



**Faculty Senate
Meeting Minutes
February 4, 2021
Hybrid Meeting: DH 211/Zoom**

Senators/Representatives participating:

David Collins, Ben Reigel, Diana Bailey, William Campbell, Karl Castleton (proxy for Kelly Krohn-Bevill), Michael Delaney, Ann Gilles, Carmine Grieco, Eli Hall, Adam Kluck, Kyle McQuade, Brad Montgomery-Anderson, Rick Ott, Johnny Snyder, Suzanne Owens-Ott, Laureen Cantwell, Logan Taylor, ASG CFO (proxy for Angel Bautista)

Senators/Representatives absent from participation:

Kelly Krohn-Bevill, Brian Parry

Guests participating:

Kurt Haas, Vice President for Academic Affairs; Morgan Bridge, Assistant Vice President of Academic Affairs for Assessment and Accreditation; Eric Watters, Graduate Curriculum Committee; Stacy Dollar, Aviation Tech Program Director–WCCC; Lisa Driskell, Assistant Professor of Math–Mathematics & Statistics; Janice Holvoet, Chair–Distance Learning & Technology Committee; Jeremy Hawkins, Department Head–Kinesiology

Melinda J. Scott, Minutes Recordist

I. CALL TO ORDER AND ROLL CALL

President Collins called the meeting to order at **3:32pm**.

Collins relayed in-person attendance to the minutes recordist, who then noted Zoom attendees electronically.

II. CONSENT AGENDA

- A. Undergraduate Curriculum Committee Minutes, November 19, 2020
- B. Undergraduate Curriculum Committee Minutes, December 10, 2020
- C. WCCC Curriculum Committee Minutes, November 17, 2020
- D. WCCC Curriculum Committee Minutes, December 8, 2020
- E. WCCC Curriculum Committee Minutes, January 12, 2021

Motion: to receive all items on the consent agenda.

(Owens-Ott/seconded); motion carried unanimously.

III. APPROVE FACULTY SENATE MINUTES OF NOVEMBER 19, 2020

Motion: to approve the Faculty Senate minutes of December 3, 2020.

(Bailey/seconded); motion carried unanimously.

IV. COMMITTEE MINUTES AND REPORTS TO APPROVE

- A. Assessment Committee Minutes, November 5, 2020

Motion: to approve the Assessment Committee Minutes, November 5, 2020.

(Bailey/seconded); motion carried unanimously.

- B. Library Advisory Committee Minutes, November 4, 2020

Motion: to approve the Library Advisory Committee Minutes of November 4, 2020.

(Kluck/seconded); motion carried unanimously.

V. CONTINUING BUSINESS

A. Student Engagement Committee Report

Collins began the discussion with the following questions:

... Does the senate want the committee to continue with the work?

... How has the report been used in academic departments?

The nursing division in the Department of Health Sciences will discuss the narrative at an upcoming meeting. Current consensus among faculty is that the issues raised in the narrative are not relevant to the nursing division, which seems to be different from the rest of campus.

There is interest among faculty in continuing reports of this nature throughout upcoming academic years.

B. Faculty Senate President-Elect

Collins has approached several faculty members to fill the position, but are not available.

Either Collins will continue as Faculty Senate president, per vote in May, or someone needs to step forward.

C. Handbook Revisions Committee

This year's committee will resume with last year's proposals and submit for review. The two most prevalent issues are an increase to dependent tuition benefits and clarification of the parental leave section.

Additionally, items to be addressed in the handbook include Title IX Federal Law for faculty and staff (as handled by Student Services) and state law changes to employee.

Proposals are loaded in the R: drive.

March 1 is the deadline for submissions to the committee for consideration of modifications to the handbook.

VI. NEW BUSINESS

A. Curriculum Committee Manual Change Procedure

UUC, WCCC, GCC have been reviewing the manual and making changes. These changes are currently approved by the UUC, but not the GCC. Faculty Senate needs to review both minutes from the UCC minutes and GCC minutes to ensure that efforts of approval are coordinated.

