours
Effective Fall 2012-13 (2/23/2012)

AGRS 125: Agricultural Machinery
3 credit hours with 3 other hours
Effective Fall 2012-13 (2/23/2012)

AGRS 210: Agricultural Marketing
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (2/23/2012)

AGRS 224: Integrated Ranch Management
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (2/23/2012)

AGRS 225: Feeds and Feeding
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (2/23/2012)

AGRS 240: Intro Soil Science
3 credit hours with 3 other hours
Effective Fall 2012-13 (2/23/2012)

AGRS 260: Plant Propagation
3 credit hours with 3 other hours
Effective Fall 2012-13 (2/23/2012)

AGRS 293: Summer Co-op
5 credit hours with 12.5 field hours
Effective Fall 2012-13 (2/23/2012)

AVTN 108: GPS for Pilots
1 credit hours with 1 lecture hours
Effective Fall 2012-13 (11/10/2011)

AVTN 115: ATC Phraseology I
1 credit hours with 1 lecture hours
Effective Fall 2012-13 (11/10/2011)

AVTN 140: Aircraft Systems for Pilots - Airframe
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (11/10/2011)

AVTN 141: Aircraft Systems for Pilots - Powerplant
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (11/10/2011)

AVTN 223: Multi-engine Instructor Flight
1 credit hours with 1 lecture hours
Effective Fall 2012-13 (11/10/2011)

- AVTN 242: ATC Phraseology II
1 credit hours with 1 lecture hours
Effective Fall 2012-13 (11/10/2011)
- CADT 210: Project
3 credit hours with 4 other hours
Effective Spring 2011-12 (8/25/2011)
- CUAR 245: International Cuisine
3 credit hours with 4.5 other hours
Effective Spring 2012-13 (1/26/2012)
- CUAR 251: Advanced Garde Manger and Hors d' oeuvres
3 credit hours with 4.5 other hours
Effective Spring 2012-13 (1/26/2012)
- CUAR 271: Techniques of culinary competition-hot food
3 credit hours with 4.5 other hours
Effective Fall 2012-13 (1/26/2012)
- CUAR 272: Techniques of culinary competition-cold food
3 credit hours with 4.5 other hours
Effective Spring 2012-13 (1/26/2012)
- EDEC 205: Nutrition, Health, and Safety
3 credit hours with 3 lecture hours
Effective Fall 2012-13 (4/12/2012)
- OFAD 120: Internet and Social Networking Use For Business
3 credit hours with
Effective Fall 2012-13 (1/26/2012)
- OFAD 125: Multimedia and Web Editing
3 credit hours with 45 lecture hours 22.5 lab hours
Effective Fall 2012-13 (1/26/2012)
- OFAD 291: Service Learning
3-12 credit hours
Effective Fall 2012-13 (1/26/2012)

Course Modifications

- FSWM 155: Basic Incident Command Systems and Facilitative Instructor
Change title to Intermediate ICS - I 200 & I 300
Change credit hours to 2 credit hours with 2 lecture hours
Change in catalog description
Effective Fall 2012-13 (2/23/2012)
- OFAD 153: Word Processing I
Change title to Word Processing
Change prerequisite scheme to:
Ability to keyboard 30 wpm or OFAD103
2011-12 Curriculum Committee Year-End Reports

Change in catalog description
Effective Fall 2012-13 (1/26/2012)

OFAD 221: Transcription
Change title to Voice Recognition and Business Editing
Change prerequisite scheme to:
 Successful completion of Word Processing, OFAD 153
Change in catalog description
Effective Fall 2012-13 (1/26/2012)

OFAD 201: Office Procedures
Change in catalog description
Effective Fall 2012-13 (1/26/2012)

WSFM 142: Portable Pumps and Water Use
Change credit hours to 2 credit hours with 3 other hours
Effective Fall 2012-13 (2/23/2012)

UTEC 107: Mathematics for Technology
Change title to Career Math
Change credit hours to 3 credit hours with 3 lecture hours
Change prerequisite scheme to:
 MATH030
Change in catalog description
Effective Fall 2012-13 (11/10/2011)

Course Deletions

CADT 120: Intro to Still Images
Last semester course could be offered before deletion: Fall 2010-11
(8/25/2011)

WSFM 206: Intermediate ICS
Last semester course could be offered before deletion: Spring 2011-12
(2/23/2012)

WCCC Curriculum Committee

The first date in parentheses (), indicates the date of WCCC CC approval, the second date in parentheses is the date of UCC acknowledgement.

