

**Assessment Committee**  
**Meeting Minutes: December 7, 2018 – 3:30 PM, LHH #302**

**In attendance:** Suzanne Owens, Chris Penick, Tyler Anderson, Nancy Alex, Nikki Williams, Dan McClintock, Laureen Cantwell, Morgan Bridge, David Weinberg, Eliot Jennings, Markus Reitenbach, Olga Grisak

**Not present:** Alison Harris, Denita Weeks, Jun Watabe, and Ben Reigel

**I. Call to order**

David Weinberg opened the meeting.

**II. Approval of Assessment Committee Meeting Minutes from November 2, 2018**

(Owens/McClintock) motion carried.

**III. Old business**

1. Status of and plans for assessing program reviews

- a. All of the teams either had meetings and completed reviews or have meetings scheduled for the next week. Feedbacks for the programs are going to be posted in the team folders on R Drive.
- b. Several nursing programs' assessment plans have been postponed till the spring semester to correlate better with the accreditation site visits.

2. Promoting one SLO each year in association with T2T

- a. Nancy informed the committee that the Yearly SLO program was presented at the last Faculty Senate meeting. The program was well received. The committee members discussed further collaboration with T2T committee. This year T2T event was focused on ethics.

**IV. New business**

1. Morgan shared with the committee that CMU joined ten other universities in the Daniels Fund Ethics Initiative. Additional opportunities to extend ethics in education are going to be available due to support by the Daniels Fund.

2. Assessment coach for the spring semester

- a. Morgan briefed the committee that a grant was received to promote SLOs and to organize workshops with an assessment coach from the National Institute for Learning Outcomes Assessment (NILOA).

3. Spotlight on Assessment

- a. The committee members discussed that it is important to continue to showcase programs that do exceptional work in assessment.
- b. Committee members made a motion to update Spotlight on Assessment web page. (Owens/Grisak) motion carried.
- c. After a brief discussion, committee members made a motion to post one program at a time on the web page. (Williams/Anderson) motion carried.
- d. Committee members made a motion to postpone nominations till the next semester. (Jennings/Grisak) motion carried.
- e. For the next meeting, the committee members are encouraged to bring new ideas on special recognition of the programs selected for the spotlight.

**V. Adjournment**

Meeting adjourned at 4:05 PM.

Submitted: December 20, 2018 by Olga Grisak (Assessment Committee Secretary).