

**Faculty Senate  
Meeting Minutes  
April 19, 2018 DRAFT  
UC 221**

**Senators/Reps in attendance:**

James Ayers, Kelly Bevill, Anne Bledsoe, Joshua Butler, Kristen Hague, Darin Kamstra, Meredith Lyons, Chad Middleton, Nathan Perry, Dan Schultz-Ela, Elizabeth Sharp, Sarah Swedberg, Thomas Walla, Karen Urban, Ben Linzey

**Senators/Reps absent:**

Lisa Friel-Redifer, Jared Workman

**Guests in attendance:**

Lisa Driskell, Jeff Vela, Holly Teal, Tim Pinnow, Karl Castleton, Eli Hall, Margot Becktell, Cynthia Pemberton, Chris DeLeon, K. DeLeon

**Minutes Recorder:** Renae Phillips

**I. CALL TO ORDER AND ROLL CALL BY SIGN-IN**

The meeting was called to order by President Josh Butler at 3:31 pm. President Butler welcomed guests and reminded senators and guests to sign the circulating Roll Call sheet.

**II. CONSENT AGENDA**

**Motion: to receive all of the items on the Consent Agenda (Swedberg/seconded); motion carried unanimously**

**Discussion:** none

- A. UCC Minutes from 4/12/18
- B. GCC Minutes from 4/11/18

**III. APPROVE FACULTY SENATE MINUTES OF 4/5/2018 MEETING**

**Motion: to approve the Faculty Senate minutes of April 5, 2018, as corrected (Ayers/seconded); motion carried unanimously.**

**Discussion:** Addition of “to” following “will be ready to answer” on page 1 in the discussion section of II. Consent Agenda. On page 3 in V.A. Distance Learning and Technology Report, change “insure” to “ensure.” On page 3, six sentences from the bottom, append “s” to “become.”

#### IV. COMMITTEE MINUTES AND REPORTS TO APPROVE

A. Academic Policies Committee Report and Recommendations regarding the Degree Categories Charge

**Motion: to approve the Academic Policies Committee Report and Recommendations regarding the Degree Categories Charge**

**(Middleton/seconded); motion carried unanimously.**

**Discussion:** Middleton commended Beckett on a very well written report. Butler asked a procedural question of past president Middleton: by approving these recommendations, is it correct that they will go to the Catalog and the Undergraduate Curriculum Committee (UCC), so the UCC can change their policies and procedures manual to match this?

Middleton confirmed that that process is the recommendation of the report. Butler asked who makes the changes. Driskell stated that at the last UCC meeting, they voted to accept and change the wording pending approval by Senate. Middleton asked the Senate President to make sure that the changes are in fact updated per the report. Beckett stated that the APC's charge was to review all category descriptions. Language for PTOs is fine but the procedures need work. Reasonable compromises have been made to adhere to best practices. Beckett agreed with Kamstra that the language should be consistent for the Bachelor of Music and Bachelor of Music Education and be included in the catalog. Further discussion ensued about catalog descriptions.

**Motion: to include the degree specific requirements for the BM and BME along with the BA and BFA in the catalog with wording similar to the BFA that applies to the BME**

**(Kamstra/seconded); motion carried unanimously.**

**Discussion:** none.

Pemberton affirmed Middleton's question that approval of the changes to mathematics and computer science requirements in the report will then go to the Board of Trustees. Teal noted that changing the mathematics requirement in DegreeWorks amounts to a curricular change, which must be approved by the UCC. Driskell replied that the UCC has voted with that change in mind.

B. Academic Policy Committee Report and Recommendations regarding Graduate for Undergraduate Credit Policy

**Motion: to approve the Academic Policy Committee Report and Recommendations regarding Graduate for Undergraduate Credit Policy**

**(Swedberg/seconded); motion carried unanimously.**

**Discussion:** Beckett summarized that there is no existing policy in place to take graduate courses and count them for undergraduate credit. Kamstra clarified that an Academic Affairs *policy* was being considered and not a committee report. Sharp asked why the limit was six credit hours. Pinnow replied that six credits came from Academic Affairs and that that limit is best practices from elsewhere. There is already policy that you can take only nine graduate credits without admission to the program. Kamstra asked if the credits would be used as electives or to satisfy major requirements. Middleton noted that choice is not in the policy; it would be up to the Department Head to address it.

C. Academic Policy Committee Minutes March 2, 2018

**Motion: to approve the Academic Policy Committee Minutes of March 2, 2018 (Swedberg/seconded); motion carried unanimously.**

**Discussion:** Regarding the statement that changes to the nursing programs were ultimately approved by the UCC, FS, and Board of Trustees, Beckett said that it was consensus of the APC that although that they did not agree, changes that had been made were out of their hands.

