

Assessment Committee
Meeting Minutes: November 2, 2018 – 3:30 PM, LHH #302

In attendance: Suzanne Owens, Alison Harris, Chris Penick, Tyler Anderson, Jun Watabe, Nikki Williams, Dan McClintock, Lauren Cantwell, Denita Weeks, Morgan Bridge, David Weinberg, Ben Reigel, Olga Grisak

Not present: Eliot Jennings, Markus Reitenbach, and Nancy Alex

I. Call to order

David Weinberg opened the meeting. The committee thanked Suzanne Owens for her strong and thoughtful long-term leadership.

II. Approval of Assessment Committee Meeting Minutes from October 5, 2018

(Owens/Penick) motion carried.

III. Old business

1. Program reviews, three-year reports and new assessment plans

a. The committee reviewed updated team assignments

b. The selected team leaders

i. Team 1 – David Weinberg

ii. Team 2 – Chris Penick

iii. Team 3 – Tyler Anderson

iv. Team 4 – Jun Watabe

c. Review rubrics

i. Morgan Bridge presented improved feedback rubrics and guidelines.

ii. Committee members made a motion to approve the rubrics with minor wording changes.
(Owens/McClintock) motion carried.

d. Timing

i. Program reviews are going to be posted on the R drive.

ii. The committee is going to finish the program reviews by the end of this semester, the latest in January 2019.

iii. Three-year reports and new assessment plans are to be reviewed next semester.

2. Yearly SLO focus

i. Morgan and Lauren presented a draft of the Yearly SLO Focus program.

ii. The committee discussed moving forward with the program by introducing it to the departments, the Essential Learning and T2T committees, as well as promoting it during the T2T and library events.

iii. The committee is going to present the Yearly SLO program to the Faculty Senate. The draft needs to be sent in advance.

IV. Adjournment

Meeting adjourned at 4:20 PM.

Submitted: November 9, 2018 by Olga Grisak (Assessment Committee Secretary).