



**Faculty Senate
Meeting Minutes
February 3, 2022
Zoom Meeting**

Senators/Representatives participating:

David Collins, Ben Reigel, Brian Parry Diana Bailey, Carlos Baldo, William Campbell, Ann Gillies, Eli Hall, Kristin Heumann, Adam Kluck, Kelly Krohn-Bevill, Kyle McQuade, Brad Montgomery-Anderson, Markus Reitenbach, Tim Casey, Lauren Cantwell, Salina Edwards

Senators/Representatives absent from participation:

Michael Delaney

Guests:

Kurt Haas–Vice President of Academic Affairs; Eric Elliott–Chair, Undergraduate Curriculum Committee; Megan Sherbenou–Assistant Professor of Biology, Biological Sciences; Jeremy Brown–Vice President for Information Technology; Holly Teal–Registrar; Dr. Christi Sanders Via–Faculty & Salary Benefits Committee; Kristen Turner–Mechanical Engineering, Construction Management; Brenda Wilhelm–Professor of Sociology, SBS

Melinda J. Scott, Minutes Recordist

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

President Collins called the meeting to order at 3:32pm.
The minutes recordist, noted Zoom attendees electronically.

II. CONSENT AGENDA

- A. WCCC Curriculum Committee Minutes, November 9, 2021
- B. WCCC Curriculum Committee Minutes, December 7, 2021
- C. Undergraduate Curriculum Committee Minutes, November 18, 2021
- D. Undergraduate Curriculum Committee Minutes, December 9, 2021
- E. Assessment Committee Minutes, November 5, 2021
- F. Distinguished Faculty Award Committee Minutes, December 13, 2021

**Motion: to receive all items on the consent agenda.
(Baldo/seconded); motion carried unanimously.**

III. APPROVE FACULTY SENATE MINUTES FROM DECEMBER 2, 2021

**Motion: to approve the Faculty Senate minutes of December 2, 2021.
(Baldo/seconded); motion carried unanimously.**

IV. COMMITTEE MINUTES AND REPORTS TO APPROVE

No items to approve

V. NEW BUSINESS

- A. Email Retention Policy, Kurt Haas, VPAA and Jeremy Brown, VP for Information Technology

A discussion ensued regarding the email retention policy in place for faculty and what it aims to accomplish. Concerns included 6-month limitation on faculty given the needs of university business that spans an academic year or much longer as projects dictate. Senators will approach colleagues in their department to solicit suggestions of a reasonable time frame for faculty email

retention policy. President Collins suggested some training on how to effectively utilize email retention options available on Outlook.

VI. INFORMATION ITEMS

Free Speech and Civil Discourse Committee

The committee is assembled and senate will be informed as the committee takes actions.

VII. CONTINUING BUSINESS

A. Salary and Benefits CUPA-HR Data Set, Dr. Christi Sanders Via and Megan Englund
Once purchased, the data set would be “owned” by the Department of Human Resources.

Motion: to purchase the CUPA-HR Data Set as proposed by the Salary and Benefits Committee. (Baldo/seconded); motion carried unanimously.

Discussion about the advantages of having access to the information the data provides and concerns expressed that Department of Human Resources “owns” the research data. President Collins will arrange for the purchase of the CUPA-HR Data Set.

VIII. NEW BUSINESS

A. Retirement Committee

President Collins proposed the senate dispense with the usual formal voting procedure for electing candidates to be considered for serving on this committee given that there were only two applicants.

- Holly Oberle, Assistant Professor of Political Science–SBS
- Jodi Noga, Assistant Professor of Nursing–Health Sciences

Motion: to forward the two candidates names to Laura Glatt to serve on the Retirement Committee. (Baldo/seconded); motion carried unanimously.

IX. REPORTS

A. CFAC Report, Brian Parry

No report. The CFAC meeting is set one week from today

B. Vice President Report, Benjamin Reigel

No report.

C. Student Government Report, Salina Edwards

Edwards requested that the Senate have club advisors inform their members that ASG funding is limited and students should consult ASG before submitting a funding request, in order to ensure that a funding request is

Edwards described ASG’s start of term activities, continuing business and future programs. Her ASG report will be made available in today’s meeting folder on the R: drive.

D. Executive Committee Report, Diana Bailey

The Executive Committee met on January 24th. The meeting discussion included:

- Faculty email retention policy
- Retirement Committee candidates
- How to disseminate campus climate survey results to the campus community
- An approved Senate agenda

E. Faculty Trustee Report

Casey provided senators with an in-depth account of trustee activities.

There were two trustee meetings since Faculty Senate’s last meeting in December.

Itemized Topics:

- Master of social work program approved by the board
- Presentation by Health Sciences detailing their accreditation process.
- The board committed to COLA of 2% (pending budget approval). It was decided that if a CMU employee's salary is under \$60K, an established \$1,200 minimum increase ensures that the lower end salaried get a reasonable amelioration to their annual income.
- Charles Dukes—a new trustee, former CMU student of political science; professional philanthropist
- Two new board members replacing outgoing board members
- COVID update
- All three sabbaticals were approved
- Strategic planning sub-committee—selecting a consulting team for vision of CMU's future
- Met with lobbyists and legislators, specifically regarding capital improvement projects
- 2nd day of meeting focused on the campus climate survey (62% survey response)

Casey will provide a report for senators, stored in today's meeting folder on the R: drive

F. President's Report, David Collins

No report.

G. VPAA Report, Kurt Haas

No report.

X. ADJOURN

Motion: to adjourn the Faculty Senate meeting of February 3, 2022 (Baldo/seconded); motion carried unanimously.)

Meeting adjourned at 4:57pm.

Respectfully submitted,
Melinda J. Scott, Minutes Recorder