Motion: the changes to the Curriculum Committee Manual are approved by the Faculty Senate once the senate approves both sets of minutes submitted by the Undergraduate Curriculum Committee Minutes and Graduate Curriculum Committee that refer to those changes.

(Bailey/seconded); motion carried unanimously.

B. GCC Minutes, February 3, Expedited Processing

Motion to expedite the approval of GCC Minutes of February 3, 2021. The Faculty Senate president will email the minutes to senate members on February 5 and conduct a vote by email or Zoom on Feb 12th in order to expedite the proposals in the minutes.

(Hall/seconded); motion carried unanimously.

C. Faculty Senate May Meeting

Collins alerted senators to interruptions to the standing senate meetings scheduled in the month of May. The first Thursday of May is CMU's spring break. The third Thursday of May is last day of finals. For this reason, the Faculty Senate will meet on the second Thursday in May this semester.

D. CMU President Search, Suzanne Owens-Ott

Owens-Ott updated senators on the process of hiring a new CMU president, who would assume duties July 1. There is a nine-person search committee assembled by CMU Board of Trustees.

Members of this committee are comprised of present and past trustees and representatives of the CMU student body, CMU general staff, CMU faculty and CMU administrative staff.

March 1 is the deadline for applications that will receive “full consideration.” Owens-Ott would like to represent any faculty concerns to present to the search committee.

Various senators voiced their concerns about the quick turnaround time for hiring someone to helm the university. One particular issue is that the appointed general staff representative has only been with CMU one year. It is questionable that someone with only a year of institutional knowledge can appropriately represent the broad spectrum of needs and concerns of CMU’s staff at large. One senator raised the question, “What if there is a failed search?” Additionally, there are grave concerns within the Arts Department about having a voice in this process.

Motion: to document concerns voiced by Ott, Hall and Driskell and others. Concerns are to be submitted to Faculty Senate president by 5pm, Sunday, February 7. The Faculty Senate President will draft and submit a letter to the Board of Trustees before they meet on Wednesday, February 10.

(Kluck/seconded); motion carried unanimously.

Motion: to form an ad hoc committee, one member from each FS group and a WCCC representative to meet with Owens-Ott and provide her with concerns from the faculty community regarding the presidential search and get feedback from her.

(Hall/seconded); motion carried unanimously.

E. Course Withdrawal Deadline

Since the course deadline was moved to very late in the Fall 2020 semester due to the pandemic’s effect on academics, the question is if the deadline should remain later in the semester

Motion: to charge the Academic Policies Committee to consider whether to move the course withdrawal deadline to later in the semester, and, if so, when.

(Reigel/seconded); motion carried unanimously.

F. Modification of Faculty Senate Bylaws

Clarification of the bylaws, with anomalies presented by Collins, are in order.

Voting on changing the bylaws require a 51% majority vote from university faculty.

Example: the position of president elect can be held concurrently with the position of CFAC representative or the senate secretary.

VII. REPORTS

A. CFAC Report, Brian Parry

No report.

B. Vice President Report, Benjamin Reigel

No report.

C. Student Government Report, Logan

On behalf of the student body, President Angel Bautista would like to thank the faculty for all they have done to shepherd students through Fall 2020 semester under the extreme circumstances of the pandemic.

D. Executive Committee Report, Diana Bailey

No report.

E. Faculty Trustee Report, Suzanne Owens-Ott

Owens-Ott updated the senate on various happenings from the December 10, 2020 and January 20, 2021 Board of Trustees meetings. Reports of these meetings are available on the R: drive, under the title: "Summary of the Board of Trustees Meeting..." followed by the date of the meeting.

F. President's Report, David Collins

No report.

G. VPAA Report, Kurt Haas

No report.

VIII. ADJOURN

**Motion: to adjourn the Faculty Senate meeting of December 3, 2020
(Hall)**

Meeting adjourned at 4:47pm.

Respectfully submitted,

Melinda J. Scott, Minutes Recorder