

**Faculty Senate
Meeting Minutes
November 15, 2018
University Center 221**

Senators/Representatives in attendance:

Kristen Hague, Josh Butler, Darin Kamstra, Johnny Snyder, Michael Delaney, Lisa Friel-Redifer, Carmine Grieco, Kelly Krohn-Bevill, Meredith Lyons, Rick Ott, Karen Urban, Thomas Walla, Brian Parry, Chad Middleton, Anne Bledsoe, Jeff Vela

Senators absent:

Pam Holder, Jared Workman

Guests in attendance:

Kurt Haas, Acting Vice President of Academic Affairs; Tom Acker, Language, Literature & Mass Communications; Nancy Alex, Assessment Committee Vice Chair; Scott Vangermeren, Health Sciences; Holly Teal, Registrar; Anna Nichols, Director of IRIS

Minutes Recorder: Melinda J. Scott

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

The meeting was called to order by President Kristen Hague at 3:30pm.

President Hague welcomed guests and reminded senators and guests to sign the circulating Roll Call sheet.

II. CONSENT AGENDA

A. Distinguished Faculty Award Committee Minutes from 10/19/2018

B. UCC Minutes from 10/25/2018

C. WCCC CC Minutes from 10/23/2018

D. Sabbatical Committee Minutes from 9/18/2018

E. Sabbatical Committee Minutes from 11/9/2018

**Motion: to receive all five items on the Consent Agenda.
(Snyder/seconded); motion carried unanimously.**

III. APPROVE FACULTY SENATE MINUTES FROM 11/1/18

**Motion: to approve the Senate Minutes of November 1, 2018 with corrections.
(Butler/seconded); motion carried unanimously.**

Discussion: Correction to senator attendees: Karen Urban was not present at the 11/1/18 meeting.

IV. CONTINUING BUSINESS

A. Proposed revisions to Policy and Procedures Manual for Faculty Senate Standing Committees
[Handout]

**Motion: to approve the proposed revisions to Policy and Procedures Manual.
(Snyder/seconded); motion carried unanimously.**

Discussion: Changes to the Policy and Procedures Manual correct inconsistencies within the manual regarding UCC and WCCC CC processes and procedures. Senator Delaney suggested that many of the standing committee rosters on the Faculty Senate website need to be updated.

V. NEW BUSINESS

A. IRIS and student registration, Anna Nichols

[Handout: “IRIS: Integrated Resources for Information and Solutions”]

Ms. Nichols provided the senators with a video presentation that is used to introduce new students to IRIS. Ms. Nichols and the Registrar’s office are attempting to address the reason students have not yet registered for spring term. Some reasons this may be happening:

- Students are waiting for notice that they have been accepted into a particular program
- Students are unsure about what classes to take that will move them closer to graduation
- Students are not aware of DegreeWorks and its use as a tool for course recommendations in the student’s major
- Students are not aware of IRIS as a resource to assist them with registration
- Many freshmen do not visit their advisors or know that they have an assigned advisor
- Often it is difficult for department administrative assistants or faculty members to ascertain who their advisees are

Ms. Nichols encourages departments to utilize IRIS and send students to IRIS for assistance.

B. Assessment Committee, Nancy Alex – Vice Chair

[Handout: “Yearly SLO Focus”]

The Assessment Committee proposes a voluntary program for departments to focus on a single SLO over the course of an academic year. The aim is to create a continuity of message campus-wide, as well as offer opportunities for co-curricular development around a particular SLO.

VI. REPORTS

A. CFAC, Brian Parry

CFAC had a teleconference last Friday, 11/9/18.

Outgoing Governor Hickenlooper has requested 130 million dollars of additional funds for higher education purposes. The senate assembly will review this proposal in the spring. 94 million dollars of the additional funds would be allocated to inflationary increases, with the aim to keep state tuitions level. Financial Aid would receive a portion for student assistance, and 6.6 million dollars would go towards the Teacher Education Program to address the state’s teacher shortage.

Currently, 8.8% of the state budget goes to Higher Education.

A recommendation has been made to keep students from taking college algebra courses who will not be following up with a calculus course. In some cases algebra courses are being used as a way to “weed out” students, leading to those students dropping out.

CFAC’s next meeting is scheduled for February 2019.

B. Vice President, Josh Butler

Vice President Butler is working on updating the out-of-date standing committee rosters.

C. Student Government, Jeff Vela

[Handout: “Resolution: Operational Budget of students fees for Fiscal Years 2020-2021”]

ASG Vice President Vela reviewed the resolution with the senators.

C. Executive Committee, Darin Kamstra

The Handbook Committee will be forming soon. Petitions for proposed changes to the Professional Personnel Employee Handbook are due December 1, 2018.

D. Faculty Trustee, Chad Middleton

The Board of Trustees met yesterday, 11/14/18. A report will be available at the next Faculty Senate meeting.

E. President, Kristen Hague

Nothing to report.

F. Update from Academic Affairs, Kurt Haas

[Handout: “Comparison of CMU Full-Time Faculty Average Salaries with Peers by Academic Rank, AY 2004/05 – 2017/18”]

Acting VPAA Haas reviewed the handout, which shows an ongoing effort to keep CMU faculty salaries comparable with peer-group salaries. No breakdown is currently available for specific academic fields; Haas will investigate. Senator Middleton inquired if the savings incurred by the administrative cuts in bonus pay will go towards the Faculty Professional Development Fund and in support of approved sabbatical applications. Haas responded that he will advocate for it.

VII. ADJOURN

Motion: to adjourn the Faculty Senate meeting of November 15, 2018 (Butler/seconded).

Meeting adjourned at 4:50pm.

Respectfully submitted,
Melinda J. Scott, Minutes Recorder