

Faculty Senate
Meeting Minutes
November 17, 2016
UC 221

Senators/Reps in attendance:

Johnny Snyder, James Ayers, Dan Schultz-Ela, Josh Butler, Lisa Friel, Darin Kamstra, Chad Middleton, Elizabeth Sharp, Sarah Swedberg, Karen Urban, Thomas Walla, Anne Bledsoe, Megan Glynn Zollinger

Senators/Reps absent:

TJ Gerlach, Aparna Palmer, Ben Linzey

Guests in attendance:

Tim Pinnow, Asst. VP of Academic Affairs; Holly Teal, Registrar; Sandie Nadelson, Nursing Faculty; Scott Kessler, Chair – Undergraduate Curriculum Committee

Minutes Recorder: Melinda J. Scott

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

Meeting was called to order by President Johnny Snyder at 3:31pm.

Guests and Senators were reminded to sign the Roll Call sheet on the clipboard.

II. CONSENT AGENDA

A. Assessment Committee Minutes, 5/3/16

B. Assessment Committee Minutes, 9/6/16

C. Graduate Curriculum Committee Minutes, 11/9/16

D. Undergraduate Curriculum Minutes, 10/27/16

**Motion: to receive all items on the consent agenda as listed above.
(Butler/seconded); motion carried unanimously.**

III. FACULTY SENATE MINUTES

E. Faculty Senate Meeting Minutes, 11/3/16

Motion: to approve of the Faculty Senate minutes of November 3, 2016 with amendments as noted below.

(Swedberg/seconded); motion carried unanimously.

Amendment 1: page 2: **item VII.E:** President's Report: 1st bullet: "Faculty Senate Meeting Minutes" should read "Faculty Senate Notebooks"

Amendment 2: page 3: **item VII.E:** Update from Academic Affairs: 3rd bullet: replace with: "The author showcase (*of book publications*) at Tomlinson Library was wonderful; An event *recognizing juried or peer-reviewed non-book works* will be held in the spring." Note: *italics signify replacement text.*

IV. COMMITTEE MINUTES AND REPORTS TO APPROVE

A. Sabbatical Committee Meeting Minutes, 10/18/16

**Motion: to approve the Sabbatical Committee Meeting Minutes of October 18, 2016.
(Middleton/seconded); motion carried unanimously.**

V. NEW BUSINESS

A. Policy and Procedures Manual for Faculty Senate Standing Committees

Using a projected image of the document, President Snyder briefly reviewed amendments to the manual with the Faculty Senate, noting input from the senators. Snyder encouraged senators to review the document in depth prior to the senate meeting scheduled 12/1/16.

VI. OLD BUSINESS

- A. Academic Affairs Policy: Call-up to Active Duty of Armed Forces Reservists and National Guard Members

Discussion: It was recommended that this revised policy be reviewed for grammatical and formatting errors to clarify the text. A suggestion was also made to address language, specifically the use of the term “semester clock,” to align with the terminology used in the course catalog.

Motion: to approve of the policy above as revised (with recommendations). (Swedberg/seconded); motion carried unanimously.

- B. Academic Affairs Policy: Exemptions from ESSL 290 and ESSL 200 Requirements

Motion: to approve of the policy “Exemptions from ESSL 290 and ESSL 200 Requirements.” (Ayers/seconded); motion carried unanimously.

Motion: to postpone consideration of the approving motion regarding “Exemptions from ESSL 290 and ESSL 200 Requirements.” (Butler/seconded); motion carried unanimously.

Discussion: Clarification was received that the policy does apply to CMU students, as well as transfers. For a while yet, students will require an override for speech course substitutions.

Motion: to resume consideration of the approving motion regarding “Exemptions from ESSL 290 and ESSL 200 Requirements.” (Ayers/seconded); motion carried unanimously.

VII. REPORTS

- A. CFAC and VP Report, James Ayers

[Hand-out: “Colorado Faculty Advisory Council Meeting Report – 21 Oct 2016”]

Vice President Ayers fleshed out the CFAC meeting report for senators. How students will be affected by the gtPathways revision project is not yet clear.

- B. Student Government Report, Ben Linzey

No report due to ASG Vice President Linzey’s absence.

- C. Executive Committee Report, Dan Schultz-Ela

The committee met on Friday, 11/11/16. Issues discussed at the meeting have been well-covered by the scope of this meeting.

- VPAA Pemberton is thinking about the potential to partner with the CSU Extension Office on agriculture or viticulture programs

- D. Faculty Trustee Report, Aparna Palmer

No report due to Trustee Palmer’s absence; she is attending the Board of Trustees meeting.

- E. President’s Report, Johnny Snyder

- The Bill and Mai Robinson Lecture Fund Committee is now formed
- The HR crisis web page is under construction
- Four faculty names were submitted to VPAA Pemberton for appointment consideration to the Professional Personnel Employee Handbook Committee. Two faculty members will be chosen.

- F. Update from Academic Affairs, Tim Pinnow

- Academic Affairs is rethinking proposed policy to narrowly define programs, such as RN-BSN, that can waive the requirement for 40 hours of upper division credit. Pinnow asks Faculty Senate to reject the proposed revision of upper-division course requirements in the Undergraduate Curriculum Committee minutes (section IV.A) when they are brought forward for approval.

- Online Education Conference
CMU is a far ahead of other institutions with the requirements stipulated by “Quality Matters.”
 - In the future, CMU must update all courses that have online content to address ADA requirements (a significant burden). The 2018 deadline would also affect other academic materials linked with the university that are accessed through online or electronic means. (Example: a clip from a film for a film studies course must be close captioned.)
 - Currently there are no “Quality Matters” certified courses on campus. The certification process will begin this spring, starting with master classes.

VIII. ADJOURN

**Motion: to adjourn the Faculty Senate meeting of November 1, 2016.
(Swedberg/seconded): motion carried unanimously.**

Meeting adjourned at 4:24 pm.

Respectfully submitted,
Melinda J. Scott, Minutes Recorder