



**Faculty Senate  
Meeting Minutes**

**February 17, 2022  
Zoom Meeting**

**Senators/Representatives participating:**

David Collins, Ben Reigel, Brian Parry, Diana Bailey, Carlos Baldo, William Campbell, Michael Delaney, Ann Gillies, Elizabeth Sharp (proxy for Kristin Heumann), Adam Kluck, Kelly Krohn-Bevill, Brad Montgomery-Anderson, Markus Reitenbach, Tim Casey, Laureen Cantwell, Jay Shearrow

**Senators/Representatives absent from participation:**

Eli Hall, Kyle McQuade

**Guests:**

Kurt Haas–Vice President of Academic Affairs; Morgan Bridge, Assistant Vice President of Academic Affairs for Assessment and Accreditation; Jeremy Brown–Vice President for Information Technology; Holly Teal–Registrar; Robert Cackler–Associate Registrar; Wayne Smith, Chair–WCCC Undergraduate Curriculum Committee; Janice Holvoet, Chair–Distance Learning & Technology Committee; Melinda J. Scott, Minutes Recordist

**I. CALL TO ORDER AND ROLL CALL BY SIGN-IN**

President Collins called the meeting to order at 3:32pm.  
The minutes recordist, noted Zoom attendees electronically.

**II. CONSENT AGENDA**

- A. Undergraduate Curriculum Committee Minutes, January 27, 2022
- B. Assessment Committee Minutes, December 3, 2021
- C. WCCC Curriculum Committee Minutes, January 27, 2022
- D. Graduate Curriculum Committee Minutes, February 2, 2022

**Motion: to receive all items on the consent agenda.  
(Baldo/seconded); motion carried unanimously.**

**III. APPROVE FACULTY SENATE MINUTES FROM FEBRUARY 3, 2021**

**Motion: to approve the Faculty Senate minutes of February 3, 2021.  
(Kluck/seconded); motion carried; one abstention.**

**IV. COMMITTEE MINUTES AND REPORTS TO APPROVE**

- A. WCCC Curriculum Committee Minutes, November 9, 2021
- B. WCCC Curriculum Committee Minutes, December 7, 2021

**Motion: to approve the Items IV.A & B, both WCCC Curriculum Committee minutes.  
(Casey/seconded); motion carried; one abstention.**

- C. Undergraduate Curriculum Committee Minutes, November 18, 2021
- D. Undergraduate Curriculum Committee Minutes, December 9, 2021

**Motion: to approve the Undergraduate Curriculum Committee minutes.  
(Bailey/seconded); motion carried; one abstention.**

**Discussion:**

Casey raised questions about Nov 18 minutes. Bridge responded to Casey's questions. Baldo asked for clarification of "consent agenda" protocol.

**E.** Assessment Committee Minutes, November 5, 2021

**Motion: to approve the Undergraduate Curriculum Committee minutes. (Reitenbach/seconded); motion carried; one abstention.**

**F.** Distinguished Faculty Award Committee Minutes, December 13, 2021

**Motion: to receive all items on the consent agenda. (Casey/seconded); motion carried; one abstention.**

**V. INFORMATION ITEMS**

**A.** Retirement Oversight Committee

Holly Oberle was the senate's candidate selected by Laura Glatt to serve on the Retirement Oversight Committee.

**VI. CONTINUING BUSINESS**

**A.** Email Retention Policy, Kurt Haas, VPAA and Jeremy Brown, VP for Information Technology

**Discussion:**

Senators, after consulting their colleagues, indicated a preference for 18-month retention policy. The issue of retention period for staff was also raised. It was suggested that IT issue reminders regarding email expiration policy.

**Motion: to recommend to the administration the email retention policy be adjusted to an 18-month expiration instead of the current 6-month for faculty; additionally, that a reminder of the retention policy be sent to faculty once each fall and spring semester. (Casey/seconded); motion carried unanimously**

**VII. NEW BUSINESS**

**A.** Credit by exam versus credit for prior learning costs

Haas reminded the senators of the crux of this issue. President Collins will issue the charge to the Academic Policies Committee.

**Motion: to charge the Academic Policies Committee with investigating the discrepancy in applied fees between credit by exam and credit for prior learning. (Baldo/seconded); motion carried unanimously.**

**VIII. REPORTS**

**A.** CFAC Report, Brian Parry

Parry shared the CFAC agenda with the senators and reviewed highlights of the meeting. This agenda will be posted on the R: drive for senators.

**B.** Vice President Report, Benjamin Reigel

No report.

**C.** Student Government Report, Jay Shearrow

Funding season is on; ASG is working to improve the funding process. Clubs are recommended to meet with the ASG chief financial officer prior to applying for funds.

Shearrow reported on additional upcoming student activities, and issued a plea to senators for contributions to the One for All, All for Mavs scholarship fund. Every donation made is matched until April 10<sup>th</sup>.

For complete details on all reported ASG activities, Shearrow's report is provided within today's meeting folder on the R: drive.

**D. Executive Committee Report, Diana Bailey**

The Executive Committee met on February 8<sup>th</sup>. The meeting discussion included:

- Agenda items review for senate's 2/17/22 meeting
- Climate Survey Results
- Senators nearing 3-year term limit

**E. Faculty Trustee Report**

Casey provided senators with an in-depth account of trustee activities.

Next Board of Trustee meeting is scheduled for March 11<sup>th</sup> on CMU campus, in conjunction with the newly tenured faculty celebration.

Itemized Topics:

- Strategic planning efforts underway
- HLC visit running in tandem with strategic planning efforts
- CMU Faculty Forum—meagerly attended
- Campus-wide climate presentations scheduled for next week (Monday, Feb 21, 4pm)  
—please encourage faculty to attend presentation—continued engagement is encouraged to address issues raised in the survey.

Casey will provide a report for senators, stored in today's meeting folder on the R: drive

**F. President's Report, David Collins**

Lauren Cantwell shared details about the upcoming "Author Showcase." The library has provided a link for submissions; the date, time and location of the showcase have been emailed to the campus community. Cantwell encouraged senators and their colleagues to attend.

It has been suggested that senate meetings be conducted in person. The first senate in March will resume with the senate body assembling in a meeting room yet to be determined. President Collins will keep senators apprised of future meeting locations.

**G. VPAA Report, Kurt Haas**

No report.

**IX. ADJOURN**

**Motion: to adjourn the Faculty Senate meeting of February 17, 2022 (Baldo/seconded); motion carried unanimously.)**

Meeting adjourned at 4:48pm.

Respectfully submitted,  
Melinda J. Scott, Minutes Recorder