

**Faculty Senate
Meeting Minutes
October 5, 2017
UC 222**

Senators/Reps in attendance:

Karen Urban, Elizabeth Sharp, Lisa Friel-Redifer, Thomas Walla, Dan Schultz-Ela, Kelly Bevill, Chad Middleton, Josh Butler, Darin Kamstra, Kris Dietrich, Bill Flanik (proxy for Sarah Swedberg), Pam Holder, James Ayers, Anne Bledsoe, Gabrielle Gile, Jeremy Workman

Senators/Reps absent:

Ben Linzey, Kristen Hague, Sarah Swedberg

Guests in attendance:

Randy Phillis, Joseph Richards, Tim Pinnow, Carol Futhey, Scott Kessler, Aparna D.N. Palmer, Jeremy Hawkins, Amy Bronson

Minutes Recorder: Renae Phillips

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

The meeting was called to order by President Josh Butler at 3:31pm.
President Butler introduced Renae Phillips as the new Minutes Recorder.
President Butler welcomed guests and reminded senators and guests to sign the circulating Roll Call sheet.

II. CONSENT AGENDA

A. NONE

III. APPROVE FACULTY SENATE MINUTES of 9/21/17 MEETING

Motion: to approve the Faculty Senate minutes of September 21, 2017 (Middleton/seconded); motion carried unanimously.
Discussion: none.

IV. COMMITTEE MINUTES AND REPORTS TO APPROVE

A. Approve Undergraduate Curriculum Committee 2016-2017 Year-end Report
Motion: to bring the consideration of the UCC year-end report off the table. (Sharp/seconded); motion carried unanimously.
Motion: to approve the 2016-2017 Year End Report from the Undergraduate Curriculum Committee. (originally moved by Ayers/seconded); motion carried unanimously.
Discussion: Chair Kessler reported that all items are fixed.

B. Approve GCC minutes (9/13/2017)

Motion: to approve the Graduate Curriculum Committee minutes of September 13, 2017. (Schultz-Ela/seconded); motion carried unanimously.
Discussion: Sharp noted that the “Summary of *UCC* Actions...” at the top of page 3 should be “Summary of *GCC* Actions...”

V. NEW BUSINESS

A. *HLC Visit Update* with Dr. Carol Futhey

Discussion: It has been four years since our last visit. In 32 days, the HLC will be on the campus for a comprehensive visit. The last visit required us to complete a monitoring report on the assessment of our students, but we were able to fold it into this report. We anticipate that the key/main focus will be Student Learning Outcomes, assessment, and data for improvement. Without accreditation, CMU cannot offer federal financial aid. The four-year follow-up is not unique and all schools will be going through the same follow-up eventually. The steering committees have gone through the documents multiple times and made sure that the criteria match. The steering committee has signed off on the original 35,000-word document. The visitors will be looking closely at non-traditional delivery of courses (high school, compressed schedule, part-time) and the credentials of full time faculty, who are expected to have either a terminal degree, a degree higher than the degree they are teaching, or an equal degree with a minimum of 18 hours of graduate credit. 96% of all full-time faculty meet these requirements or have been cleared with a structured plan to meet them.

A second filing will document federal compliance with such policies as transparency, transfer, complaints, financial aid default rates, and student outcome data.

A six-person team will visit November 6-7, 2017. Reviewers will focus and meet with specific individuals, will probably want an open faculty session, an open student session, and meetings at the Montrose and WCCC campuses. CMU will receive a draft to review for factual errors and be able to correct such errors sixty days after the site visit. There will be a second desk review of everything presented and documented. The Institutional Actions Committee will receive the review and finalize a decision on accreditation. The Assessment Committee hopes to have a copy of the report with the links on the website the week prior to the visit for reference. Dr. Futhey would be happy to respond to any questions you might have. We will not have much lead-time on the schedule for the visit, so please be as flexible as possible.

VI. CONTINUING BUSINESS

A. Smoking on campus

Discussion: President Butler received an even divide of responses between those who want a designated smoking area, a complete ban, and leaving the policy as it is, so there was no consensus. Kinesiology and Health Sciences faculty support a 100% no-smoking-on-campus initiative. Teacher Ed would like to know how it would be enforced, but is supportive of the ban. SBSS faculty wondered why the ASG is looking at the ban, they “should be banning skateboarding”. They are not sure about an outright ban, but want clearly designated zones. ASG Vice President Gile expressed that the ASG would like to know the number of individuals within the department who agree with the complete ban, who agree with a modification of the ban, or who want to keep the policy as is. Please send President Butler department numbers by the end of next week, which he will forward to ASG.

B. Student Government DACA statement with Gabrielle Gile

ASG Resolution 17-01 was unanimously passed by the ASG. A Diversity Committee has been created on campus to be prepared to assist students affected by these concerns and

issues. ASG President Linzey and ASG Vice President Gile attended a DACA protest and discussed with a Dreamer how ASG and CMU could best support Dreamers, as well as hope to find out how many students are affected by this issue. ASG plans to send out a campus-wide email to let students know that there is support and a plan for assisting them with concerns they may have. The ASG committee wants to make buttons to help identify allies of Dreamers and connect students to resources already available.

