

**Faculty Senate
Meeting Minutes
October 6, 2016
UC 221**

Senators/Reps in attendance:

Johnny Snyder, James Ayers, Josh Butler, Megan Glynn Zollinger, Darin Kamstra, Chad Middleton, Dan Schultz-Ela, Elizabeth Sharp, Sarah Swedberg, Karen Urban, Thomas Walla, Anne Bledsoe, Ben Linzey

Guests in attendance:

Cynthia Pemberton, VP of Academic Affairs; Margot Beckett, Chair – Academic Policies Committee; Don Carpenter – Chair, Graduate Curriculum Committee; Scott Kessler, Chair – Undergraduate Curriculum Committee

Minutes Recorder: Melinda J. Scott

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

Meeting was called to order by President Johnny Snyder at 3:35pm.

Guests were welcomed, and they and the Senators were reminded to sign the Roll Call sheet on the clipboard.

II. CONSENT AGENDA

A. Graduate Curriculum Committee Minutes, 9/21/16

B. Undergraduate Curriculum Committee Minutes, 9/22/16

Motion: to accept all items on the Consent Agenda as listed above.

(Ayers/seconded); motion carried unanimously.

III. FACULTY SENATE MINUTES

A. Faculty Senate Minutes, 9/1/16

Motion: to remove from the table and consider for approval the Faculty Senate minutes of September 1.

(Schultz-Ela/ seconded); motion carried unanimously.

Original Motion of 9/15/16: to approve of the Faculty Senate minutes of September 1, 2016.

(Middleton/ seconded); motion carried unanimously.

B. Faculty Senate Minutes, 9/15/16

Motion: to approve of the Faculty Senate minutes of September 15, 2016, with amendments.

(Swedberg/ seconded); motion carried unanimously.

Discussion: Amendments to the Faculty Senate minutes of September 15, 2016 include:

- Item III, second motion: “(9/15/16)” should be changed to “(10/6/16)”
- Item VI.B. “...letter to the Criterion’s editor,” should read “...letter to the Daily Sentinel’s editor.”

IV. COMMITTEE MINUTES AND REPORTS TO APPROVE

A. Academic Policies Committee Final Year End Report, Fall 2015 – Spring 2016

Motion: to approve the Academic Policies Committee Final Year End Report of 2015-2016.

(Middleton/ seconded); motion carried unanimously.

Discussion: Chair Margot Beckett was present for questions from the senators. The issue with the language an “infinite number of minors,” (page 5, Actions Taken: item A.) has been addressed.

B. Combined Curriculum Committee Year End Report, 2015-16

Motion: to approve the Combined Curriculum Committee Year End Report of 2015-2016. (Ayers/ seconded); motion carried unanimously.

Discussion: Chair Don Carpenter was present for questions from the senators. Regarding the suggestion of no more than 33% overlap between a major and a minor (item 1 at the bottom of page 7), the language is somewhat vague. What are the industry norms? What do students think? Is this language in the catalog? Perhaps more research is needed. President Snyder asked the senators to look into the issue and Faculty Senate will revisit at 10.20.16 meeting.

The other issue of Technical versus Professional Certificates has been addressed by Academic Policies.

The omission of a UCC personnel member was noted: Monte Atkinson of the Music Department, term expiring 2016.

C. Undergraduate Curriculum Committee Minutes, 8/25/16

Motion: to approve the Undergraduate Curriculum Committee Year End Report of 2015-2016.

(Butler/ seconded); motion carried unanimously.

Discussion: Chair Scott Kessler was present for questions from the senators.

V. NEW BUSINESS

A. Bill and Mai Robinson Lecture Fund Committee Membership
See Item VI.B.

VI. OLD BUSINESS

A. Senate Statement on Diversity, Sarah Swedberg
[Hand-out: "Letter to the Editor"]

Discussion regarding the draft of the letter included whether the signatures garnered should be noted by category: faculty, staff, administration, students and trustees. Also whether mention of Tyler Dunnington in the letter is necessary and if so, if he should be contacted prior to the letter being submitted. President Snyder asks for another revision of the document to be revisited by the senators at 10.20.16 meeting. The letter would be sent to the Criterion and the Daily Sentinel.

B. Updating the Policy and Procedures Manual for Faculty Senate Standing Committees
The Bill and Mai Robinson Lecture Fund Committee has been added to the list of standing committees in the Policies and Procedures Manual, along with the Essential Learning Committee. A draft copy of the manual will be made available on the R: drive. If the text is struck, it will be removed; if the text is red, it will be added to the manual. President Snyder will issue an email asking colleagues to visit the location once the document is loaded.

VII. REPORTS

A. CFAC and VP Report, James Ayers

Vice President Ayers conducted elections to the Academic Policies Committee: ballots were distributed amongst the senators, they voted and the votes were collected.

B. Student Government Report, Ben Linzey

ASG Vice President Linzey updated the senate on the ASG budget review process. The ASG is also still discussing the policies and procedures of sexual assault on campus.

C. Executive Committee Report, Dan Schultz-Ela

The meeting became quite lively when discussing department head evaluations, centering on issues of anonymity and constructive criticism. Several committee members stressed that the form is for feedback and not an evaluation; the process is meant to be constructive, not punitive. Dr. Futhey is conducting the process of data collection. Schultz-Ela asked senators to encourage their colleagues to provide feedback— “check your email inbox.”

D. President’s Report, Johnny Snyder

President Snyder updated senators on the archival process of the Faculty Senate minutes and his continued work on the “speaker fund.”

E. Update from Academic Affairs, Cynthia Pemberton

Items reviewed by VPAA Pemberton included:

- Accreditation of various campus programs
- Campus communication issues (with the VPAA)
- Addressing the disconnect between WCCC and CMU

VIII. ADJOURN

Motion: to adjourn the Faculty Senate meeting of October 6, 2016.

(Middleton/seconded): motion carried unanimously.

Meeting adjourned at 4:32 pm.

Respectfully submitted,
Melinda J. Scott, Minutes Recorder