

**Faculty Senate
Meeting Minutes
December 3, 2015
UC 222**

Senators/Reps in attendance:

Chad Middleton, Josh Butler, Dan Schultz-Ela, Johnny Snyder, Jack Delmore, Lisa Friel, TJ Gerlach, Megan Glynn, Carrie McVean Waring, Elizabeth Sharp, Genell Stites, Sarah Swedberg, Laney Wooster, Aparna Palmer, James Ayers, Anne Bledsoe

Guests in attendance:

Carol Futhey, Steve Werman, Academic Affairs; Barbara Case King, Human Resources; Cindy Chovich, Teacher2Teacher Committee; Suzanne Lay, Assessment Committee; Tim Casey, Kelly Bevill, Faculty Success Committee

Minutes Recorder: Melinda J. Scott

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

Meeting was called to order by President Chad Middleton at 3:31pm.
Senators and guests were reminded to sign the Roll Call sheet on the clipboard.

II. CONSENT AGENDA

- A. Sabbatical Leave Committee Minutes (11.12.15)
- B. UCC Minutes (11.12.15)
- C. GCC Committee Minutes (11.11.15)

**Motion: to accept the items on the Consent Agenda as listed above.
(Swedberg/seconded); motion carried unanimously.**

III. STANDING COMMITTEE MINUTES TO APPROVE

- A. Library Advisory Committee Minutes (4.29.15)

Discussion: Discussion revolved around the reasons for, and use of, baseline measures of information literacy skills derived from testing of FYI and SUPP 101 students. Broader based measures are suggested for the future, if the testing is continued. Snyder noted section “III. Citation Help” and received clarification on supported styles.

**Motion: to approve the Library Advisory Committee Minutes of April 29, 2015.
(Snyder/seconded); motion carried unanimously.**

- B. Library Advisory Committee Minutes (9.7.15)

**Motion: to approve the Library Advisory Committee Minutes of September 7, 2015.
(Ayers/seconded); motion carried unanimously.**

- C. Assessment Committee Minutes (9.1.15)

**Motion: to approve the Assessment Committee Minutes of September 1, 2015.
(Stites/seconded); motion carried unanimously.**

Discussion: Suzanne Lay was present to answer any questions from the senators. Typically the Assessment Committee conducts 5 to 6 program reviews a year. Next year it will conduct 11 program reviews.

D. Assessment Committee Minutes (10.6.15)

Motion: to approve the Academic Policies Committee Minutes of October 6, 2015. (Swedberg/seconded); motion carried unanimously.

IV. APPROVE SENATE MINUTES FROM 11.19.15

Motion: to approve the Faculty Senate Meeting Minutes of November 19, 2015. (Snyder/seconded); motion carried unanimously.

V. INFORMATIONAL

A. Update on CMU health insurance/benefits, Barbara Case King

Discussion: Ms. Case King apprised the senators of the addition of a fourth health insurance plan, that includes Appleton Clinic, and which stipulates a higher deductible than existing plans.

B. Faculty Trustee's report, Aparna Palmer

[Hand-out: "Summary of Board of Trustees Meeting 11/18/15]

Faculty Trustee Palmer reviewed the hand-out with the senators.

VI. CONTINUING BUSINESS

A. FSC report on *Faculty Travel* and the *Faculty Professional Development Fund*

[Hand-out: FSC survey of peer institutions—support of faculty travel and professional development]

[Hand-out: "Faculty Senate Recommendation on increased support..." –C. Middleton]

Faculty Success Committee member Kelly Bevill provided a summary of the report detailing peer institutions' provision for travel funds and professional development funds. The report also included data on sabbatical support for CMU faculty.

Discussion: Increasing funds for faculty travel and professional development serves students as well as faculty members. Greater support for faculty to attend off-campus academic activities to maintain and improve professional competence would further increase CMU's visibility beyond the western slope and outside of Colorado's borders. Networking with peer institutions also better prepares faculty to make knowledgeable recommendations to students who wish to pursue advanced degrees. President Middleton has asked that the Office of Institutional Research and Assessment to do an analysis on the same data.

Motion: to forward to the administration C. Middleton's "Faculty Senate Recommendation on increased support for *Faculty Travel* and the *Faculty Professional Development Fund*." (McVean Waring/seconded); motion carried unanimously.

Discussion: The document could be modified with separate lines for .8 faculty, tenured faculty, and tenure-track faculty. Also, it is important to impress upon faculty their accountability for how such funds are utilized.

Motion: to amend original motion re: C. Middleton's "Faculty Senate Recommendation on increased support for *Faculty Travel* and the *Faculty Professional Development Fund*"; forwarding only the top half of the recommendation, omitting the smaller font material in the bottom half of the recommendation and include as supporting material.

(Ayers/seconded); motion carried with one dissenting vote.

VII. REPORTS

A. Update from Academic Affairs; Carol Futhey, Academic Affairs
VPAA Futhey reviewed with the senators the following areas addressed by the Handbook Committee

- Recommendation regarding Faculty Absence policy
- [Hand-out re: professional conduct: modifications on Promotion & Post-Tenure Review]
- [Hand-out: “Working Group on Academic Department Head Feedback” draft]
Surveys include part-time as well as full-time faculty
- Human Resources document affecting professional staff: capping accrual days at 40 days

B. Update on speed dating for Maverick Milestone course proposals, Cindy Chovich
Teacher2Teach Committee member Chovich shared with senators details from the most recent “speed dating” event held November 11th to generate ideas for milestone courses.

**Motion: to extend the Faculty Senate meeting ten more minutes.
(Snyder/seconded); motion carried with two dissenting votes.**

C. Strategic Planning Committee update, Aparna Palmer
[Hand-out: “Summary of Board of Trustees Meeting” 11.18.15]

As well as providing the hand-out, Faculty Trustee Palmer also presented an SPC update to the senators.

D. Update on the VPAA search, Chad Middleton

President Middleton reminded senators that the deadline for search committee members to submit their top 10 candidate choices (out of 73 total applicants) is tomorrow.

E. FS Executive Committee Report, Dan Schultz-Ela

At the executive committee meeting administration expressed frustration with the Senate’s process in addressing issues of faculty travel. President Foster suggested that perhaps it is time to review the APQPP (Academic Program Quality, Priorities, and Productivity) to set priorities. VPAA Futhey wants everything put on the table. Distinguished Faculty award was discussed, including benefits such as a \$2,000 cash stipend, appointment as Lead Marshall at May commencement ceremonies, recognition at Homecoming with a plaque presentation and dinner at President Foster’s house.

VIII. ADJOURN

**Motion: to adjourn the Faculty Senate meeting of December 3, 2015.
(Sweberg/seconded); motion carried with one dissenting vote.**

Meeting adjourned at 5:05pm.

Respectfully submitted,

Melinda J. Scott, Minutes Recorder