



**Faculty Senate  
Meeting Minutes  
February 18, 2021  
DH 211 and Zoom Meeting**

**Senators/Representatives participating:**

David Collins, Ben Reigel, Diana Bailey, William Campbell, Kelly Krohn-Bevill, Michael Delaney, Ann Gilles, Carmine Grieco, Eli Hall, Adam Kluck, Kyle McQuade, Brad Montgomery-Anderson, Rick Ott, Johnny Snyder, Suzanne Owens-Ott, Lauren Cantwell, Logan Taylor, ASG CFO (proxy for Angel Bautista)

**Senators/Representatives absent from participation:**

Brian Parry

**Guests participating:**

Joseph Quesenberry (proxy for Wayne Smith), WCCC Undergraduate Curriculum Committee; Cynthia Chovich – Chair, Graduate Curriculum Committee; Eric Elliot, Undergraduate Curriculum Committee; Morgan Bridge, Assistant Vice President of Academic Affairs for Assessment and Accreditation; Aparna Palmer, Assistant Vice President for Academic Affairs; Heather McKim, Office of Institutional Research; Kelly O’Connell, Office of Institutional Research; Susan Becker, Chair – Course Evaluation Committee; John Marshall; Vice President for Student Services; Alli Powell, Assistant Professor of Kinesiology – Department of Kinesiology; Brenda Wilhelm; Professor of Sociology – Department of Social & Behavioral Sciences; Julia Crocetto, Art Instructor – Department of Art & Design; Carlos Baldo; Assistant Professor of Business Management – Department of Languages, Literatures & Mass Communication; J. Scott Andrews, Assistant Professor of Communication Studies – Department of Theatre Arts; Jill Knuckles, Director of Human Resources; David Weinberg, Associate Professor of Chemistry – Department of Physical & Environmental Sciences

Melinda J. Scott, Minutes Recordist

**I. CALL TO ORDER AND ROLL CALL BY SIGN-IN**

President Collins called the meeting to order at **3:32pm**.

Collins requested senators attending in person to sign the attendance roster; the minutes recordist, noted Zoom attendees electronically.

**II. CONSENT AGENDA**

**A.** Undergraduate Curriculum Committee Minutes, January 28, 2021

**B.** Faculty Success Committee Minutes, October 2, 2020

**C.** Assessment Committee Minutes, December 4, 2020

**D.** WCCC Curriculum Committee Minutes, February 9, 2021

**Motion: to receive all items on the consent agenda.**

**(Hall/seconded); motion carried unanimously.**

**III. APPROVE FACULTY SENATE MINUTES OF FEBRUARY 4, 2021**

**Motion: to approve the Faculty Senate minutes of February 4, 2021.**

**(Bailey/seconded); motion carried unanimously.**

#### IV. COMMITTEE MINUTES AND REPORTS TO APPROVE

A. Undergraduate Curriculum Committee Minutes, November 19, 2020

**Motion: to approve the Undergraduate Curriculum Committee Minutes of November 19, 2020.**

**(Hall/seconded); motion carried unanimously.**

**Discussion:** Course modifications, along with hour requirements for programming was discussed, minor grammatical and punctuation issues were noted in the document as needing correction. Amendments to the Curriculum Policies and Procedures Manual described in these minutes now have final approval.

B. Undergraduate Curriculum Committee Minutes, December 10, 2020

**Motion: to approve the Undergraduate Curriculum Committee Minutes of December 10, 2020.**

**(Hall/seconded); motion carried unanimously.**

C. WCCC Curriculum Committee Minutes, November 17, 2020

D. WCCC Curriculum Committee Minutes, December 8, 2020

E. WCCC Curriculum Committee Minutes, January 12, 2021

**Motion: to approve items IV. C.-E., the WCCC Curriculum Committee Minutes of 11/17/20, 12/8/20 and 1/12/21.**

**(Owens-Ott/seconded); motion carried unanimously.**

#### V. CONTINUING BUSINESS

A. GCC Minutes from Special Meeting, February 12, 2021

The GCC approval of the amendments to the Curriculum Policies and Procedures Manual was approved by the Senate.

B. Student Evaluation Revisions, Susan Becker

The Course Evaluation Committee feels their work is done. A memorandum with recommended revisions was submitted to Faculty Senate.

**Motion: to approve the memorandum's suggested revisions.**

**(Kluck/seconded); motion carried unanimously.**

C. CMU President Search, Suzanne Owens-Ott

Owens-Ott updated Faculty Senate on the continuing search for a university president and relayed the board of trustee's response to Faculty Senate's respectful input.

D. Faculty Senate Constitution and Bylaws Amendments

Item discussion tabled for later consideration due to time constraints of this meeting.

#### VI. NEW BUSINESS

A. CMU COVID Vaccinations, VP John Marshall

Marshall updated Faculty Senate on the current status of vaccine distribution for faculty and staff.

B. Tenure and Promotion Panel, AVPAA Dr. Aparna Palmer

Palmer discussed the need for a process to assemble and establish protocols for the Tenure and Promotion Panel. She is willing to collaborate with a committee to arrange the panel.

**Motion: to charge the Faculty Success Committee to work with Academic Affairs to establish a Tenure and Promotion Panel and guide panel protocols.**

**(Hall/seconded); motion carried unanimously.**

C. Faculty Wellness and Expectations, Brenda Wilhelm & Jill Knuckles  
Wilhelm and Knuckles discussed the needs of the faculty in coping with the strain the pandemic puts on individual professional and personal lives. This also included discussion of stress that faculty feel as a consequence of workload and workplace expectations in normal operating circumstances. Krohn-Bevill would like to see mentors appointed to junior faculty.

**Motion: to assemble a committee consisting of one faculty member from each department, including a representative from WCCC and ex officios, to investigate and develop ways of addressing faculty wellness in the context of the work environment, especially with regard to issues of workload and mentorship.**

**(Reigel/seconded); motion carried unanimously.**

D. Professional Development Speaker

**Motion: to constitute an ad hoc committee to collaborate with Faculty Senate and Academic Affairs in order to bring experts to speak with faculty about wellness issues.**

**(McQuade/seconded); motion carried unanimously.**

## VII. REPORTS

A. CFAC Report, Brian Parry

No report.

B. Vice President Report, Benjamin Reigel

No report.

C. Student Government Report, Logan Taylor

No report.

D. Executive Committee Report, Diana Bailey

No report.

E. Faculty Trustee Report, Suzanne Owens-Ott

No report.

F. President's Report, David Collins

No report.

G. VPAA Report, Kurt Haas

Haas updated the senate on new e-forms for students and upcoming registration drive notifications for faculty.

## VIII. ADJOURN

**Motion: to adjourn the Faculty Senate meeting of February 18, 2021**

**(Hall)**

Meeting adjourned at 4:55pm.

Respectfully submitted,  
Melinda J. Scott, Minutes Recorder