Discussion: We cannot have a resolution of combined support from ASG and Faculty Senate, as ASG has already passed the resolution. Would the Senate be interested in amending the “Faculty Senate Statement on Protecting the Interests of our International and Resident Immigrant Community” statement? It appears that the Faculty Senate statement mirrors the ASG Resolution. Gile implores the senate to make a meaningful step and make a tangible connection of support for the ASG Resolution.

Motion: Faculty Senate supports Resolution 17-01 approved by the ASG. (Walla/seconded); motion carried unanimously.

VII. REPORTS

A. VP and CFAC report, James Ayers

[Handout: “Colorado Faculty Advisory Council Meeting Report, 29 Sep 2017, Grant-Humphreys Mansion, Denver”]

Vice President Ayers reported on his trip to Denver. The CDHE has until June 1, 2018 to develop a transfer plan for credit earned for military prior learning. The CDHE is pushing forward with the GTPathways redesign. Faculty will need to add items to syllabi and complete a form. Concerning AP/IB credit: A 3 on an AP exam or a 4 on an IB exam should be given credit. The Military PLA: we follow the ACE recommendations already. They are looking for statewide faculty volunteers to help learn and work more on how the Military PLA will fit into the GTPathways.

Committee memberships: A representative is needed from Kinesiology and Teacher Ed if they would like to be on the Sabbatical Leave Committee (can be tenured or tenure-track); please let VP Ayers know.

B. Student Government Report, Gabrielle Gile

ASG Vice President Gile reports not many bills coming through, but ASG is ramping up for Homecoming. She reinforced that the main purpose of the smoking referendum is to focus on enforcement of the current smoking policy on campus.

C. Executive Committee Report, Dan Schultz-Ela

Secretary Schultz-Ela stated that President Foster joined the Executive Committee meeting and stated that he expects a 2-3% increase in health insurance premiums this year.

President Foster communicated that free (solicited or unsolicited) instructor/desk copies are considered state property per a state statute and should not be sold. Primarily the concern expressed by the publishers supplying the books is that faculty will profit from reselling the books that were free. A question from the English Department: they have pooled books and given them to the Administrative Assistant to sell and forward the funds to student clubs—is that appropriate? AVP of Academic Affairs, Tim Pinnow, does not know and declined to get into “what-ifs.”

D. Faculty Trustee Report, Chad Middleton

Faculty Trustee Middleton distributed a handout: “Summary of the Board of Trustees Meeting, Date of Board Meeting: September 28, 2017.” This report and one from an upcoming meeting will be posted on the R: drive.

Middleton reported a short meeting on action items only. The Board of Trustees voted unanimously in favor of “Resolution 17-001: Resolution Supporting School District 51 Ballot Issue 3A and 3B.” Middleton stated that he supported the resolution and requested that his name be added to it.

CMU Foundation President Brook Blaney presented the proposed budget: the CMU endowment stands at \$28 million as of last year and handed out \$1.5 million in total scholarships last year. The Board of Trustees voted in favor of the CMU Foundation budget.

E. President’s Report, Joshua Butler

President Butler reported the first lecture-series lecture is coming up; please keep that on your radar. He then ceded time to Aparna Palmer, who described a VPAA Committee to look at exploring the establishment of a Writing Center on campus. The original Writing Center folded into the TLC, and they did a great job. Several faculty have pushed for a new Writing Center. The committee has put together a survey, which will go out by Teacher2Teacher. It is important to assess what the needs really are for our campus to have a Writing Center. She would like to see some specific information on needs of your students, and to know if faculty would like help/preparation within the classroom or with creating rubrics, etc. Please ask your faculty to respond. In addition, please have a discussion with your Department Head to assess whether a need is perceived, if there is interest in a Writing Center, and if he/she would support the initiative. If so, would they be willing to send a letter of support to Bill Wright (chair of the committee)?—that would be appreciated.

F. Update from Academic Affairs, Tim Pinnow

AVPAA Pinnow informed the senators that Dr. Pemberton says Hi from Jordan. Her only worst/best story of adventures is that the university is not actually in the city, but on the border of Syria, and she can hear bombs.

Last fall, CMU started requiring syllabi and gradebooks in D2L shells. The first semester about 10% of the shells were checked and about 65% were in compliance; last spring more the 70% were. This fall, 50% of shells have been checked and we are at 80% compliance for the 1400 shells checked.

Faculty position requests are completed and President Foster has signed off on them. Overall, we are flat or a bit down in enrollment, but President Foster has agreed to put a significant amount of money toward faculty positions.

Discussion: Our enrollment is flat or lower—is that due to lack of enrollment at the freshmen level or because of retention? Pinnow stated the retention numbers have really increased over the past few years; it is a decrease of new students and a change in demographics of those students in the state.

Pam Holder gave an update on a service project for EMS. They sent 1200 backpacks to Texas schools.

VIII. ADJOURN

Motion: to adjourn the Faculty Senate meeting of October 5, 2017 (Ayers).

Meeting adjourned at 4:36pm.

Respectfully submitted,
Renaë Phillips, Minutes Recorder