Course Additions

CRJW 270: Homicidal Drowning Investigations
2 credit hours with 1.5 other hours
Effective Spring 2012-13 (11/8/2011) (2/23/2012)

CRJW 280: Public Safety Diving Phase 1
4 credit hours with 2 lecture hours 2.5 field hours 1.5 other hours
Effective Fall 2012-13 (11/8/2011) (2/23/2012)

CRJW 290: Rapid Diver Deployment SARR (UWCSI)
2 credit hours with 1.5 other hours (11/8/2011) (2/23/2012)

Course Deletions

CRJW 201: Public Safety Diving Phase 1
Last semester course could be offered before deletion: Summer 2011-12
(11/8/2011) (2/23/2012)

CRJW 202: Homicidal Drowning Investigations
Last semester course could be offered before deletion: Spring 2011-12
(11/8/2011) (2/23/2012)

CRJW 203: Rapid Diver Deployment (UWCSI)
Last semester course could be offered before deletion: Summer 2011-12
(11/8/2011) (2/23/2012)

Program Modification

CERT Manufacturing Technology, Computer-aided Design
Program sheet revision
Effective Fall 2011-12 (1/11/2011) (8/25/2011)

CERT Early Childhood Education Director
Program sheet revision
Effective Fall 2012-13 (3/6/2012) (4/12/2012)

CERT Public Safety Diving
Change program to No
Program sheet revision
Effective Fall 2012-13 (11/8/2011) (2/23/2012)

Graduate Curriculum Committee

2011-2012 Annual Report

April 11, 2012

2011 – 2012 GCC Membership with Term Expiration Springs

Adam Ballif, Music, Theater, 2014, Secretary

Madeline Becker, Teacher Education, 2013

Joshua Butler, Art, 2012

Don Carpenter, Business, 2013, Chair

Sandy Forrest, Health Sciences, 2014

Andrew Gordon, Languages, Literature and Mass Comm, 2012

Kristin Heumann, Kinesiology, 2012

Phil Kavanaugh, Computer Science, Math and Statistics, 2013, Vice Chair

Jared Workman, Physics and Environmental Science, 2012

Aparna Palmer, Biological Sciences, 2014

Abigail Richardson, Social and Behavioral Sciences, 2014

Ex Officio:

Carol Futhey, VPAA

Sylvia Rael, Library

Holly Teal, Registrar

Regis Tucci, Catalog Description Reviewer

Steve Werman, Chair of Graduate Advisory Committee & Director of Graduate Programs

Justin Kawcak, Student Representative

Information and Business Items

September 21, 2011

- I. Introduction of attendees.
- II. Graduate Curriculum Committee's web page is now active, due to the dedicated work of Jennifer Barton.
- III. Kristy Reuss provided an update on Health Sciences' Doctor of Nursing proposal. Higher Learning Commission approved Doctor of Nursing proposals. National accreditation is next. One full time faculty search will be conducted this academic year. Delivery of the program will not be delayed for the new faculty hire. It will include on-campus and online courses.
- IV. To comply with Faculty Senate requirement for GCC to meet twice each semester and to align with Undergraduate Curriculum Committee meeting dates and deadlines, meeting times were set for 4:00 pm on Wednesdays of the 3rd week of September, 2nd week in December, 4th week in February, and 2nd week in April.
- V. Phil Kavanaugh was elected as Vice-Chair.
- VI. Don Carpenter reviewed the mechanics of submitting course and program proposals to the GCC. The forms are found on the GCC website. Course catalog description has to be approved by the course catalog description reviewer. The documentation also has to be submitted to the library curriculum committee. Student learning objectives need to be stated in a measurable manner.

December 7, 2011

- VII. Departments need to submit proposals by January 25, 2012 for programs to be in 2012-13 Catalog.
- VIII. Madge Becker generously created a packet for each committee member on how to effectively write curriculum objectives. Each Graduate Curriculum Committee representative share this packet with his or her Undergraduate Curriculum Committee representative in his or her department.

January 25, 2012

- IX. Due to a short agenda, it was requested that GCC conduct its January 25 meeting electronically. On January 23, the Faculty Senate advised Don Carpenter that an email meeting would violate Senate's open meeting policy. Therefore, to meet electronically, we would need to have a provision for the public to join us so it makes more sense to simply meet in person.

April 11, 2012

- X. Discussion was held to understand the recently-approved significant changes to the Curriculum Policies and Procedures Manual regarding credit hours and program approval processes.
- XI. At this time, it is not desirable to further differentiate in the Curriculum Policies and Procedures Manual among the nature of graduate programs at CMU.
- XII. This annual report was discussed and subsequently approved by email.
- XIII. Officers were elected for the 2012-13 GCC: Adam Ballif, Secretary; Phil Kavanagh, Vice Chair; Don Carpenter, Chair.

