

**Faculty Senate  
Meeting Minutes  
October 20, 2016  
UC 221**

**Senators/Reps in attendance:**

Johnny Snyder, Dan Schultz-Ela, Josh Butler, Lisa Friel, Megan Glynn Zollinger, Darin Kamstra, Bill Tiernan (proxy for Chad Middleton), Kristin Heumann (proxy for Elizabeth Sharp), Sarah Swedberg, Karen Urban, Thomas Walla, Aparna Palmer, Anne Bledsoe, Ben Linzey

**Senators/Reps absent:**

TJ Gerlach, James Ayers (attending CFAC)

**Guests in attendance:**

Cynthia Pemberton, VP of Academic Affairs; Don Carpenter – Chair, Graduate Curriculum Committee; Lisa Driskell, Vice Chair – Undergraduate Curriculum Committee

**Minutes Recorder:** Melinda J. Scott

**I. CALL TO ORDER AND ROLL CALL BY SIGN-IN**

Meeting was called to order by President Johnny Snyder at 3:32pm.

Guests were welcomed, and they and the Senators were reminded to sign the Roll Call sheet on the clipboard.

**II. CONSENT AGENDA**

**No items on the Consent Agenda.**

**III. FACULTY SENATE MINUTES**

**A. Faculty Senate Minutes, 10/6/16**

**Motion: to approve of the Faculty Senate minutes of October 20, 2016.  
(Swedberg/seconded); motion carried unanimously.**

**IV. COMMITTEE MINUTES AND REPORTS TO APPROVE**

**A. Graduate Curriculum Committee Minutes, 9/21/16 – Don Carpenter**

**Motion: to approve the Graduate Curriculum Committee Minutes of September 21, 2016.  
(Swedberg/ seconded); motion carried unanimously.**

**Discussion:** Chair Don Carpenter was present for questions from the senators.

The decision to offer graduate certificate programs addresses the Higher Learning Commission (HLC) requirements for concurrent high school instructors; it is the GCC's job to make sure these programs accord with university policies and procedures. Some courses from these programs are offered this semester. The expectation is that these programs will be approved at the January 2017 CMU Board of Trustees meeting. Other schools are developing similar strategies to address the HLC requirements.

**B. Undergraduate Curriculum Committee Minutes, 9/22/16 – Scott Kessler**

**Motion: to approve the Undergraduate Curriculum Committee Minutes of September 22, 2016.  
(Swedberg/seconded); motion carried unanimously.**

**(Swedberg/seconded); motion carried unanimously.**

**Discussion:** UCC Vice Chair Lisa Driskell was present for questions from the senators.

## V. NEW BUSINESS

- A. Charge to Academic Policies from VPAA's office, Cynthia Pemberton  
[Hand-out: "AAP – Policy Title: *Student Load and Limitations*"]

Dr. Pemberton enjoins Faculty Senate to request the Academic Policies Committee to consider changes to the student overload policies as they apply to the Peace Offers Standards and Training (POST) program. Suggested revisions to this policy are provided in the "Exclusions or Special Circumstances" section on pages 1 and 2 of the hand-out.

**Motion: to charge the Academic Policies Committee to evaluate its overload policies with regard to the POST program.**

**(Butler/seconded); motion carried unanimously.**

**Discussion:** The current wording appears to require some kind of permission. It is recommended that the Academic Policies Committee look carefully at the language.

## VI. OLD BUSINESS

- A. Senate Statement on Diversity, Sarah Swedberg  
[Hand-out: "Letter to the Editor" revised]

**Motion: to send the "Letter to the Editor" in its revised state to the editors of the Daily Sentinel and the Criterion.**

**(Palmer/seconded); motion carried unanimously.**

- B. Charge to Academic Policies – Minor Requirements, Johnny Snyder  
[Hand-out: "Requirements for a Minor"]

When a student is pursuing both a minor degree and a major degree, what percentage of the courses applicable to the major should be "double counted" toward the minor? What are peer institutions doing?

**Motion: to charge the Academic Policies Committee to review the amount of course overlap between a major and a minor.**

**(Butler/seconded); motion carried unanimously.**

- C. Bill and Mai Robinson Endowed Lecture Fund, Johnny Snyder  
President Snyder passed out ballots to elect committee members to serve. Senators voted and the ballots were collected.

## VII. REPORTS

- A. CFAC and VP Report, James Ayers

No report was given as Senator Ayers was attending a CFAC meeting out of town.

- B. Student Government Report, Ben Linzey

ASG Vice President Linzey updated the senate on various subjects: the first patent secured by the Maverick Innovation Center, CMU Homecoming and the ASG budget review.

- C. Executive Committee Report, Dan Schultz-Ela

Issues discussed at the executive meeting have been covered by reports and proposals in this senate meeting. President Foster asked that we remind faculty about political activity on campus, especially who is invited to speak to classes ("no one!").

- D. Faculty Trustee Report, Aparna Palmer

A report will be supplied at the Faculty Senate meeting of November 3, 2016.

**E.** President's Report, Johnny Snyder

- There are preparations underway for the Pre-Tenure Review Committee as this committee has a new chair
- Human Resources' "crisis page" is up on the CMU Campus Safety webpage in fledgling form (under Resources)
- Scheduled Wednesday, 10/26/16, are Mental Health & Suicide Prevention Training workshops—spread the word amongst your colleagues

**F.** Update from Academic Affairs, Cynthia Pemberton

Items covered by VPAA Pemberton included:

- Status of the process of position requests
- Position of faculty in Commencement processional

**VIII. ADJOURN**

**Motion: to adjourn the Faculty Senate meeting of October 20, 2016.**

**(Swedberg/seconded): motion carried unanimously.**

Meeting adjourned at 4:51 pm.

Respectfully submitted,

Melinda J. Scott, Minutes Recorder