

**Faculty Senate  
Meeting Minutes  
November 5, 2015  
UC 221**

**Senators/Reps in attendance:**

Chad Middleton, Dan Schultz-Ela, Johnny Snyder, Jack Delmore, Lisa Friel, TJ Gerlach, Megan Glynn, Carrie McVean Waring, Elizabeth Sharp, Karen Urban (proxy for Genell Stites), Sarah Swedberg, Laney Wooster, Aparna Palmer, James Ayers, Anne Bledsoe, Ben Linzey

**Guests in attendance:**

Carol Futhey, Academic Affairs; Steve Werman, Academic Affairs; Michael Poll, VP for Enrollment Management; Carolyn Ferreira-Lillo, WCCC CC Chair; Scott Kessler, UCC Vice-Chair; Barry Laga, VPAA Search Committee; Robert Cackler, Associate Registrar

Minutes Recorder: Melinda J. Scott

**I. CALL TO ORDER AND ROLL CALL BY SIGN-IN**

Meeting was called to order by President Chad Middleton at 3:30pm.  
Senators and guests were reminded to sign the Roll Call sheet on the clipboard.

**II. CONSENT AGENDA**

- A. WCCC Curriculum Committee Minutes (10.13.15)
- B. UCC Minutes (10.22.15)
- C. Library Advisory Committee Minutes (4.29.15)
- D. Distance Learning & Technology Committee Minutes (9.21.15)
- E. APC Minutes (9.28.15)
- F. APC Minutes (10.14.15)
- G. APC Proposal on *Commencement Ceremony Guidelines*
- H. APC Report on *Faculty Absences*

**Motion: to accept the items on the Consent Agenda as listed above.  
(McVean Waring/seconded); motion carried unanimously.**

**III. STANDING COMMITTEE MINUTES TO APPROVE**

- A. WCCC Curriculum Committee Minutes (9.8.15)

**Motion: to approve the WCCC Curriculum Committee Minutes of 9.8.15.  
(Snyder/seconded); motion carried unanimously.**

- B. UCC Minutes (10.22.15)

**Motion: to approve the UCC Minutes of 10.22.15.  
(Ayers/seconded); motion carried unanimously.**

**IV. APPROVE SENATE MINUTES FROM 10/15/15**

**Motion: to approve the Faculty Senate Meeting Minutes of October 15, 2015.  
(Snyder/seconded); motion carried unanimously.**

**V. INFORMATIONAL**

- A. Presentation on CMU recruitment efforts, Michael Poll

Mr. Poll presented the senators with statistics on CMU's most recent incoming class of students. Other significant information included the university's primary selling point "Academics First," and

campus “open house” events as the best predictor of recruitment numbers. Mr. Poll answered questions and invited senators to meet with him anytime to discuss recruitment efforts.

## VI. NEW BUSINESS

### A. Discussion of Summer Pay Structure/Rates, Chad Middleton

President Middleton apprised senators of current and past rates of instructor pay for summer courses. The impetus for this discussion is the issue of equitable compensation for instruction, raised by faculty members who teach summer term courses.

**Motion: to charge the Faculty Salary and Benefits Committee with conducting a comparative study of summer pay structure and rates of our fourteen peer institutions.**

**(Ayers/seconded); motion carried unanimously.**

## VII. REPORTS

### A. Update from Academic Affairs; Carol Futhey, Academic Affairs

Dr. Futhey updated senators on the status of the following topics:

- Strategic Planning Draft
- HLC Steering Committee and Criterion Committees
- Faculty Effort Allocation and the resolving of discrepancies in the Faculty Handbook
- Development of a statement defining Teacher Scholars
- Department Head feedback process
- Assessment Portfolios (ePortfolios)
- Insights from Early Alert process and implementation of Elucian software

### B. Update on the VPAA Search, Barry Laga

Dr. Laga provided senators with the latest information on the search for a Vice President of Academic Affairs. Notably:

- The search committee has received 30 out of 60 to 90 expected applications
- Using data from the first 30 applications, the committee is calibrating a rubric for ranking candidates based on descriptors in the job description: key qualities, experience, accomplishments, etc.
- The committee hopes to identify its top 10 candidates by Dec. 15 and conduct interviews at the Salt Lake City airport the third week of January
- CVs for the top 10 candidates will not be made available to the faculty at large due to privacy issues

### C. CFAC report, James Ayers

[Hand-out: “Colorado Faculty Advisory Council Meeting Report: 16 Oct 2015 Meeting”]

Dr. Ayers reviewed the hand-out with the senators, drawing specific attention to the impact of CDHE’s efforts to standardize PLA credits and its planned revisions for gtPathways.

### D. Update on the Assistant VPAA search, James Ayers

Dr. Ayers informed the senators of Faculty Fora scheduled for Friday, November 13, 2015. Faculty members will be able to meet with the three candidates for the position of Assistant Vice President of Academic Affairs.

### E. Faculty Trustee’s Report, Aparna Palmer

[Hand-out: “Current Draft of Strategic Planning Goals and Objectives for 2015-2020”]

Dr. Palmer reviewed the information on the hand-out, a summary of goals and objectives, with the senators. A 37-page document which provides context and details on the plan’s goals and objectives will be presented to the Board of Trustees.

**F. FS Executive Committee Report, Dan Schultz-Ela**

The executive committee discussed items in reports accepted for approval at the next Senate meeting. Noteworthy points to consider are:

- 10% of the students walking in the graduation ceremonies do not eventually complete their degree requirements
- Faculty absences: The APC was split on whether to “require” or “may require” advance submission of absence forms to the department

**VIII. ADJOURN**

**Motion: to adjourn the Faculty Senate meeting of November 5, 2015.  
(Ayers/seconded); motion carried unanimously.**

Meeting adjourned at 4:50pm.

Respectfully submitted,  
Melinda J. Scott, Minutes Recorder