



**Faculty Senate
Meeting Minutes
December 3, 2020
Zoom Meeting**

Senators/Representatives participating:

David Collins, Ben Reigel, Diana Bailey, Elizabeth Branscum (proxy for William Campbell), Michael Delaney, Ann Gilles, Carmine Grieco, Eli Hall, Adam Kluck, Kyle McQuade, Brad Montgomery-Anderson, Rick Ott, Johnny Snyder, Suzanne Owens-Ott, Brian Parry, Lauren Cantwell, Logan Taylor, ASG CFO (proxy for Angel Bautista)

Senators/Representatives absent from participation:

Kelly Krohn-Bevill

Guests participating:

Kurt Haas, Vice President for Academic Affairs; Chris Penick, Vice Chair–Assessment Committee; Gannon White, Chair–Student Engagement Survey Ad Hoc Committee; Heather McKim, Student Engagement Survey Ad Hoc Committee

Melinda J. Scott, Minutes Recordist

I. CALL TO ORDER AND ROLL CALL

President Collins called the meeting to order at **3:32pm**.

Zoom attendees were noted on the roll call roster by the minutes recordist.

II. CONSENT AGENDA

A. Assessment Committee Minutes, November 5, 2020

B. Library Advisory Committee Minutes, November 4, 2020
Motion: to receive all items on the consent agenda.

(Hall/seconded); motion carried unanimously.

III. APPROVE FACULTY SENATE MINUTES OF NOVEMBER 19, 2020

Motion: to approve the Faculty Senate minutes of November 19, 2020.

(Kluck/seconded); motion carried unanimously.

IV. COMMITTEE MINUTES AND REPORTS TO APPROVE

A. Assessment Committee Minutes, October 2, 2020

Motion: to approve the Assessment Committee Minutes of October 2, 2020.

(Hall/seconded); motion carried unanimously.

Discussion: No discussion.

B. Graduate Curriculum Committee Minutes, November 4, 2020

Motion: to approve the Graduate Curriculum Committee Minutes of November 4, 2020.

(Owens-Ott/seconded); motion carried unanimously.

Discussion: No discussion.

C. Sabbatical Leave Committee Minutes, November 16, 2020

Motion: to approve the Sabbatical Leave Committee Minutes of November 16, 2020.

(Bailey/seconded); motion carried unanimously.

Discussion: One new application submitted.

D. Library Advisory Committee Minutes, October 6, 2020

Motion: to approve the Library Advisory Committee Minutes of October 6, 2020. (Owens-Ott/seconded); motion carried unanimously.

Discussion: No discussion.

V. CONTINUING BUSINESS

A. Student Engagement Survey

Gannon White updated senators with the progress of the survey. Faculty should have received an email with a link for viewing the survey and providing feedback to the committee.

Motion: to approve the Student Engagement Survey with additional “preamble” explaining the purpose of the survey and brief instructions for completing the survey. (Bailey/seconded); motion carried unanimously.

Discussion: Owens-Ott found the survey a bit confusing. Hall reiterated that the more data provided, the more beneficial the survey will be. Hall and committee member Heather McKim suggested providing brief instructions for completing the survey.

Possible “preamble”: The purpose of this survey is to gather information from faculty about how students were engaged in class this semester. If you only have time to fill out the survey once, choose the class you feel would be most informative. You may complete the survey for as many classes as you wish.

Senators established a timeframe for distributing, collecting and providing data analysis:

Distribution to faculty: December 4

Survey completion deadline: December 10

Analysis gathering will be discussed by the committee: initial suggestion was to have analysis completed by the second week of January

Motion: to have the Student Engagement Survey returned by faculty by December 10th. (Bailey/seconded); motion carried unanimously.

B. Faculty Senate President-Elect

No faculty member has yet stepped forward to fill the position of president-elect.

VI. NEW BUSINESS

A. Faculty Senate Budget

President Collins has posted documents on the R: drive. He requested input from senators regarding any budget suggestions.

VII. REPORTS

A. CFAC Report, Brian Parry

No report.

B. Vice President Report, Benjamin Reigel

No report.

C. Student Government Report, Logan

No report.

D. Executive Committee Report, Diana Bailey

No report.

E. Faculty Trustee Report, Suzanne Owens-Ott

No report.

F. President’s Report, David Collins

No report.

G. VPAA Report, Kurt Haas

Graduation is on for December 11th. All attendees must be able to demonstrate a negative Covid-19 test. Both morning and afternoon ceremonies are out of doors. Students—especially first-generation graduates—appreciate that CMU is holding graduation ceremonies for students and their family members to attend.

“All faculty calls” will continue in January regarding how the spring semester will proceed. Academic Affairs is working to improve communication with departments and faculty across campus.

VIII. ADJOURN

**Motion: to adjourn the Faculty Senate meeting of December 3, 2020
(Hall)**

Meeting adjourned at 4:03pm.

Respectfully submitted,
Melinda J. Scott, Minutes Recorder