Curriculum Proposals Approved

December 7, 2011

- I. Center for Teacher Education
 - A. Course Additions
 - EDSE 500: Foundations of Special Education
 - EDSE 501: Instructional Strategies in Special Education
 - EDSE 502: Behavioral Interventions for the Special Needs
 - EDSE 503: Methods of Teaching Students with Mild Disabilities Reading & Math
 - EDSE 506: Educating Students with Low Incidence Disabilities in Inclusive Environments
 - EDSE 510: The Twice Exceptional Learner Including Gifted and Talented
 - EDSE 515: Internship K-6 Elementary Practicum in Special Education
 - EDSE 520: Internship 6-12 Secondary Practicum in special Education
 - EDTL 510, Teacher Leadership I
 - EDTL 511, Teacher Leadership II
 - EDTL 512, Facilitation and Presentation
 - EDTL 513, Information Based Educational Practice
 - EDTL 517, Assessment Literacy
 - EDTL 518, Diversity and Differentiated Instruction
 - EDTL 525, Internship I
 - EDTL 526, Internship II
 - B. Program Additions:

MAEd, Exceptional Learner
MAEd, Teacher Leader

- II. Department of Business
 - A. Course Modifications
 - Change prerequisite for BUGB 530 Research Design
 - Change prerequisite for BUGB 590 Thesis
 - Change prerequisite and course description for BUGB 595 Research Practicum
 - Change prerequisite for MANG 590 Business Strategy
 - Change title for MANG 501 Production and Operations Management to Operations Management
 - B. Program Creation
 - 3+2 Program for BBA in Finance and MBA

January 25, 2012

- III. Kinesiology Department
 - A. Course Modification
 - Change course title for KINE 534 from Advanced Athletic Training for Coaches To Advanced Injury Management for Coaches

April 11, 2012

- IV. Program Creation
 - A. 3+2 Program for BS in Construction Management and MBA

Curriculum Policies and Procedures Manual Changes Approved

September 21, 2011

- I. From **I.F.1.e**, remove the word “Graduate” in both places, as this policy should apply to each of the three curriculum committees.
- II. In **II.B.4**, **III.D.1.a**, **III.E**, **IV.C.1**, **IV.C.F.3.d.**, **IV.K.3**, **IV.L.4**, and **Appendix B**, change “Mesa State College” to “Colorado Mesa University.”
- III. In **III.I** (two places), change “College” to “University.”
- IV. Add **II.C.1.c.**: “the chair of the Graduate Curriculum Committee, for proposals to be approved by the Graduate Curriculum Committee.” This is to make the construct parallel for all three curriculum committees.
- V. From **II.C.3.**, remove the words “Undergraduate Curriculum Committee’s” as the Course Description Evaluator is now appointed by the Faculty Senate and serves ex officio on all three curriculum committees.
- VI. In **III.A.3.e.**, change “Graduate Council” to “Graduate Curriculum Committee.”
- VII. Replace **I.F.1.d.** with:
“The Graduate Curriculum Committee normally shall meet at least twice each semester, normally in the middle of September to include consideration of proposals for courses that will appear in next J-term or spring class schedules, in early-December and mid-February to include consideration of proposals for programs and courses that will become effective in the following fall, and in early-April to include approval of the GCC annual report and to elect officers for the next academic year.”

- VIII. Add a paragraph at the end of **III.A.4**, “In instances wherein a department’s catalogued course does not match the numbering scheme given above in this section, the department is encouraged to renumber the course when it is convenient in order to be consistent with the above numbering scheme.” This is intended to create a grandfather clause.

December 7, 2011

- IX. Remove from **III.A.3.e**. “The Graduate Curriculum Committee oversees all 500-level courses and masters programs.” as the wording is extraneous given that is specified in the Senate’s Manual for Standing Committees.
- X. Add **III.A.3.e.**: “Courses numbered 600 and above are primarily for students enrolled in doctoral programs.”
- XI. In **IV.A.5.**, change “30 semester hours” to “30 semester hours of 500 level or higher courses.”

January 25, 2012

- XII. Add to section **IV.A.6**:
“A doctoral program must contain a minimum of 60 semester hours of courses at the 500, 600, and 700 levels. At least thirty semester hours must be at the 600 or 700 levels. Thirty semester hours may be at the 500 level and may be comprised of a master program at the discretion of the department in which the doctoral program resides. A doctoral program must include a dissertation, scholarly project, or alternative culminating experience, which comprises at least six semester hours at the 700 level in the program.”

April 11, 2012

- XIII. Add to section **IV.H.3**:
“A Graduate Certificate contains graduate level (5xx-7xx) courses. A student must be admitted as a graduate student to attempt a Graduate Certificate.”