



**Faculty Senate
Meeting Minutes
September 3, 2015
UC 221**

Senators/Reps in attendance:

Chad Middleton, Josh Butler, Dan Schultz-Ela, Johnny Snyder, Aparna Palmer, Jack Delmore, Lisa Friel, TJ Gerlach, Megan Glynn, Elizabeth Sharp, Genell Stites, Sarah Swedberg, Laney Wooster, James Ayers, Anne Bledsoe, Selina Najjar

Guests in attendance:

Carol Futhey, Academic Affairs; Steve Werman, Academic Affairs; Kelly Bevill, Construction Management; Carolyn Ferreira-Lillo, WCCC Curriculum Committee; Kurt Haas, Essential Learning Committee; Holly Teal, Registrar; Ben Linzey, ASG Chief of Staff

Minutes Recorder: Melinda J. Scott

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

Meeting was called to order by President Chad Middleton at 3:32pm. Senators were reminded to sign the Roll Call sheet on the clipboard. Introductions were made for the benefit of ASG President Selina Najjar and Chief of Staff Ben Linzey.

II. CONSENT AGENDA (Items to Accept)

- A. Assessment Committee Minutes (2.5.15)
- B. Assessment Committee Minutes (3.4.15)
- C. Assessment Committee Minutes (4.2.15)
- D. Assessment Committee Minutes (5.6.15)
- E. Assessment Committee Annual Report 2014-2015

Motion: to accept all items on the Consent Agenda as listed above. (Swedberg /Snyder); motion carried unanimously.

III. APPROVE SENATE MINUTES FROM PREVIOUS MEETING (4.16.15)

Motion: to approve the Faculty Senate Meeting Minutes of May 7, 2015 with amendment noted in the discussion below. (Sharp/Delmore); motion carried unanimously.

Discussion: Replace the phrase “The cake was pronounced ‘delicious’....” with “The cake was appreciated....”

IV. STANDING COMMITTEE MINUTES TO APPROVE

- A. Faculty Success Committee Minutes (2.16.15)

Motion: to approve the Faculty Success Committee Minutes of February 16, 2015. (Swedberg/Glynn); motion carried unanimously.

Discussion: No guidelines have yet been established for the faculty mentoring program. Across campus, department mentoring practices vary to the extent that setting university-wide standards is problematic.

B. Faculty Success Committee Minutes (4.14.15)

Motion: to approve the Faculty Success Committee Minutes of April 14, 2015. (Ayers/Friel); motion carried unanimously.

Discussion: Bevill clarified that the committee was charged to decide whether an ad hoc committee should be formed to study issues about work/life balance. They recommend that action, as described in the minutes. Policies should focus on family issues and not just women.

C. WCCC Curriculum Committee Minutes (4.14.15)

Motion: to approve the WCCC Curriculum Committee Minutes of April 14, 2015. (Butler/Snyder); motion carried unanimously.

V. **CONTINUED DISCUSSION OF ESSENTIAL LEARNING** (Kurt Haas)

A. Review of alignment of Essential Learning courses with the Essential Learning outcomes is near completion.

B. Coordination begun with the Assessment Committee to pilot new methodology for assessment. VALUES rubrics will be used and work has begun to calibrate and validate them.

C. Milestone Courses

1. Full implementation by Spring 2017

2. Two courses currently piloting, two more on deck for spring

3. Recruiting for next Fall term courses; 4 to 5 sections

D. Essential Learning has a “match.com” site for pairing faculty teaching partners

E. Current implementation and emerging issues:

1. Co-teaching: division of responsibilities, communication, grading

2. How to enforce 45/75 credit hour limits

3. How to handle transfer students

4. Any incoming or transfer students seeking a baccalaureate are required to take the Mav Milestone courses, including those already holding an associate degree.

VI. **INFORMATIONAL ITEMS**

A. Status of Library Renovation (Anne Bledsoe)

[Hand-out: “Library Renovation Update–September 4, 2015”]

Monday, November 30 is Opening Day for the renovated library. Extensive details of the status of the renovation are noted in hand-out.

VII. **REPORTS**

A. Faculty Senate President Report (Chad Middleton)

Retreat Recap: concerns raised by the Faculty Senate

1. Emeritus faculty added to campus event alerts

2. D2L becoming mandatory for faculty

3. Institution of standard exit interviews

4. Increase in travel funds, including club sponsor travel

Discussion: Is D2L to be mandatory by Fall 2016 term? Gillian McKnight-Tutein should be contacted regarding specific training.

B. Standing Committees Status Report (Josh Butler)

Standing committees are staffed and fully functional. There will be a lot of turnover at the end of the academic year.

C. Executive Committee Report (Dan Schultz-Ela)

Items discussed at the Monday morning meeting:

1. Travel Funds—no consensus on increase
2. Commencement: “graduates” who walk without credit hour completion needs addressing—perhaps create a committee to regulate?
3. Faculty Absences—President Foster urges Faculty Senate to develop enforcement among the faculty

D. Faculty Trustee Report (Aparna Palmer)

[Hand-out: “Summary of Board of Trustees Meeting”]

An electronic version will be made available on the R: drive

E. Update from Academic Affairs (Carol Futhey & Steve Werman)

CMU issues covered (Carol Futhey):

1. VPAA Futhey requests input from faculty regarding “graduates” who walk without credit hour completion
2. Faculty absences
3. MAV Scholars Preview on October 2, and the kick-off for Parents' Weekend
4. Faculty Professional Development Grant solicitations garnered 74 proposals
5. CFO position search in process
6. VPAA search in process, starting with a professional recruitment firm
7. Program review will stay with a 6-per-year cycle and about 10 programs per year
8. Strategic Planning Committee focus-group meetings next week. Eight different groups: faculty, department heads, staff, students, business leaders, alumni, WCCC/CMU, VPs
9. Four other working groups starting: Assessment and ePortfolios, faculty effort allocation on evaluations, department head feedback, and WGYSAS 3.0 for retention strategies and student success software

Motion: to extend the meeting for 3 additional minutes

(Shultz-Ela/Ayers); motion carried unanimously.

State issues covered (Steve Werman):

1. AP/IB credits & CLEP Dante/DSST credit by examination.
Trying to standardize cut scores to apply across state institutions of higher learning
2. Webinars arranged for faculty at the end of September—soliciting feedback
3. Futhey and Werman urge faculty to be involved and fight for cut scores that promise student success

Futhey advises that a search for Steve Werman’s position will be posted on the CMU website. Candidates will be strictly internal.

VIII. **ADJOURN**

Motion: to adjourn the Faculty Senate meeting of September 3, 2015 (Sharp).

Meeting adjourned at 5:05pm.

Respectfully submitted,

Melinda J. Scott, Minutes Recorder