D. Academic Policy Committee Minutes March 23, 2018

**Motion: to approve the Academic Policy Committee Minutes of March 23, 2018 (Kamstra/seconded); motion carried unanimously.**

**Discussion:** none.

E. Pre-Tenure Annual Report 2018

**Motion: to approve the Pre-Tenure Annual Report 2018 (Ayers/seconded); motion carried unanimously.**

**Discussion:** Butler noted uncertainty whether approval was needed for an annual report, so was bringing it to a vote to be sure.

## V. CONTINUING BUSINESS

A. (Tabled) Distance Learning and Technology Report

**Motion: to take the Distance Learning and Technology Report off the table (Ayers/seconded); motion carried unanimously.**

**Discussion:** Butler noted that this report is not policy, but interpretive guidance, so there is some flexibility to return to these issues later. Regarding Amendment #2: Compensation Model, the recommended change to the absolute limit of \$2200 per credit hour is to add “This compensation model may be adjusted to the number of students/credits in cases where departments demonstrate that higher course caps are appropriate and follow best practices.”

**Motion: to adopt Amendment #2 [as quoted above and highlighted in yellow in attachment to the original document]**

**(Kamstra/seconded); motion passed with 8 yeas, 4 nays, 1 abstention; amendment carries**

**Discussion:** no additional discussion.

**Motion: to adopt Amendment #1: Enrollment Caps**

**(Ayers/seconded); motioned carried unanimously.**

**Discussion:** none.

**Motion: to adopt Amendment #3: “Lowest Enrolled Policy” as it is stated**

**(Ayers/seconded); motion passed with 9 yeas, 0 nays, 4 abstention**

**Discussion:** In response to Kamstra’s request for context, Butler summarized that overloads are currently compensated based on the lowest enrollment class, regardless of delivery method. Ayers explained that currently, if there was a two-student face-to-face class course and a 60-student online course, the Department Head would consider the

two-student face-to-face class as the overload instead of the 60-student online course. The proposed amendment is to clarify procedure and state that compensation for the overload would be based on the lowest enrolled *online* course. The policy would incentivize online teaching for those who currently do not, but would still not be ideal for someone teaching many online classes.

**Motion: to adopt revised Amendment #4 (Ayers/seconded); motioned carried unanimously.**

**Discussion:** Walla summarized that we if we are making a statement about what kinds of policies would be good, some background and justification is needed. Middleton stated that the essence of the amendment is “Faculty Senate recommends the teaching of online curriculum by faculty that maintain a physical presence on campus.”

**Motion: to approve the Distance Learning and Technology Report with the adopted amendments**

**(Schultz-Ela/seconded); motion carried unanimously.**

**Discussion:** Perry noted that the mention of flexibility for Department Heads recommending larger class sizes to the VPAA is needed in the Business Department.

## **VI. NEW BUSINESS**

**A.** None.

## **VII. REPORTS**

**A.** CFAC report, James Ayers

**Report:** Please let Ayers know if department heads have not begun soliciting candidates for committees.

**B.** Student Government Report, Ben Linzey

**Report:** ASG is transitioning on May 2<sup>nd</sup> and Jeff Fell is the new ASG President Elect. Either he or VP Beau Flores will attend Senate meetings. The constitution and by-laws were passed. Remaining items for the rest of the year include suggesting the Board of Trustees change the official color of the school from maroon to “MAVroon”—just a fun name change. Michael Bennett will be the commencement speaker. ASG is working on a peer-support program with Bob Lang’s office: there would be a student-to-student support and it would create student empowerment. They are working with the University of Michigan, which has a similar system. Linzey expressed thanks for the last two years.

**C.** Executive Committee Report, Dan Schultz-Ela

**Report:** Discussion mainly concerned the Distance Learning Report.

**D.** Faculty Trustee Report, Chad Middleton

**Report:** Student scholarship will be part of his report to the Board of Trustees meeting in conjunction with Student Showcase. Butler suggested adding a plug on the ability of students to apply for grants as part of the “Promise Grant.”

**E.** President's Report, Joshua Butler

**Report:** Last Faculty Thursday at the Point is coming up, sponsored by the mountain bikers of the valley.

**F.** Update from Academic Affairs

**Report:** Because of the timing of the last Senate meeting, Dr. Pemberton could not formally announce that she accepted the President position at Lewis and Clark State College until she was officially appointed. Our Commencement will include flags from nations of all of our international students and Native Americans. Minutes from Academic Council meetings are available online a few days after each meeting.

### **VIII. ADJOURN**

**Motion: to adjourn the Faculty Senate meeting of April 18, 2018  
(Ayers/seconded)**

Meeting adjourned at 4:37 pm.

Respectfully submitted,  
Renaë Phillips, Minutes Recorder