

**Faculty Senate
Meeting Minutes
April 6, 2017
UC 221**

Senators/Reps in attendance:

Johnny Snyder, James Ayers, Dan Schultz-Ela, Josh Butler, Lisa Friel-Redifer, Kristen Hague, Megan Glynn Zollinger, Arthur Houle (proxy for Darin Kamstra), Chad Middleton, Elizabeth Sharp, Sarah Swedberg, Karen Urban, Thomas Walla, Anne Bledsoe, Cody Armstrong

Senators/Reps absent:

Aparna Palmer

Guests in attendance:

Cynthia Pemberton, Vice President of Academic Affairs; Kurt Hass, Assistant Vice President of Academic Affairs; Suzanne Lay, Chair – Assessment Committee; Margot Beckett, Chair – Academic Policies Committee; Scott Kessler, Chair – Undergraduate Curriculum Committee; Scott Vangemeren, Sabbatical Leave Committee; Bette Schans, Director of Assessment of Student Learning; Holly Teal, Registrar

Minutes Recorder: Melinda J. Scott

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

The meeting was called to order by President Johnny Snyder at 3:32pm.

President Snyder welcomed guests and reminded senators and guests to sign the circulating Roll Call sheet.

II. CONSENT AGENDA

A. Undergraduate Curriculum Committee Minutes (3/9/17)

B. Assessment Committee Minutes (12/6/16)

C. Assessment Committee Minutes (2/7/17)

D. Academic Policies Committee Minutes (1/31/17)

E. Academic Policies Committee Minutes (2/21/17)

**Motion: to receive the items on the consent agenda.
(Swedberg/seconded); motion carried unanimously.**

III. APPROVE FACULTY SENATE MINUTES of 3/16/17 MEETING

**Motion: to approve the Faculty Senate minutes of March 16, 2017, with noted amendment.
(Butler/seconded); motion carried unanimously.**

Amendment of Item VII.A., second sentence: Change "...there was a definite distinction between "department" and "faculty" responses in the discussion regarding how to measure student success." to read "...there was a definite distinction between *the Department of Higher Education* and faculty responses in the discussion regarding how *think about* student success."

[red text replaced by italicized text]

IV. COMMITTEE MINUTES AND REPORTS TO APPROVE

A. Undergraduate Curriculum Committee Minutes (2/23/17)

Discussion: UCC Chair Scott Kessler was present to address any questions the Senators might have about the meeting minutes. Kessler noted that there are some items concerning new programs and program modifications that will be heading Faculty Senate's way in the near future.

Motion: to approve the Undergraduate Curriculum Committee minutes of February 23, 2017. (Swedberg/seconded); motion carried unanimously.

B. Essential Learning Committee Minutes [*informational item only*] (2/22/17)

V. NEW BUSINESS

A. Assessment Committee recommendation on use of ETS Proficiency Profile Test, Suzanne Lay
The results of the test do not yield useful data for the cost outlay (\$14 per student/test). The committee wants to discontinue this test as of Fall 2017, and is looking for other methods of data collection, and considering utilizing a procedure generated in-house.

Motion: to cease using the ETS Proficiency Profile Test as an assessment tool starting Fall 2017.

(Ayers/seconded); motion carried unanimously.

This recommendation will be sent to the VPAA's Office.

VI. OLD BUSINESS

A. Academic Policies recommendation on the overlap of courses between majors and minors, Margot Beckett
[Hand-out: "Minor-Major Overlap Policy"]

Discussion: After conducting extensive research of major/minor overlap rules from peer institutions, the Academic Policies Committee decided that the CMU's current policy should stand. President Snyder thanks the committee for their work and due diligence on this charge from Faculty Senate.

Motion: to accept the recommendations of the Academic Policies Committee regarding current major/minor overlap policy.

(Swedberg/seconded); motion carried unanimously.

B. Academic Policies recommendation on Academic Renewal, Margot Beckett
[Hand-out: "Academic Affairs Policy: Academic Renewal"]

Discussion: The committee reviewed data collected from peer institutions that have policies in place regarding academic renewal. After much discussion among the senators, President Snyder suggested that the senate collect more information to consider in relationship to academic renewal, such as the length of a stop-out period and other data surrounding the issue. Input from the Associated Student Government would also be considered. This item will be revisited at the April 20th Faculty Senate meeting.

Motion: to table consideration of the "Academic Affairs Policy: Academic Renewal" and return to department colleagues to collect feedback to share with Faculty Senate.

(Sharp/seconded); motion carried unanimously.

C. Faculty Qualifications, Cynthia Pemberton
[Hand-outs: the matrix "Interpretive Guidance for Colorado Mesa University Faculty Credentialing, March 2017" and "BOT Agenda Item: Faculty Qualifications"]

Discussion: VPAA Pemberton asked support of the Faculty Senate for the Interpretive Guidance matrix as a "living document" or "document in process" that she will present to the CMU Board of Trustees. After the Faculty Senate's approval, this document will go to the Board of Trustees for endorsement and then be posted on the Academic Affairs website.

Motion: to approve the Faculty Qualifications Interpretive Guidance as a "living document" to provide guidance in university hiring practices, and to be reviewed annually by Faculty Senate.

(Middleton/seconded); motion carried by majority [1 abstention].

VII. REPORTS

A. CFAC and VP report, James Ayers

Vice President Ayers sent an email to department heads soliciting recommendations of faculty to serve on various standing committees. He will send a copy of this email to any senate member who so requests. The position of catalog reviewer also needs to be filled, as chosen by the senators. Elections for new committee members will be conducted at May 4, 2017 Faculty Senate meeting. There was no report regarding the Colorado Faculty Advisory Council.

B. Student Government Report, Cody Armstrong

Representative Armstrong apprised the senators of current ASG business. The ASG reviewed their by-laws, and voted on one of them. Some departments want to add fees or increase fees for courses that need funds for class materials. Materials that can be bought in bulk by the university via student fees (such as pottery glazes) would be a cost-saving measure. A tobacco survey was conducted that resulted in only a 1% response from the student body. Armstrong requested that senators remind their students to vote in the upcoming ASG elections.

C. Executive Committee Report, Dan Schultz-Ela

The discussion by the executive committee focused mainly on academic renewal.

D. Faculty Trustee Report, Aparna D.-N. Palmer

Faculty Trustee Palmer was absent, so no report was given.

E. President's Report, Johnny Snyder

Faculty Trustee election is coming up. Faculty will be receiving an email from Snyder on this election. He is taking nominations for this crucially important representation on the Board of Trustees.

Three changes to the Standing Committees Policies and Procedures Manual are to be reviewed at the next Faculty Senate Meeting (4/20/17).

Faculty Senate's statement on inclusion of our immigrant student community has been sent on university letterhead to the Daily Sentinel and the Criterion.

F. Update from Academic Affairs (Cynthia Pemberton)

VPAA Pemberton apprised the senators on budget and other items: faculty professional development funding, part-time faculty payment/schedule and funds for sponsored programs; new graduate certificate programs launched and some applications received; and athletic training program undergoing required transition from bachelor's to master's level.

VIII. ADJOURN

Motion: to adjourn the Faculty Senate meeting of April 6, 2017 (Butler).

Meeting adjourned at 4:59pm.

Respectfully submitted,

Melinda J. Scott, Minutes Recorder