

Faculty Senate
Meeting Minutes
September 5, 2019

Western Colorado Community College,
Building B, Chez Lena Restaurant

Senators/Representatives in attendance:

Johnny Snyder, Kelly Krohn-Bevill, Kristen Hague, Josh Butler, David Collins, Michael Delaney, Carmine Grieco, Pam Holder, Adam Kluck, Rick Ott, Benjamin Reigel, Thomas Walla, Brian Parry, Suzanne Owens, Beau Flores, Angel Bautista

Senators/Representatives absent:

Diana Bailey, Lisa Friel-Redifer, Anne Bledsoe

Guests in attendance:

Kurt Haas, VPAA; Jennifer Hancock, Undergraduate Curriculum Committee–Chair; Scott Vangemeren, Health Sciences

Minutes Recorder: Melinda J. Scott

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

The meeting was called to order by President Johnny Snyder at 3:46pm. He requested senators and guests to sign the circulating Roll Call sheet. Snyder then had everyone present introduce themselves.

II. CONSENT AGENDA

A. Assessment Committee Meeting Minutes: April 5, 2019

B. Assessment Committee Report to Faculty Senate Academic Year 2018-2019

C. Undergraduate Curriculum Committee Minutes August 22, 2019

Motion: to receive all items on the Consent Agenda.

(Butler/seconded); motion carried unanimously.

III. APPROVE FACULTY SENATE MINUTES FROM 5/2/19

Motion: to approve the Senate Minutes of May 2, 2019.

(Butler/seconded); motion carried unanimously.

IV. COMMITTEE MINUTES AND REPORTS TO APPROVE

A. UCC Minutes from 4/25/19

Motion: to approve the Undergraduate Curriculum Committee Minutes of April 25, 2019.

(Butler/seconded); motion carried unanimously.

B. GCC Minutes from 4/10/19

Motion: to approve the Graduate Curriculum Committee Minutes of April 10, 2019.

(Butler/seconded); motion carried unanimously.

C. Academic Policies Committee Minutes from 4/24/19

Motion: to approve the Academic Policies Committee Minutes of April 24, 2019.

(Butler/seconded); motion carried unanimously.

Discussion: President Snyder will form an ad hoc committee to study the issue of “grant release time” and the maximum course buy-out limit upon approval of these minutes. Snyder hopes to have a committee assembled for the senate’s approval by next Faculty Senate meeting.

- D. Library Advisory Committee Minutes from 9/25/18
- E. Library Advisory Committee Minutes from 11/13/18
- F. Library Advisory Committee Minutes from 2/18/19
- G. Library Advisory Committee Minutes from 4/11/19
- H. Library Advisory Committee—Yearly Summary F18-S19

Motion: to approve items D. through H.—all Library Advisory Committee Minutes and the Yearly Summary.

(Butler/seconded); motion carried unanimously.

Discussion: President Snyder has requested that the Library Advisory Committee submit their minutes in a more timely fashion for the approval of Faculty Senate. He will do so again.

V. CONTINUING BUSINESS

- A. President-Elect

Motion: to remove item V.A. from the table (5/2/19 Faculty Senate meeting)

(Butler/seconded)

Discussion: The position is a two-year commitment and is open for nominations. Let Snyder know of any interested candidates.

VI. NEW BUSINESS

- A. UCC Report on CIM (Course Inventory Management)—Jennifer Hancock, UCC Chair [Handout: “Program Management”]

Hancock distributed and briefly reviewed the handout with the senators. She alerted senate members to dates for workshops/training and document deadlines. The faculty member who authors the curriculum change will be responsible for shepherding the document through the “workflow.” “Workflow” is the path the document travels with attendant checkpoints (review, approval, etc.) along the way. Department curriculum “representatives” will receive training—dates are posted on the Undergraduate Curriculum Committee webpage (listed under “Faculty Senate”). Hancock will hold office hours for UCC and CIM issues, both this semester and next.

Just a “heads up” for the senate to pass along to their colleagues: a.) Morgan Bridge is cleaning up SLOs this semester. b.) The Executive Committee will be looking at courses across campus in an effort to standardize the language that governs course descriptions.

- B. Report from Ad Hoc Merit Pay Committee – Continuing Discussion

The report presented to the senate last academic year is now available on the R: drive in the Senate folder. VPAA Haas is compiling a histogram of the number of bonuses given and the total amount of bonuses distributed over the past two years. This document will be used for further discussion at the next Faculty Senate meeting.

VII. REPORTS

- A. CFAC, Brian Parry

The first CFAC meeting of the academic year is scheduled for Friday, September 13th. On the agenda is ratifying amendments to the by-laws and changing the structure of CFAC in order to wield more influence with the Department of Higher Education. Senator Butler mentioned a prior discussion about lengthening the CFAC representative’s term. Parry agreed that two years is not long enough for anyone in the position to have a meaningful impact on policy. President Snyder requested that Parry conduct an informal survey among his CFAC colleagues regarding service terms.

- B. Vice President, Kelly Krohn-Bevill

Nothing to report.

C. Student Government: Beau Flores, President & Angel Bautista, Vice-President
ASG is fully appointed and aims to support not only the needs of students but also the needs of academic departments. The ASG by-laws allow for assisting students outside of student club memberships.

- ASF funded the gym on the Montrose campus
- CMU's Montrose campus is seeking funding to form its own council
- Flores sees a need for the students of WCCC and Montrose campuses to get more recognition
- Flores wants more bike racks on campus

D. Executive Committee, Kristen Hague

The Faculty Retirement Committee seeks a new member to replace Jared Workman. It is a two and a half year commitment, meeting four times a year, an hour and a half to two hours each meeting. As the retirement plan is in place, the committee is just fulfilling its fiduciary responsibility by reviewing the performance of retirement accounts. Hague requested that senators poll their departments for any faculty member interested in serving on the committee.

E. Faculty Trustee, Suzanne Owens

[Handout: "Summary of the Board of Trustees Meeting: August 13-14, 2019"]

Trustee Owens distributed copies of the summary and reviewed highlights with the senators. She will make available on the R: drive a document she shared with trustees, "What Faculty Do Over the Summer."

F. President, Johnny Snyder

The Department of Business is hosting their first overseas sabbatical faculty member.

G. Update from Academic Affairs, Kurt Haas

The Executive Committee will be forming an informal "Committee on Parental Leave," to clear up any confusion and clarify parameters in the handbook. They are looking for experienced faculty members to serve on the committee. Senator Butler suggested the Executive Committee look to Colorado State University as a model for family leave.

Haas acknowledged the UCC's work and Jennifer Hancock's contributions on the progress of CIM. His office hour is on Thursday from noon to one and Haas encouraged senators to visit, or call to set up an appointment outside of his office hour.

VIII. ADJOURN

**Motion: to adjourn the Faculty Senate meeting of September 5, 2019
(Holder/seconded).**

Meeting adjourned at 4:42pm.

Respectfully submitted,

Melinda J. Scott, Minutes Recorder